



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

Minutes (Official) – July 30, 2020

1. (AI)¹Call meeting to order. (Schneider)

(AD)²At 10:04 a.m., July 30, 2020, the Meeting of the Board of Emergency Service Commissioners of Burnet County Emergency Services District #2 was called to order in the Cassie Community Center, 3920 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Cassie Community Center in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum. (Schneider)

(AD) Board member in attendance were:

Ben Schneider

Richard Bremer

Robbie Cheatham

Sharon Barclay

Donna Kiley – Absent

Commissioner Schneider confirmed a quorum was present

3. (AI) Pledge of Allegiance.

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors

4. (AI) Invocation.

(AD) The Invocation was offered by Commissioner Bremer

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

5. (AI) Welcome guests.

(AD) Commissioner Schneider welcomed attending guests who included:

CVFD Fire Chief Derrick Curtis

CVFD EMS Lieutenant Laura Schneider

CVFD George Sanchez

CVFD Chuck Schoenfeld

6. (AI) Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.

(AD) Commissioner Schneider called for public comments; none were given.

7. (AI) Accept minutes from June 25, 2020 meeting.

(AD) Commissioner Schneider called for comments or corrections from the Board regarding the minutes from the June 25, 2020 BCESD#2 meeting. With no additional changes, Commissioner Schneider accepted the minutes as presented.

**8. (AI) Report from the Cassie VFD Chief
Number and types of calls
Training activity
Other department activities**

(AD) Chief Curtis reported a total of 18 calls for the month of June; 11 EMS and 7 Fire calls. Average response time for June is 10:46; Chief Curtis reported that the increase is due to not having the Station manned during the Mon-Fri weeks while he was away. Personnel per call average 4.2 for May. (Enclosure 2).

Chief Curtis reported that one member has resigned due to moving out of the district. Also reported was that the Brush Truck is out-of-service due to a maintenance issue (sensor). FF Schoenfeld reported that he was actively in contact with the repair center and was working on a proper resolution to repairing the item.

(AI) Cassie VFD Financial Report

(AD) Lt. Schneider provided the Board a summary of the CVFD Financial Report (Enclosure 3). As of June 30, 2020, CVFD had a balance of \$83,147.13 in Checking. Total expenses for June was \$13,441.55 which included items for vehicle and equipment maintenance and capital expenditure for the tires. Lt. Schneider also reported that the Chase card had fraudulent activity that has been reported and resolved. Total expenses for October 2019 – June 2020 are \$146,482.53, total income October 2019 – June 2020 is \$185,111.87.

9. (AI) Review previously approved CVFD Capital expenditure. (Schneider)

(AD) No Capital expenditures to review.

10. (AI) Treasurer Report for ESD #2 (Bremer)

(AD) Commissioner Bremer reported \$308,684.71 current assets on June 30, 2020; \$155,963.73 in Checking and \$152,720.98 in CD with additional funds that will be reported next month. Commissioner Bremer reported paying the Capital expense for the tires and postage and miscellaneous reimbursement. (Enclosure 4)

11. (AI) Discussion and/or action concerning the disbursement of funds of ESD #2 Funds. (Bremer)

(AD) Commissioner Bremer stated that in the upcoming month that he anticipates the Legal fees and that through October, a CVFD draw, Insurance, Capital Expenses, Legal, Burnet County Appraisal fee, and Community Center.

Commissioner Bremer also reported that the Tax Assessors Office had provided him with a new figure of anticipated tax receipt of \$245,212 of which \$240,308 is 98% expected gross.

There was discussion regarding the ability of an ESD to accrue debt; currently the ESD does not have any debt, but it is a consideration for maintaining and attaining vehicles and equipment in the future.

12. (AI) Distribute a revised Calendar of Events. (Schneider)

(AD) Commissioner Schneider distributed an anticipated Calendar of Events for the 2020-2021 Fiscal Year (Enclosure 5). All Board Members should be familiar with the ongoing events and anticipate action if necessary, during this time.

13. (AI) Discussion and/or action regarding the retention of Taber & Burnett as our Certified Public Accountants. (Schneider)

(AD) Commissioner Schneider asked for discussion and recommendations regarding the retention of Taber and Burnett as BCESD #2 CPA. There was no negative discussion or recommendations of other firms. Commissioner Bremer made the motion to retain Taber and Burnett as BCESD #2 CPA for the upcoming year. The vote was unanimous in favor of the motion.

14. (AI) ESD #2 “Sales Tax” discussion and/or action regarding the mailing of post card reminders to district registered voters. (Schneider)

(AD) Commissioner Schneider brought forth discussion related to the mailing of postcard reminders to registered voters. It was widely agreed upon that the postcard should have the Early and the General Election reminder as well as the Sales Tax Proposition verbiage. Commissioner Schneider also mentioned that Commissioner Kiley had posted the mailed letter on the Next-Door website and that there was positive feedback. He also stated that he had provided information to the Burnet Bulletin but was unsure if or when it would be published. Commissioner Barclay volunteered to speak to the Buena Vista POA President about sending the information out to the Buena Vista community.

Commissioner Bremer made a motion to proceed with the postcard reminder that would include Early voting as well as General Election reminders and the verbiage used for the Sales Tax Proposition; the postcard will be mailed in late September. The motion was unanimously carried.

15. (AI) Calendar of Events for August 2020.

- A. Review previously approved Capital expenditures.**
- B. Schedule audits for ESD#2 and Cassie VFD with selected CPA firm.**
- C. Prepare and forward notice to newspaper announcing public meeting to adopt a budget and set a tax rate.**
- D. Hold a public meeting to adopt a budget and set a tax rate for FY 2021.**
- E. Prepare and present annual Cassie VFD property inventory.**
- F. Forward Service Provider Contract to Cassie VFD for their review and signature.**

(AD) Commissioner Schneider reviewed upcoming Calendar of Events for August 2020.

Commissioner Schneider reminded the Board that this will be a busy month with upcoming budget meeting, time to be announced. Additionally, Commissioner Barclay asked that during the notification of the contract with Taber and Burnett that the Service Provider Contract be forwarded to them as well.

16. (AI) Next meeting 10:00AM Thursday, August 27, 2020 at the Cassie Community Center.

(AD) Commissioner Schneider announced that the next regular ESD Meeting will be on Thursday, August 27, 2020 at 10:00 a.m. at the Cassie Community Center.

17. (AI) Adjourn

(AD) With no additional business attending, the BCESD#2 July 30, 2020 meeting was adjourned at 10:57 a.m. by Commissioner Schneider.

Sharon K. Barclay
Secretary
Emergency Service District 2
Burnet County
June 25, 2020

Benjamin H. Schneider
President
Emergency Service District 2
Burnet County
June 25, 2020



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

BURNET COUNTY EMERGENCY SERVICES DISTRICT #2

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is Hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas 78611 at 10:00 AM on Thursday, July 30, 2020. This agenda is posted in the Burnet County Courthouse and at the Cassie Community Center.

