



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

Minutes (Official) – April 23, 2020

1. (AI)¹Call meeting to order. (Schneider)

(AD)²At 10:01 a.m., April 23, 2020, the Meeting of the Board of Emergency Service Commissioners of Burnet County Emergency Services District #2 was called to order in the Cassie Volunteer Fire Department Conference Room, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Cassie Community Center in compliance with the provisions of Chapter 551, Texas Government Code. Additionally, due to a State of Emergency and/or Local Disaster caused by COVID-19 pandemic, the Board of Commissioners of Burnet County Emergency Service District #2 held its meeting in Accordance with Section 418.016 of the Texas Government Code; Governor Abbott suspended various provisions of the Texas Open Meeting Act requiring Officials and members of the public to be physically present at a specified meeting location (the “Proclamation”). In accordance with the Proclamation, the District implemented procedures to allow members of the public to participate and address the Board of Commissioners during the Telephone/Video Conference and via Facebook Live.

2. (AI) Establish a quorum. (Schneider)

(AD) Board member in attendance were:

Ben Schneider

Dick Bremer

Robbie Cheatham

Donna Kiley

Sharon Barclay

Commissioner Schneider confirmed a quorum was present

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

3. (AI) Pledge of Allegiance.

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors

4. (AI) Invocation.

(AD) The Invocation was offered by Commissioner Bremer

5. (AI) Welcome telephone/videoconferencing guests.

(AD) Commissioner Schneider welcomed attending guests who included:

CVFD Fire Chief Derrick Curtis

CVFD EMS Lieutenant Laura Schneider

No announced videoconferencing guests

6. (AI) Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.

(AD) No comments were offered.

7. (AI) Accept minutes from April 10, 2020 meeting.

(AD) Commissioner Schneider called for comments or corrections from the Board regarding the minutes from the April 10, 2020 BCESD#2 meeting. With no additional changes, Commissioner Schneider accepted the minutes as presented.

**8. (AI) Report from the Cassie VFD Chief
Number and types of calls
Training activity
Other department activities**

(AD) Chief Curtis reported a total of 5 calls as of 4/17/2020; 3 EMS/2 Good Intent (Enclosure 2). Chief Curtis also reported that in the last week that there were more calls to include one involving the Rescue Boat.

Commissioner Barclay brought forth discussion regarding having the Chief's Report be inclusive of the entire month so the Board could have a more complete report of activity during the month. There was no dissenting discussion. Commissioner Barclay made the motion that the CVFD Chief's Report be presented the month following activity so that it will include all activity for the presented month; the motion was accepted unanimously.

Chief Curtis reported that the purchased lawnmower had arrived and is in service.

In addition, there have been no local calls for COVID19 cases; countywide overall call volume is down. Chief Curtis also reported that in comparing call volume for CVFD, overall, it is increased 50% compared with April 2019.

Next week the CVFD will be on standby for High Angle Rescue related to work at the Buchanan Dam.

Chief Curtis discussed the use of the Rescue Boat; when a rescue is necessary at Lake Buchanan, CVFD as well as East Lake Buchanan VFD and Buchanan VFD (Llano) are dispatched as part of a Lake Buchanan Task Force. CVFD's time to launch is approximately 5 minutes at Buchanan and 7-8minutes at Inks Lake. Since receiving the boat in July 2019, CVFD has made 2 confirmed rescues as well as 4 other assists/contacts. LCRA and TPW continue to respond, but their response time is affected depending on their location in Burnet County.

9. (AI) Cassie VFD Financial Report

(AD) Lt. Schneider provided the Board a summary of the CVFD Financial Report (Enclosure 3). As of March 31, 2020, CVFD had a balance of \$60,668.48 in Checking/Savings. Expenses for March were 12,962.72; these expenses included training and insurance. Total expenses for October2019 –March 2020 was \$103,664.60. Lt. Schneider further explained Profit & Loss by Class for clarification of receiving and distributing of funds. This also includes splitting the insurance required for Mutual Aid.

There was discussion related to decrease in County Funding from \$4000 to \$1800; it may be necessary to rely on ESD funding to cover the anticipated County loss of funds.

10. (AI) Approve Capital Expenditure, if appropriate

(AD) Chief Curtis reported that CVFD intends to purchase new tires for the Tender Truck; the approved budgeted amount is \$3500.

11. (AI) Treasurer Report for ESD #2

(AD) Commissioner Bremer reported the balance in the ESD accounts on March 31, 2020 of \$347,495.86, comprised of CD#33086 in the amount of \$155,376.28 and FSB Checking in the amount of \$192,119.58. Total income for the period was \$5475.79 and expenses of \$8195.90; for an operating loss of \$2,720.11. Balance for FY'20 is gain of 20,753.14 (Enclosure 4). Commissioner Bremer also reported an increase in the CD rate to 1.5%. There also are some outstanding checks not posted for the month.

Commissioner Schneider asked for any additional questions; the report was accepted as presented.

12. (AI) Discussion and/or action concerning the disbursement of ESD #2 funds

(AD) Commissioner Bremer reported that all current April expenses are on the Budget. SAFE-D membership fee is due in May.

13. (AI) Motion to approve current ESD No. 2 Goods-in-Transit policy.

(AD) Commissioner Schneider brought forth the Goods-In-Transit Policy (Order No. 02-2008) (Enclosure 5) for discussion and approval. The policy was explained at the April 10, 2020 meeting. There was no further discussion.

Commissioner Bremer made the motion to approve the Goods-In-Transit Policy for FY'20. The motion carried unanimously.

14. (AI) Motion to approve current ESD No. 2 Investment policy.

(AD) Commissioner Schneider brought forth the BCESD#2 Investment Policy (Resolution No. 02-26-2009-01) (Enclosure 6) for discussion and approval. The policy was explained at the April 10, 2020 meeting. There was no further discussion.

Commissioner Bremer made the motion to approve the Investment Policy for FY'20. The motion was carried unanimously.

15. (AI) Review and approve resolution language associated with a banking services Agreement with First State Bank of Burnet and Burnet County ESD No. 2 Board of Commissioners.

(AD) Commissioner Schneider brought forth the proposed resolution to execute an agreement with First State Bank in Burnet, "First State Bank of Burnet, Resolution No. 04-11-2020-01) (Enclosure 7). This resolution was discussed at the April 10, 2020 meeting. There was no further discussion.

Commissioner Bremer made the motion to approve the First State Bank of Burnet Resolution. The motion was carried unanimously.

16. (AI) Review correspondence containing approved resolution language for banking services agreement.

(AD) Commissioner Schneider brought forth the letter to be issued to FSB Burnet authorizing signatories on the account(s) owned by the District (Enclosure 8). This letter was presented and discussed at the April 10, 2020 meeting. There was no further discussion.

Commissioner Bremer made the motion to approve the FSB Burnet correspondence. The motion was approved unanimously. Commissioner Barclay noted the vote (5-0) and signed the letter for submission to FSB Burnet and gave the original to Commissioner Bremer.

17. (AI) Review and approve resolution language associated with providing corporate credit card services agreement with Chase Bank and Burnet County ESD No. 2 Board of Commissioners.

(AD) Commissioner Schneider brought forth the proposed resolution authorizing credit card service agreement with Chase Bank; (Corporate Credit Card Firm, Resolution No 04-11-2020-02) (Enclosure 9). This resolution was discussed at the April 10, 2020 meeting. There was no further discussion.

Commissioner Bremer made the motion to approve the Corporate Credit Card Firm Resolution. The motion was approved unanimously.

18. (AI) Discussion and/or action concerning Sales Tax proposition activities.

(AD) Commissioner Schneider presented the "Sales Tax Election, Things to Do" list (Enclosure 10) for continued reference. Commissioner Schneider stated that he had made some changes to the original letter and that Chief Curtis also had worked on a letter and an envelope format to attract the recipient's attention. There was much discussion related to potential costs and the pros/cons of Bulk Mail. General consensus was that First-Class postage, after a permit fee and with potential better attention would be more advantageous. There was also much discussion related to the wording and emphasis on the wording in the letter. The approximate cost would be \$440. Commissioner Schneider asked for each Commissioner to look at the list and give thought to future actions.

19. (AI) Discussion and/or action to amend ESD #2 budget total election proposition expense.

(AD) Commissioner Bremer reported that after review of the FY'20 budget, he does not think that we would presently need to make amendments as there is extra monies available in travel, conference, and other categories. The additional expenses are anticipated to take place in the FY'21 budget.

