



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

**Minutes (Official) – October 22, 2020**

**1. (AI)<sup>1</sup>Call meeting to order. (Schneider)**

*(AD)<sup>2</sup>At 10:01 a.m., October 22, 2020, the Meeting of the Board of Emergency Service Commissioners of Burnet County Emergency Services District #2 was called to order in the Cassie Community Center, 3920 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Cassie Community Center in compliance with the provisions of Chapter 551, Texas Government Code.*

**2. (AI) Establish a quorum. (Schneider)**

*(AD) Board member in attendance were:*

*Ben Schneider  
Richard Bremer  
Sharon Barclay*

*Commissioner Schneider confirmed a quorum was present*

**3. (AI) Pledge of Allegiance.**

*(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors*

**4. (AI) Invocation.**

*(AD) The Invocation was offered by Commissioner Bremer*

**5. (AI) Welcome guests.**

*(AD) Commissioner Schneider welcomed CVFD EMS Lieutenant Laura Schneider as a guest to the meeting.*

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<sup>1</sup> AI – Agenda Item

<sup>2</sup> AD – Action and/or Discussion by BCESD-2Commissioners

- 6. (AI) Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called.**

*(AD) Commissioner Schneider called for comments from the Board or guests.*

*Lt. Schneider shared that although there had been at least two instances of voters from the District not having the ESD Proposition on their ballot, that the recent feedback was that it was present on the ballots and appears to have been corrected. She also shared the process of cleaning the machines in between voters.*

- 7. (AI) Accept minutes from previous meetings**

*(AD) Commissioner Schneider called for corrections to the September 24, 2020 Meeting Minutes; with no additional changes the Minutes were accepted as presented.*

- 8. (AI) Operational Report from the Cassie Volunteer Fire Chief. (Curtis)**

*(AD) With Chief Curtis being out-of-town for training, Lt. Schneider presented Cassie VFD reports.*

*Lt. Schneider reported for the month of September that Cassie VFD responded to 18 calls; 12 EMS/6 Fire. Average time on-scene 23 minutes. Year-to-date 146 calls; 87 EMS/59 Fire. Average Dispatch to Arrival was 7:39 and YTD 11:18. Lt. Schneider explained Service Calls v. Good Intent calls. Commissioner Barclay asked questions related to Overlapping Calls; Lt. Schneider discussed current strategies to respond to Overlapping Calls. There was long discussion related to strategy and possible recruitment. (Attachment 2)*

- A. (AI) CVFD Financial Report. (L. Schneider)**

*(AD) Lt. Schneider reported that the September balance in checking is \$102,830.21. Expenses for September was \$11,755.75. Fuelman costs were \$460.97; it was noted that there is an average \$100-130/month savings by utilizing Fuelman. Other notable expenses were First Responder Supplies to replenish expired products - \$968.55 and maintenance for Brush 1 - \$1850. Lt. Schneider reviewed Profit and Loss by Class. There are items that have not been accounted for as the statements were not received in September; these items were purchased in FY'20 but will not be reflected until FY'21. Additionally, FDMA shows a positive because funds from FY'19 were received during the FY'20 period. (Enclosure 3)*

**B. (AI) Present CVFD year- residual tax fund level. (L. Schneider)**

*(AD) Lt. Schneider reported evaluating the FY'19 reports to FY'20; there is a current excess of \$42,797.32 which included FY'19 reimbursements that were not received until FY'20 and the receipt of grant money that was a direct profit due to CVFD applying and receiving grant funds. There are also outstanding debts from the FY'20 budget pending processing.*

*There was much discussion related to alignment of grant money within the budget. Lt. Schneider is going to seek direction from the Auditor related to separating Grant Funds from other categories; these are not guaranteed funds and only are received due to work from the CVFD. Commissioner Barclay made the motion that any money received from Grant Money for which Cassie Volunteer Fire Department applied for, remain with Cassie VFD to be used at the discretion of the Cassie VFD Fire Board; the motion passed unanimously.*

*It was also discussed and agreed upon to reevaluate the CVFD Year-End Residual pending consultation with the Auditor by Lt. Schneider. The payment back to the ESD will be reevaluated to ensure compliance with the ESD/Cassie VFD contract during the November General Meeting.*

**C. (AI) Present the annual CVFD property inventory. (Curtis)**

*(AD) Lt. Schneider presented the CVFD Inventory; gross calculated inventory value is \$1,540,799.81. The copy of the inventory is available at Cassie VFD. Commissioner Schneider asked if the past year inventory value could be provided for information; this information will be obtained by Lt. Schneider and presented at a later time.*