The following agenda items will be discussed, considered and action taken as appropriate.

AGENDA

1. Call meeting to order. (Schneider)
2. Establish a quorum. (Schneider)
3. Pledge of Allegiance. (Schneider)
4. Invocation. (Bremer)
5. Welcome guests. (Schneider)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.
7. Accept minutes from June 25, 2020 meeting. (Schneider)
8. Report from the Fire Chief. (Curtis)
 - Number and types of calls.
 - Training activity
 - Other department activity



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

- A. Cassie VFD Treasurers Report. (L. Schneider)
9. Review previously approved CVFD Capital expenditure. (Schneider)
 10. Treasurers Report for ESD #2. (Bremer)
 11. Discussion and/or action concerning the disbursement of funds of ESD #2 Funds. (Bremer)
 12. Distribute a revised Calendar of Events. (Schneider)
 13. Discussion and/or action regarding the retention of Taber & Burnett as our Certified Public Accountants. (Schneider)
 14. ESD #2 "Sales Tax" discussion and/or action regarding the mailing of post card reminders to district registered voters. (Schneider)
 15. Calendar of Events for August 2020.
 - A. Review previously approved Capital expenditures.
 - B. Schedule audits for ESD#2 and Cassie VFD with selected CPA firm.
 - C. Prepare and forward notice to newspaper announcing public meeting to adopt a budget and set a tax rate.
 - D. Hold a public meeting to adopt a budget and set a tax rate for FY 2021.
 - E. Prepare and present annual Cassie VFD property inventory.
 - F. Forward Service Provider Contract to Cassie VFD for their review and signature.
 16. Next meeting 10:00AM Thursday, August 27, 2020 at the Cassie Community Center.
 17. Adjourned.

Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 7/28/2020 9:59:29 AM



Incident Statistics

Start Date: 06/01/2020 | End Date: 06/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		11	
FIRE		7	
TOTAL		18	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
Aid Received		2	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		11.11	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:08:36	0:23:47	
AVERAGE FOR ALL CALLS		0:13:13	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:39	0:06:01	
AVERAGE FOR ALL CALLS		0:03:58	
AGENCY	AVERAGE TIME ON SCENE (MM:SS)		
Cassie VFD/ Burnet ESD 2	80:06		

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

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Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 7/28/2020 10:00:01 AM



Incident Statistics

Start Date: 01/01/2020 | End Date: 06/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		63	
FIRE		32	
TOTAL		95	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$388,163.00		\$65,000.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		30	
Aid Received		20	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
14		14.74	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:10:27	0:21:32	
AVERAGE FOR ALL CALLS		0:13:14	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:10	0:06:57	
AVERAGE FOR ALL CALLS		0:03:54	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		58:37	

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 434, 736 and 734. # Apparatus Transports = # of Incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

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Cassie VFD/ Burnet ESD 2

Burnet, TX

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Major Incident Types by Month for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020



INCIDENT TYPE	JUN	TOTAL
Fire	3	3
Good Intent Call	2	2
Rescue & Emergency Medical Service Incident	11	11
Service Call	2	2
Total	18	18

Only REVIEWED Incidents Included



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Cassie VFD/ Burnet ESD 2

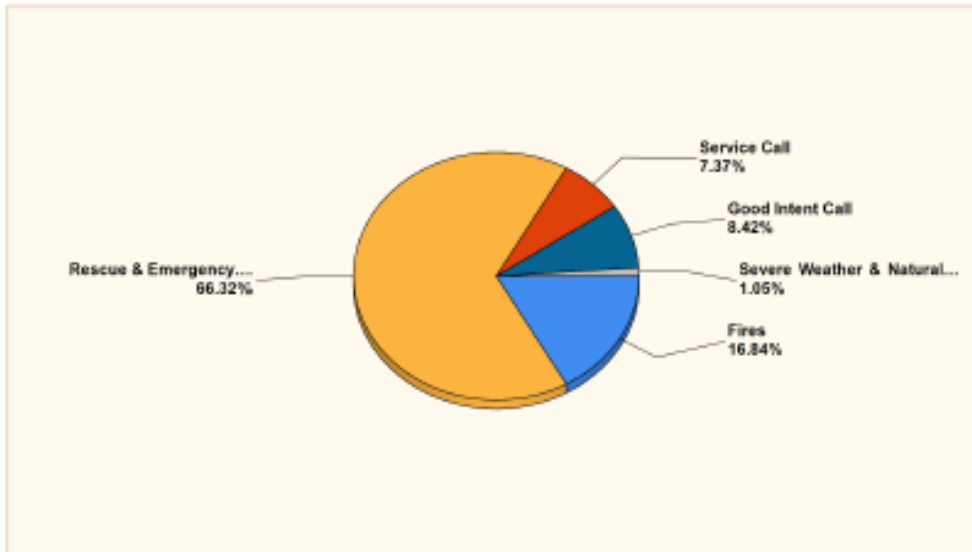
Burnet, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 06/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	16	16.84%
Rescue & Emergency Medical Service	63	66.32%
Service Call	7	7.37%
Good Intent Call	8	8.42%
Severe Weather & Natural Disaster	1	1.05%
TOTAL	95	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	7.37%
122 - Fire in motor home, camper, recreational vehicle	1	1.05%
131 - Passenger vehicle fire	1	1.05%
132 - Road freight or transport vehicle fire	1	1.05%
141 - Forest, woods or wildland fire	1	1.05%
142 - Brush or brush-and-grass mixture fire	3	3.16%
143 - Grass fire	2	2.11%
311 - Medical assist, assist EMS crew	7	7.37%
321 - EMS call, excluding vehicle accident with injury	42	44.21%
322 - Motor vehicle accident with injuries	2	2.11%
324 - Motor vehicle accident with no injuries.	3	3.16%
341 - Search for person on land	1	1.05%
342 - Search for person in water	1	1.05%
350 - Extrication, rescue, other	3	3.16%
363 - Swift water rescue	1	1.05%
365 - Watercraft rescue	3	3.16%
511 - Lock-out	1	1.05%
541 - Animal problem	1	1.05%
553 - Public service	2	2.11%
561 - Unauthorized burning	3	3.16%
611 - Dispatched & cancelled en route	6	6.32%
622 - No incident found on arrival at dispatch address	1	1.05%
651 - Smoke scare, odor of smoke	1	1.05%
813 - Wind storm, tornado/hurricane assessment	1	1.05%
TOTAL INCIDENTS:	85	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

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Cassie VFD/ Burnet ESD 2

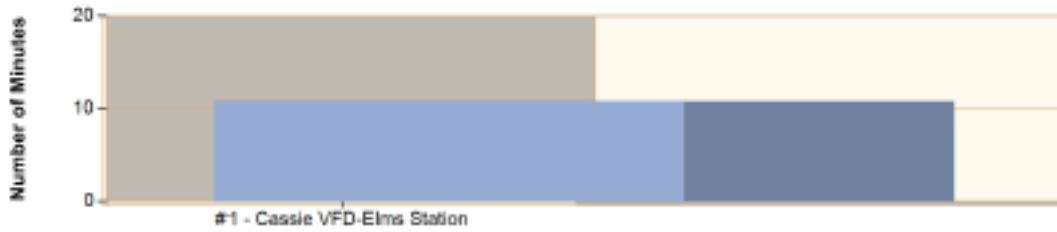
Burnet, TX

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Average Response Time per Station for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	10:45

Year to Date

#1 - Cassie VFD-Elms Station	10:10
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AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.