Commissioner Schneider marked this item as continuing.

**20. (AI) Calendar of Events for May 2020.
Approve capital expenditures if they apply**

(AD) Commissioner Schneider asked for items for consideration on the May 2020 Calendar of Events. Chief Curtis reported the probable purchasing of the tires as previously discussed.

21. (AI) HB 1295 project review and assignment.

(AD) Commissioner Schneider asked for a volunteer to follow-up on the 1295 Contracts (Enclosure 11). Commissioner Bremer volunteered to oversee this project.

22. (AI) Distribute and review revised Sales Tax position statement letter.

(AD) This agenda item was covered in #18 discussion.

23. (AI) The Records Management Officer for ESD #2 has been transferred to Sharon Barclay from John Davis.

(AD) Commissioner Schneider reported that Commissioner Barclay has completed the transfer at the TSL as the Records Management Officer as an appointment per By-Laws.

24. (AI) Comments from broadcast listeners and viewers.

(AD) Commissioner Schneider called for comments from listeners and viewers. Chief Curtis stated that there were no identified comments on the Facebook Live.

25. (AI) Next meeting: 10:00 AM Thursday, May 21, 2020.

(AD) Commissioner Schneider announced that the next regular ESD Meeting will be on Thursday, May 21, 2020 at 10:00a.m at the Cassie Volunteer Fire Department.

26. Adjourn

(AD) With no additional business attending, the BCESD#2 April 23, 2020 meeting was adjourned at 11:20 a.m. by Commissioner Schneider.

Sharon K. Barclay
Secretary
Emergency Service District 2
Burnet County
April 23, 2020

Benjamin H. Schneider
President
Emergency Service District 2
Burnet County
April 23, 2020



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

SPECIAL BROADCAST MEETING DATE: April 23, 2020
MEETING TIME: 10:00 AM
MEETING PLACE: Cassie Volunteer Fire Department 3900 RR 690,
Burnet, Texas

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY COVID-19 PANDEMIC, THE BOARD OF COMMISSIONERS OF BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MAY HOLD ITS MEETING VIA TELEPHONE CONFERENCE CALL BECAUSE OF THE DIFFICULTY AND RISK OF CONVENING A QUORUM IN ONE LOCATION. IF INITIATED, THE CALL WILL BE BROADCAST AT THE MEETING LOCATION AND RECORDED AS REQUIRED BY THE TEXAS OPEN MEETINGS ACT.

ON MARCH 16, 2020, IN ACCORDANCE WITH SECTION 418.016 OF THE TEXAS GOVERNMENT CODE, GOVERNOR ABBOTT HAS SUSPENDED VARIOUS PROVISIONS OF THE TEXAS OPEN MEETING ACT THAT REQUIRE OFFICIALS AND MEMBERS OF THE PUBLIC TO BE PHYSICALLY PRESENT AT A SPECIFIED MEETING LOCATION (THE "PROCLAMATION"). IN ACCORDANCE WITH THE PROCLAMATION, THE DISTRICT HAS IMPLEMENTED PROCEDURES TO ALLOW MEMBERS OF THE PUBLIC TO PARTICIPATE AND ADDRESS THE BOARD OF COMMISSIONERS DURING THE TELEPHONE/VIDEO CONFERENCE MEETING. TO PARTICIPATE IN THE CONFERENCE MEETING:

1. Please call-1-929-399-7558 and use access code 848 060 269# to access the meeting and announce your name to the meeting host then place your phone on mute.
2. To view please either click the link or copy and paste into a view browser <https://stream.meet.google.com/stream/8cdb42c6-970a-4818-86e1-667dc2f1fbf6>
3. To view via face book live stream go to <https://www.facebook.com/cassievolfire/>
4. Agenda packets will be available on <https://yourfirstdue.com/manager/data/1477932001/file/Bgesd%20#2%20april%202023,%202020%20agenda%20packet.pdf> or on the google meet webcast
5. The audio and video of the meeting will be recorded.



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

AGENDA

1. Call meeting to order. (Schneider)
2. Establish a quorum. (Schneider)
3. Pledge of Allegiance. (Schneider)
4. Invocation. (Bremer)
5. Welcome telephone/videoconferencing guests. (Schneider)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.
7. Accept minutes from April 10, 2020 meeting. (Schneider)
8. Report from the Cassie VFD Chief. (Curtis)
 - Number and types of calls
 - Training Activity
 - Other Department Activities
9. Cassie VFD Treasurers Report. (L. Schneider)
10. Approve budgeted Capital Expenditure, if appropriate. (Schneider)
11. Treasurers Report for ESD #2. (Bremer)
12. Discussion and/or action concerning the disbursement of ESD #2 funds. (Bremer)
13. Motion to approve current ESD No. 2 Goods-in-Transit policy. (Schneider)
14. Motion to approve current ESD No. 2 Investment policy. (Schneider)



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
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15. Review and approve resolution language associated with a banking services Agreement with First State Bank of Burnet and Burnet County ESD No. 2 Board of Commissioners. (Schneider)
16. Review correspondence containing approved resolution language for banking services agreement. (Schneider)
17. Review and approve resolution language associated with providing corporate credit card services agreement with Chase Bank and Burnet County ESD No. 2 Board of Commissioners. (Schneider)
18. Discussion and/or action concerning Sales Tax proposition activities. (Schneider)
19. Discussion and/or action to amend ESD #2 budget total election proposition expense. (Bremer)
20. Calendar of Events for May 2020.
 - A. Approve capital expenditures if they apply.
21. HB 1295 project review and assignment. (Schneider)
22. Distribute and review revised Sales Tax position statement letter. (Schneider)
23. The Records Management Officer for ESD #2 has been ~~transferred~~ transferred to Sharon Barkley from John Davis. (Schneider)
24. Comments from broadcast listeners and viewers. (Schneider)
25. Next meeting: 10:00 AM Thursday, May 21, 2020.
26. Adjourn.

Benjamin H. Schneider, President

Cassie VFD/ Burnet ESD 2
 Burnet, TX
 This report was generated on 4/17/2020 9:26:41 AM



Incident Statistics
 Start Date: 04/01/2020 | End Date: 04/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		3	
FIRE		2	
TOTAL		5	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		NaN	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:07:13		
AVERAGE FOR ALL CALLS		0:06:41	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:06		
AVERAGE FOR ALL CALLS		0:02:46	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		18:39	

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 4/17/2020 9:27:25 AM



Incident Statistics

Start Date: 04/01/2020 | End Date: 06/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		3	
FIRE		2	
TOTAL		5	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		NaN	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:07:13		
AVERAGE FOR ALL CALLS		0:06:41	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:06		
AVERAGE FOR ALL CALLS		0:02:46	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Cassie VFD/ Burnet ESD 2	18:39		

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Cassie VFD/ Burnet ESD 2

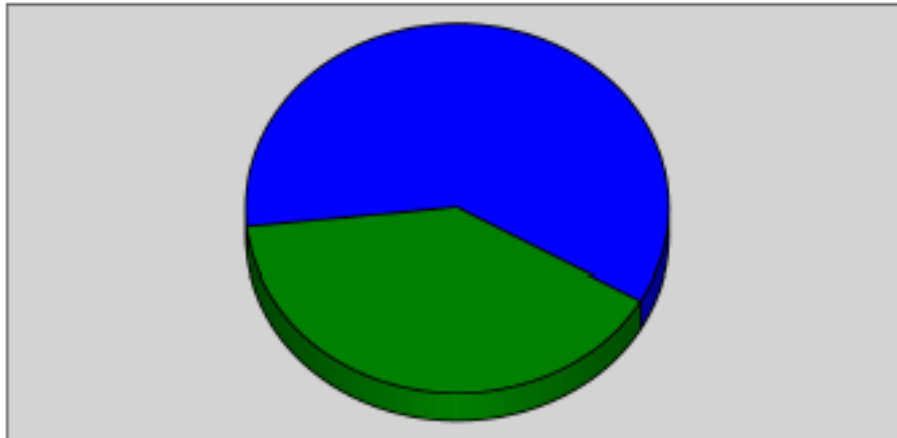
Burnet, TX

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Major Incident Types by Month for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020



■ Good Intent Call ■ Rescue & Emergency Medical Service Incident

INCIDENT TYPE	APR	TOTAL
Good Intent Call	2	2
Rescue & Emergency Medical Service Incident	3	3
Total	5	5