**9. (AI) Review previously approved CVFD capital equipment expenditures. (Schneider)**

*(AD) Lt. Schneider presented a proposal for Capital Equipment purchases. (Enclosure 4) The equipment to be purchased has previously been approved; the proposal is being presented for a UTV, Skid Unit, and Trailer. The UTV will be utilized to access incidents where it is not possible to bring a truck in. The Skid Unit will be mounted on the UTV and be able to deliver water, foam, and carry a stokes basket. The trailer will house the UTV and also serve as a place for rehab with the addition of an A/C unit. Cassie VFD voted to apply a \$5,500 donation that was received from the Trails POA in appreciation of their service during a recent Fire incident to the purchase of the equipment.*

*Commissioner Bremer made the motion to approve Option A in the amount of \$32,131.00 for the purchase of said equipment; the motion carried unanimously.*

**10. (AI) ESD #2 Treasurer Reports. (Bremer)**

*(AD) Commissioner Bremer presented the ESD Treasurer's report. Total assets as of September 30, 2020 are \$262,374.19 which includes \$156,140.63 in CD and \$106,233.56 in checking. Commissioner Schneider asked for any questions or corrections; with no further discussion, the Treasurer's Report was accepted as presented. (Enclosure 5)*

*Commissioner Bremer discussed needed changes to the ESD FY'20-'21 Budget. On review of the budget, Commissioner Bremer discussed increasing the CVFD payment from \$169,830.50 to \$169,832.00, a \$1.50 increase to make each quarterly distribution equal. Additionally, due to increased expenses related to the Sales Tax Election, to include \$2000 to the budget. (Enclosure 6)*

*Commissioner Barclay made the motion to increase ESD#2 FY'20-'21 Budget by \$2001.50 to cover these changes and bring the total expenses to \$236,090.00; the motion was unanimously approved.*

**11. (AI) Discussion and/or action regarding the disbursement of funds. (Bremer)**

*(AD) Commissioner Bremer discussed the following expenses:*

*Reimbursement to CVFD for mailing/election expenses - \$1014.77*

*Cost of Election – approximately \$1000*

*Legal - paid*

*Insurance – VFIS and Texas Mutual - paid*

*Burnet Central Appraisal District - paid*

*Cassie Community Center – paid*

*There was no further discussion regarding fund disbursement.*

**12. (AI) Review insurance coverage changes provided by VFIS and Texas Mutual. (Bremer)**

*(AD) Commissioner Bremer explained insurance coverage with VFIS; VFIS covers Board Liability Insurance. Texas Mutual provides Workman's Compensation in the event of an occurrence that is received in the official capacity as an ESD Commissioner.*

*Commissioner Bremer also reported that he followed up with the credit card for the ESD; as it has been an extended time due to COVID delays, the application was cancelled. Commissioner Bremer stated that he would follow-up with obtaining a credit card for future use.*

**13. (AI) Review SAFE-D information with Board. (Schneider)**

**A. Website directory**

*(AD) Commissioner Schneider reported that SAFE-D has listed Texas ESD websites on their website.*

**B. Ft. Worth Convention Center**

*(AD) Commissioner Schneider updated the Board on the status of the pending SAFE-D Conference in February. Registration will open on December 1. Commissioner Schneider also provided information about the surrounding hotels.*

**14. (AI) Review and approve the continuance of ESD #2's current Investment Policy for FY 2021. (Bremer)**

*(AD) Commissioner Bremer reviewed the current ESD #2 Investment Policy (Enclosure 7). The current policy places limits on investments by the ESD; mainly in CD's and in secured accounts.*

*Commissioner Barclay made the motion that upon the review of the Investment Policy that we reaffirm and renew the Investment Policy for FY'20-'21; the motion was unanimously approved. ESD #2 Policy 10-22-2020-01*

**15. (AI) Review and approve the continuance of ESD #2's Sales Tax and Goods in Transit Policy for FY 2021. (Barclay)**

*(AD) Commissioner Barclay presented the ESD #2 Sales Tax and Goods-In-Transit policy; she stated that there were no identified changes. (Enclosure 8)*

*Commissioner Bremer made the motion that after reviewing the policy, to continue the ESD #2 Sales Tax and Goods-In-Transit policy for FY'20-'21; it was unanimously approved. ESD #2 Policy 10-22-2020-02*