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Cassie VFD/ Burnet ESD 2

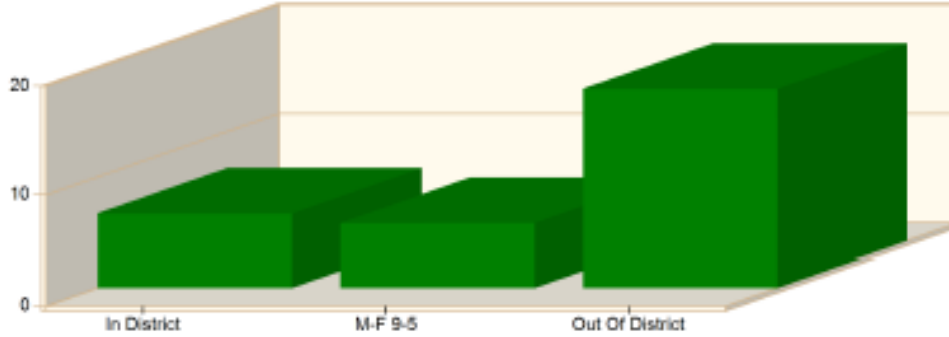
Burnet, TX

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Incident Average Response Time per Shift for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	6.64	8
M-F 9-5	5.77	5
Out Of District	18.09	5
Total Number of Calls:		18

Start Date 01/01/2020 End Date 08/30/2020

SHIFT	AVERAGE RESPONSE TIME (min)	CALLS
In District	7.38	42
M-F 9-5	4.38	24
Out Of District	15.19	29
Total Number of Calls:		96

Incident Average Response Time calculated from Dispatch to first arriving unit apparatus Arrived time. Only Reviewed Incidents are Included. Incidents that are Cancelled with no apparatus actually arriving are not part of the incident count.



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Cassie VFD/ Burnet ESD 2

Burnet, TX

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Personnel Count per Incident for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020

INCIDENT NUMBER	DATE	INCIDENT TYPE	FDID	NUMBER OF PEOPLE		
				ON APPARATUS	NOT ON APPARATUS	TOTAL
2020-2000078	6/2/2020 08:50:42	581 - Unauthorized burning	BP208	3	1	4
2020-2000079	6/5/2020 09:00:29	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000080	6/7/2020 14:05:30	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000081	6/9/2020 13:16:18	385 - Watercraft rescue	BP208	5	1	6
2020-2000082	6/9/2020 18:11:21	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000083	6/12/2020 12:25:34	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000084	6/12/2020 15:40:25	143 - Grass fire	BP208	4	1	5
2020-2000085	6/12/2020 20:54:06	311 - Medical assist, assist EMS crew	BP208	3	2	5
2020-2000086	6/13/2020 15:06:55	611 - Dispatched & cancelled en route	BP208	6	0	6
2020-2000087	6/15/2020 10:41:05	311 - Medical assist, assist EMS crew	BP208	4	0	4
2020-2000088	6/15/2020 17:17:06	142 - Brush or brush-and-grass midsize fire	BP208	4	3	7
2020-2000089	6/19/2020 11:37:51	321 - EMS call, excluding vehicle accident with injury	BP208	1	0	1
2020-2000090	6/20/2020 11:38:27	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000091	6/23/2020 05:04:14	342 - Search for person in water	BP208	3	3	6
2020-2000092	6/28/2020 07:12:16	111 - Building fire	BP208	3	1	4
2020-2000093	6/28/2020 09:30:24	581 - Unauthorized burning	BP208	2	2	4
2020-2000094	6/28/2020 22:10:05	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000095	6/30/2020 17:49:32	611 - Dispatched & cancelled en route	BP208	5	1	6

AVERAGES: 3.4 0.8 4.3

AVERAGES: 3.3 0.8 4.2

Only REVIEWED incidents included



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2:43 PM
07/21/20
Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
As of June 30, 2020

	Jun 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1010 - CASSIE VFD-ESD2	83,147.13
Total Checking/Savings	83,147.13
Total Current Assets	83,147.13
Fixed Assets	
1410 - Land	13,820.89
1420 - Furniture & Fixtures	7,987.10
1430 - Vehicles & Equipment	1,048,210.40
1440 - EMS Equipment	5,037.58
1450 - Communication Equipment	98,987.85
1460 - Buildings	113,750.42
1510 - Accumulated Depreciation	-738,920.38
Total Fixed Assets	548,853.44
Other Assets	
1100 - Grant Receivable	3,770.25
Total Other Assets	3,770.25
TOTAL ASSETS	835,770.82
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 - Employer & Emp. Payroll Tax	950.00
Total Other Current Liabilities	950.00
Total Current Liabilities	950.00
Total Liabilities	950.00
Equity	
3010 - Unrestricted Net Assets-Res.Ern	596,102.18
Net Income	38,628.64
Total Equity	634,730.82
TOTAL LIABILITIES & EQUITY	835,770.82

