



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

**Minutes (Official) – May 21, 2020**

**1. (AI)<sup>1</sup>Call meeting to order. (Schneider)**

*(AD)<sup>2</sup>At 09:56 a.m., May 21, 2020, the Meeting of the Board of Emergency Service Commissioners of Burnet County Emergency Services District #2 was called to order in the Cassie Volunteer Fire Department Conference Room, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Cassie Community Center in compliance with the provisions of Chapter 551, Texas Government Code. Additionally, due to a State of Emergency and/or Local Disaster caused by COVID-19 pandemic, the Board of Commissioners of Burnet County Emergency Service District #2 held its meeting in Accordance with Section 418.016 of the Texas Government Code; Governor Abbott suspended various provisions of the Texas Open Meeting Act requiring Officials and members of the public to be physically present at a specified meeting location (the “Proclamation”). In accordance with the Proclamation, the District implemented procedures to allow members of the public to participate and address the Board of Commissioners during the Telephone/Video Conference and via Facebook Live.*

**2. (AI) Establish a quorum. (Schneider)**

*(AD) Board member in attendance were:*

*Ben Schneider*

*Robbie Cheatham*

*Donna Kiley*

*Sharon Barclay*

*Commissioner Schneider confirmed a quorum was present*

**3. (AI) Pledge of Allegiance.**

*(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors*

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<sup>1</sup> AI – Agenda Item

<sup>2</sup> AD – Action and/or Discussion by BCESD-2Commissioners

**4. (AI) Invocation.**

*(AD) The Invocation was offered by Commissioner Barclay*

**5. (AI) Welcome telephone/videoconferencing guests.**

*(AD) Commissioner Schneider welcomed attending guests who included:*

*CVFD Fire Chief Derrick Curtis*

*CVFD EMS Lieutenant Laura Schneider*

*No announced videoconferencing guests*

**6. (AI) Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.**

*(AD) Commissioner Schneider read a post from Next Door complimenting the Cassie VFD regarding their response following the storm that had occurred over the weekend.*

**7. (AI) Accept minutes from April 23, 2020 meeting.**

*(AD) Commissioner Schneider called for comments or corrections from the Board regarding the minutes from the April 23, 2020 BCESD#2 meeting. With no additional changes, Commissioner Schneider accepted the minutes as presented.*

**8. (AI) Report from the Cassie VFD Chief  
Number and types of calls  
Training activity  
Other department activities**

*(AD) Chief Curtis reported a total of 10 calls for the month of April; 7 EMS and 3 Fire Calls; year-to-date 41 EMS and 14 Fire Calls. Two calls in April were Out of District, one in far north Burnet County that accounted for an extended response time; overall response times remain 8 minutes 15 seconds year-to-date. Average personnel per call for April is 4.2. Overall man hours year-to-date is 1139 hrs. (Enclosure 2)*

*No major events or issues were reported for April; Chief Curtis reported that maintenance projects were performed and to anticipate expenditures for this work.*

*Commissioner Schneider asked if the Burnet County Fire Chief's meetings were still occurring quarterly; Chief Curtis reported that the last meeting was in March and the next meeting is scheduled in June; unsure how this will be affected due to COVID-19, but that there had remained good collaboration via email.*

**9. (AI) Cassie VFD Financial Report**

*(AD) Lt. Schneider provided the Board a summary of the CVFD Financial Report (Enclosure 3). As of April 30, 2020, CVFD had a balance of \$100,620.31 in Checking; a large portion was due to receiving the Quarterly ESD Disbursement and funds for Capital Expenditures. Total income for April was \$56,011.46 and expenses for April were 16,059.62 which included the Capital expense of the lawnmower. Total expenses for October 2019 – April 2020 are \$119,724.22 which is still under budget.*

*Lt. Schneider reported that she expected upcoming expenditures to include testing of equipment and maintenance expenses.*

**10. (AI) Discussion and/or action concerning Cyber Security Training H.B. 3834**

*(AD) Chief Curtis and Commissioner Barclay reported on the upcoming Cybersecurity requirement that was enacted last year by HB3834. This bill requires state and local government employees (including ESD's) to complete a certified Cybersecurity training annually, with an initial deadline of June 14, 2020. Chief Curtis reported that he found one vendor that will provide on-line training for \$40/person. Commissioner Barclay reported that Burnet County is part of a coalition, at least at the County level and was unsure if their participation could roll over to the ESD. There was much discussion related to the lack of publication of this requirement by SAFE-D. Commissioner Schneider is going to contact Burnet County Commissioner Luther and try to gather information as to Burnet County's plan for compliance.*

**11. (AI) Approve budgeted Capital Expenditure, if appropriate.**

*(AD) Chief Curtis reported the purchase of tires for the Tender Truck (Enclosure 4). The budgeted amount was \$5000; however, the total cost was \$3510. The tires were purchased at Hill Country Tire. This was a previously approved amount and presented for information only.*

**12. Treasurer Report for ESD #2**

*(AD) Commissioner Schneider presented the ESD Treasurers Report in Commissioner Bremer's absence (Enclosure 5). The balance in the ESD accounts on April 30, 2020 of \$307,146.03, comprised of CD#33086 in the amount of \$155,376.28 and FSB Checking in*

*the amount of \$151,769.75. Total income for the period was \$1991.58 and expenses of \$42,341.41; for an operating loss of \$40,349.83 and Net Income Balance of 20,542.31.*

*Commissioner Schneider asked for any additional questions; the report was accepted as presented.*

**13. (AI) Discussion and/or action concerning the disbursement of ESD #2 funds**

*(AD) Commissioner Schneider reported that the dues for SAFE-D had been paid.*

**14. (AI) Discussion and/or action concerning Sales Tax proposition activities.**

*(AD) Commissioner Schneider presented the “Sales Tax Election, Things to Do” list (Enclosure 6) for continued reference.*

- 1. Advise Doug Ferguson of Cassie VFD’s intention to “order an election” for November 3, 2020. Due in May 2020.  
All were in agreement to proceed and Lt. Schneider will take on this task as she already has had contact with Mr. Ferguson.*
- 2. Submit ESD#2 Proposition “A” language to Doug Ferguson around August 20, 2020.  
Need to firm this date up.  
Lt. Schneider agreed to complete this task. There is already set verbiage related to this Proposition.*
- 3. Submit \$1000.00 payment to Burnet County Election Office in November 2020. (ESD #2 will be billed)  
Commissioner Bremer will complete this as the course of the Treasurer’s duties.  
Commissioner Barclay made the statement that we will need to include this in the 2021 Budget.*
- 4. Organize and distribute our first mailer. Date to send out- Assemble & mail out- Chief Curtis had the proposed mailer and envelope available for preview (Enclosure 7); the wording, graphics and overall quality met with much positive response. It was estimated that the cost for production will be approximately \$229.37 and postage \$385. All were in agreement to send the mailer out on or around June 1. The ESD will reimburse Cassie VFD for the expense.*
- 5. Do we want to send another letter? When mail out? Message-  
There was much discussion related to sending another mailer. It was agreed that in lieu of the cost of an additional mailer to send the information out via Social Media – Next Door and Facebook on a monthly basis until August (July and August 1).*

6. *Do we want to develop “get out the vote” post card mailers? Message? When mail-  
It was discussed to proceed with a postcard mailer, mid-October before Early Voting.  
The postcard would be neutral and show the language of the Proposition, polling  
locations with dates and times, and a reminder to vote.*
7. *Do we want any signs made up, what should they read, when should they be displayed  
and where?  
It was widely agreed not to pursue making signs.*
8. *Do we want a newspaper interview about ESD #2’s election proposition? Who wants to  
respond? Date?  
There was much discussion related to a newspaper interview. All agreed it would be  
favorable to do this although unsure of the publication (Burnet Bulletin v. Picayune or  
both) There was much discussion around having Chief Curtis and a Commissioner(s) to  
provide this interview. There were suggestions made that our language needs to reflect  
the necessity of the Sales Tax Revenue and show a five-year plan and where the monies  
will go. The date was agreed upon to be the first part of August prior to filing.*
9. *Do we want to request POA’s/HOA’s post our mailer on their website?  
Yes, with the same wording as the mailer. Ask for publication after the mailer – July.  
Commissioner Schneider agreed to take on this task.*
10. *Do we want any signage for the 4TH of July parade? If so, how many and what do you  
want them to say? Locations?  
No signage*
11. *POA and Cassie Community Center Pot Luck Dinner presentation? Date?  
Yes, when they resume. Commissioner Schneider agreed to this task*
12. *Vote signs located at each entrance week before election? Message?  
It was widely agreed not to have Vote signs.*