Only REVIEWED Incidents Included

 **EMERGENCY REPORTING**
emergencyreporting.com
Doc ID: 495
Page # 1

Cassie VFD/ Burnet ESD 2

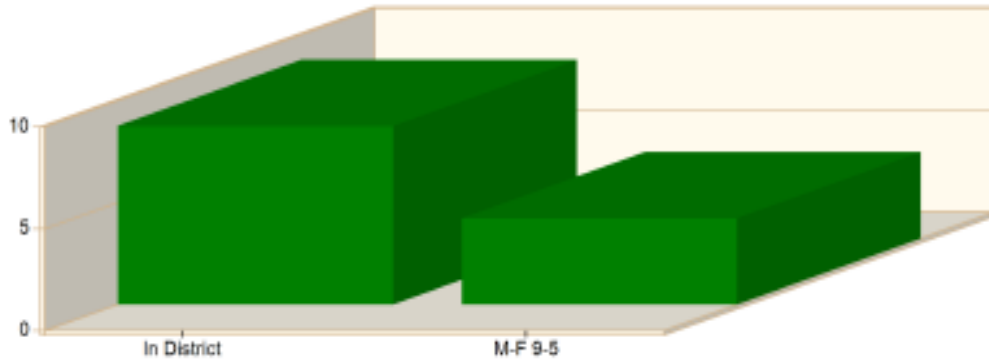
Burnet, TX

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Incident Average Response Time per Shift for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	8.75	1
M-F 9-5	4.23	3
Total Number of Calls:		4

Incident Average Response Time calculated from Dispatch to first arriving unit apparatus Arrived time. Only Reviewed Incidents are included. Incidents that are Cancelled with no apparatus actually arriving are not part of the Incident count.



Cassie VFD/ Burnet ESD 2

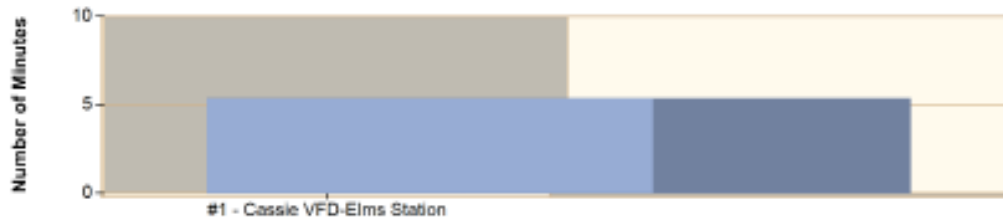
Burnet, TX

This report was generated on 4/17/2020 9:29:45 AM



Average Response Time per Station for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	5:21

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic info 4. Only REVIEWED incidents included.

Cassie VFD/ Burnet ESD 2

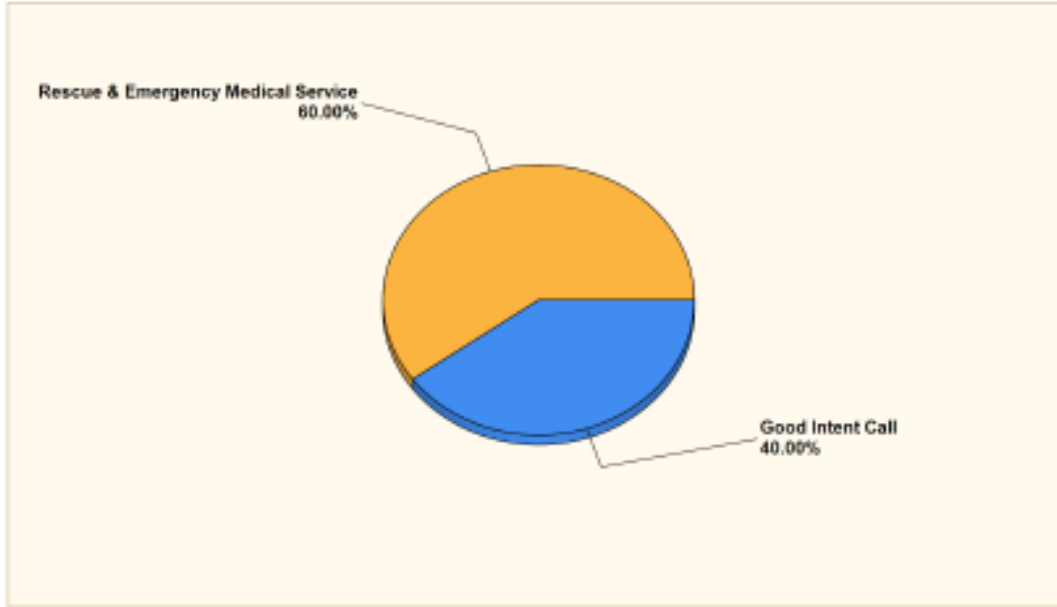
Burnet, TX

This report was generated on 4/17/2020 9:30:42 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2020 | End Date: 04/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	3	60.00%
Good Intent Call	2	40.00%
TOTAL	5	100.00%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
321 - EMS call, excluding vehicle accident with injury	3	60.00%
611 - Dispatched & cancelled en route	1	20.00%
651 - Smoke scare, odor of smoke	1	20.00%
TOTAL INCIDENTS:	5	100.00%

Only REVIEWED and/or LOCKED IMPORTED Incidents are included. Summary results for a major incident type are not displayed if the count is zero.

6:53 PM
04/19/20
Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
As of March 31, 2020

	<u>Mar 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 - CASSIE VFD-ESD2	60,668.48
Total Checking/Savings	<u>60,668.48</u>
Total Current Assets	60,668.48
Fixed Assets	
1410 - Land	13,820.89
1420 - Furniture & Fixtures	7,967.10
1430 - Vehicles & Equipment	1,048,210.40
1440 - EMS Equipment	5,037.56
1450 - Communication Equipment	98,967.65
1460 - Buildings	113,750.42
1510 - Accumulated Depreciation	<u>-738,920.38</u>
Total Fixed Assets	548,853.44
Other Assets	
1100 - Grant Receivable	3,770.25
Total Other Assets	<u>3,770.25</u>
TOTAL ASSETS	<u>613,292.17</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 - Employer & Emp. Payroll Tax	940.98
Total Other Current Liabilities	<u>940.98</u>
Total Current Liabilities	<u>940.98</u>
Total Liabilities	940.98
Equity	
3010 - Unrestricted Net Assets-Ret.Ern	506,102.18
Net Income	<u>16,150.01</u>
Total Equity	<u>612,342.19</u>
TOTAL LIABILITIES & EQUITY	<u>613,292.17</u>

7:13 PM
04/19/20
Cash Basis

**Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
October 2019 through March 2020**

	Oct '19 - Mar 20	Budget	\$ Over Budget
Income			
4000 - Income			
4005 - ESD payments	80,138.00	190,279.50	-80,141.50
4010 - Individual Donations	2,000.00		
4020 - Group & Company Donations	300.00		
4030 - County Funds	5,655.50	7,541.00	-1,885.50
4065 - Training Reimbursement	2,524.00		
4075 - Grant Reimbursement-nontraining	13,500.00		
4095 - ESD Pymts-Capital Expenditures	15,697.11	42,500.00	-26,802.89
Total 4000 - Income	119,814.61	210,320.50	-90,505.89
Total Income	119,814.61	210,320.50	-90,505.89
Expense			
5000 - ADMINISTRATIVE			
5005 - Accounting	750.00	1,300.00	-550.00
5010 - Legal Services	0.00	100.00	-100.00
5015 - Meetings	262.95	225.00	37.95
5020 - Office Equipment/Maint.	329.58	258.00	71.58
5025 - Office Supplies	347.85	750.00	-402.15
5030 - Printer Supplies	215.91	300.00	-84.09
5035 - Shipping/Postage/PO Box Rental	0.00	150.00	-150.00
5040 - Subscrip/Dues/Membsrhp/RecMgmt	5,250.37	10,716.00	-5,465.63
5045 - Travel Allowance	0.00	100.00	-100.00
5050 - Uniforms (Caps and Shirts)	251.08	4,000.00	-3,748.92
5055 - Printing Services	0.00	100.00	-100.00
5060 - Banking/City/DepBox/Chks/BkgdCks	20.00	100.00	-80.00
5070 - Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
Total 5000 - ADMINISTRATIVE	7,427.14	18,440.00	-11,021.86
5200 - PAID POSITION			
5205 - Base Salary	24,500.06	49,000.00	-24,499.94
5215 - CVFD SS & Medicare Tax Match	1,874.34	3,748.50	-1,874.16
Total 5200 - PAID POSITION	26,374.40	52,748.50	-26,374.10
5300 - BUILDING AND GROUNDS			
5305 - Botanical Supplies	0.00	50.00	-50.00
5310 - Janitorial Supplies	10.28	200.00	-189.72
5320 - Repairs and Maintenance	3,991.50	3,500.00	-108.50
5325 - Furn&YardEquip Repl/Rep/New	0.00	520.00	-520.00
5330 - Electrical Service	1,299.14	3,750.00	-2,450.86
5335 - Telephone Service	1,298.67	2,527.00	-1,228.33
Total 5300 - BUILDING AND GROUNDS	5,939.59	10,547.00	-4,607.41
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	0.00	250.00	-250.00
5615 - Non-Warranty Repair	0.00	150.00	-150.00
5620 - Digital Radio and Pagers	0.00	500.00	-500.00
Total 5600 - COMMUNICATIONS	0.00	900.00	-900.00
6600 - INSURANCE			
6605 - Building and Property	2,658.00	3,613.00	-955.00
6610 - Vehicle	5,449.00	8,788.00	-3,337.00
6615 - Personnel Coverage	8,972.00	8,901.00	71.00
Total 6600 - INSURANCE	17,079.00	21,300.00	-4,221.00
7000 - OPERATIONS			
7010 - Fuel-Vehicle and Equipment	404.24	500.00	-95.76
7012 - Fuelman-Vehicles & Equipment	1,610.40	4,530.00	-2,919.60
7015 - Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 - Fire Extinguisher Test/Repr	292.80	250.00	-17.20
7025 - Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 - First Responder Supplies	3,053.42	4,000.00	-946.58