3:06 PM
07/21/20
Cash Basis

**Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
October 2018 through June 2020**

	Oct '19 - Jun 20	Budget	\$ Over Budget
Income			
4000 - Income			
4005 - ESD payments	120,207.00	180,279.50	-60,072.50
4010 - Individual Donations	3,100.00		
4015 - Memorial Donations	150.00		
4020 - Group & Company Donations	800.00		
4030 - County Funds	10,867.05	7,541.00	3,326.05
4035 - FD Equipment Sale	100.10		
4040 - FD Reimbursement	1,104.81		
4065 - Training Reimbursement	3,159.00		
4070 - ESD Reimbursement	1,198.80		
4075 - Grant Reimbursement-nontraining	14,987.50		
4095 - ESD Pymts-Capital Expenditures	29,807.11	42,500.00	-12,692.89
Total 4000 - Income	185,111.17	210,320.50	-25,209.33
Total Income	185,111.17	210,320.50	-25,209.33
Expense			
5000 - ADMINISTRATIVE			
5005 - Accounting	1,000.00	1,300.00	-300.00
5010 - Legal Services	0.00	100.00	-100.00
5015 - Meetings	282.35	225.00	57.35
5020 - Office Equipment/Maint.	847.94	258.00	589.94
5025 - Office Supplies	981.42	750.00	231.42
5030 - Printer Supplies	288.84	300.00	-31.16
5035 - Shipping/Postage/PO Box Rental	452.80	150.00	302.80
5040 - Subscrip/Dues/Memshrp/RecMgmt	7,261.01	10,718.00	-3,456.99
5045 - Travel Allowance	0.00	100.00	-100.00
5050 - Uniforms (Caps and Shirts)	1,018.59	4,000.00	-2,981.41
5055 - Printing Services	0.00	100.00	-100.00
5060 - Banking/STty/DepBox/Chks/BkqdCls	20.00	100.00	-80.00
5070 - Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
Total 5000 - ADMINISTRATIVE	11,860.95	18,449.00	-6,588.05
5200 - PAID POSITION			
5205 - Base Salary	35,807.78	49,000.00	-13,192.22
5215 - CVFD SS & Medicare Tax Match	2,739.42	3,748.50	-1,009.08
Total 5200 - PAID POSITION	38,547.20	52,748.50	-14,201.30
5300 - BUILDING AND GROUNDS			
5305 - Botanical Supplies	0.00	50.00	-50.00
5310 - Janitorial Supplies	29.28	200.00	-170.72
5320 - Repairs and Maintenance	3,577.47	3,500.00	77.47
5325 - Furn&YardEquip Repl/RepNew	163.97	520.00	-356.03
5330 - Electrical Service	1,832.09	3,750.00	-1,917.91
5335 - Telephone Service	2,979.88	2,527.00	452.88
Total 5300 - BUILDING AND GROUNDS	8,582.45	10,547.00	-1,964.55
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	882.18	250.00	632.18
5615 - Non-Warranty Repair	0.00	150.00	-150.00
5620 - Digital Radio and Pagers	0.00	500.00	-500.00
Total 5600 - COMMUNICATIONS	882.18	900.00	-17.82
6600 - INSURANCE			
6605 - Building and Property	2,658.00	3,613.00	-955.00
6610 - Vehicle	5,449.00	8,788.00	-3,339.00
6615 - Personnel Coverage	8,972.00	8,901.00	71.00
Total 6600 - INSURANCE	17,079.00	21,302.00	-4,223.00
7000 - OPERATIONS			
7010 - Fuel-Vehicle and Equipment	404.24	500.00	-95.76
7012 - Fuelman-Vehicles & Equipment	2,428.38	4,530.00	-2,101.62

3:06 PM
07/21/20
Cash Basis

**Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
October 2018 through June 2020**

	Oct '18 - Jun 20	Budget	\$ Over Budget
7015 - Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 - Fire Extinguisher Test/Repr	232.80	250.00	-17.20
7025 - Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 - First Responder Supplies	3,879.44	4,000.00	-320.56
7035 - Ladder, Pump & Hose Testing	2,967.20	3,000.00	-432.80
7040 - Minor Tools	20.00	150.00	-130.00
7045 - Veh/Epmt Lights-Decals-Safety	0.00	100.00	-100.00
7050 - Personal Protect Equip-PPE	11,278.88	4,000.00	7,278.88
7055 - PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7060 - Rehabilitation Supplies	743.79	500.00	243.79
7065 - Rescue Equipment Maint/Repr	172.67	100.00	72.67
7070 - SCBA Testing/Hydro/Facelm/sk/Pack	821.00	1,200.00	-379.00
7072 - SCBA MAINTENANCE & REPAIR	250.80	500.00	-249.40
7075 - State Veh Safety Inspe&Regist	29.50	151.00	-121.50
7080 - Vehicle Maintenance/Repair	1,343.38	550.00	793.38
7085 - Vehicle Maint/Repr(Vendor)	4,895.31	5,000.00	-104.69
7090 - Equipmt Reprmt(Fire Fighng)	1,018.02	1,750.00	-731.98
7095 - Fire Fighting Equipmt - NEW	803.98	2,500.00	-1,696.04
7100 - Rescue Equipment - NEW	1,242.88	1,000.00	242.88
7105 - Rescue Equipment - REPLMNT	0.00	200.00	-200.00
Total 7000 - OPERATIONS	32,019.83	35,961.00	-3,941.17
8000 - TRAINING			
8005 - AED, CPR, First Aid	0.00	454.00	-454.00
8020 - Training -VENDOR	6,173.47	12,500.00	-6,326.53
8025 - Per Diem Travel/Lodging	1,511.89	5,000.00	-3,488.31
8030 - Wildland	0.00	500.00	-500.00
8035 - Educational Supplies	0.00	600.00	-600.00
Total 8000 - TRAINING	7,685.16	19,054.00	-11,368.84
9000 - PUBLIC RELATIONS			
9005 - Educational Supplies	0.00	100.00	-100.00
9010 - Public Eductrn/relatrns/Aprtrn	0.00	500.00	-500.00
9015 - Shipping and Postage	0.00	100.00	-100.00
9020 - Printing	0.00	100.00	-100.00
9025 - Recognition/Thank You	500.00	500.00	0.00
Total 9000 - PUBLIC RELATIONS	500.00	1,300.00	-800.00
9500 - CAPITAL EXPENDITURES			
9512 - Pagers-20 New	8,930.00	9,500.00	-570.00
9515 - Fire Equipment-Folding Water Tk	0.00	2,500.00	-2,500.00
9518 - Fire Monitor Nozzle for T184440	0.00	2,000.00	-2,000.00
9521 - Tires-6 New Tires for T1-46440	3,632.85	5,000.00	-1,367.15
9525 - Lawn/Ground Equipment	8,007.51	8,000.00	7.51
9526 - Ice Maker	3,085.47	5,000.00	-1,914.53
9530 - Medical Equipment	3,288.00	5,000.00	-1,712.00
9545 - Remodel & Repairs-Flag Pole	0.00	1,500.00	-1,500.00
9570 - Rescue Equip-Thermal Imaging Un	0.00	1,500.00	-1,500.00
9580 - Computer Equipment-Laptop	2,351.93	2,500.00	-148.07
Total 9500 - CAPITAL EXPENDITURES	29,295.76	42,500.00	-13,204.24
Total Expense	148,482.53	202,779.50	-58,296.97
Net Income	38,628.64	7,541.00	31,087.64

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**Cassie Volunteer Fire Department
Profit & Loss Detail
June 2020**

