



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, March 26, 2020. This agenda is posted in the Burnet County Courthouse and on the Cassie Community Center Bulletin Board.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call meeting to order. (Schneider)**
- 2. Establish a quorum. (Schneider)**
- 3. Pledge of Allegiance. (Schneider)**
- 4. Invocation. (Bremer)**
- 5. Welcome guests. (Schneider)**
- 6. Swearing in ceremony for Donna Kiley newest ESD #2 Board member. (Judge Nelson)**
- 7. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.**
- 8. Discussion and appointment of newly sworn in Commissioners to open Vice President and Assistant Treasurer ESD #2 positions. (Schneider)**



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- 9. Accept minutes from February 27, 2020 meeting. (Schneider)**
- 10. Report from the Cassie VFD Chief. (Curtis)**
 - Number and types of calls**
 - Training Activity**
 - Other Department Activities**
- 11. Discussion and/or action regarding Sales Tax presentation to Buena Vista POA meeting. (Curtis)**
- 12. Cassie VFD Treasurers Report. (L. Schneider)**
- 13. Approve budgeted Capital Expenditure, if appropriate. (Schneider)**
- 14. Treasurers Report for ESD #2. (Bremer)**
- 15. Discussion and/or action concerning the disbursement of ESD #2 funds. (Bremer)**
- 16. Review and approve ESD#2 Goods-in-Transit policy. (Schneider)**
- 17. Review and approve ESD#2 Investment policy. (Schneider)**
- 18. Follow-up on the pending receipt of 1295 contract renewal numbers. (Schneider)**
 - A. Taber & Burnett – ESD #2 Audit – 2019/2020-002**
 - B. Taber & Burnett – CVFD – 2019/2020-003**
 - C. Texas Mutual Ins. – Workers Compensation-2019/2020-004**
 - D. VFIS of Texas Ins. – Liability-2019/2020-005**
 - E. CVFD – Returned and complete.**



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- 19. Update ESD pre-filing tax election activities. (L. Schneider & B. Schneider)**
 - A. Contact Burnet County election administrator.**
 - B. Identify total election filing expense.**
 - C. Secure ballot proposition verbiage to be used.**
 - D. Amend ESD#2 budget to reflect total election expense.**
 - E. Develop Sales Tax mailer and present to CVFD and ESD#2.**
 - F. Develop sales tax ballot proposition language and present to CVFD and ESD#2.**

- 20. A new contract is required by First State Bank of Burnet for our Checking Account and our Certificate of Deposit. (Schneider)**
 - A. A new board resolution stating board has approved that all board members appearing by name and position will be approved and authorized to sign any legal banking document.**
 - B. The resolution must appear in the ESD#2 meeting minutes and accompany the minutes when presented to First State Bank of Burnet.**

- 21. A new contract for credit card service with Chase Bank will need to be re-established. What will be required to complete this activity? (Bremer)**

- 22. Have recent SAFE-D Conference attendees completed and filed expense statements?**

- 23. Calendar of Events for April 2020.**
 - A. Approve Capital expenditure, if presented.**
 - B. SAFE-D membership fees are due.**
 - C. Is a tax planning special meeting required?**

- 24. Next meeting: 10:00 AM Thursday, April 23, 2020.**

- 25. Adjourn.**

Benjamin H. Schneider, President