7:13 PM
04/19/20
Cash Basis

**Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
October 2019 through March 2020**

	Oct '19 - Mar 20	Budget	\$ Over Budget
7035 - Ladder, Pump & Hose Testing	2,967.20	3,000.00	-432.80
7040 - Minor Tools	20.00	150.00	-130.00
7045 - Veh/Equip Lights-Decals-Safety	0.00	100.00	-100.00
7050 - Personal Protect Equip-PPE	11,278.66	4,000.00	7,278.66
7055 - PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7060 - Rehabilitation Supplies	389.07	500.00	-110.93
7065 - Rescue Equipment Maint/Repr	172.67	100.00	72.67
7070 - SCBA Testing/Hydro/FaceMsk/Pack	0.00	1,200.00	-1,200.00
7072 - SCBA MAINTENANCE & REPAIR	250.60	500.00	-249.40
7075 - State Veh Safety Inspe&Regist	0.00	151.00	-151.00
7080 - Vehicle Maintenance/Repair	1,012.84	550.00	462.84
7085 - Vehicle Maint/Repr(Vendor)	590.48	5,000.00	-4,409.52
7090 - Equipmt Replmt(Fire Fightng)	0.00	1,750.00	-1,750.00
7095 - Fire Fighting Equipment - NEW	0.00	2,500.00	-2,500.00
7100 - Rescue Equipment - NEW	0.00	1,000.00	-1,000.00
7105 - Rescue Equipment - REPLMNT	0.00	200.00	-200.00
Total 7000 - OPERATIONS	21,582.38	35,981.00	-14,398.62
8000 - TRAINING			
8005 - AED, CPR, First Aid	0.00	454.00	-454.00
8020 - Training -VENDOR	5,595.00	12,500.00	-6,905.00
8025 - Per Diem Travel/Lodging	1,511.69	5,000.00	-3,488.31
8030 - Wikland	0.00	500.00	-500.00
8035 - Educational Supplies	0.00	600.00	-600.00
Total 8000 - TRAINING	7,106.69	19,054.00	-11,947.31
9000 - PUBLIC RELATIONS			
9005 - Educational Supplies	0.00	100.00	-100.00
9010 - Public Educatv/Relatn/Apprtn	0.00	500.00	-500.00
9015 - Shipping and Postage	0.00	100.00	-100.00
9020 - Printing	0.00	100.00	-100.00
9025 - Recognition/Thank You	500.00	500.00	0.00
Total 9000 - PUBLIC RELATIONS	500.00	1,300.00	-800.00
9500 - CAPITAL EXPENDITURES			
9512 - Pagers-20 New	8,930.00	9,500.00	-570.00
9515 - Fire Equipment-Folding Water Tk	0.00	2,500.00	-2,500.00
9518 - Fire Monitor Nozzle for T1#4440	0.00	2,000.00	-2,000.00
9521 - Tires-6 New Tires for T1-4440	0.00	5,000.00	-5,000.00
9525 - Lawn/Ground Equipment	0.00	8,000.00	-8,000.00
9526 - Ice Maker	3,085.47	5,000.00	-1,914.53
9530 - Medical Equipment	3,288.00	5,000.00	-1,712.00
9545 - Remodel & Repairs-Flag Pole	0.00	1,500.00	-1,500.00
9570 - Rescue Equip-Thermal Imaging Un	0.00	1,500.00	-1,500.00
9580 - Computer Equipment-Laptop	2,351.93	2,500.00	-148.07
Total 9500 - CAPITAL EXPENDITURES	17,655.40	42,500.00	-24,844.60
Total Expense	103,664.60	202,779.50	-99,114.90
Net Income	16,150.01	7,541.00	8,609.01

7:10 PM
04/19/20
Cash Basis

Casale Volunteer Fire Department
Profit & Loss by Class
October 2018 through March 2020

	ESD	ESDC	FD	FDE	FDMA	TOTAL
Income						
4000 - Income						
4005 - ESD payments	52,513.75	0.00	0.00	27,524.25	0.00	80,138.00
4010 - Individual Donations	0.00	0.00	2,000.00	0.00	0.00	2,000.00
4020 - Group & Company Donations	0.00	0.00	300.00	0.00	0.00	300.00
4030 - County Funds	0.00	0.00	0.00	0.00	5,655.50	5,655.50
4065 - Training Reimbursement	2,524.00	0.00	0.00	0.00	0.00	2,524.00
4075 - Grant Reimbursement-nontraining	13,500.00	0.00	0.00	0.00	0.00	13,500.00
4085 - ESD Pymts-Capital Expenditures	0.00	15,697.11	0.00	0.00	0.00	15,697.11
Total 4000 - Income	68,537.75	15,697.11	2,300.00	27,524.25	5,655.50	119,814.61
Total Income	68,537.75	15,697.11	2,300.00	27,524.25	5,655.50	119,814.61
Expense						
5000 - ADMINISTRATIVE						
5005 - Accounting	250.00	0.00	0.00	500.00	0.00	750.00
5015 - Meetings	0.00	0.00	202.35	0.00	0.00	202.35
5020 - Office Equipment/Maint.	29.59	0.00	299.99	0.00	0.00	329.58
5025 - Office Supplies	347.85	0.00	0.00	0.00	0.00	347.85
5030 - Printer Supplies	215.91	0.00	0.00	0.00	0.00	215.91
5040 - Subscrip/Dues/Membership/Rec/Mgmt	5,250.37	0.00	0.00	0.00	0.00	5,250.37
5050 - Uniforms (Caps and Shirts)	251.08	0.00	0.00	0.00	0.00	251.08
5060 - Banking/Qty/DepGov/Chks/Bkge/Cls	20.00	0.00	0.00	0.00	0.00	20.00
Total 5000 - ADMINISTRATIVE	6,364.80	0.00	502.34	500.00	0.00	7,427.14
5200 - PAID POSITION						
5205 - Base Salary	0.00	0.00	0.00	24,500.06	0.00	24,500.06
5215 - CVFD SS & Medicare Tax Match	0.00	0.00	0.00	1,874.34	0.00	1,874.34
Total 5200 - PAID POSITION	0.00	0.00	0.00	26,374.40	0.00	26,374.40
5300 - BUILDING AND GROUNDS						
5310 - Janitorial Supplies	10.20	0.00	0.00	0.00	0.00	10.20
5320 - Repairs and Maintenance	3,391.50	0.00	0.00	0.00	0.00	3,391.50
5330 - Electrical Service	1,296.14	0.00	0.00	0.00	0.00	1,296.14
5335 - Telephone Service	1,236.67	0.00	0.00	0.00	0.00	1,236.67
Total 5300 - BUILDING AND GROUNDS	5,934.51	0.00	0.00	0.00	0.00	5,934.51
5600 - INSURANCE						
5605 - Building and Property	1,329.00	0.00	0.00	0.00	1,329.00	2,658.00
5610 - Vehicle	2,724.50	0.00	0.00	0.00	2,724.50	5,449.00
5615 - Personal Coverage	5,118.50	0.00	0.00	0.00	3,853.50	8,972.00
Total 5600 - INSURANCE	9,172.00	0.00	0.00	0.00	7,907.00	17,079.00
7000 - OPERATIONS						
7010 - Fuel-Vehicle and Equipment	234.93	0.00	0.00	0.00	169.31	404.24
7012 - Fuelman-Vehicles & Equipment	1,399.76	0.00	0.00	0.00	210.54	1,610.30
7020 - Fire Extinguisher Test/Repr	232.80	0.00	0.00	0.00	0.00	232.80
7030 - First Responder Supplies	3,053.42	0.00	0.00	0.00	0.00	3,053.42
7035 - Ladder, Pump & Hose Testing	2,967.20	0.00	0.00	0.00	0.00	2,967.20
7040 - Minor Tools	20.00	0.00	0.00	0.00	0.00	20.00
7050 - Personal Protect Equip-PPE	11,276.96	0.00	0.00	0.00	0.00	11,276.96
7060 - Rehabilitation Supplies	325.09	0.00	52.84	0.00	10.54	388.47
7065 - Rescue Equipment Maint/Repr	172.67	0.00	0.00	0.00	0.00	172.67
7072 - SCBA MAINTENANCE & REPAIR	250.00	0.00	0.00	0.00	0.00	250.00
7080 - Vehicle Maintenance/Repair	1,012.84	0.00	0.00	0.00	0.00	1,012.84
7085 - Vehicle Maint/Repr(Vendor)	590.40	0.00	0.00	0.00	0.00	590.40
Total 7000 - OPERATIONS	21,139.05	0.00	52.84	0.00	390.49	21,582.38
8000 - TRAINING						
8020 - Training -VENDOR	5,595.00	0.00	0.00	0.00	0.00	5,595.00
8025 - Per Diem Travel/Lodging	1,511.89	0.00	0.00	0.00	0.00	1,511.89
Total 8000 - TRAINING	7,106.89	0.00	0.00	0.00	0.00	7,106.89
9000 - PUBLIC RELATIONS						
9025 - Recognition/Thank You	0.00	0.00	500.00	0.00	0.00	500.00
Total 9000 - PUBLIC RELATIONS	0.00	0.00	500.00	0.00	0.00	500.00
9500 - CAPITAL EXPENDITURES						
9512 - Pagers-20 New	0.00	8,900.00	0.00	0.00	0.00	8,900.00
9526 - Ice Maker	0.00	3,095.47	0.00	0.00	0.00	3,095.47
9530 - Medical Equipment	0.00	3,298.00	0.00	0.00	0.00	3,298.00
9580 - Computer Equipment-Laptop	0.00	2,351.83	0.00	0.00	0.00	2,351.83