**15. (AI) Calendar of Events for June 2020.**

**A. Approve Capital expenditures if they apply.**

**B. CVFD present Operational Budget Projection for FY 2020-2021.**

*(AD) Commissioner Schneider presented the stated Calendar of Events items for June 2020.*

**16. (AI) Distribute and review revised Sales Tax position statement letter.**

*(AD) Discussed on Agenda Item 14 – (Enclosure 7)*

**17. (AI) Secretary unable to attend July 23, 2020 meeting. Re-schedule meeting to either July 16, 2020 or July 30, 2020.**

*(AD) Commissioner Schneider suggested changing the meeting in July as the Secretary will be out of town. Commissioner Barclay stated that she would be back in person on July 30. The July meeting was rescheduled to July 30, 2020.*

**(AI) (AI) Comments from broadcast listeners and viewers.**

*(AD) Commissioner Schneider called for comments from listeners and viewers. There were no comments identified.*

**18. (AI) Next meeting: 10:00 AM Thursday, June 25, 2020.**

*(AD) Commissioner Schneider announced that the next regular ESD Meeting will be on Thursday, June 25, 2020 at 10:00 a.m. at the Cassie Volunteer Fire Department.*

**19. Adjourn**

*(AD) With no additional business attending, the BCESED#2 May 21, 2020 meeting was adjourned at 11:11 a.m. by Commissioner Schneider.*

Sharon K. Barclay  
Secretary  
Emergency Service District 2  
Burnet County  
May 21, 2020

Benjamin H. Schneider  
President  
Emergency Service District 2  
Burnet County  
May 21, 2020



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

**SPECIAL BROADCAST MEETING DATE: May 21, 2020**  
**MEETING TIME: 10:00 AM**  
**MEETING PLACE: Cassie Volunteer Fire Department 3900 RR 690,**  
**Burnet, Texas**

**DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY COVID-19 PANDEMIC, THE BOARD OF COMMISSIONERS OF BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MAY HOLD ITS MEETING VIA TELEPHONE CONFERENCE CALL BECAUSE OF THE DIFFICULTY AND RISK OF CONVENING A QUORUM IN ONE LOCATION. IF INITIATED, THE CALL WILL BE BROADCAST AT THE MEETING LOCATION AND RECORDED AS REQUIRED BY THE TEXAS OPEN MEETINGS ACT.**

**ON MARCH 16, 2020, IN ACCORDANCE WITH SECTION 418.016 OF THE TEXAS GOVERNMENT CODE, GOVERNOR ABBOTT HAS SUSPENDED VARIOUS PROVISIONS OF THE TEXAS OPEN MEETING ACT THAT REQUIRE OFFICIALS AND MEMBERS OF THE PUBLIC TO BE PHYSICALLY PRESENT AT A SPECIFIED MEETING LOCATION (THE "PROCLAMATION"). IN ACCORDANCE WITH THE PROCLAMATION, THE DISTRICT HAS IMPLEMENTED PROCEDURES TO ALLOW MEMBERS OF THE PUBLIC TO PARTICIPATE AND ADDRESS THE BOARD OF COMMISSIONERS DURING THE TELEPHONE/VIDEO CONFERENCE MEETING. TO PARTICIPATE IN THE CONFERENCE MEETING:**

1. Please call-1-929-399-7558 and use access code 848 060 269# to access the meeting and announce your name to the meeting host then place your phone on mute.
2. To view please either click the link or copy and paste into a view browser <https://stream.meet.google.com/stream/da8bbe15-4f5d-46cf-9a65-527ecee2693e5>
3. To view via face book live ~~stream~~ go to <https://www.facebook.com/cassievolfire/>
4. Agenda packets will be available on the Home page of <https://cassievfd.com> or <https://cassievfd.com/bcesd2>
5. The audio and video of the meeting will be recorded.



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

### AGENDA

1. Call meeting to order. (Schneider)
2. Establish a quorum. (Schneider)
3. Pledge of Allegiance. (Schneider)
4. Invocation. (Barclay)
5. Welcome telephone/videoconferencing guests. (Schneider)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.
7. Accept minutes from April 23, 2020 meeting. (Schneider)
8. Report from the Cassie VFD Chief. (Curtis)
  - Number and types of calls
  - Training Activity
  - Other Department Activities
9. Cassie VFD Treasurers Report. (L. Schneider)
10. Discussion and/or action concerning Cyber Security Training H.B. 3834. (Barclay & Curtis)
11. Approve budgeted Capital Expenditure, if appropriate. (Schneider)
12. Treasurers Report for ESD #2. (Bremer)
13. Discussion and/or action concerning the disbursement of ESD #2 funds. (Schneider)





BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

14. Discussion and/or action concerning Sales Tax proposition activities. (H.O.) (Schneider)
15. Calendar of Events for June 2020.
  - A. Approve Capital expenditures if they apply.
  - B. CVFD present Operational Budget Projection for FY 2020-2021.
16. Distribute the revised ESD #2 Sales Tax position letter. (H.O.) (Schneider)
17. Secretary unable to attend July 23, 2020 meeting. Re-schedule meeting to either July 16, 2020 or July 30, 2020. (Schneider)
18. Comments from broadcast listeners and viewers. (Schneider)
19. Next meeting: 10:00 AM Thursday, May 21, 2020 at the Cassie Fire Department.
20. Adjourn.

**Benjamin H. Schneider, President**

## Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 5/14/2020 11:25:52 AM



### Incident Statistics

Start Date: 04/01/2020 | End Date: 04/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		7	
FIRE		3	
<b>TOTAL</b>		<b>10</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		2	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		NaN	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:17:04	0:13:06	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:15:12</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:35	0:05:38	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:03:59</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		29:41	

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 434, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



# Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 5/14/2020 11:26:34 AM



## Incident Statistics

Start Date: 01/01/2020 | End Date: 04/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		41	
FIRE		14	
<b>TOTAL</b>		<b>55</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$368,153.00		\$55,000.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		14	
Aid Received		17	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
8		14.55	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:10:59	0:16:29	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:11:14</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:16	0:05:52	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:03:25</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		47:58	

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



## Cassie VFD/ Burnet ESD 2

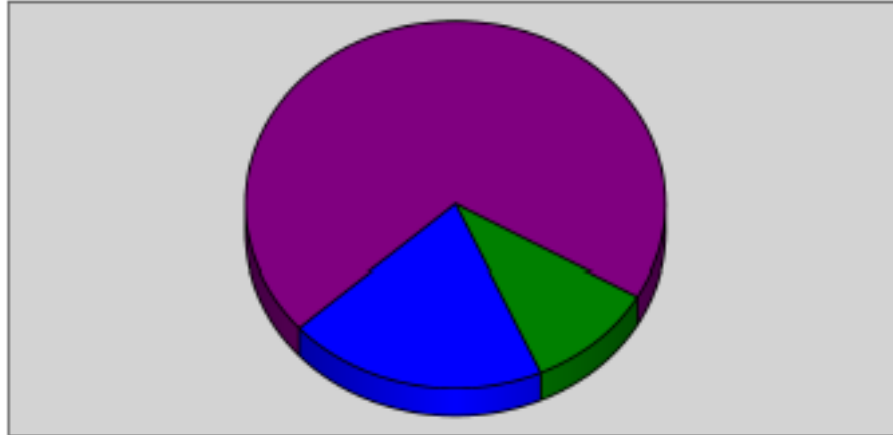
Burnet, TX

This report was generated on 5/14/2020 11:24:39 AM



### Major Incident Types by Month for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020



■ Fire ■ Good Intent Call ■ Rescue & Emergency Medical Service Incident

INCIDENT TYPE	APR	TOTAL
Fire	1	1
Good Intent Call	2	2
Rescue & Emergency Medical Service Incident	7	7
<b>Total</b>	<b>10</b>	<b>10</b>

Only REVIEWED Incidents Included

 **EMERGENCY REPORTING**  
emergencyreporting.com  
Doc Id: 495  
Page # 1

## Cassie VFD/ Burnet ESD 2

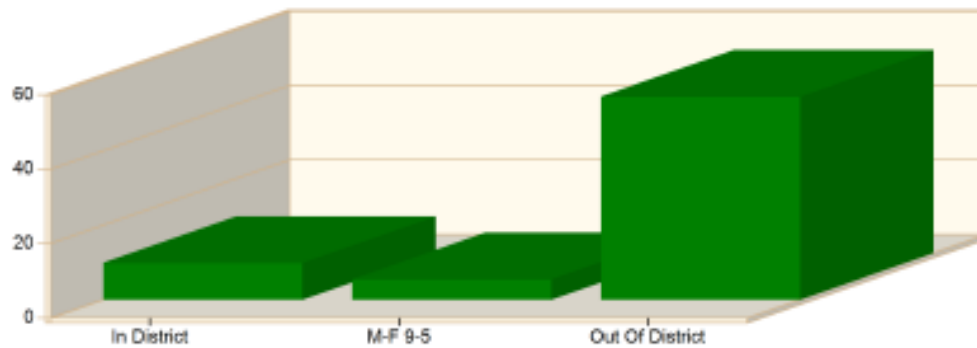
Burnet, TX

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### Incident Average Response Time per Shift for Date Range

