



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

**SPECIAL MEETING DATE: April 10, 2020**  
**MEETING TIME: 10:00 AM**  
**MEETING PLACE: Cassie Volunteer Fire Department 3900 RR 690,**  
**Burnet, Texas**

**DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY COVID-19 PANDEMIC, THE BOARD OF COMMISSIONERS OF BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MAY HOLD ITS MEETING VIA TELEPHONE/VIDEO CONFERENCE CALL BECAUSE OF THE DIFFICULTY AND RISK OF CONVENING A QUORUM IN ONE LOCATION. IF INITIATED, THE CALL WILL BE BROADCAST AT THE MEETING LOCATION AND RECORDED AS REQUIRED BY THE TEXAS OPEN MEETINGS ACT.**

**ON MARCH 16, 2020, IN ACCORDANCE WITH SECTION 418.016 OF THE TEXAS GOVERNMENT CODE, GOVERNOR ABBOTT HAS SUSPENDED VARIOUS PROVISIONS OF THE TEXAS OPEN MEETING ACT THAT REQUIRE OFFICIALS AND MEMBERS OF THE PUBLIC TO BE PHYSICALLY PRESENT AT A SPECIFIED MEETING LOCATION (THE "PROCLAMATION"). IN ACCORDANCE WITH THE PROCLAMATION, THE DISTRICT HAS IMPLEMENTED PROCEDURES TO ALLOW MEMBERS OF THE PUBLIC TO PARTICIPATE AND ADDRESS THE BOARD OF COMMISSIONERS DURING THE TELEPHONE/VIDEO CONFERENCE MEETING. TO PARTICIPATE IN THE CONFERENCE MEETING:**

1. Please call-1-727-877-0024 and use access code 173 797 416# to access the meeting and announce your name to the meeting host then place your phone on mute.
2. To view please either click the link or copy and paste into a view browser <https://stream.meet.google.com/stream/eadfbff8-d43d-47e7-9cac-dc163e853e25>
3. To view via Facebook live stream go to <https://www.facebook.com/cassievolfire/>
4. Agenda packets will be available on <https://yourfirstdue.com/manager/data/1477932001/File/BCESD2%20special%20meeting%204102020%20agenda%20and%20packet.pdf>
5. The audio and video of the meeting will be recorded.



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## AGENDA

1. **Call meeting to order. (Schneider)**
2. **Establish a quorum. (Schneider)**
3. **Pledge of Allegiance. (Schneider)**
4. **Invocation. (Bremer)**
5. **Welcome telephone/videoconferencing guests. (Schneider)**
6. **Swearing in ceremony for Donna Kiley our newest Board member. (Judge Nelson)**
7. **Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.**
8. **Discussion and appointment of newest Commissioners to vacant Vice President and Assistant Treasurer Board positions. (Schneider)**
9. **Accept minutes from February 27, 2020 meeting. (Schneider)**
10. **Report from the Cassie VFD Chief. (Curtis)**
  - **Number and types of calls**
  - **Training Activity**
  - **Other Department Activities**
11. **Discussion and/or action regarding Sales Tax presentation to Buena Vista POA meeting. (Curtis)**
12. **Cassie VFD Treasurers Report. (L. Schneider)**



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- 13. Approve budgeted Capital Expenditure, if appropriate. (Schneider)**
- 14. Treasurers Report for ESD #2. (Bremer)**
- 15. Discussion and/or action concerning the disbursement of ESD #2 funds. (Bremer)**
- 16. Review and approve ESD#2 Goods-in-Transit policy. (Schneider)**
- 17. Review and approve ESD#2 Investment policy. (Schneider)**
- 18. Follow-up on the pending receipt of 1295 contract renewal numbers. (Schneider)**
  - A. Taber & Burnett – ESD #2 Audit – 2019/2020-002**
  - B. Taber & Burnett – CVFD – 2019/2020-003**
  - C. Texas Mutual Ins. – Workers Compensation-2019/2020-004**
  - D. VFIS of Texas Ins. – Liability-2019/2020-005**
  - E. CVFD – Returned and complete.**
- 19. Update ESD pre-filing tax election activities. (L. Schneider & B. Schneider)**
  - A. Contact Burnet County election administrator.**
  - B. Identify total election filing expense.**
  - C. Secure ballot proposition verbiage to be used.**
  - D. Amend ESD#2 budget to reflect total election expense.**
  - E. Develop Sales Tax mailer and present to CVFD and ESD#2.**
  - F. Develop sales tax ballot proposition language and present to CVFD and ESD#2.**
- 20. A new contract is required by First State Bank of Burnet for our Checking Account and our Certificate of Deposit. (Schneider)**
  - A. A new board resolution stating board has approved that all board members appearing by name and position will be approved and authorized to sign any legal banking document.**
  - B. The resolution must appear in the ESD#2 meeting minutes and accompany the minutes when presented to First State Bank of Burnet.**



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- 21. A new contract for credit card service with Chase Bank will need to be re-established. What will be required to complete this activity? (Bremer)**
- 22. Have recent SAFE-D Conference attendees completed and filed expense statements?**
- 23. Calendar of Events for April 2020.**
  - A. SAFE-D membership fees are due.**
  - B. Is a tax planning special meeting required?**
- 24. Next meeting: 10:00 AM Thursday, April 23, 2020.**
- 25. Adjourn.**

**Benjamin H. Schneider, President**



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