7:10 PM
04/19/20
Cash Basis

Castle Volunteer Fire Department
Profit & Loss by Class
October 2019 through March 2020

	ESD	ESDC	FD	FDE	FDMA	TOTAL
Total 9500 - CAPITAL EXPENDITURES	0.00	17,655.40	0.00	0.00	0.00	17,655.40
Total Expense	49,722.13	17,655.40	1,115.18	26,674.40	8,297.49	103,864.60
Net Income	18,915.82	-1,998.29	1,184.82	748.85	-2,641.99	16,189.01

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**Cassie Volunteer Fire Department
Profit & Loss Detail
March 2020**

04/19/20

Accrual Basis

Date	Name	Memo	Class	Amount
Income				
Expense				
5000 - ADMINISTRATIVE				
5040 - Subscrptn/Dues/Membshp/RecMgmt				
03/16/2020	Chase Card Servl...	Your First Due - web hosting for Feb. 2020	ESD	24.95
03/16/2020	Chase Card Servl...	Emergency Reporting - February 2020 web access to emergency reporting s...	ESD	184.91
03/16/2020	Chase Card Servl...	YMCA - Partial February 2020 and Full March 2020 membership for R. Warf...	ESD	96.00
03/16/2020	Chase Card Servl...	Your First Due - March 2020 web hosting	ESD	24.95
03/16/2020	Chase Card Servl...	YMCA - March 2020 membership for D. Shields-senior single	ESD	30.00
03/16/2020	Chase Card Servl...	YMCA-March 2020 membership for E. Schaefer-senior single-membership is...	ESD	30.00
03/16/2020	Chase Card Servl...	Emergency Reporting - March 2020 reporting system for ER and Halligan	ESD	184.91
03/16/2020	Chase Card Servl...	YMCA - March 2020 membership for G. Sanchez-couple	ESD	49.00
03/16/2020	Chase Card Servl...	YMCA-March 2020 membership for C. Kelley-family	ESD	58.00
03/16/2020	Chase Card Servl...	YMCA-March 2020 membership for D. Curtis-family	ESD	58.00
Total 5040 - Subscrptn/Dues/Membshp/RecMgmt				740.72
Total 5000 - ADMINISTRATIVE				740.72
5200 - PAID POSITION				
5205 - Base Salary				
03/10/2020	Derrick R Curtis	Salary	FDE	1,884.62
03/26/2020	Derrick R Curtis	Salary	FDE	1,884.62
Total 5205 - Base Salary				3,769.24
5215 - CVFD SS & Medicare Tax Match				
03/10/2020	Derrick R Curtis	payroll for period beginning 3-2-20 and ending 3-13-20	FDE	144.18
03/26/2020	Derrick R Curtis	Payroll for period beginning 3-16-20 and ending 3-27-20	FDE	144.18
Total 5215 - CVFD SS & Medicare Tax Match				288.36
Total 5200 - PAID POSITION				4,057.60
5300 - BUILDING AND GROUNDS				
5320 - Repairs and Maintenance				
03/31/2020	Circle S Pest Con...	SR#R1818-quarterly pest control treatment (for period April, May June-2020)	ESD	75.00
Total 5320 - Repairs and Maintenance				75.00
5330 - Electrical Service				
03/15/2020	PEC	Acct # 3000008825 - monthly statement for period 1-19-20 - 2-19-20	ESD	308.83
Total 5330 - Electrical Service				308.83
Total 5300 - BUILDING AND GROUNDS				383.83
6800 - INSURANCE				
6805 - Building and Property				
03/31/2020	VFIS of Texas	Acct#-CASSI-1--Inv#53005-quarterly renewal installment for commercial insu...	ESD	443.00
03/31/2020	VFIS of Texas	Acct#-CASSI-1--Inv#53005-quarterly renewal installment for commercial insu...	FDMA	443.00
Total 6805 - Building and Property				886.00
6810 - Vehicle				
03/31/2020	VFIS of Texas	Acct#-CASSI-1--Inv#53005-quarterly renewal installment for vehicle insurance	ESD	903.50
03/31/2020	VFIS of Texas	Acct#-CASSI-1--Inv#53005-quarterly renewal installment for vehicle insurance	FDMA	903.50
Total 6810 - Vehicle				1,807.00
6815 - Personnel Coverage				
03/10/2020	AirMed Care Net...	Inv# 7434-20191218 - 1 year renewal of membership for fire and ESD perso...	ESD	1,105.00
Total 6815 - Personnel Coverage				1,105.00
Total 6800 - INSURANCE				3,798.00
7000 - OPERATIONS				
7012 - Fuelman-Vehicles & Equipment				
03/10/2020	4480	Kwik Chev-C1-4480 regular fill up (approx savings on strt \$73.95)	ESD	37.30
03/10/2020	4480	Kwik Chev-C1-4480 regular fill up and call Report #20-00017 - auto and fire	ESD	40.51