Date	Name	Memo	Class	Amount
Income				
4000 - Income				
4010 - Individual Donations				
06/04/2020	Individual Donat...	Lynn Sutter Hall-donation	FD	500.00
Total 4010 - Individual Donations				500.00
4020 - Group & Company Donations				
06/04/2020	PEC Charities - ...	PEC United Charities members donation	FD	100.00
06/04/2020	Group or Comp...	HLC 7 Development LLC-donation	FD	100.00
Total 4020 - Group & Company Donations				200.00
4030 - County Funds				
06/18/2020	Texas A&M-Tex...	Insurance Grant #29 -HS3667 - partial reimbursement f...	FDMA	1,487.50
Total 4030 - County Funds				1,487.50
4055 - Training Reimbursement				
06/11/2020	Texas A&M For...	TFCP-Instructor 1-Fire Service Online-D. Curtis attende...	ESD	250.00
Total 4055 - Training Reimbursement				250.00
4070 - ESD Reimbursement				
06/11/2020	BCESD#2	ESD reimbursed fire department for Safe-D online webc...	ESD	175.00
Total 4070 - ESD Reimbursement				175.00
4075 - Grant Reimbursement-nontraining				
06/18/2020	Texas A&M-Tex...	Insurance Grant #29 -HS3667 - partial reimbursement f...	ESD	1,487.50
Total 4075 - Grant Reimbursement-nontraining				1,487.50
4095 - ESD Pymts-Capital Expenditures				
06/04/2020	BCESD#2	Reimbursement for tires for T1-#4440-replacing old age...	ESDC	3,510.00
Total 4095 - ESD Pymts-Capital Expenditures				3,510.00
Total 4000 - Income				7,810.00
Total Income				7,810.00
Expense				
5000 - ADMINISTRATIVE				
5020 - Office Equipment/Maint.				
06/15/2020	Chase Card Ser...	Amazon-letter folder used to mail letters for promo for S...	ESD	154.58
Total 5020 - Office Equipment/Maint.				154.58
5025 - Office Supplies				
06/15/2020	Chase Card Ser...	Amazon-storage bins-2 pack for uniforms, caps and shir...	ESD	32.48
06/15/2020	Chase Card Ser...	Office Depot - 1-box of 500 envelopes and 2 reams of h...	ESD	87.47
Total 5025 - Office Supplies				119.95
5030 - Printer Supplies				
06/15/2020	Chase Card Ser...	4inkjets - 2 black ink printer cartridges for the brother pr...	ESD	52.03
Total 5030 - Printer Supplies				52.03
5035 - Shipping/Postage/PO Box Rental				
06/15/2020	Chase Card Ser...	USPS-1 roll of stamps for fire department used to mail b...	ESD	55.00
06/15/2020	Chase Card Ser...	USPS-7 rolls of 100 of forever stamps used in the mail...	ESD	385.00
Total 5035 - Shipping/Postage/PO Box Rental				440.00
5040 - Subscrip/Dues/Membership/RecMgmt				
06/15/2020	Chase Card Ser...	DSHS - EMS state license for D. Shields for completion ...	ESD	64.00
06/15/2020	Chase Card Ser...	Your First Due - web hosting for month of June 2020	ESD	30.00
06/15/2020	Chase Card Ser...	YMCA-June membership for D. Shields - single senior	ESD	30.00
06/15/2020	Chase Card Ser...	YMCA-June membership for G. Sanchez - couple senior	ESD	49.00
06/15/2020	Chase Card Ser...	YMCA-June membership for C. Kelley - family	ESD	58.00

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**Cassie Volunteer Fire Department
Profit & Loss Detail
June 2020**

Date	Name	Memo	Class	Amount
06/15/2020	Chase Card Ser...	YMCA-June membership for D. Curtis - family	ESD	58.00
06/15/2020	Chase Card Ser...	YMCA-June membership for R. Warford - family	ESD	58.00
06/15/2020	Chase Card Ser...	Emergency Reporting - reporting system subscription fe...	ESD	184.91
06/15/2020	Chase Card Ser...	Active911 - Annual renewal of Active 911 on fire person...	ESD	293.82
06/15/2020	Chase Card Ser...	Safe-D - registration for web broadcast on Tax changes ...	ESD	175.00
06/15/2020	Chase Card Ser...	Identogo-finger printing of D. Shields for EMT state law ...	ESD	39.05
Total 5040 - Subscrip/Dues/Membership/RecMgmt				1,039.78
5065 - Finance Chgs/Late Fees/Sales Tx				
06/15/2020	Chase Card Ser...	PCH-credit for fraud charged on April statement	ESD	-15.70
06/15/2020	Chase Card Ser...	PCH-credit for fraud charged on April statement	ESD	-31.45
06/15/2020	Chase Card Ser...	ATT-credit for fraud charged on April statement	ESD	-218.75
06/15/2020	Chase Card Ser...	ATT-credit for fraud charged on this statement	ESD	-218.79
06/15/2020	Chase Card Ser...	Netfilx-credit for fraud charged on this statement	ESD	-15.99
06/15/2020	Chase Card Ser...	Netfilx-credit for fraud charged on this statement	ESD	-15.99
06/15/2020	Chase Card Ser...	PCH-credit for fraud charged on this statement	ESD	-15.70
06/15/2020	Chase Card Ser...	Netfilx-a fraud charge on this statement credited on this ...	ESD	15.99
06/15/2020	Chase Card Ser...	Netfilx-a fraud charge on this statement credited on this ...	ESD	15.99
06/15/2020	Chase Card Ser...	ATT-a fraud charge on this statement credited on this st...	ESD	218.79
06/15/2020	Chase Card Ser...	PCH-a fraud charge on this statement credited on this s...	ESD	15.70
06/15/2020	Chase Card Ser...	PCH-a fraud charge on this statement that was credited...	ESD	31.45
Total 5065 - Finance Chgs/Late Fees/Sales Tx				-232.45
Total 5000 - ADMINISTRATIVE				1,574.77
5200 - PAID POSITION				
5205 - Base Salary				
06/02/2020	Derrick R Curtis	Salary	FDE	1,884.82
06/16/2020	Derrick R Curtis	Salary	FDE	1,884.82
Total 5205 - Base Salary				3,769.24
5215 - CVFD SS & Medicare Tax Match				
06/02/2020	Derrick R Curtis	Payroll for period beginning 5-26-20 and ending 6-5-20	FDE	144.18
06/16/2020	Derrick R Curtis	Payroll for period beginning 6-8-20 and ending 6-19-20	FDE	144.18
Total 5215 - CVFD SS & Medicare Tax Match				288.36
Total 5200 - PAID POSITION				4,057.60
5300 - BUILDING AND GROUNDS				
5320 - Repairs and Maintenance				
06/23/2020	Circle S Pest Co...	Quarterly pest control treatment-SR# 83935	ESD	75.00
Total 5320 - Repairs and Maintenance				75.00
5325 - Furn&YardEquip Repl/Rep/New				
06/15/2020	Chase Card Ser...	Amazon-small cooler for E2-44421	ESD	23.98
Total 5325 - Furn&YardEquip Repl/Rep/New				23.98
5330 - Electrical Service				
06/15/2020	PEC	Acct#3000098825-monthly statement for period 4-21-20...	ESD	171.91
Total 5330 - Electrical Service				171.91
5335 - Telephone Service				
06/15/2020	Chase Card Ser...	Verizon - 1 additional line and router to accomodate add...	ESD	199.99
06/15/2020	Chase Card Ser...	Verizon - monthly stmt for phone and internet for period ...	ESD	307.78
Total 5335 - Telephone Service				507.77
Total 5300 - BUILDING AND GROUNDS				778.88
7000 - OPERATIONS				
7012 - Fuelman-Vehicles & Equipment				
06/15/2020	Fuelman	5-6-20 - 4480 - regular and calls (approximate savings u...	ESD	17.25
06/15/2020	Fuelman	5-11-20 - 4480 - regular and 5 calls	ESD	25.71
06/15/2020	Fuelman	5-20-20 - 4480 - regular and 8 calls	ESD	26.88
06/15/2020	Fuelman	5-6-20 - 4450 pump - MA - Burnet VFD - grass fire #20-...	FDMA	4.08