**16. (AI) Issue 1295 contract numbers to ESD#2's Service Providers during FY 2021. (Bremer)**

*(AD) Commissioner Bremer reported issuing 1295 Contract Numbers to the ESD #2 Providers (Enclosure 9). He additionally reported receiving the signed contracts from Cassie VFD and Taber & Burnett.*

**17. (AI) Update of State Sales Tax project. (Schneider)**

**A. Pre-election documentation**

*(AD) Commissioner Schneider provided copies of emails related to the Election Code and documenting Pre-election activity (Enclosure 10)*

**B. Public Notice of election**

*(AD) Commissioner Schneider provided copies of the newspaper notification (Enclosure 11) and posting at AgriLife and the Cassie Community Center (Enclosure 12)*

*Commissioner Schneider also reported that there have been some inconsistencies with the Proposition being on the ballot; it was reported by two people that it was not on their ballot and upon further investigation by the Election Office, another 14 persons who had already voted, were not listed in the ESD. No further action is needed at this time.*

**C. Special Meeting for post-election canvass**

*(AD) Commissioner Schneider presented, as required by the Election Code, the ESD #2 Board is required to meet 8-11 days post-election to canvass results.*

*Commissioner Bremer made the motion to hold a Special Meeting for the purpose to canvass the election results on Thursday, November 12, 2020 at 10:00 a.m.; the motion was unanimously approved.*

**18. (AI) Calendar of Events for November. (Schneider)**

*(AD) Commissioner Schneider covered the upcoming events for November.*

**A. Status updates of CPA Audits for ESD#2 and CVFD. (Bremer)**

*(AD) Commissioner Bremer stated that the required information has been forwarded to the Auditor at Tabor and Burnett.*

**B. Review previously approved CVFD capital expenditures. (Curtis)**

**C. CVFD present five-year plans to ESD#2 Board. (Curtis)**

**D. Call Special Meeting to conduct post-election canvass. (Schneider)**

**19. (AI) Discussion and/or action regarding setting dates and times for November, December 2020 and possibly future Board meetings. (Schneider)**

*(AD) There was discussion related to the feasibility of moving the ESD regular meeting to another day; it was agreed by consensus to leave the meeting on the fourth Thursday and address conflicts as they arise.*

*Due to Thanksgiving Day conflict, Commissioner Bremer made the motion to move the November meeting to Thursday, November 12, to start immediately following the Special Meeting for Canvassing Election results; this was unanimously approved.*

*Due to Christmas Eve conflict, Commissioner Bremer made the motion to move the December meeting to Thursday, December 17; this was unanimously approved.*

**20. (AI) Next meeting**

*(AD) Commissioner Schneider announced that the next meeting will be the Special Meeting on Thursday, November 12 at 10:00 a.m. followed immediately by the Regular Meeting of ESD #2 at the Cassie Community Center.*

**21. (AI) Adjourn**

*(AD) With no additional business, the BCESD#2 October 22, 2020 meeting was adjourned at 12:30 p.m. by Commissioner Schneider.*

Sharon K. Barclay  
Secretary  
Emergency Service District 2  
Burnet County  
October 22, 2020

Benjamin H. Schneider  
President  
Emergency Service District 2  
Burnet County  
October 22, 2020



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 78609-0249

**NOTICE OF REGULAR MEETING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, October 22, 2020. This agenda is posted in the Burnet County Courthouse, at the Cassie Community Center and on the [cassievfd.com](http://cassievfd.com) website.

The following agenda items will be discussed, considered and action taken as appropriate:

**AGENDA**

1. Call meeting to order. (Schneider)
2. Establish a quorum. (Schneider)
3. Pledge of Allegiance. (Schneider)
4. Invocation. (Bremer)
5. Welcome guests. (Schneider)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2 minute speaking limit.
7. Accept minutes from September 24, 2020 meeting. (Schneider)