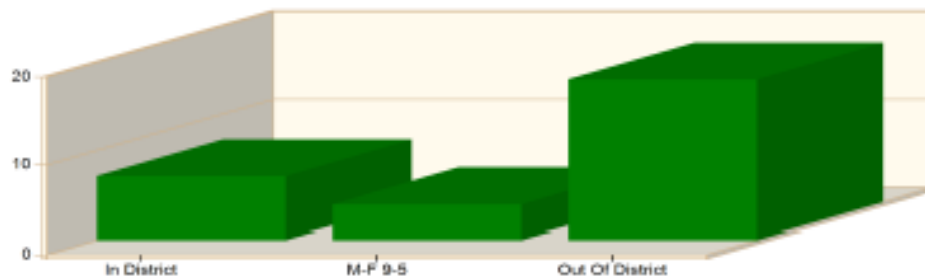
Start Date: 04/01/2020 | End Date: 04/30/2020



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	9.83	4
M-F 9-5	5.43	4
Out Of District	54.55	1
<b>Total Number of Calls:</b>		<b>9</b>

### Incident Average Response Time per Shift for Date Range

Start Date: 01/01/2020 | End Date: 04/30/2020



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	7.07	26
M-F 9-5	3.90	16
Out Of District	18.08	10
<b>Total Number of Calls:</b>		<b>52</b>

Incident Average Response Time calculated from Dispatch to first arriving unit apparatus Arrived time. Only Reviewed incidents are included. Incidents that are Canceled with no apparatus actually arriving are not part of the Incident count.

# Cassie VFD/ Burnet ESD 2

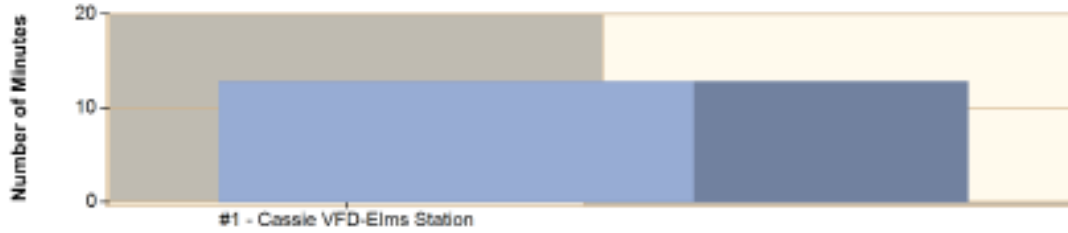
Burnet, TX

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Average Response Time per Station for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	12:50

Average Response Time per Station for Date Range

Start Date: 01/01/2020 | End Date: 04/30/2020

STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	8:15

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.

## Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 5/14/2020 11:41:14 AM



### Personnel Count per Incident for Date Range

Start Date: 04/01/2020 | End Date: 04/30/2020

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2020-2000046	4/1/2020 09:03:06	321 - EMS call, excluding vehicle accident with injury	BP208	2	2	4
2020-2000047	4/5/2020 06:30:17	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000048	4/8/2020 20:12:28	811 - Dispatched & cancelled en route	BP208	3	4	7
2020-2000049	4/9/2020 11:20:48	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000050	4/13/2020 18:18:00	851 - Smoke scare, odor of smoke	BP208	1	1	2
2020-2000051	4/18/2020 01:53:19	321 - EMS call, excluding vehicle accident with injury	BP208	2	1	3
2020-2000052	4/19/2020 04:01:34	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000053	4/21/2020 17:07:53	385 - Watercraft rescue	BP208	3	2	5
2020-2000054	4/28/2020 08:43:11	385 - Watercraft rescue	BP208	6	0	6
2020-2000055	4/28/2020 18:25:27	132 - Road freight or transport vehicle fire	BP208	6	0	6
<b>AVERAGES:</b>				<b>3.2</b>	<b>1.0</b>	<b>4.2</b>

Personnel Count per Incident for Date Range  
Start Date: 01/01/2020 | End Date: 04/30/2020

**AVERAGES:            3.3            0.8            4.1**

Only REVIEWED incidents included

# Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 5/14/2020 11:41:41 AM



## Personnel Count per Incident for Date Range

Start Date: 01/01/2020 | End Date: 04/30/2020

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2020-2000001	1/1/2020 20:59:44	321 - EMS call, excluding vehicle accident with injury	BP208	5	0	5
2020-2000002	1/2/2020 08:30:39	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000003	1/2/2020 14:20:20	350 - Extrication, rescue, other	BP208	2	0	2
2020-2000004	1/8/2020 00:00:00	611 - Dispatched & cancelled en route	BP208	2	2	4
2020-2000005	1/9/2020 09:20:00	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000006	1/15/2020 05:38:40	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000007	1/15/2020 12:58:19	311 - Medical assist, assist EMS crew	BP208	2	0	2
2020-2000008	1/15/2020 13:18:48	311 - Medical assist, assist EMS crew	BP208	2	0	2
2020-2000009	1/24/2020 20:43:01	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000010	1/29/2020 13:21:41	321 - EMS call, excluding vehicle accident with injury	BP208	1	1	2
2020-2000011	1/30/2020 12:21:03	111 - Building fire	BP208	4	2	6
2020-2000012	2/1/2020 18:42:50	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000013	2/1/2020 19:18:45	321 - EMS call, excluding vehicle accident with injury	BP208	3	2	5
2020-2000014	2/8/2020 23:44:17	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000015	2/9/2020 17:07:00	341 - Search for person on land	BP208	2	2	4
2020-2000016	2/10/2020 14:35:34	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000017	2/17/2020 21:30:17	131 - Passenger vehicle fire	BP208	4	1	5
2020-2000018	2/18/2020 11:12:00	553 - Public service	BP208	1	0	1
2020-2000019	2/24/2020 11:47:29	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000020	2/25/2020 18:15:00	511 - Lock-out	BP208	2	0	2
2020-2000021	2/27/2020 13:49:03	321 - EMS call, excluding vehicle accident with injury	BP208	2	1	3
2020-2000022	2/28/2020 15:11:44	142 - Brush or brush-and-grass mixture fire	BP208	5	2	7
2020-2000023	2/28/2020 17:10:50	322 - Motor vehicle accident with injuries	BP208	6	0	6
2020-2000024	3/2/2020 07:50:39	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000025	3/2/2020 10:31:08	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000026	3/4/2020 14:55:23	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000027	3/5/2020 15:19:03	111 - Building fire	BP208	4	2	6
2020-2000028	3/8/2020 12:58:26	111 - Building fire	BP208	6	0	6
2020-2000029	3/8/2020 16:07:20	350 - Extrication, rescue, other	BP208	4	0	4
2020-2000030	3/9/2020 07:01:48	324 - Motor vehicle accident with no injuries	BP208	1	2	3
2020-2000031	3/9/2020 11:28:28	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4

Only REVIEWED incidents included





INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2020-2000032	3/13/2020 00:51:41	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000033	3/13/2020 18:18:35	822 - No incident found on arrival at dispatch address	BP208	4	1	5
2020-2000034	3/15/2020 13:50:54	322 - Motor vehicle accident with injuries	BP208	5	3	8
2020-2000035	3/15/2020 18:08:48	321 - EMS call, excluding vehicle accident with injury	BP208	2	2	4
2020-2000038	3/15/2020 22:08:14	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000037	3/17/2020 11:40:07	350 - Extrication, rescue, other	BP208	3	0	3
2020-2000038	3/18/2020 18:04:01	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000039	3/19/2020 17:57:38	321 - EMS call, excluding vehicle accident with injury	BP208	5	0	5
2020-2000040	3/20/2020 01:19:45	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000041	3/20/2020 09:41:28	142 - Brush or brush-and-grass mixture fire	BP208	6	1	7
2020-2000042	3/20/2020 14:40:50	363 - Swift water rescue	BP208	3	4	7
2020-2000043	3/26/2020 19:57:28	321 - EMS call, excluding vehicle accident with injury	BP208	3	2	5
2020-2000044	3/27/2020 18:50:29	553 - Public service	BP208	3	3	6
2020-2000045	3/28/2020 00:47:00	324 - Motor vehicle accident with no injuries	BP208	1	2	3
2020-2000048	4/1/2020 08:03:08	321 - EMS call, excluding vehicle accident with injury	BP208	2	2	4
2020-2000047	4/5/2020 08:30:17	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2020-2000048	4/8/2020 20:12:28	811 - Dispatched & cancelled en route	BP208	3	4	7
2020-2000049	4/9/2020 11:20:48	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000050	4/13/2020 18:18:00	851 - Smoke scare, odor of smoke	BP208	1	1	2
2020-2000051	4/18/2020 01:53:19	321 - EMS call, excluding vehicle accident with injury	BP208	2	1	3
2020-2000052	4/19/2020 04:01:34	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000053	4/21/2020 17:07:53	365 - Watercraft rescue	BP208	3	2	5
2020-2000054	4/26/2020 08:43:11	365 - Watercraft rescue	BP208	6	0	6
2020-2000055	4/28/2020 18:25:27	132 - Road freight or transport vehicle fire	BP208	6	0	6
<b>AVERAGES:</b>				<b>3.3</b>	<b>0.8</b>	<b>4.1</b>

