



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249  
NOTICE OF REGULAR MEETING**

**In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, August 25, 2022. This agenda is posted in the Burnet County Courthouse and on the [cassievfd.com](http://cassievfd.com) website.**

**The following agenda items will be discussed, considered and action taken as appropriate:**

**AGENDA**

- 1. Call meeting to order. (Bremer)**
- 2. Establish a quorum. (Bremer)**
- 3. Pledge of Allegiance. (Bremer)**
- 4. Invocation. (Bremer)**
- 5. Welcome guests. (Bremer)**
- 6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.**
- 7. Discussion and/or action concerning the Letter of Resignation from Donna Kiley; the appointment of Jodeen Lee as a Commissioner on the Burnet County ESD 2 Board; and the oath of office for Jodeen Lee as a Commissioner for BC ESD 2.**
- 8. Discussion and/or action on the appointment of Jodeen Lee as Treasurer with the authority of Commissioner Lee to be a signee on all accounts.**
- 9. Accept minutes from the June 23, 2022 meeting. (Bremer)**
- 10. ESD #2 Treasurer Report.**
- 11. Discussion and/or action regarding the disbursement of funds.**
- 12. Discussion and/or action concerning the investment of excess funds for future capital expenditures. (Bremer)**



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- 13. Report from the Cassie Volunteer Fire Department.**
  - A. Report of VFD Chief Curtis**
    - 1. Number of calls.**
    - 2. Training, etc.**
    - 3. Other department activity or concerns.**
  - B. Cassie VFD Financial Report (L. Schneider)**
  - C. Review and accept Cassie VFD Budget for FY 2022-2023**
  - D. Discussion and/or approval of Capital Expenditures for Cassie VFD, if applicable. (Curtis)**
- 14. Present Service Provider Contract to Cassie VFD for their review, approval and signatures.**
- 15. Report from the Joint Task Force concerning the 5-year plan. (Bremer)**
- 16. Reports and input on ESD Policies being worked on:**
  - A. Financial Oversight – discuss and/or approve**
- 17. Administrative update of the Sales Tax Program for ESD #2 including update on reports from Hdl. (Barclay)**
- 18. Discussion and/or action concerning the Letters of Engagement for the audits of ESD 2 and Cassie VFD from Taber and Burnett for FY 2022-2023.**
- 19. Discussion and/or action for the adoption of the BC ESD 2 FY 2022-2023 Budget.**
- 20. Discussion and/or action for setting the Tax Rate for 2023 at \$.10 per \$100 valuation.**
- 21. Calendar of events for September 2022. (Bremer)**
  - A. Approve Capital Expenditures, if applicable.**
  - B. Approve and sign Service Provider Contract**
  - C. Assign and monitor 1295 Contact numbers for each ESD 2 Service Provider.**
  - D. Schedule annual audits for ESD 2 and CVFD with selected CPA firm.**
- 22. Next meeting, at 10:00 AM on Thursday, September 22, 2022, at the Cassie Community Center.**
- 23. Adjourn**

**Richard Bremer, President**