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P.O. BOX 249  
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8. Operational Report from the Cassie Volunteer Fire Chief. (Curtis)
  - A. CVFD Financial Report. (L. Schneider)
  - B. Present CVFD year-end residual tax fund level. (L. Schneider)
  - C. Present the annual CVFD property inventory. (Curtis)
9. Review previously approved CVFD capital equipment expenditures. (Schneider)
10. ESD #2 Treasurer Reports. (Bremer)
11. Discussion and/or action regarding the disbursement of funds. (Bremer)
12. Review insurance coverage changes provided by VFIS and Texas Mutual. (Bremer)
13. Review SAFE-D information with Board. (Schneider)
  - A. Website directory.
  - B. Ft. Worth Convention Center.
14. Review and approve the continuance of ESD #2's current Investment Policy for FY 2021. (Bremer)
15. Review and approve the continuance of ESD #2's Sales Tax and Goods in Transit Policy for FY 2021. (Barclay)
16. Issue 1295 contract numbers to ESD#2's Service Providers during FY 2021. (Bremer)
17. Update of State Sales Tax project. (Schneider)
  - A. Pre-election documentation.
  - B. Public Notice of election.
  - C. Special Meeting for post election canvass.
  - D. Other activity.



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
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18. Calendar of Events for November. (Schneider)
  - A. Status updates of CPA Audits for ESD#2 and CVFD. (Bremer)
  - B. Review previously approved CVFD capital expenditures. (Curtis)
  - C. CVFD present five year plans to ESD#2 Board. (Curtis)
  - D. Call Special Meeting to conduct post election canvass. (Schneider)
19. Discussion and/or action regarding setting dates and times for November, December 2020 and possibly future Board meetings. (Schneider)
20. Next meeting:
21. Adjourn

Benjamin H. Schneider, President

# Cassie VFD/ Burnet ESD 2

Burnet, TX

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## Incident Statistics

Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		12	
FIRE		6	
<b>TOTAL</b>		<b>18</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		11.11	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:07:29	0:05:19	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:07:43</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:01:59	0:01:28	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:02:04</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		23:16	

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of Incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

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# Cassie VFD/ Burnet ESD 2

Burnet, TX

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## Incident Statistics

Start Date: 01/01/2020 | End Date: 09/30/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		87	
FIRE		59	
<b>TOTAL</b>		<b>148</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$388,153.00		\$65,000.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		57	
Aid Received		21	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
20		13.7	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:11:06	0:23:33	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:14:26</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:03:00	0:07:40	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:04:12</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		56:53	

Only Reviewed Incidents Included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of Incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

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# Cassie VFD/ Burnet ESD 2

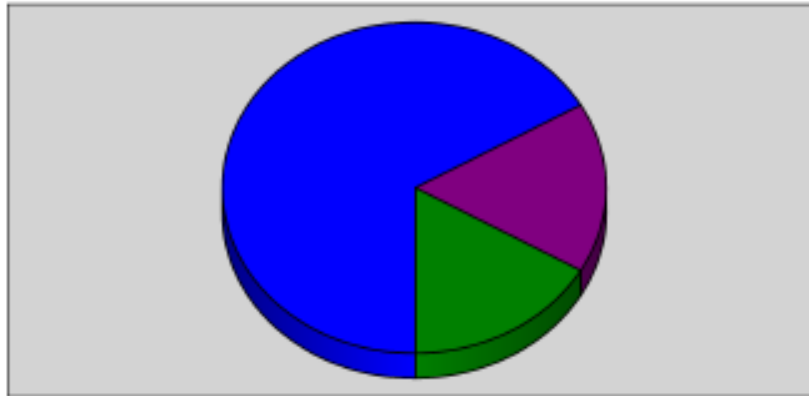
Burnet, TX

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## Major Incident Types by Month for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020



■ Good Intent Call   ■ Rescue & Emergency Medical Service Incident   ■ Service Call

INCIDENT TYPE	SEP	TOTAL
Good Intent Call	3	3
Rescue & Emergency Medical Service Incident	12	12
Service Call	3	3
<b>Total</b>	<b>18</b>	<b>18</b>