Page 1

7:04 PM

04/19/20

Accrual Basis

**Cassie Volunteer Fire Department
Profit & Loss Detail
March 2020**

Date	Name	Memo	Class	Amount
03/10/2020	4480	Chevron - C1-4480 - regular fill up	ESD	48.91
03/10/2020	4480	Kwik Chek - C1-4480 - regular fill up	ESD	33.77
03/10/2020	4480	Best Stop - C1-4480 Burnet VFD Mutual Aid-20-00021	FDMA	32.38
03/10/2020	4421	Kwik Chek - E2-4421 regular fill up	ESD	33.78
03/10/2020	4450	Kwik Chek - B1-4450 - regular fill up	ESD	39.77
Total 7012 - Fuelman-Vehicles & Equipment				284.42
7030 - First Responder Supplies				
03/16/2020	Chase Card Servi...	Choice Med - refill/exchange O2-D-tank	ESD	20.00
Total 7030 - First Responder Supplies				20.00
7040 - Minor Tools				
03/16/2020	Chase Card Servi...	SQ - thumb drive for IC report sheets	ESD	20.00
Total 7040 - Minor Tools				20.00
7060 - Rehabilitation Supplies				
03/16/2020	Chase Card Servi...	HEB - DP rehab for fire dept	FD	11.00
03/16/2020	Chase Card Servi...	HEB-gatorade and body armour rehab	ESD	27.92
03/16/2020	Chase Card Servi...	Gravity Taco - Lunch for Kimball, Sanchez, Curtis for rescue boat standby for...	ESD	28.89
03/16/2020	Chase Card Servi...	Dem Grill - Breakfast for Kimball, Sanchez, Curtis for rescue boat standby for...	ESD	24.34
Total 7060 - Rehabilitation Supplies				90.15
7080 - Vehicle Maintenance/Repair				
03/16/2020	Chase Card Servi...	Amzn- 2-80oz diesel klean for vehicles	ESD	48.12
Total 7080 - Vehicle Maintenance/Repair				48.12
7085 - Vehicle Maint/Repr(Vendor)				
03/16/2020	4480	Quick Brakes - C1-4480 repair tire due to nails being on road at FM 800 and ...	ESD	15.75
03/16/2020	4480	Quick Brakes - C1-4480 - replace tire due to nails being on road at FM 800 a...	ESD	264.59
Total 7085 - Vehicle Maint/Repr(Vendor)				280.34
Total 7000 - OPERATIONS				721.09
8000 - TRAINING				
8025 - Per Diem Travel/Lodging				
03/16/2020	Chase Card Servi...	Bennos - supper for Barclay and Curtis attending Safe-D conference at Galv...	ESD	37.99
03/16/2020	Chase Card Servi...	Buo-ees - rehab for Barclay and Curtis driving to Galveston, TX for Safe-D co...	ESD	5.29
03/16/2020	Chase Card Servi...	Springhill Suites-hotel for Barclay for Safe-D conference at Galveston, TX (2-...	ESD	218.00
03/16/2020	Chase Card Servi...	Springhill Suites-hotel for Curtis for Safe-D conference at Galveston, TX (2-2...	ESD	218.00
03/16/2020	Chase Card Servi...	Fish Tales - Supper for Barclay and Curtis for Safe-D conference at Galvesto...	ESD	103.48
03/16/2020	Chase Card Servi...	Ecoxmobil - fuel for POV for R. Warford to attend auto extracation class in ...	ESD	7.88
03/16/2020	Chase Card Servi...	McDonalds - Lunch for R. Warford to attend auto extracation class in Elgin, T...	ESD	14.48
03/16/2020	Chase Card Servi...	Ecoxmobil - fuel for R. Warford to attend auto extracation class in Elgin, TX ...	ESD	50.00
03/16/2020	Chase Card Servi...	Subway - lunch for R. Warford to attend auto extracation class in Elgin, TX (2...	ESD	13.20
03/16/2020	Chase Card Servi...	Ecoxmobil - fuel for R. Warford to attend auto extracation class in Elgin, TX ...	ESD	30.10
03/16/2020	Chase Card Servi...	Ecoxmobil - rehab for R. Warford to attend auto extracation class in Elgin, T...	ESD	13.21
03/16/2020	Chase Card Servi...	Holiday Inn - lodging for R. Warford to attend auto extracation class in Elgin, ...	ESD	198.00
Total 8025 - Per Diem Travel/Lodging				909.61
Total 8000 - TRAINING				909.61
9500 - CAPITAL EXPENDITURES				
9580 - Computer Equipment-Laptop				
03/16/2020	Chase Card Servi...	Best Buy - Office and Acrobat software, external USB port, wireless mouse f...	ESDC	631.99
03/16/2020	Chase Card Servi...	Best Buy - New laptop for Fire Chief to replace outdated one-HP-Spectre x360	ESDC	1,399.99
03/16/2020	Chase Card Servi...	Best Buy- HP officjet 250 mobile wireless printer	ESDC	279.99
03/16/2020	Chase Card Servi...	Amzn - portable printer carrying case	ESDC	39.99
Total 9580 - Computer Equipment-Laptop				2,351.99
Total 9500 - CAPITAL EXPENDITURES				2,351.99
Total Expense				12,962.72

Page 2

7:04 PM
04/19/20
Accrual Basis

Cassie Volunteer Fire Department
Profit & Loss Detail
March 2020

Date	Name	Memo	Class	Amount
				<u>-12,962.72</u>

12:13 PM
04/16/20
Cash Basis

Burnet County Emergency Services District #2
Balance Sheet
As of March 31, 2020

	<u>Mar 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposit 33086	155,376.28
First State Bank of Burnet	192,119.58
Total Checking/Savings	<u>347,495.86</u>
Total Current Assets	<u>347,495.86</u>
TOTAL ASSETS	<u><u>347,495.86</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	236,905.67
Net Income	110,590.19
Total Equity	<u>347,495.86</u>
TOTAL LIABILITIES & EQUITY	<u><u>347,495.86</u></u>

Respectfully submitted by Richard Bremer

Page 1

	A	B	C	D	Formula Bar AI AK		AO	AQ	AS	AT
1							TOTAL			
2					Mar 20	Budget	Oct '19 - Mar 20	Budget	\$ Over Budget	
18				Insurance-Liability & D.O.	0.00	0.00	1,508.00	1,572.00	-64.00	
19				Insurance-Workers Compensation	0.00	0.00	323.00	358.00	-35.00	
20				Legal Fees	45.90	4.58	174.76	274.13	-99.37	
21				Outside Contract Services	0.00	0.00	977.80	1,829.00	-851.20	
22				Total Contract Services	8,045.90	4.58	115,418.67	133,373.13	-17,954.46	
23				Operations						
24				Meeting space fees	150.00	0.00	300.00	300.00	0.00	
25				Total Operations	150.00	0.00	300.00	300.00	0.00	
26				Travel and Meetings						
27				Conference, Convention, Meeting	0.00	0.00	30.04	1,500.00	-1,469.96	
28				Travel	0.00	0.00	0.00	600.00	-600.00	
29				Total Travel and Meetings	0.00	0.00	30.04	2,100.00	-2,069.96	
30				Total Expense	8,195.90	4.58	115,748.71	135,773.13	-20,024.42	
31				Net Income	-2,720.11	8,190.97	110,590.19	89,837.05	20,753.14	
32										
33										
34										
35										
36										

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

ORDER NO. 02-2008

WHEREAS, the Texas Legislature, in its 80th Regular Session, passed House Bill 621, which was signed by the Governor to be effective on January 1, 2008, amending Subchapter B, Chapter 11, Texas Tax Code to add Section 11.253, which provides that certain "Goods-in-Transit" may be exempted from taxation of the appraised value of that portion of the owner's property that consists of Goods-in-Transit by the owner thereof; and,

WHEREAS, Section 11.253(i) provides that a governing body of a taxing unit, in the manner provided for official action by the governing body, may provide for the taxation of Good-in-Transit exempt under Section 11.253(b), Texas Tax Code, and not exempt under other law; and,

WHEREAS, such action must be taken before January 1 of the first tax year in which the governing body proposes to tax Good-in-Transit; and,

WHEREAS, before acting to tax the exempt property provided for by Section 11.253, Texas Tax Code, the governing body of the taxing unit must conduct a public hearing as required by Section 1-n(d), Article VIII, Texas Constitution; and,

WHEREAS, a public hearing on whether Burnet County Emergency Services District No. 2 ("District") would act to tax the exempt property provided for by Section 11.253, Texas Tax Code, was held on the 11 day of August 2008, so that the Goods-in-Transit remain subject to taxation by the District, as a taxing unit, until the governing body of the District, in the manner required for official action, rescinds or repeals its previous action to tax Goods-in-Transit, or otherwise determines that the exemption prescribed by Section 11.253(b) will apply to the District; and,

WHEREAS, at an open meeting of the Board of Emergency Services Commissioners, called and conducted in compliance with all applicable law, held on the 11th day of August 2008 on the issue of the taxation of the Goods-in-Transit resolved and ordered that such exemption does not apply to the District;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Section 1. FINDINGS

The foregoing recitals are hereby found to be true and correct and are hereby adopted as findings of fact and conclusions of law by the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2 ("District"), and are made a part hereof for all purposes.