Only REVIEWED incidents included

# Cassie VFD/ Burnet ESD 2

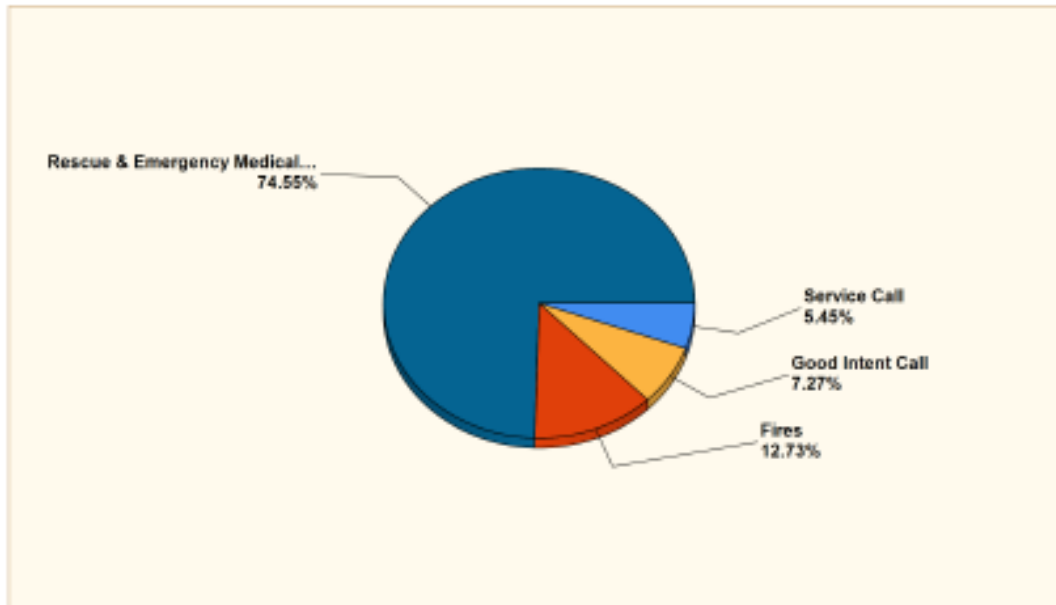
Burnet, TX

This report was generated on 5/14/2020 11:42:51 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 04/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	12.73%
Rescue & Emergency Medical Service	41	74.55%
Service Call	3	5.45%
Good Intent Call	4	7.27%
<b>TOTAL</b>	<b>55</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	5.45%
131 - Passenger vehicle fire	1	1.82%
132 - Road freight or transport vehicle fire	1	1.82%
142 - Brush or brush-and-grass mixture fire	2	3.64%
311 - Medical assist, assist EMS crew	2	3.64%
321 - EMS call, excluding vehicle accident with injury	28	50.91%
322 - Motor vehicle accident with injuries	2	3.64%
324 - Motor vehicle accident with no injuries	2	3.64%
341 - Search for person on land	1	1.82%
350 - Extrication, rescue, other	3	5.45%
363 - Swift water rescue	1	1.82%
365 - Watercraft rescue	2	3.64%
511 - Lock-out	1	1.82%
553 - Public service	2	3.64%
611 - Dispatched & cancelled en route	2	3.64%
622 - No incident found on arrival at dispatch address	1	1.82%
651 - Smoke scare, odor of smoke	1	1.82%
<b>TOTAL INCIDENTS:</b>	<b>55</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

## Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 5/14/2020 11:44:00 AM



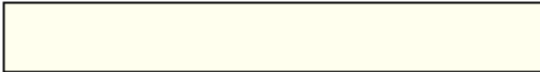
### Total Manhours per Activity Code for Date Range

StartDate: 01/01/2020 | EndDate: 04/30/2020

ACTIVITY CODE	# DAYBOOK ITEMS	# PEOPLE	HOURS	MANHOURS	% TOTAL TIME
1st responder training - 1st responder training	1	1	4.58	4.58	0.40%
Admin - Admin hours	50	51	60.56	60.91	5.35%
Alarm - Alarm Response	119	181	114.21	171.85	15.08%
Budget - Budget work	2	2	0.93	0.93	0.08%
Building Maint. - Building Maintenance	3	7	6.15	12.95	1.14%
Community Event - Pr for VFD in the Communities	5	26	15.09	70.71	6.21%
EMS Reports - EMS Reports	2	2	1.45	1.45	0.13%
ESD - ESD meeting	4	8	7.88	15.88	1.39%
ESD website - updating ESD website	14	14	9.15	9.15	0.80%
Financials - Financials	8	8	25.87	25.87	2.27%
Fire Reporting - TFS, ER reporting	7	7	4.71	4.71	0.41%
Grant - Grant work, (fill out, submit, closing)	25	26	38.66	40.66	3.57%
Ind. Training - Individual Training	6	6	12.13	12.13	1.06%
Lawn - Lawns mowed and trimmed	5	5	9.53	9.53	0.84%
Mail - Mail Box Run	2	2	25.50	25.50	2.24%
Med Bag Check - Monthly Med Bag Inspection	2	2	1.98	1.98	0.17%



ACTIVITY CODE	# DAYBOOK ITEMS	# PEOPLE	HOURS	MANHOURS	% TOTAL TIME
Meet and Confer - Participating In Meet and Confer Activities	6	6	9.59	9.59	0.84%
Meeting Prep - Preparation for Fire Board and ESD meetings	5	5	3.71	3.71	0.33%
Pre-Plan - Pre-Plan Tour of Building	5	15	7.11	21.15	1.86%
Public Relations - Public Relations	7	7	2.28	2.28	0.20%
SCBA bottles - filling SCBA bottles	2	2	1.51	1.51	0.13%
Training - Company Training	18	74	138.50	333.00	29.23%
VSC - Volunteer Shift Coverage	29	29	194.69	194.69	17.09%
Weekly Maint. - Weekly Maintenance Truck Check	77	107	73.66	104.57	9.18%
<b>TOTAL</b>	<b>404</b>	<b>593</b>	<b>769.43</b>	<b>1139.29</b>	



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05/13/20  
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**Cassie Volunteer Fire Department  
Balance Sheet  
As of May 13, 2020**

	May 13, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1010 - CASSIE VFD-ESD2	98,595.31
<b>Total Checking/Savings</b>	98,595.31
<b>Total Current Assets</b>	98,595.31
Fixed Assets	
1410 - Land	13,820.89
1420 - Furniture & Fixtures	7,987.10
1430 - Vehicles & Equipment	1,048,210.40
1440 - EMS Equipment	5,037.58
1450 - Communication Equipment	98,987.65
1480 - Buildings	113,750.42
1510 - Accumulated Depreciation	-738,020.38
<b>Total Fixed Assets</b>	548,853.44
Other Assets	
1100 - Grant Receivable	3,770.25
<b>Total Other Assets</b>	3,770.25
<b>TOTAL ASSETS</b>	649,219.00
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 - Employer & Emp. Payroll Tax	1,425.32
<b>Total Other Current Liabilities</b>	1,425.32
<b>Total Current Liabilities</b>	1,425.32
<b>Total Liabilities</b>	1,425.32
Equity	
3010 - Unrestricted Net Assets-Ret.Ern	598,192.18
Net Income	51,601.50
<b>Total Equity</b>	647,793.68
<b>TOTAL LIABILITIES &amp; EQUITY</b>	649,219.00

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**Cassie Volunteer Fire Department  
Profit & Loss Budget vs. Actual  
October 2019 through April 2020**