Only REVIEWED Incidents Included



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# Cassie VFD/ Burnet ESD 2

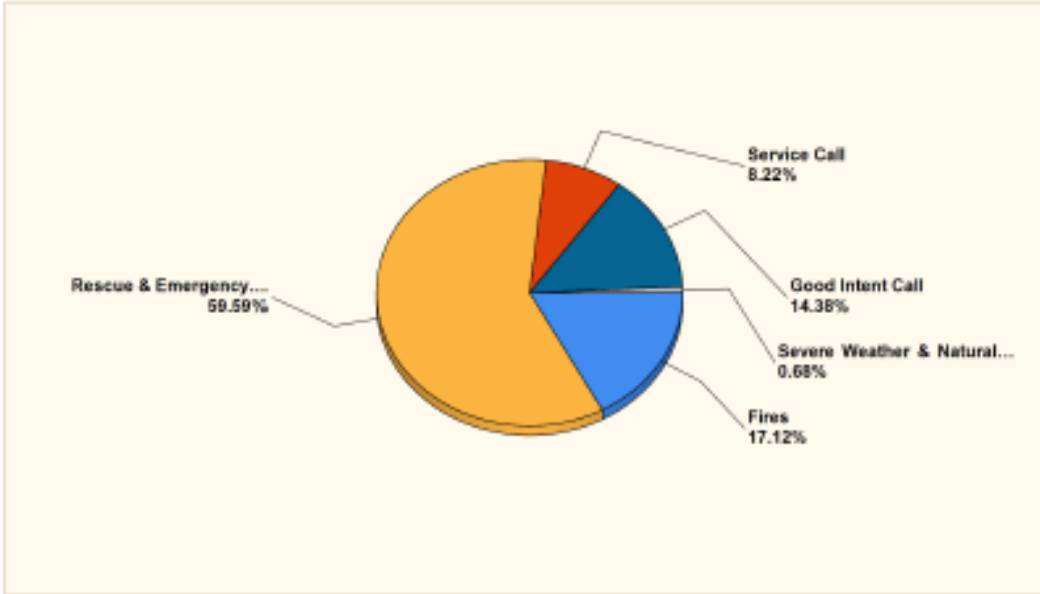
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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	25	17.12%
Rescue & Emergency Medical Service	87	59.59%
Service Call	12	8.22%
Good Intent Call	21	14.38%
Severe Weather & Natural Disaster	1	0.68%
<b>TOTAL</b>	<b>148</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	4.79%
122 - Fire in motor home, camper, recreational vehicle	1	0.68%
131 - Passenger vehicle fire	1	0.68%
132 - Road freight or transport vehicle fire	1	0.68%
141 - Forest, woods or wildland fire	1	0.68%
142 - Brush or brush-and-grass mixture fire	8	5.48%
143 - Grass fire	6	4.11%
311 - Medical assist, assist EMS crew	7	4.79%
321 - EMS call, excluding vehicle accident with injury	60	41.1%
322 - Motor vehicle accident with injuries	2	1.37%
324 - Motor vehicle accident with no injuries.	4	2.74%
341 - Search for person on land	1	0.68%
342 - Search for person in water	5	3.42%
360 - Extrication, rescue, other	3	2.05%
363 - Swift water rescue	1	0.68%
365 - Watercraft rescue	4	2.74%
511 - Lock-out	2	1.37%
541 - Animal problem	2	1.37%
552 - Police matter	1	0.68%
553 - Public service	3	2.05%
561 - Unauthorized burning	4	2.74%
611 - Dispatched & cancelled en route	16	10.96%
621 - Wrong location	1	0.68%
622 - No incident found on arrival at dispatch address	1	0.68%
631 - Authorized controlled burning	1	0.68%
651 - Smoke scare, odor of smoke	2	1.37%
813 - Wind storm, tornado/hurricane assessment	1	0.68%
<b>TOTAL INCIDENTS:</b>	<b>148</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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# Cassie VFD/ Burnet ESD 2

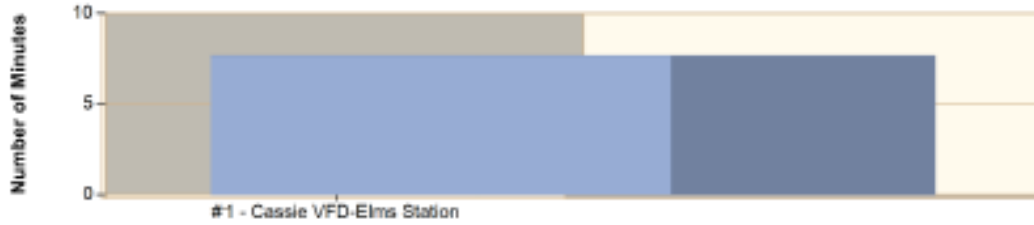
Burnet, TX

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## Average Response Time per Station for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	7:39

## Average Response Time per Station for Date Range

Start Date: 01/01/2020 | End Date: 09/30/2020

STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	11:18

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.