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**Cassie Volunteer Fire Department
Profit & Loss Detail
June 2020**

Date	Name	Memo	Class	Amount
06/15/2020	Fuelman	5-24-20 - 4451 pump - regular and grass fire #00-00075	ESD	6.19
06/15/2020	Fuelman	5-14-20 - Lawn equipment regular fill up	ESD	6.50
06/15/2020	Fuelman	5-21-20 - 4420 - regular and calls	ESD	23.60
06/15/2020	Fuelman	5-5-20 - 4421 - regular and calls	ESD	19.06
06/15/2020	Fuelman	5-10-20 - 4421 - regular and calls MA-Burnet VFD-struct...	FDMA	11.52
06/15/2020	Fuelman	5-23-20 - 4421 - regular and calls MA Oakalla VFD-STRU...	FDMA	25.38
06/15/2020	Fuelman	5-6-20 - 4440 - regular and calls MA-Burnet VFD-grass f...	FDMA	19.18
06/15/2020	Fuelman	5-10-20 - 4440 - regular and calls MA-Burnet VFD-struct...	FDMA	24.18
06/15/2020	Fuelman	5-23-20 - 4440 - regular and calls MA Oakalla VFD-STRU...	FDMA	34.50
06/15/2020	Fuelman	5-23-20 - 4440 - regular and calls MA Oakalla VFD-STRU...	FDMA	18.14
06/15/2020	Fuelman	5-6-20 - 4450 - regular and calls MA Burnet VFD- grass ...	FDMA	28.48
06/15/2020	Fuelman	5-24-20 - 4451 - regular and calls	ESD	23.48
Total 7012 - Fuelman-Vehicles & Equipment				312.09
7030 - First Responder Supplies				
06/15/2020	Chase Card Ser...	North West - 2 adult AED pads to replace expired pads	ESD	138.35
Total 7030 - First Responder Supplies				138.35
7060 - Rehabilitation Supplies				
06/15/2020	Chase Card Ser...	Paypal-Responder wipes used to clean off dirt and grim...	ESD	221.40
06/15/2020	Chase Card Ser...	Corner Store-rehab for fire personnel on structure fire R...	ESD	9.90
06/15/2020	Chase Card Ser...	Corner Store-rehab for fire personnel on structure fire R...	ESD	3.79
06/15/2020	Chase Card Ser...	Corner Store-rehab for fire personnel on structure fire R...	ESD	6.22
06/15/2020	Chase Card Ser...	Office Depot - 3-24 packs of water	ESD	7.98
06/15/2020	Chase Card Ser...	HEB-rehab food/snacks for fire personnel when out on f...	ESD	42.15
06/15/2020	Chase Card Ser...	HEB- 10 bottles of the Bob's pickle potion for rehab and...	ESD	15.00
Total 7060 - Rehabilitation Supplies				306.44
7075 - State Veh Safety Inspect&Regist				
06/04/2020	Burnet County T...	Registrations for B3, T1, & E2 for 2020-at \$7.50 each	ESD	22.50
06/15/2020	Chase Card Ser...	Quick Brakes - State inspection for B3 - #4451	ESD	7.00
Total 7075 - State Veh Safety Inspect&Regist				29.50
7080 - Vehicle Maintenance/Repair				
06/15/2020	Chase Card Ser...	Amazon-tubing and valve for SCBA compressor to repla...	ESD	22.97
06/15/2020	Chase Card Ser...	Amazon-2 halogen light bulb for light on T1 - #4440-repl...	ESD	14.54
06/15/2020	Chase Card Ser...	Amazon-2 air filters for air compressor in Bay 1 used to ...	ESD	32.96
06/15/2020	Chase Card Ser...	Amazon-bar and chain oil for chain saw	ESD	43.34
06/15/2020	Chase Card Ser...	Amazon-fuel for chain saws	ESD	49.75
Total 7080 - Vehicle Maintenance/Repair				163.56
7085 - Vehicle Maint/Repr(Vendor)				
06/15/2020	Chase Card Ser...	Quick Brakes - Oil Change for B3 - #4451	ESD	153.51
06/15/2020	Chase Card Ser...	Paypal-Vent Drones - repair of unit control sensor system	ESD	251.23
Total 7085 - Vehicle Maint/Repr(Vendor)				404.74
7090 - Equipment Reprmt(Fire Fightg)				
06/15/2020	Chase Card Ser...	Fire Hose - 3-100 foot sections of redline for B1 and B3...	ESD	918.07
Total 7090 - Equipment Reprmt(Fire Fightg)				918.07
7095 - Fire Fighting Equipmt - NEW				
06/15/2020	Chase Card Ser...	WPSG-hose washer to clean fire hoses after a fire	ESD	515.99
06/15/2020	Chase Card Ser...	WPSG - 1-6' steel roof and rake hook and 1-6' duo func...	ESD	377.97
Total 7095 - Fire Fighting Equipmt - NEW				893.96
7100 - Rescue Equipment - NEW				
06/15/2020	Chase Card Ser...	Guardian Angel - navigation and emergency lights for th...	ESD	250.98
Total 7100 - Rescue Equipment - NEW				250.98
Total 7000 - OPERATIONS				3,397.87
9500 - CAPITAL EXPENDITURES				
9521 - Tires-& New Tires for T1-44440				

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Cassie Volunteer Fire Department
Profit & Loss Detail
June 2020

Date	Name	Memo	Class	Amount
06/15/2020	Chase Card Ser...	Hill Country Tire - Six new tires for T1-44440 to replace ...	ESDC	3,632.85
	Total 9521 - Tires-8 New Tires for T1-44440			3,632.85
	Total 9500 - CAPITAL EXPENDITURES			3,632.85
	Total Expense			13,441.55
	Net Income			-5,831.56

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Casale Volunteer Fire Department
Profit & Loss by Class
October 2018 through June 2020