	Oct '19 - Apr 20	Budget	\$ Over Budget
<b>Income</b>			
4000 - Income			
4005 - ESD payments	120,207.00	160,279.50	-40,072.50
4010 - Individual Donations	2,100.00		
4015 - Memorial Donations	150.00		
4020 - Group & Company Donations	400.00		
4030 - County Funds	8,449.55	7,541.00	908.55
4040 - FD Reimbursement	1,104.81		
4065 - Training Reimbursement	2,009.00		
4070 - ESD Reimbursement	908.80		
4075 - Grant Reimbursement-nontraining	13,500.00		
4095 - ESD Pymts-Capital Expenditures	28,037.11	42,500.00	-18,462.89
<b>Total 4000 - Income</b>	<b>175,828.07</b>	<b>210,320.50</b>	<b>-34,494.43</b>
<b>Total Income</b>	<b>175,828.07</b>	<b>210,320.50</b>	<b>-34,494.43</b>
<b>Expense</b>			
5000 - ADMINISTRATIVE			
5005 - Accounting	750.00	1,300.00	-550.00
5010 - Legal Services	0.00	100.00	-100.00
5015 - Meetings	262.35	225.00	37.35
5020 - Office Equipment/Maint.	329.58	258.00	71.58
5025 - Office Supplies	362.33	750.00	-387.67
5030 - Printer Supplies	215.91	300.00	-84.09
5035 - Shipping/Postage/PO Box Rental	12.80	150.00	-137.20
5040 - Subscripns/Dues/Membershp/RecMgmt	5,753.32	10,716.00	-4,962.68
5045 - Travel Allowance	0.00	100.00	-100.00
5050 - Uniforms (Caps and Shirts)	251.08	4,000.00	-3,748.92
5055 - Printing Services	0.00	100.00	-100.00
5060 - Banking/City/Dep/Box/Chks/Bkgs/Chks	20.00	100.00	-80.00
5070 - Replen Petty Cash/Toil Charges	0.00	350.00	-350.00
<b>Total 5000 - ADMINISTRATIVE</b>	<b>7,957.37</b>	<b>18,449.00</b>	<b>-10,491.63</b>
5200 - PAID POSITION			
5205 - Base Salary	28,269.30	49,000.00	-20,730.70
5215 - CVFD SS & Medicare Tax Match	2,162.70	3,748.50	-1,585.80
<b>Total 5200 - PAID POSITION</b>	<b>30,432.00</b>	<b>52,748.50</b>	<b>-22,316.50</b>
5300 - BUILDING AND GROUNDS			
5305 - Botanical Supplies	0.00	50.00	-50.00
5310 - Janitorial Supplies	29.28	200.00	-170.74
5320 - Repairs and Maintenance	3,502.47	3,500.00	2.47
5325 - Furn&YardEquip Repl/Rep/New	0.00	520.00	-520.00
5330 - Electrical Service	1,517.25	3,750.00	-2,232.75
5335 - Telephone Service	2,184.11	2,527.00	-362.89
<b>Total 5300 - BUILDING AND GROUNDS</b>	<b>7,213.00</b>	<b>10,547.00</b>	<b>-3,333.91</b>
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	0.00	250.00	-250.00
5615 - Non-Warranty Repair	0.00	150.00	-150.00
5620 - Digital Radio and Pagers	0.00	500.00	-500.00
<b>Total 5600 - COMMUNICATIONS</b>	<b>0.00</b>	<b>900.00</b>	<b>-900.00</b>
6600 - INSURANCE			
6605 - Building and Property	2,658.00	3,613.00	-955.00
6610 - Vehicle	5,449.00	8,786.00	-3,337.00
6615 - Personnel Coverage	8,072.00	8,901.00	71.00
<b>Total 6600 - INSURANCE</b>	<b>17,079.00</b>	<b>21,300.00</b>	<b>-4,221.00</b>
7000 - OPERATIONS			
7010 - Fuel-Vehicle and Equipment	404.24	500.00	-95.76
7012 - Fuelman-Vehicles & Equipment	1,933.11	4,530.00	-2,596.89
7015 - Equipment Maint/Repr-Vendor	0.00	500.00	-500.00

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Cash Basis

**Cassie Volunteer Fire Department  
Profit & Loss Budget vs. Actual  
October 2019 through April 2020**

	Oct '19 - Apr 20	Budget	\$ Over Budget
7020 - Fire Extinguisher Test/Repr	232.80	250.00	-17.20
7025 - Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 - First Responder Supplies	3,486.25	4,000.00	-513.75
7035 - Ladder, Pump & Hose Testing	2,567.20	3,000.00	-432.80
7040 - Minor Tools	20.00	150.00	-130.00
7045 - Veh/Epmt Lights-Decals-Safety	0.00	100.00	-100.00
7050 - Personal Protect Equip-PPE	11,278.66	4,000.00	7,278.66
7055 - PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7060 - Rehabilitation Supplies	437.35	500.00	-62.65
7065 - Rescue Equipment Maint/Repr	172.67	100.00	72.67
7070 - SCBA Testing/Hydro/Facemsk/Pack	0.00	1,200.00	-1,200.00
7072 - SCBA MAINTENANCE & REPAIR	250.00	500.00	-249.40
7075 - State Veh Safety Inspe&Regist	0.00	151.00	-151.00
7080 - Vehicle Maintenance/Repair	1,087.16	550.00	537.16
7085 - Vehicle Maint/Repr(Vendor)	628.73	5,000.00	-4,371.27
7090 - Equipmt Reprmt(Fire Fightg)	99.95	1,750.00	-1,650.05
7095 - Fire Fighting Equipmt - NEW	0.00	2,500.00	-2,500.00
7100 - Rescue Equipment - NEW	595.97	1,000.00	-404.03
7105 - Rescue Equipment - REPLMNT	0.00	200.00	-200.00
<b>Total 7000 - OPERATIONS</b>	<b>23,194.69</b>	<b>35,981.00</b>	<b>-12,786.31</b>
<b>8000 - TRAINING</b>			
8005 - AED, CPR, First Aid	0.00	454.00	-454.00
8020 - Training -VENDOR	6,173.47	12,500.00	-6,326.53
8025 - Per Diem Travel/Lodging	1,511.89	5,000.00	-3,488.31
8030 - Wildland	0.00	500.00	-500.00
8035 - Educational Supplies	0.00	600.00	-600.00
<b>Total 8000 - TRAINING</b>	<b>7,685.16</b>	<b>19,054.00</b>	<b>-11,368.84</b>
<b>9000 - PUBLIC RELATIONS</b>			
9005 - Educational Supplies	0.00	100.00	-100.00
9010 - Public Educatn/Relatn/Aprtn	0.00	500.00	-500.00
9015 - Shipping and Postage	0.00	100.00	-100.00
9020 - Printing	0.00	100.00	-100.00
9025 - Recognition/Thank You	500.00	500.00	0.00
<b>Total 9000 - PUBLIC RELATIONS</b>	<b>500.00</b>	<b>1,300.00</b>	<b>-800.00</b>
<b>9500 - CAPITAL EXPENDITURES</b>			
9512 - Pagers-20 New	8,930.00	9,500.00	-570.00
9515 - Fire Equipment-Folding Water Tk	0.00	2,500.00	-2,500.00
9518 - Fire Monitor Nozzle for T144440	0.00	2,000.00	-2,000.00
9521 - Tires-8 New Tires for T1-44440	0.00	5,000.00	-5,000.00
9525 - Lawn/Ground Equipment	8,007.51	8,000.00	7.51
9526 - Ice Maker	3,085.47	5,000.00	-1,914.53
9530 - Medical Equipment	3,288.00	5,000.00	-1,712.00
9545 - Remodel & Repairs-Flag Pole	0.00	1,500.00	-1,500.00
9570 - Rescue Equip-Thermal Imaging Un	0.00	1,500.00	-1,500.00
9580 - Computer Equipment-Laptop	2,351.93	2,500.00	-148.07
<b>Total 9500 - CAPITAL EXPENDITURES</b>	<b>25,682.91</b>	<b>42,500.00</b>	<b>-16,817.09</b>
<b>Total Expense</b>	<b>119,724.22</b>	<b>202,779.50</b>	<b>-83,055.28</b>
<b>Net Income</b>	<b>56,101.85</b>	<b>7,541.00</b>	<b>48,560.85</b>



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Cash Basis

Cassie Volunteer Fire Department  
Profit & Loss by Class  
October 2018 through April 2020