Section 2. PUBLIC HEARING

A public hearing as required by Section 1-n(d), Article VIII, Texas Constitution, to provide for the taxation of property exempt under a law adopted under Subsection (a), Section 1-n(d), Article VIII, Texas Constitution and Section 11.253, Texas Tax Code was held by the District on the 11th day of August 2008, at which members of the public were permitted to speak for or against the taxation of the Goods-in-Transit and of such property.

Section 3. TAXATION OF GOODS-IN-TRANSIT

At an open meeting held in conformance and compliance with all applicable law held on the 11th day of August 2008, the Board of Emergency Services Commissioners of the District voted, by a vote of 5 "for," 0 "against," and 0 abstaining, to tax Goods-in-Transit as provided for by Section 11.253, Texas Tax Code, and all Goods-in-Transit remain subject to taxation by the District until the governing body of the District, in the manner required for official action, rescinds or repeals this Order to tax Goods-in-Transit, or otherwise determines that the exemption prescribed by Section 11.253(b) will apply to the District.

ORDERED AND ISSUED on this the 11th day of August, 2008.

BURNET COUNTY EMERGENCY
SERVICES DISTRICT NO.2

By: Eugene A. Ehler
8-11-08, President

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

**INVESTMENT POLICY
RESOLUTION NO. 02-26-2009-01**

1) SCOPE

The investment policy of the Burnet County Emergency Services District No 2 ("District") applies to all cash and other investments of the District unless funds are accounted for in the District's Comprehensive Annual Financial Report.

STATUTORY GUIDELINES

- A) The Texas Public Funds Investment Act of 1987, as amended, codified as Chapter 2256 of the Texas Government Code, defines the legal investment options of certain local governments, including the District, and requires each such entity to have a written investment policy.

The Texas Public Funds Collateral Act, as amended, codified at Chapter 2257 of the Texas Government Code, authorizes the creation of public funds investment pools and established criteria for allowable investments and collateral.

- B) Section 2256.005 of the Texas Governmental Code requires the District to adopt a separate written investment strategy for each of the funds under the District's control. Each investment strategy will be provided to the Investment Committee and must describe the investment objectives for particular fund using the following priorities in order of importance:

- (1) The suitability of the investment to the financial requirements of the District;
- (2) Preservation and safety of principal;
- (3) Liquidity;
- (4) Marketability of the investment if there is a need to liquidate before maturity;
- (5) Diversification of the investment portfolio; and
- (6) Yield.

2) PRUDENCE

Investment transactions of the District shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering preservation of capital and liquidity as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "reasonable prudent person" standard whereby officials exercising due diligence and acting in full compliance with the investment policy and written procedures shall be personally indemnified for an individual

security's credit risk or market price changes. In determining whether the investment officials have exercised prudence with respect to an investment decision. The determination shall be made taking into consideration (1) the investment of all funds, or funds under the District's control, over which the Investment Committee had responsibility rather than the consideration of a single investment; and (2) whether the investment decision was consistent with the written investment policy for the District.

A) SAFETY

Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

B) LIQUIDITY

The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.

C) YIELD

The District's investment portfolio shall be designed with the objective of attaining the maximum possible rate of return throughout budgetary and economic cycles, taking into account the necessary investment risk associated with the protection of capital required by law, and while providing a desired maturity schedule and level of liquidity to meet the cash flow needs of the District.

4) DELEGATION OF AUTHORITY

A) RESPONSIBILITY AND DESIGNATION

An Investment Coordinator, appointed by the District, is responsible for carrying out the decisions of the governing body of the District ("Investment Committee") and performing various ministerial duties assigned by the Investment Committee from time to time. Written procedures consistent with the investment policy including explicit delegation of authority to persons responsible for investment transactions are established and monitored by the District. The Investment Coordinator shall be the Treasurer of the District, and he or she may appoint at least one other member of the Board of Emergency Services Commissioners of the District to assist him or her in his or her duties hereunder.

B) INVESTMENT COMMITTEE

The Investment Committee shall be the Investment Officer for the District responsible for the investment of the District's funds and shall consist of Board of Emergency Services

Commissioners of the District, the Treasurer of which shall be Chair of the Budget, Finance and Administration Committee who shall act as chair of the Investment Committee. Members of the Investment Committee can be removed at any time by majority vote of the District with or without cause. The Investment Committee may deposit, withdraw, invest, transfer and manage the District's funds consistent with the provisions of this Investment Policy.

The Investment Committee shall maintain written records of Committee meetings. The Committee will develop, review and revise the investment strategy of the District. The Committee will establish parameters for the investment process to be used as guidelines to carry out investment transactions for the District. The Committee is responsible for reviewing and approving broker/dealer relationships.

C) TRAINING

The members of the Investment Committee may attend at least one training session relating to the person's responsibilities as a member of the Investment Committee in accordance with the provisions of Section 2256.008 of the Texas Government Code; however, pursuant to Section 775.043, Texas Health & Safety Code, the District and its officers and employees are exempt from the investment training required by 2256.008 and may invest funds in investments set forth under 2256.009, 2256.010, or 2256.016 without the investment officer or coordinator for the District attending and completing the training requirements of Section 2256.007, Government Code.

5) STANDARD OF ETHICS AND CONFLICTS OF INTEREST

Investment Committee members and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees of the District and Investment Committee members shall disclose to the District any material financial interest in financial institutions that conduct business with the District, and they shall further disclose any large personal financial or investment positions greater than fifteen thousand dollars (\$15,000.00) that could be related to the performance of the District's investment portfolio. Investment Committee members shall subordinate their personal investment transactions to those of the District, particularly with regard to the timing of purchases and sales. Investment Committee members who have a personal business relationship with an entity seeking to sell an investment to the District shall file a statement with the District disclosing that personal business interest. Investment Committee members related within the second degree by affinity or consanguinity as determined by Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to the District shall file a statement with the District and the Texas Ethics Commission disclosing the relationship.

6) AUTHORIZED SECURITIES DEALERS AND FINANCIAL INSTITUTIONS

The Investment Committee will maintain a list of financial institutions authorized to provide investment service to and on behalf of the District. No deposit of District monies shall be made except in a qualified public depository as established by State Law.

A list of at least seven (7) security broker/dealers approved by the Investment Committee, which are authorized to conduct transactions with the District, may be maintained and reviewed by the Investment Committee who will make revisions to the list as necessary. Securities dealers may include primary dealers, designated dealers of the Federal Reserve Bank of New York, or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1.

A) BROKER/DEALER QUESTIONNAIRE

To provide for a process that will screen out institutions that lack economic viability or whose past practices suggest that the safety of public capital would be impaired if transactions were directed to or through such firms, all financial institutions and broker/dealers who desire to become qualified bidders for investment transactions not otherwise allowed under applicable law must complete the District's broker/dealer questionnaire (Appendix C) and provide annual audited financial statements and certifications.

B) BIDDING REQUIREMENTS

The Investment Committee may solicit bids from at least three (3) qualified broker/dealers prior to the purchase or sale of any investment instrument. The most competitive investment opportunity will be chosen provided the opportunity adequately meets the objectives, strategy, and parameters established by the Investment Committee. Bid documentation will remain on file with the District as required by law.

C) WRITTEN STATEMENT FILED WITH THE DISTRICT

A written copy of this Investment Policy shall be presented to any person seeking to sell to the District an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall sign a written statement which states as follows:

- (1) He/she has received and thoroughly reviewed the Investment Policy of the District;
- (2) He/she acknowledges that his/her organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between his/her organization on behalf of the District #10.

The Investment Committee shall not buy any securities from a person who has not delivered to the District the foregoing statement, unless otherwise allowed by law.

7) AUTHORIZED AND SUITABLE INVESTMENTS

According to the Public Fund Investment Act, as amended, the Public Funds Collateral Act, as amended, and the Chapter 775, Texas Health and Safety Code, the legal investment options of the District include:

- A) Obligations of the United States or it's agencies and instrumentalities;
- B) Direct obligations of the State of Texas or it's agencies and instrumentalities;
- C) Collateral mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
- D) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the State of Texas or the United States or their respective agencies and instrumentalities;
- E) Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent;
- F) Certificates of Deposit issued by state and national banks and credit unions domiciled in this state which are either insured by the Federal Deposit Insurance Corporation or secured by legal collateral as defined in the Public Funds Collateral Act;
- G) Repurchase agreements which are fully collateralized, and which meet the requirements of Section 2256.011 of the Texas Government Code;
- H) Prime Domestic Bankers' Acceptances, subject to limitations of Section 2256.012 of the Texas Government Code;
- I) Commercial paper, subject to limitations of Section 2256.013 of the Texas Government Code;
- J) Money-market mutual funds, subject to limitations of Section 2256.014 of the Texas Government Code;
- K) Public funds investment pools, subject to the limitations of 2256.016 and Section 2256.019 of the Texas Government Code;
- L) Guaranteed Investment Contracts, subject to the limitations of Section 2256.015 of the Texas Government Code.