	ESD	ESDC	FD	FCE	FDMA	TOTAL
Income						
4000 - Income						
4005 - ESD payments	80,508.80	0.00	0.00	36,898.40	0.00	120,207.00
4010 - Individual Donations	0.00	0.00	3,100.00	0.00	0.00	3,100.00
4015 - Memorial Donations	0.00	0.00	150.00	0.00	0.00	150.00
4020 - Group & Company Donations	0.00	0.00	800.00	0.00	0.00	800.00
4030 - County Funds	0.00	0.00	960.00	0.00	9,907.05	10,867.05
4035 - FD Equipment Sale	100.10	0.00	0.00	0.00	0.00	100.10
4040 - FD Reimbursement	1,104.81	0.00	0.00	0.00	0.00	1,104.81
4045 - Training Reimbursement	3,159.00	0.00	0.00	0.00	0.00	3,159.00
4070 - ESD Reimbursement	1,198.00	0.00	0.00	0.00	0.00	1,198.00
4075 - Grant Reimbursement-nontraining	14,987.50	0.00	0.00	0.00	0.00	14,987.50
4095 - ESD Pyrra-Capital Expenditures	0.00	29,807.11	0.00	0.00	0.00	29,807.11
Total 4000 - Income	101,058.81	29,807.11	4,810.00	36,898.40	9,907.05	185,111.17
Total Income	101,058.81	29,807.11	4,810.00	36,898.40	9,907.05	185,111.17
Expense						
8000 - ADMINISTRATIVE						
8005 - Accounting	250.00	0.00	0.00	750.00	0.00	1,000.00
8015 - Meetings	0.00	0.00	262.35	0.00	0.00	262.35
8020 - Office Equipment/Maint.	347.95	0.00	299.99	0.00	0.00	647.94
8025 - Office Supplies	901.42	0.00	0.00	0.00	0.00	901.42
8030 - Printer Supplies	298.84	0.00	0.00	0.00	0.00	298.84
8035 - Shipping/Postage/PO Box Rental	452.80	0.00	0.00	0.00	0.00	452.80
8040 - Subscrip/Dues/MembsrshpRecMgmt	7,261.01	0.00	0.00	0.00	0.00	7,261.01
8050 - Uniforms (Caps and Shirts)	1,018.59	0.00	0.00	0.00	0.00	1,018.59
8060 - Banking/SftyDep/ou/Chks/BigdCks	30.00	0.00	0.00	0.00	0.00	30.00
8065 - Finance Chgs/Late Fees/Sales Tx	0.00	0.00	0.00	0.00	0.00	0.00
Total 8000 - ADMINISTRATIVE	10,578.61	0.00	562.34	750.00	0.00	11,890.95
8200 - PAID POSITION						
8205 - Base Salary	0.00	0.00	0.00	35,807.78	0.00	35,807.78
8215 - CVFD 55 & Medicare Tax Match	0.00	0.00	0.00	2,736.42	0.00	2,736.42
Total 8200 - PAID POSITION	0.00	0.00	0.00	38,544.20	0.00	38,544.20
8300 - BUILDING AND GROUNDS						
8310 - Janitorial Supplies	29.28	0.00	0.00	0.00	0.00	29.28
8320 - Repairs and Maintenance	3,577.47	0.00	0.00	0.00	0.00	3,577.47
8325 - Furn&YardEquip Rep/RepNew	183.87	0.00	0.00	0.00	0.00	183.87
8330 - Electrical Service	1,832.09	0.00	0.00	0.00	0.00	1,832.09
8335 - Telephone Service	2,879.86	0.00	0.00	0.00	0.00	2,879.86
Total 8300 - BUILDING AND GROUNDS	8,502.45	0.00	0.00	0.00	0.00	8,502.45
8600 - COMMUNICATIONS						
8605 - Batteries, Clips, Acc.	602.18	0.00	0.00	0.00	0.00	602.18
Total 8600 - COMMUNICATIONS	602.18	0.00	0.00	0.00	0.00	602.18
8800 - INSURANCE						
8805 - Building and Property	1,329.00	0.00	0.00	0.00	1,329.00	2,658.00
8810 - Vehicle	2,734.50	0.00	0.00	0.00	2,734.50	5,469.00
8815 - Personnel Coverage	5,118.50	0.00	0.00	0.00	3,863.50	8,972.00
Total 8800 - INSURANCE	9,172.00	0.00	0.00	0.00	7,967.00	17,079.00
7000 - OPERATIONS						
7010 - Fuel-Vehicle and Equipment	234.80	0.00	0.00	0.00	189.31	404.24
7012 - Fuelman-Vehicles & Equipment	1,950.30	0.00	0.00	0.00	478.08	2,428.38
7020 - Fire Extinguisher Test/Rep	232.80	0.00	0.00	0.00	0.00	232.80
7030 - First Responder Supplies	3,879.44	0.00	0.00	0.00	0.00	3,879.44
7035 - Ladder, Pump & Hose Testing	2,587.20	0.00	0.00	0.00	0.00	2,587.20
7040 - Minor Tools	30.00	0.00	0.00	0.00	0.00	30.00
7050 - Personal Protect Equip-PPE	11,278.88	0.00	0.00	0.00	0.00	11,278.88
7060 - Rehabilitation Supplies	600.41	0.00	52.84	0.00	10.54	743.79
7065 - Rescue Equipment Maint/Rep	172.87	0.00	0.00	0.00	0.00	172.87
7070 - SCBA Testing/Hydro/FaceMsk/Pack	821.00	0.00	0.00	0.00	0.00	821.00
7072 - SCBA MAINTENANCE & REPAIR	250.80	0.00	0.00	0.00	0.00	250.80
7075 - State Veh Safety Inspecc&Regist	29.50	0.00	0.00	0.00	0.00	29.50
7080 - Vehicle Maintenance/Repair	1,343.38	0.00	0.00	0.00	0.00	1,343.38
7085 - Vehicle Maint/Rep(Vendor)	4,895.31	0.00	0.00	0.00	0.00	4,895.31
7090 - Equipmt Reprint(Fire Fightg)	1,018.02	0.00	0.00	0.00	0.00	1,018.02
7095 - Fire Fighting Equipmt - NEW	893.96	0.00	0.00	0.00	0.00	893.96
7100 - Rescue Equipment - NEW	1,242.88	0.00	0.00	0.00	0.00	1,242.88

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Cassie Volunteer Fire Department
Profit & Loss by Class
October 2018 through June 2020

	ESD	ESDC	FD	FDE	FDMA	TOTAL
Total 7000 - OPERATIONS	31,311.06	0.00	52.84	0.00	655.93	32,019.83
8000 - TRAINING						
8020 - Training -VENDOR	6,173.47	0.00	0.00	0.00	0.00	6,173.47
8025 - Per Diem Travel/Lodging	1,511.89	0.00	0.00	0.00	0.00	1,511.89
Total 8000 - TRAINING	7,685.36	0.00	0.00	0.00	0.00	7,685.36
9000 - PUBLIC RELATIONS						
9025 - Recognition/Thank You	0.00	0.00	500.00	0.00	0.00	500.00
Total 9000 - PUBLIC RELATIONS	0.00	0.00	500.00	0.00	0.00	500.00
9500 - CAPITAL EXPENDITURES						
9512 - Pagers-25 New	0.00	8,800.00	0.00	0.00	0.00	8,800.00
9521 - Tires-6 New Tires for T1-44440	0.00	3,632.85	0.00	0.00	0.00	3,632.85
9525 - Lawn/Ground Equipment	0.00	8,007.51	0.00	0.00	0.00	8,007.51
9526 - Ice Maker	0.00	3,085.47	0.00	0.00	0.00	3,085.47
9530 - Medical Equipment	0.00	3,398.00	0.00	0.00	0.00	3,398.00
9550 - Computer Equipment-Laptop	0.00	2,351.83	0.00	0.00	0.00	2,351.83
Total 9500 - CAPITAL EXPENDITURES	0.00	29,295.76	0.00	0.00	0.00	29,295.76
Total Expense	60,211.46	29,295.76	1,115.18	39,297.30	6,562.93	146,482.53
Net Income	32,847.15	315.35	3,894.82	481.28	1,374.12	38,822.62