	ESD	ESDC	FD	FDE	FDMA	TOTAL
<b>Income</b>						
4000 - Income						
4005 - ESD payments	80,508.00	0.00	0.00	39,096.40	0.00	120,207.00
4010 - Individual Donations	0.00	0.00	2,100.00	0.00	0.00	2,100.00
4015 - Memorial Donations	0.00	0.00	150.00	0.00	0.00	150.00
4020 - Group & Company Donations	0.00	0.00	400.00	0.00	0.00	400.00
4030 - County Funds	0.00	0.00	0.00	0.00	8,449.55	8,449.55
4040 - FD Reimbursement	1,104.61	0.00	0.00	0.00	0.00	1,104.61
4065 - Training Reimbursement	2,909.00	0.00	0.00	0.00	0.00	2,909.00
4070 - ESD Reimbursement	908.00	0.00	0.00	0.00	0.00	908.00
4075 - Grant Reimbursement-nontraining	13,500.00	0.00	0.00	0.00	0.00	13,500.00
4095 - ESD Pymts-Capital Expenditures	0.00	26,067.11	0.00	0.00	0.00	26,067.11
<b>Total 4000 - Income</b>	<b>96,931.01</b>	<b>26,067.11</b>	<b>2,650.00</b>	<b>39,096.40</b>	<b>8,449.55</b>	<b>175,202.07</b>
<b>Total Income</b>	<b>96,931.01</b>	<b>26,067.11</b>	<b>2,650.00</b>	<b>39,096.40</b>	<b>8,449.55</b>	<b>175,202.07</b>
<b>Expense</b>						
5000 - ADMINISTRATIVE						
5005 - Accounting	250.00	0.00	0.00	500.00	0.00	750.00
5015 - Meetings	0.00	0.00	262.35	0.00	0.00	262.35
5020 - Office Equipments/Maint.	29.59	0.00	299.99	0.00	0.00	329.58
5025 - Office Supplies	362.33	0.00	0.00	0.00	0.00	362.33
5030 - Printer Supplies	215.91	0.00	0.00	0.00	0.00	215.91
5035 - Shipping/Postage/PO Box Rental	12.00	0.00	0.00	0.00	0.00	12.00
5040 - Subscrip/Dues/Membership/RecMgmt	5,753.32	0.00	0.00	0.00	0.00	5,753.32
5050 - Uniforms (Caps and Shirts)	251.00	0.00	0.00	0.00	0.00	251.00
5060 - Banking/City/Dep/Dis/Chks/SlipdCls	20.00	0.00	0.00	0.00	0.00	20.00
<b>Total 5000 - ADMINISTRATIVE</b>	<b>6,895.03</b>	<b>0.00</b>	<b>562.34</b>	<b>500.00</b>	<b>0.00</b>	<b>7,957.37</b>
6200 - PAID POSITION						
6205 - Base Salary	0.00	0.00	0.00	28,269.30	0.00	28,269.30
6215 - CIVD SS & Medicare Tax Match	0.00	0.00	0.00	2,162.70	0.00	2,162.70
<b>Total 6200 - PAID POSITION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,432.00</b>	<b>0.00</b>	<b>30,432.00</b>
6300 - BUILDING AND GROUNDS						
6310 - Janitorial Supplies	29.26	0.00	0.00	0.00	0.00	29.26
6320 - Repairs and Maintenance	3,502.47	0.00	0.00	0.00	0.00	3,502.47
6330 - Electrical Service	1,517.25	0.00	0.00	0.00	0.00	1,517.25
6335 - Telephone Service	2,164.11	0.00	0.00	0.00	0.00	2,164.11
<b>Total 6300 - BUILDING AND GROUNDS</b>	<b>7,213.09</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,213.09</b>
6600 - INSURANCE						
6605 - Building and Property	1,329.00	0.00	0.00	0.00	1,329.00	2,658.00
6610 - Vehicle	2,724.50	0.00	0.00	0.00	2,724.50	5,449.00
6615 - Personnel Coverage	5,118.50	0.00	0.00	0.00	3,853.50	8,972.00
<b>Total 6600 - INSURANCE</b>	<b>9,172.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,907.00</b>	<b>17,079.00</b>
7000 - OPERATIONS						
7010 - Fuel-Vehicle and Equipment	234.93	0.00	0.00	0.00	169.31	404.24
7012 - Fuelman-Vehicles & Equipment	1,620.45	0.00	0.00	0.00	312.86	1,933.11
7020 - Fire Extinguisher Test/Repr	232.80	0.00	0.00	0.00	0.00	232.80
7030 - First Responder Supplies	3,486.25	0.00	0.00	0.00	0.00	3,486.25
7035 - Ladder, Pump & Hose Testing	2,567.20	0.00	0.00	0.00	0.00	2,567.20
7040 - Minor Tools	20.00	0.00	0.00	0.00	0.00	20.00
7050 - Personal Protect Equip-PPE	11,278.66	0.00	0.00	0.00	0.00	11,278.66
7060 - Rehabilitation Supplies	373.97	0.00	52.84	0.00	10.54	437.35
7065 - Rescue Equipment Maint/Repr	172.67	0.00	0.00	0.00	0.00	172.67
7072 - SCBA MAINTENANCE & REPAIR	250.00	0.00	0.00	0.00	0.00	250.00
7080 - Vehicle Maintenance/Repair	1,067.16	0.00	0.00	0.00	0.00	1,067.16
7085 - Vehicle Maint/Repr(Vendor)	628.73	0.00	0.00	0.00	0.00	628.73
7090 - Equipmt Repirmt(Fire Fighng)	96.85	0.00	0.00	0.00	0.00	96.85
7100 - Rescue Equipment - NEW	525.97	0.00	0.00	0.00	0.00	525.97
<b>Total 7000 - OPERATIONS</b>	<b>22,649.34</b>	<b>0.00</b>	<b>52.84</b>	<b>0.00</b>	<b>492.51</b>	<b>23,194.69</b>
8000 - TRAINING						
8020 - Training -VENDOR	6,173.47	0.00	0.00	0.00	0.00	6,173.47
8025 - Per Diem Travel/Lodging	1,511.69	0.00	0.00	0.00	0.00	1,511.69
<b>Total 8000 - TRAINING</b>	<b>7,685.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,685.16</b>
9000 - PUBLIC RELATIONS						
9025 - Recognition/Thank You	0.00	0.00	500.00	0.00	0.00	500.00
<b>Total 9000 - PUBLIC RELATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>

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 05/13/20  
 Cash Basis

**Castle Volunteer Fire Department**  
**Profit & Loss by Class**  
 October 2018 through April 2020

	ESD	ESOC	FD	FDI	FDMA	TOTAL
9500 - CAPITAL EXPENDITURES						
9512 Pagers-20 New	0.00	8,800.00	0.00	0.00	0.00	8,800.00
9525 Lawn/Grnd Equipment	0.00	8,007.51	0.00	0.00	0.00	8,007.51
9526 Ice Maker	0.00	3,085.47	0.00	0.00	0.00	3,085.47
9530 Medical Equipment	0.00	3,258.00	0.00	0.00	0.00	3,258.00
9580 - Computer Equipment-Laptop	0.00	2,351.93	0.00	0.00	0.00	2,351.93
<b>Total 9500 - CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>25,802.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,802.91</b>
<b>Total Expense</b>	<b>53,614.62</b>	<b>25,802.91</b>	<b>1,115.18</b>	<b>30,932.00</b>	<b>8,369.51</b>	<b>119,724.22</b>
<b>Net Income</b>	<b>45,319.39</b>	<b>494.20</b>	<b>1,534.82</b>	<b>8,766.40</b>	<b>90.04</b>	<b>56,104.85</b>