Although allowed under State Law, Prime Domestic Banker's Acceptances, Commercial Paper, Collateralized Mortgage Obligations, money-market mutual funds and Guaranteed Investment contract are not considered suitable investments of the District it will refrain from making such investments or allowing such investments to be pledged to the District's deposits or to serve as underlying collateral. No security with a stated final maturity exceeding two years will be purchased.

8) COLLATERALIZATION

Collateralization is required on repurchase agreements, certificates of deposit, and demand deposit accounts in excess of FDIC coverage. Collateral must be that of securities authorized by State statutes for outright purchase by the District at a minimum market value equal to the

purchase price, except that collateral will always be held in a safekeeping or trust account on the District's behalf by an independent third party with whom the District has a current custodial agreement. A safekeeping receipt showing evidence of collateral ownership must be supplied to and retained by the District. Collateral may be requested, substituted, or released with oral authorization followed by written confirmation of the Investment Committee.

9) SAFEKEEPING AND CUSTODY

All securities, including collateral for repurchase agreements, shall be purchased on a deliver-versus-payment (DVP) basis through a third-party safekeeping/custody account. The District will authorize the simultaneous release of its funds by the custodial agent to the broker/dealer after securities matching those described for purchase by the District have been delivered by the broker/dealer to the District's safekeeping account through the custodial agent. The custodial agent shall forward the original safekeeping receipt/confirmation to the District.

10) DIVERSIFICATION

Diversification of investments as to investment type, issuer, institution and maturity serve to reduce overall portfolio risk while attaining market average rates of return. The District recognizes that in a diversified portfolio, occasional unrealized market losses are inevitable and must be considered within context of the overall portfolio's return and current market conditions.

11) INTERNAL CONTROL

The Investment Committee shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures. The external auditor shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

12) PERFORMANCE STANDARDS

The District's primary investment strategy is passive. To protect the portfolio from imprudent trading, normally a security should not be sold until such time as the current market value of the security is at least equal to the purchase price of the security plus accrued interest. However, should holding the security to maturity adversely affect the financial position of the District, the Investment Committee may authorize sale of the security.

In general, the performance of the investment portfolio is based on the goal to purchase securities with rates of return equal to or greater than US Treasury obligations with like maturities.

13) REPORTING

The Investment Coordinator shall provide to the District a performance report/analysis on at least a quarterly basis summarizing the performance of investments held by the District's funds. In addition, a detailed listing of all investments held by the District stating the type of instrument, principal amount, interest rate, broker/dealer purchased from, purchase date and maturity date of

each shall be provided at least 72 hours before the publicly posted meeting date. The report must provide the following:

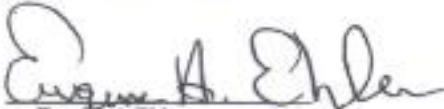
- (A) Describe in detail the investment position of the District on the date of the report;
- (B) Be prepared jointly by Investment Coordinator;
- (C) Be signed by the Investment Coordinator;
- (D) Contain a summary statement of each pooled fund group that states the:
 - (1) Beginning market value for the reporting period;
 - (2) Additions and changes to the market value during the period; and
 - (3) Ending market value for the period.
- (E) State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
- (F) State the maturity date of each separately invested asset that has a maturity date;
- (G) State the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
- (H) State the compliance of the investment portfolio of the District as it related to:
 - (1) The investment strategy expressed in the District's investment policy; and,
 - (2) Relevant provisions of Chapter 2256 of the Texas Government Code.

14) INVESTMENT POLICY ADOPTION AND REVIEW

The District's investment policy shall be adopted by resolution of the District. This policy shall be revised annually during the months of July and August and may be amended by the District as recommended by the Investment Committee or as state law may require. The Investment Committee will review the investment policy annually, or as needed due to changes in state law, and shall make recommendations to the District for revisions as necessary.

ISSUED THIS the 26 day of February 2009.

BURNET COUNTY EMERGENCY
SERVICES DISTRICT NO. 2

By: 
Eugene A. Ehler
President

ATTEST:

John Davis
Secretary

FIRST STATE BANK OF BURNET
RESOLUTION NO. 04-11-2020-01

Be it resolved that the Board of Commissioners of Burnet County Emergency Services District No. 2 authorizes the President of the Board to execute an agreement with First State Bank of Burnet for continuation of banking services to the District. The President, Vice-President, Treasurer and Assistant Treasurer of the District are authorized to be signatories on any accounts owned by the District. In the event of a change in the membership and/or designation of board members to fill the above-named offices, these signature rights shall transfer to the successors of the above-named offices.

04-12-20



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

To: First State Bank of Burnet
Burnet, Texas

Be resolved that the Board of Commissioners of Burnet County Emergency Services District No. 2 authorizes the President of the Board to execute an agreement with First State Bank of Burnet for continuation of banking services to the district. The President, Vice-President, Treasurer and Assistant Treasurer of the District are authorized to be signatories on any accounts owned by the district. In the event in the change in the membership and/or designation of board members to fill the above-named offices, these signature rights shall transfer to the successors of the above-named offices.

Authorized personnel are:

Ben Schneider, President
Robbie Cheatham, Vice President
Rev. Richard Bremer, Treasurer
Donna Kiley, Assistant Treasurer

The vote of the Board was 5 For and 0 Against. A copy of the meeting minutes accompanies this document.

Submitted By:


Sharon Barclay, Secretary
Burnet County Emergency Services District No. 2

04-10-20

CORPORATE CREDIT CARD FIRM

RESOLUTION NO. 04-11-2020-102

Be It resolved that the Board of Commissioners of Burnet County Emergency Services District No. 2 authorizes the President of the board to negotiate and execute an agreement with a firm providing corporate credit card services for issuance of one or more credit cards in the name of, and guaranteed by, the District. In accordance with the terms of the agreement with the issuing firm, credit cards are authorized to be issued to the President and Treasurer of the District. In the event of a change in the membership and/or designation of board members to fill the above-named offices, new cards shall be issued to the successors of the above-named offices.

04-11-20

SALES TAX ELECTION

"THINGS TO DO"

- Make updates to April 11, 2020 mailer. Complete
- Envelope for mailer should read "Urgent Election Information" in red.
- Heading on 4-11-20 mailer should be in red.
- Get pricing for 1-4 color mailer.
- Get pricing for 700 printed post cards.
- Advise Doug Ferguson of Cassie VFD's intention to "order an election" for November 3, 2020. Due in May 2020.
- Submit ESD#2 Proposition "A" language to Doug Ferguson around August 20, 2020. Need to firm this date up.
- Submit \$1,000.00 payment to Burnet County Election office in November 2020. We will be billed.
- Who wants to organize and distribute our first mailer?
- Do we want to develop "get out the vote" post card mailers?
- When do we want to send mailers out and how many times?
- Do we want to develop a new mailer, what do you want it to say?
- Do we want any signs made up, what should they read, when should they be displayed and where?
- Do we want a newspaper reporter interview about election proposition?
- Do we want to request POA's/HOA's post our mailer on their website?
- Do we want any signage for the 4TH of July (god willing) parade? If so how many and what do you want them to say? "Just Say Yes"
- POA and Cassie Community Center Pot Luck Dinner presentations?

April 11, 2020

**BURNET COUNTY ESD #2
MONTH CONTRACT TO BE SIGNED – 2019/2020**

Contract ID #	Month Due	Business Name	Service Provided
2019/2020-001	September	Cassie VFD	Fire Protection
2019/2020-002	November	Taber & Burnett	Audit of ESD No. 2
2019/2020-003	November	Taber & Burnett	Audit of Cassie VFD
2019/2020-004	October	Winstar Ins. Group Texas Mutual Ins.	Workers Compensation Insurance
2019/2020-005	October	Winstar Ins. Group VFIS of Texas Ins.	Liability Insurance
2019/2020-006	April	State Association of Fire and Emergency Districts	ESD #2 State Association

04-19-20

Enclosure 11