



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #2**  
**P.O. BOX 249**  
**BUCHANAN DAM, TEXAS 78609-0249**  
**NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held on Thursday, August 17, 2023, at 10:00 a.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the [cassievfd.com](http://cassievfd.com) website.

The following agenda items will be discussed, considered and action taken as appropriate:

**AGENDA**

1. Call meeting to order. (Bremer)
2. Establish a quorum. (Bremer)
3. Pledge of Allegiance. (Bremer)
4. Invocation. (Bremer)
5. Welcome guests. (Bremer)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the July 12, 2023, meeting. (Bremer)
8. ESD #2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)
10. Report from the Cassie Volunteer Fire Department.
  - A. Report of VFD Chief Curtis
    1. Number of calls.
    2. Training, etc.
    3. Other department activity or concerns.
  - B. Cassie VFD Financial Report (L. Schneider)
  - C. Discussion and/or approval of Capital Expenditures for Cassie VFD, if applicable. (Curtis)
11. Review the Service Provider Contract for presentation to Cassie VFD for their review and signatures in September.



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12. Report from the Joint Task Force concerning the 5-year plan. (Bremer/Curtis)
13. Update, discussion and/or action concerning the contract with Martinez Architects for the new apparatus bay building. (Bremer/Curtis)
14. Administrative update of the Sales Tax Program for ESD #2 including update on reports from Hdl. (Barclay)
15. Discussion and/or action on the adoption of the BC ESD 2 budget for FY 2023-2024.
16. Discussion and/or action on setting the tax rate for 2024 at \$.10 per \$100 of valuation.
17. Discussion and/or action concerning the Letters of Engagement from Oliver, Rainey, and Wojtek (formerly Tabor and Burnett) for FY 2023-2024.
18. Calendar of events for September 2023. (Bremer)
  - A. Approve Capital Expenditures, if applicable.
  - B. Approve and sign Service Provider Contract
  - C. Assign and monitor 1295 Contact numbers for each ESD 2 Service Provider.
  - D. Schedule annual audits for ESD 2 and CVFD with selected CPA firm.
19. Next meeting, at 10:00 AM on Thursday, September 21, 2023.
20. Adjourn

Richard Bremer, President