



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249**

## **NOTICE OF REGULAR MEETING**

**In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, December 16, 2021. This agenda is posted in the Burnet County Courthouse and on the [cassievfd.com](http://cassievfd.com) website.**

**The following agenda items will be discussed, considered and action taken as appropriate:**

### **AGENDA**

- 1. Call meeting to order. (Bremer)**
- 2. Establish a quorum. (Bremer)**
- 3. Pledge of Allegiance. (Bremer)**
- 4. Invocation. (Bremer)**
- 5. Welcome guests. (Bremer)**
- 6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2 minute speaking limit.**
- 7. Presentation by Hdl Companies in relation to the Sales Tax and services available to the ESD.**
- 8. Accept minutes from November 12, 2020 meeting. (Bremer)**
- 9. Report from the Cassie VFD.**
  - A. Fire Chief Curtis**
    - 1. Number of calls.**
    - 2. Training, etc.**
    - 3. Other department activity or concerns.**
  - B. Cassie VFD Financial Report (L. Schneider)**
  - C. Discussion and/or approval of Capital Expenditures for CVFD, if applicable. (Curtis)**



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- 10. ESD Treasurer Report. (Kiley)**
- 11. Discussion and/or action regarding the disbursement of funds. (Kiley)**
- 12. Status of CPA Audits for ESD #2 and Cassie VFD. (Bremer/Kiley)**
- 13. Reports and input on ESD Policies being worked on:**
  - A. Records Management – Barclay**
  - B. Disposition of Property – Curtis**
  - C. Operational Reserves – Kiley/Call**
  - D. Financial Oversight – Kiley/Call**
  - E. Exception to having a Quorum – Cheatham**
- 14. Administrative update of the Sales Tax Program for ESD #2. (Barclay)**
- 15. Discussion and/or action concerning the Letter from Burnet County concerning the tower subscription fee for radios and our response and their response to our letter, etc. (Bremer)**
- 16. Re- Appointment of Commissioners Bremer and Barclay to another 2-year term ending 2023 by County Commissioner Jim Luther and the Burnet County Court.**
- 17. SAFE-D Conference – February 17-19, 2022 in Round Rock.**
- 18. Annual ESD report – due by January 1, 2022 – has been completed and filed with SAFE-D for submission to State of Texas. (Bremer)**
- 19. Calendar of Events for January 2022: (Bremer)**
  - A. Presentation of Audits (Bremer/Kiley)**
  - B. Update State of Texas Controllers Data Base with current ESD information.**
  - C. Forward copies of audits to Burnet County Judge, Auditor and Precinct Number 1 Commissioner.**
- 20. Next meeting, 10:00 AM, January 27, 2022.**
- 21. Have a Merry Christmas and a Happy New Year!**
- 22. Adjourn**

**Richard Bremer, President**