



**BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249**

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, September 23, 2021. This agenda is posted in the Burnet County Courthouse, at the Cassie Community Center and on the cassievfd.com website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call meeting to order. (Bremer)**
- 2. Establish a quorum. ((Bremer)**
- 3. Pledge of Allegiance. ((Bremer)**
- 4. Invocation. (Bremer)**
- 5. Welcome guests. ((Bremer)**
- 6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.**
- 7. Accept minutes from August 19, 2021 meeting. (Bremer)**
- 8. Report from the Cassie VFD**
 - A. Fire Chief (Curtis)**
 - 1. Number of calls**
 - 2. Training, etc.**
 - 3. Other department activity or concerns**
 - B. CVFD Financial Report. (L. Schneider)**
 - C. Fire Board Re-affirmation of Chief for FY 2021-2022)**
- 9. Receive approved and signed Fire Service Contract from CVFD for fiscal year 2021-2022. (Curtis)**
- 10. Review previously approved CVFD capital equipment expenditures. (Curtis)**
- 11. ESD #2 Treasures Report. (Kiley)**



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- 12. Discussion and/or action regarding the disbursement of funds. (Kiley)**
- 13. Appointment of Commissioner John Call as Assistant Treasurer and action to approve John Call as signee on all accounts.**
- 14. Discussion and/or action concerning the transfer of funds (start up funds) from Sales Tax Account to Regular Account.**
- 15. Discussion and/or action concerning adding carry over funds from FY 2020-21 to FY 2021-2022 Budget designated for SCBA for Cassie VFD.**
- 16. Status of annual audit for ESD and CVFD. (Kiley/Bremer)**
- 17. Administrative update of the Sales Tax Program for ESD 2 (Barclay)**
- 18. Report on the SAFE-D Fall Conference held in Fort Worth (Barclay)**
- 19. Discussion and/ or action concerning the Letter from Burnet County regarding the tower subscription fee for radios and our letter in response and their response to our letter.**
- 20. Calendar of Events for October 28, 2021. (Bremer)**
 - A. Review previously approved capital expenditures.**
 - B. Treasurer review and recommend ESD #2 Investment Policy.**
 - C. Secretary review and recommend ESD #2 Goods in Transit Policy.**
 - D. CVFD present the year-end residual tax fund level.**
 - E. Review insurance coverage with VFIS and Texas Mutual.**
 - F. Prepare and present the annual Cassie VFD property inventory.**
 - G. Assign and monitorm1295 contract numbers to each ESD #2 Service Provider Contract.**
- 21. Next meeting 10:00 AM, October 28, 2021. Tentative meetings for November and December: November 18, 2021 and December 16, 2021.**
- 22. Adjourn.**

Richard Bremer, President