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07/13/20
Cash Basis

Burnet County Emergency Services District #2
Balance Sheet
As of June 30, 2020

	<u>Jun 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposit 33088	155,983.73
First State Bank of Burnet	152,720.98
Total Checking/Savings	<u>308,684.71</u>
Total Current Assets	<u>308,684.71</u>
TOTAL ASSETS	<u>308,684.71</u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	236,905.87
Net Income	71,778.84
Total Equity	<u>308,684.71</u>
TOTAL LIABILITIES & EQUITY	<u>308,684.71</u>

Respectfully submitted - Richard Bremer, Treasurer

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Total Income	4,324.76	2,175.31	233,874.32	231,497.57	2,376.75
Expense					
Contract Services					
Accounting Fees	0.00	0.00	6,200.00	6,700.00	-500.00
Cassie Volunteer Fire Dept	0.00	0.00	120,207.00	120,210.00	-3.00
CVFD-Capital Expenditures	3,510.00	0.00	29,607.11	42,500.00	-12,892.89
Insurance-Liability & D.O.	0.00	0.00	1,508.00	1,572.00	-64.00
Insurance-Workers Compensation	0.00	0.00	323.00	358.00	-35.00
Legal Fees	0.00	22.44	214.76	472.94	-258.18
Outside Contract Services	0.00	0.00	1,955.60	2,780.00	-824.40
Total Contract Services	3,510.00	22.44	160,015.47	174,592.94	-14,577.47
Operations					
Meeting space fees	0.00	0.00	450.00	450.00	0.00
Newspaper Advertisement	0.00	0.00	0.00	0.00	0.00
Postage, Mail Service	94.00	0.00	94.00	0.00	94.00
			TOTAL		
	Jun 20	Budget	Oct '19 - Jun 20	Budget	\$ Over Budget
Income					
Cash Reserves	0.00		0.00	0.00	0.00
Government Contracts					
Local Government Contracts	3,906.08	1,620.00	224,150.42	230,120.00	-5,969.58
Government Contracts - Other	0.00		7,911.52		
Total Government Contracts	3,906.08	1,620.00	232,061.94	230,120.00	1,941.94
Interest Earned	593.68	4.31	1,817.05	54.57	1,762.48
Investments					
Interest-Savings, Short-term CD	0.00	386.00	0.00	1,158.00	-1,158.00
Total Investments	0.00	386.00	0.00	1,158.00	-1,158.00
Refund	0.00	165.00	170.33	165.00	5.33
Reimburse Exp	-175.00		-175.00		
Reimburse Expenses	0.00	0.00	0.00	0.00	0.00
			TOTAL		
	Jun 20	Budget	Oct '19 - Jun 20	Budget	\$ Over Budget
Postage, Mail Service	94.00	0.00	94.00	0.00	94.00
Total Operations	94.00	0.00	544.00	450.00	94.00
Other Types of Expenses					
Memberships and Dues	0.00	0.00	275.00	275.00	0.00
Other Costs	120.00	0.00	120.00	0.00	120.00
Total Other Types of Expenses	120.00	0.00	395.00	275.00	120.00
Reconciliation Discrepancies	6.16		6.16		
Travel and Meetings					
Conference, Convention, Meeting	0.00	0.00	1,134.65	1,500.00	-365.35
Travel	0.00	0.00	0.00	600.00	-600.00
Total Travel and Meetings	0.00	0.00	1,134.65	2,100.00	-965.35
Voided Checks	0.00		0.00		
Total Expense	3,730.16	22.44	162,095.28	177,417.94	-15,322.66
Net Income	594.60	2,152.87	71,779.04	54,079.63	17,699.41

CALENDAR OF EVENTS 2020-2021

OCTOBER

- Review current ESD Investment Policy. (Treasurer)
- Review current ESD Sales Tax and Goods in Transit Policies.
(Secretary)
- Present CVFD review year-end residual tax fund level. (CVFD)
- Renew insurance coverage with VFIS & Texas Mutual. (Treasurer)
- Review previously approved CVFD capital expenditures. (President)
- CVFD present Five Year Plan to ESD Board. (President)
- Place room and conference reservations for Annual SAFE-D_W Conference. (Treasurer)

NOVEMBER

- Review previously approved CVFD capital expenditures. (President)

DECEMBER

- Present Audit results to ESD #2 Board. (CPA Representative)
- Review previously approved CVFD capital expenditures. (President)
- Forward copies of Audit to Burnet County Judge, Burnet County Auditor, Burnet County Commissioner Pct. #1. (Treasurer)

JANUARY

New and reappointed ESD Commissioners Oath of Office. (Judge)

Review previously approved CVFD capital expenditures. (President)

Update State of Texas Controllers Data Base with current ESD Information. (President)

FEBUARY

Review previously approved CVFD capital expenditures. (President)

Attend annual SAFE-D Conference. (Board Members)

MARCH

Review previously approved CVFD capital expenditures. (President)

APRIL

Review previously approved CVFD capital expenditures. (President)

SAFE-D membership fees due. (Treasurer)

MAY

Review previously approved CVFD capital expenditures. (President)

JUNE

CVFD present annual operational budget projections. (CVFD)

Review previously approved CVFD capital expenditures. (President)

Complete annual Cyber Security training. (Board)

JULY

Receive & review preliminary estimated taxable values from the Burnet Central Appraisal District. (Treasurer)

Call Special Board Meeting to review and discuss CVFD proposed annual budget. (President)

Review previously approved CVFD capital expenditures. (President)

Review the retention of the current CPA firm for future audits. (President)

AUGUST

Hold Public meeting to adopt a proposed budget and set a Tax Rate for the coming Fiscal Year. (President)

Cassie VFD to prepare and present annual property inventory. (CVFD)

Review previously approved CVFD capital expenditures. (President)

Forward revised Service Provider Contract for review and signature. (President)

Submit letter of engagement to selected CPA firm. (Treasurer)

August-cont.

Prepare and forward a notice to the newspaper announcing the date, time and location of a public meeting intended to adopt a budget and set a tax rate for coming fiscal year. (President)

SEPTEMBER

Approve and sign a one year Fire Service Contract with selected Service Provider. (President)

Review previously approved CVFD capital expenditure. (President)

Submit letter announcing the adopted Tax Rate of EESD#2 to the Burnet County Tax Assessor by September 30th of each year. (Secretary)

Annually, assign and monitor 1295 contract numbers to each Service Provider Contract. (Treasurer)

Schedule the annual audit of the ESD and CVFD with the selected CPA firm. (Treasurer)

07-15-20