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05/13/20

Accrual Basis

**Cassie Volunteer Fire Department  
Profit & Loss Detail  
April 2020**

Date	Name	Memo	Class	Amount
<b>Income</b>				
<b>4000 - Income</b>				
<b>4005 - ESD payments</b>				
04/01/2020	Burnet County E...	3rd quarter distribution for Fire Services-operations	ESD	27,994.85
04/01/2020	Burnet County E...	3rd quarter distribution for Payroll	FDE	12,074.15
Total 4005 - ESD payments				40,069.00
<b>4010 - Individual Donations</b>				
04/01/2020	Individual Donatio...	George and Ann Reeves for assistance	FD	100.00
Total 4010 - Individual Donations				100.00
<b>4015 - Memorial Donations</b>				
04/01/2020	Memorial Donatio...	Gene and Mary Etta Ehler-in memory of John Davis, Greg Hosterna...	FD	150.00
Total 4015 - Memorial Donations				150.00
<b>4020 - Group &amp; Company Donations</b>				
04/24/2020	Network for Good	Donation made through, Facebook or Employer or a Fundraiser	FD	100.00
Total 4020 - Group & Company Donations				100.00
<b>4030 - County Funds</b>				
04/01/2020	Burnet County Fu...	For Jan, Feb, Mar 2020 for Local Services	FDMA	3,949.25
04/01/2020	Burnet County Fu...	Due to Western Towers for radio service	FDMA	-2,064.00
04/24/2020	Texas Mutual Ins...	1/2-Dividend from insurance company	FDMA	908.80
Total 4030 - County Funds				2,794.05
<b>4040 - FD Reimbursement</b>				
04/24/2020	BCESD#2	Reimbursement for Curtis and Barclay attendance to 2020 SAFE-D ...	ESD	1,104.61
Total 4040 - FD Reimbursement				1,104.61
<b>4065 - Training Reimbursement</b>				
04/24/2020	Texas A&M Fores...	Reimbursement for Auto Extracation Class-R, Warford attended 2-21...	ESD	385.00
Total 4065 - Training Reimbursement				385.00
<b>4070 - ESD Reimbursement</b>				
04/24/2020	Texas Mutual Ins...	1/2-Dividend from insurance company	ESD	908.80
Total 4070 - ESD Reimbursement				908.80
<b>4095 - ESD Pymts-Capital Expenditures</b>				
04/01/2020	Burnet County E...	For Capital Expenditure riding lawn mower-acct#0525	ESDC	8,000.00
04/01/2020	Burnet County E...	For capital expenditure of laptop for Fire Chief - (expense acct #0580)	ESDC	2,400.00
Total 4095 - ESD Pymts-Capital Expenditures				10,400.00
Total 4000 - Income				56,011.48
Total Income				56,011.48
<b>Expense</b>				
<b>5000 - ADMINISTRATIVE</b>				
<b>5025 - Office Supplies</b>				
04/19/2020	Chase Card Servl...	AMZN-1-4 port USB 3.0 hub	ESD	14.48
Total 5025 - Office Supplies				14.48
<b>5035 - Shipping/Postage/PO Box Rental</b>				
04/19/2020	Chase Card Servl...	UPS-return postage for pulleys returned do to incorrect ones	ESD	12.80
Total 5035 - Shipping/Postage/PO Box Rental				12.80
<b>5040 - Subscripns/Dues/Membership/RecMgmt</b>				
04/19/2020	Chase Card Servl...	State Fireman's(SFFMA)-certification applications for 1-driver operat...	ESD	100.00
04/19/2020	Chase Card Servl...	State Fireman's - membership for R. Warford	ESD	50.00
04/19/2020	Chase Card Servl...	State Fireman's - certification application - 1-rope rescue I, 1-rope re...	ESD	75.00
04/19/2020	Chase Card Servl...	YMCA-April Membership-Curtis-family	ESD	58.00

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05/13/20

Accrual Basis

**Cassie Volunteer Fire Department  
Profit & Loss Detail  
April 2020**

Date	Name	Memo	Class	Amount
04/19/2020	Chase Card Serv...	YMCA-April Membership-Shields-senior single	ESD	30.00
04/19/2020	Chase Card Serv...	YMCA-April Membership-Sanchez-couple	ESD	40.00
04/19/2020	Chase Card Serv...	YMCA-April Membership-Kelley-family	ESD	58.00
04/19/2020	Chase Card Serv...	Your First Dup-web hosting for April 2020	ESD	24.95
04/19/2020	Chase Card Serv...	YMCA-April Membership-Warford-family	ESD	58.00
Total 5040 - Subscrpts/Dues/Memshp/RecMgmt				502.95
Total 5000 - ADMINISTRATIVE				530.23
<b>5200 - PAID POSITION</b>				
<b>5205 - Base Salary</b>				
04/09/2020	Derick R Curtis	Salary	FDE	1,884.62
04/23/2020	Derick R Curtis	Salary	FDE	1,884.62
Total 5205 - Base Salary				3,769.24
<b>5215 - CVFD SS &amp; Medicare Tax Match</b>				
04/09/2020	Derick R Curtis	Payroll for period beginning 3-30-20 and ending 4-10-20	FDE	144.18
04/23/2020	Derick R Curtis	Payroll for period beginning 4-13-20 and ending 4-24-20	FDE	144.18
Total 5215 - CVFD SS & Medicare Tax Match				288.36
Total 5200 - PAID POSITION				4,057.60
<b>5300 - BUILDING AND GROUNDS</b>				
<b>5310 - Janitorial Supplies</b>				
04/19/2020	Chase Card Serv...	Lowes-1-8 double peck plus of paper towels	ESD	18.98
Total 5310 - Janitorial Supplies				18.98
<b>5320 - Repairs and Maintenance</b>				
04/19/2020	Chase Card Serv...	Satellite Station- security monitoring for the months of Apr, May, Jun ...	ESD	110.97
Total 5320 - Repairs and Maintenance				110.97
<b>5330 - Electrical Service</b>				
04/15/2020	PEC	Acct # 3000098825-for electric service period 2-19-20 - 3-21-20	ESD	218.11
Total 5330 - Electrical Service				218.11
<b>5335 - Telephone Service</b>				
04/19/2020	Chase Card Serv...	VZWRLSS-charges for the time frame 12-11-19 thru 3-10-20-failed to ...	ESD	925.44
Total 5335 - Telephone Service				925.44
Total 5300 - BUILDING AND GROUNDS				1,273.50
<b>7000 - OPERATIONS</b>				
<b>7012 - Fuelman-Vehicles &amp; Equipment</b>				
04/19/2020	Fuelman	Best Stop-#4460 regular and calls	ESD	38.10
04/19/2020	Fuelman	Kwik Chek-#4460 regular and calls	ESD	28.48
04/19/2020	Fuelman	Kwik Chek-#4460 regular and calls	ESD	17.89
04/19/2020	Fuelman	Kwik Chek-#4451 pump- Mutual Aid-Burnet city-#20-00022	FDMA	7.08
04/19/2020	Fuelman	Kwik Chek-#4420-Structure Fire-108 Agalita-Cassie-#20-00028	ESD	35.94
04/19/2020	Fuelman	Kwik Chek-#4421-Structure Fire-108 Agalita-Cassie-#20-00028	ESD	38.05
04/19/2020	Fuelman	Kwik Chek-#4421-Structure Fire-108 Agalita-Cassie-#20-00028	ESD	22.44
04/19/2020	Fuelman	Kwik Chek-#4440-Structure Fires-#20-00028, Mutual Aid Hoover Vall...	FDMA	38.20
04/19/2020	Fuelman	Stipes-#4450-EMS Big Chief and Grassfire on Hwy 29 #20-00032 & ...	ESD	41.81
04/19/2020	Fuelman	Kwik Chek-#4451-Mutual Aid Burnet-City-grass fire #20-00022	FDMA	37.58
04/19/2020	Fuelman	Kwik Chek-#4451-Mutual Aid-Hoover Valley grass fire #20-00041	FDMA	19.16
Total 7012 - Fuelman-Vehicles & Equipment				322.71
<b>7030 - First Responder Supplies</b>				
04/19/2020	Chase Card Serv...	Lowes-for 5 pairs of safety glasses due to Covid-19	ESD	59.85
04/19/2020	Chase Card Serv...	PPEKITS-10 ppe suits due to covid-19	ESD	139.50
04/19/2020	Chase Card Serv...	Buchanan Store - spray bottles for disinfectant and hand sanitizer	ESD	3.98
04/19/2020	Chase Card Serv...	PPEKITS-10 PPE kits for personnel due to COVID-19	ESD	229.50
Total 7030 - First Responder Supplies				432.83

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 05/13/20  
 Accrual Basis

**Cassie Volunteer Fire Department  
 Profit & Loss Detail  
 April 2020**

Date	Name	Memo	Class	Amount
<b>7060 - Rehabilitation Supplies</b>				
04/19/2020	Chase Card Servi...	Walmart-5-12 pks of gatorade and 10 bottles of body armor-protein d...	ESD	48.28
Total 7060 - Rehabilitation Supplies				48.28
<b>7080 - Vehicle Maintenance/Repair</b>				
04/19/2020	Chase Card Servi...	C.Lindy - blade and chain for chainsaw	ESD	74.32
Total 7080 - Vehicle Maintenance/Repair				74.32
<b>7085 - Vehicle Maint(Repr)(Vendor)</b>				
04/19/2020	Chase Card Servi...	Discount Tire-replace tire on B3-4451	ESD	38.25
Total 7085 - Vehicle Maint(Repr)(Vendor)				38.25
<b>7090 - Equipmt Reprmt(Fire Fghtg)</b>				
04/19/2020	Chase Card Servi...	WPSG-replacement of Nightstick Fortem Intrinsically safe Helmet-mo...	ESD	99.95
Total 7090 - Equipmt Reprmt(Fire Fghtg)				99.95
<b>7100 - Rescue Equipment - NEW</b>				
04/19/2020	Chase Card Servi...	WPSG-rescue equipment-2-single pulleys, 1-double pulley, 2-lgging ...	ESD	590.97
04/19/2020	Chase Card Servi...	WPSG-difference due for pulleys ordered that were incorrect and the ...	ESD	26.00
Total 7100 - Rescue Equipment - NEW				595.97
Total 7000 - OPERATIONS				1,612.31
<b>8000 - TRAINING</b>				
<b>8020 - Training -VENDOR</b>				
04/19/2020	Chase Card Servi...	State Fireman's - class D. Curtis-Fire and Emergency Services Instru...	ESD	248.00
04/19/2020	Chase Card Servi...	Fire Protection-manual for Fire and Emergency Services Instructor d...	ESD	72.88
04/19/2020	Chase Card Servi...	Paypal-TX Emergency Educators- class for D. Curtis - Instructor I-Co...	ESD	257.79
Total 8020 - Training -VENDOR				578.47
Total 8000 - TRAINING				578.47
<b>9500 - CAPITAL EXPENDITURES</b>				
<b>9525 - Lawns/Ground Equipment</b>				
04/14/2020	Professional Turf ...	Order # 3051006-00-For One-72949 Toro Riding Lawn Mower-52" Tu...	ESDC	8,007.51
Total 9525 - Lawns/Ground Equipment				8,007.51
Total 9500 - CAPITAL EXPENDITURES				8,007.51
Total Expense				16,059.62
<b>Net Income</b>				<b>39,951.84</b>



