



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249
NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held on Wednesday, July 12, 2023, at 10:00 a.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the cassievfd.com website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Bremer)
2. Establish a quorum. (Bremer)
3. Pledge of Allegiance. (Bremer)
4. Invocation. (Bremer)
5. Welcome guests. (Bremer)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the June 14, 2023, meeting. (Bremer)
8. ESD #2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)
10. Update on the investment of funds from the Regular Account and the Sales Tax Account for future capital expenditures with Texas Class. (Lee).
11. Report from the Cassie Volunteer Fire Department.
 - A. Report of VFD Chief Curtis
 1. Number of calls.
 2. Training, etc.
 3. Other department activity or concerns.
 - B. Cassie VFD Financial Report (L. Schneider)
 - C. Discussion and/or approval of Capital Expenditures for Cassie VFD, if applicable. (Curtis)



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12. Report from the Joint Task Force concerning the 5-year plan. (Bremer/Curtis)
13. Update, discussion and/or action concerning the contract with Martinez Architects for the new apparatus bay building. Our Attorney, Ken Campbell, has a copy of the Working Draft and has been working with Ricardo Martinez. (Bremer/Curtis)
14. Discussion and/or action concerning giving approval for the expenditure of funds from the Sales Tax Account. (Bremer)
15. Administrative update of the Sales Tax Program for ESD #2 including update on reports from Hdl. (Barclay)
16. Update on the purchase of computers for the ESD 2 Commissioners official use.
17. Discussion and/or action concerning the forgiving of interest and penalties on the property tax for a property in Cassie. The original check was lost in the mail and if we join with the other taxing entities in forgiving the interest and penalties, then the BCAD can do the same and the party can pay the original amount.
18. Discussion and work on the BC ESD 2 budget for FY 23-24.
 - a. Discussion and action on Letters of Engagement from Taber and Burnett, Inc.
 - b. BCAD fee for 2024.
 - c. Insurance costs – VFIS and Worker’s Comp
 - d. Other expenses for FY 2023-24.
 - e. Cassie VFD Budget for FY 2023-24
19. Calendar of events for August 2023. (Bremer)
 - A. Approve Capital Expenditures, if applicable.
 - B. Notice of Public Hearing as part of the August meeting to set the FY 23-24 Budget and the Tax Rate for 2024.
 - C. Forward Service Provider Contract to Cassie VFD for their review and signatures.
20. Next meeting, at 10:00 AM on Monday, August 14, 2023.
21. Adjourn

Richard Bremer, President