## Request for Approval and Funding of Capital Expenditures

**Cassie Volunteer Fire Department and EMS INC.**

**Burnet County, TX**

**Service Provider for Burnet County ESD #2**

**Staffed by Professional Volunteers Since 1977**

**"Guardians of Our Communities"**





**Cassie VFD is seeking approval and funding for the following Capital Expenditures.**

<b>Items</b>	<b>Description</b>	<b>QTY</b>	<b>Amount</b>
Tires	Tires for Tender 1	4 x 618.00	\$2,472.00
		2 x 459.00	\$918.00
	Shop Fee	1	\$120.00

Total amount requested for funding is \$3,510.00

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05/12/20  
Cash Basis

**Burnet County Emergency Services District #2**  
**Balance Sheet**  
As of April 30, 2020

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	<u>Apr 30, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Certificate of Deposit 33086	155,376.28
First State Bank of Burnet	151,789.75
Total Checking/Savings	<u>307,146.03</u>
Total Current Assets	<u>307,146.03</u>
<b>TOTAL ASSETS</b>	<u><b>307,146.03</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	238,005.67
Net Income	70,240.36
Total Equity	<u>307,146.03</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>307,146.03</b></u>

Respectfully submitted, Richard Bremer, Treasurer

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**Burnet County Emergency Services District #2**  
**Profit & Loss Budget vs. Actual**  
October 2019 through April 2020

	TOTAL				
	Apr 20	Budget	Oct '19 - Apr 20	Budget	\$ Over Budget
<b>Income</b>					
Cash Reserves	0.00		0.00	0.00	0.00
Government Contracts					
Local Government Contracts	0.00	1,200.00	220,244.34	228,000.00	-5,755.66
Government Contracts - Other	1,985.31		6,869.25		
<b>Total Government Contracts</b>	<b>1,985.31</b>	<b>1,200.00</b>	<b>227,113.59</b>	<b>228,000.00</b>	<b>1,113.59</b>
Interest Earned	6.27	7.63	1,216.80	45.61	1,171.08
Investments					
Interest-Savings, Short-term CD	0.00	0.00	0.00	772.00	-772.00
<b>Total Investments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>772.00</b>	<b>-772.00</b>
Refund	0.00	0.00	0.00	0.00	0.00
Reimburse Expenses	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>1,991.58</b>	<b>1,207.63</b>	<b>228,330.48</b>	<b>228,817.61</b>	<b>1,512.67</b>
<b>Expense</b>					
Contract Services					
Accounting Fees	0.00	0.00	6,200.00	6,700.00	-500.00
Cassie Volunteer Fire Dept	40,069.00	40,070.00	120,207.00	120,210.00	-3.00
CVFD-Capital Expenditures	0.00	0.00	26,097.11	42,500.00	-16,402.89
Insurance-Liability & D.O.	0.00	0.00	1,508.00	1,572.00	-64.00
Insurance-Workers Compensation	0.00	0.00	323.00	358.00	-35.00
Legal Fees	40.00	175.63	214.76	449.76	-235.00
Outside Contract Services	977.80	951.00	1,955.60	2,780.00	-824.40
<b>Total Contract Services</b>	<b>41,086.80</b>	<b>41,196.63</b>	<b>156,505.47</b>	<b>174,569.76</b>	<b>-18,064.29</b>
Operations					
Meeting space fees	150.00	150.00	450.00	450.00	0.00
Newspaper Advertisement	0.00	0.00	0.00	0.00	0.00
Postage, Mail Service	0.00	0.00	0.00	0.00	0.00
<b>Total Operations</b>	<b>150.00</b>	<b>150.00</b>	<b>450.00</b>	<b>450.00</b>	<b>0.00</b>
Other Types of Expenses					
Memberships and Dues	0.00	0.00	0.00	0.00	0.00
Other Costs	0.00	0.00	0.00	0.00	0.00
<b>Total Other Types of Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Travel and Meetings					
Conference, Convention, Meeting	1,104.61	0.00	1,134.65	1,500.00	-365.35
Travel	0.00	0.00	0.00	600.00	-600.00
<b>Total Travel and Meetings</b>	<b>1,104.61</b>	<b>0.00</b>	<b>1,134.65</b>	<b>2,100.00</b>	<b>-965.35</b>
Volded Checks	0.00		0.00		
<b>Total Expense</b>	<b>42,341.41</b>	<b>41,346.63</b>	<b>158,090.12</b>	<b>177,119.76</b>	<b>-19,029.64</b>
<b>Net Income</b>	<b>-40,349.83</b>	<b>-40,139.00</b>	<b>70,240.36</b>	<b>49,698.05</b>	<b>20,542.31</b>

**ESD #2 SALES TAX ELECTION**

**"THINGS TO DO"**

1. Advise Doug Ferguson of Cassie VFD's intention to "order an election" for November 3, 2020. Due in May 2020. (L.Schneider)
2. Submit ESD#2 Proposition "A" language to Doug Ferguson around August 20, 2020. Need to firm this date up. (L. Schneider)
3. Submit \$1,000.00 payment to Burnet County Election office in November 2020. (ESD#2 will be billed) (Bremer)
4. Organize and distribute our first mailer. Date to send out- Assemble & mail out-
5. Do we want to send another letter? When mail out?  
Message-
6. Do we want to develop "get out the vote" post card mailers?  
Message-  
When mail-
7. Do we want any signs made up, what should they read, when should they be displayed and where?
8. Do we want a newspaper interview about ESD #2's election proposition? Who wants to respond? Date?
9. Do we want to request POA's/HOA's post our mailer on their website?

10. Do we want any signage for the 4<sup>TH</sup> of July parade? If so how many and what do you want them to say?  
Locations?
11. POA and Cassie Community Center Pot Luck Dinner presentation?  
Date?
12. Vote signs located at each entrance week before election?  
Message?

May 8, 2020

**YOUR EMERGENCY SERVICE DISTRICT #2 & CASSIE VFD**  
**NEEDS YOUR YES VOTE!**

On November 3, 2020 voters in Precinct 7 that live in the Cassie Fire District will be asked to vote **"YES"** for a proposition to secure the **UNCLAIMED SALES TAX** for the Emergency Service District #2 and Cassie Fire. When approved, the funds will be used to defray the ever increasing high expense associated with providing fire, rescue and EMS protection to all residents in the communities we serve.

Emergency Service District #2 and Cassie Fire will place a sales tax proposition on the ballot that will ask our voters to approve a 2% tax on certain purchases in the Cassie Fire District. **"This proposition will not increase taxes to our voters, but will authorize through voting, the reallocation of existing tax dollars available."**

Today the maximum Sales Tax allowed in State of Texas is 8.25% on certain purchases. Texas collects 6.25% on those purchases. By law, the remaining 2% is available to eligible local jurisdictions such as Emergency Service Districts (ESD's).

Any ESD or State approved jurisdiction may collect up to 2% of the unclaimed Sales Tax for each district, as long as, the voters approve through an election.

You may ask where do these unclaimed sales tax dollars go today. If there are no approved local jurisdictions that claim these funds through a voter election, then all unclaimed sales tax dollars will automatically revert to the Texas state treasury, until claimed.

Again, we ask for your **"YES"** vote on November 3, 2020 to keep our sales tax dollars in the Emergency Service District #2 and Cassie Fire working to protect the safety and well being to our people and communities.

Should you require further information, visit our website at [cassievfd.com](http://cassievfd.com).

Thank You!

May 4, 2020