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## Cassie VFD/ Burnet ESD 2

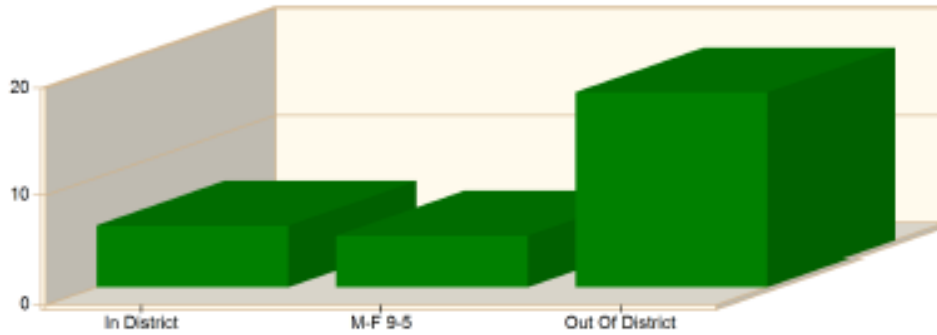
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### Incident Average Response Time per Shift for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	5.52	8
M-F 9-5	4.58	5
Out Of District	17.96	3
<b>Total Number of Calls:</b>		<b>18</b>

### Incident Average Response Time per Shift for Date Range

Start Date: 01/01/2020 | End Date: 09/30/2020

SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	7.80	59
M-F 9-5	4.25	31
Out Of District	14.84	54
<b>Total Number of Calls:</b>		<b>144</b>

Incident Average Response Time calculated from Dispatch to first arriving unit apparatus Arrived time. Only Reviewed Incidents are Included. Incidents that are Cancelled with no apparatus actually arriving are not part of the Incident count.

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# Cassie VFD/ Burnet ESD 2

Burnet, TX

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## Personnel Count per Incident for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2020-2000129	9/1/2020 00:55:07	342 - Search for person in water	BP208	2	2	4
2020-2000130	9/2/2020 21:33:11	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000131	9/6/2020 11:55:12	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000132	9/10/2020 21:08:44	552 - Police matter	BP208	2	1	3
2020-2000133	9/11/2020 07:39:47	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000134	9/16/2020 10:39:22	631 - Authorized controlled burning	BP208	2	3	5
2020-2000135	9/17/2020 11:06:59	611 - Dispatched & cancelled en route	BP208	1	0	1
2020-2000136	9/17/2020 19:05:59	321 - EMS call, excluding vehicle accident with injury	BP208	5	0	5
2020-2000137	9/18/2020 10:22:32	541 - Animal problem	BP208	1	2	3
2020-2000138	9/21/2020 15:17:23	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2020-2000139	9/22/2020 06:11:16	321 - EMS call, excluding vehicle accident with injury	BP208	3	1	4
2020-2000140	9/22/2020 09:06:15	321 - EMS call, excluding vehicle accident with injury	BP208	6	0	6
2020-2000141	9/25/2020 19:41:00	553 - Public service	BP208	1	0	1
2020-2000142	9/26/2020 20:23:40	321 - EMS call, excluding vehicle accident with injury	BP208	1	0	1
2020-2000143	9/29/2020 12:03:03	321 - EMS call, excluding vehicle accident with injury	BP208	3	1	4
2020-2000144	9/30/2020 11:22:24	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2020-2000145	9/30/2020 13:08:54	611 - Dispatched & cancelled en route	BP208	2	1	3
2020-2000146	9/30/2020 13:57:02	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3

**AVERAGES:** 2.8 0.8 3.2

## Personnel Count per Incident for Date Range

Start Date: 01/01/2020 | End Date: 09/30/2020

**AVERAGES:** 3.1 1.1 4.2

Only REVIEWED Incidents Included



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5:23 PM  
10/19/20  
Cash Basis

**Cassie Volunteer Fire Department  
Balance Sheet  
As of September 30, 2020**

	Sep 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1010 - CASSIE VFD-ESD2	102,830.21
Total Checking/Savings	102,830.21
Total Current Assets	102,830.21
<b>Fixed Assets</b>	
1410 - Land	13,820.89
1420 - Furniture & Fixtures	7,967.10
1430 - Vehicles & Equipment	1,048,210.40
1440 - EMS Equipment	5,037.56
1450 - Communication Equipment	98,967.85
1460 - Buildings	113,750.42
1510 - Accumulated Depreciation	-738,020.38
Total Fixed Assets	548,853.44
<b>Other Assets</b>	
1100 - Grant Receivable	3,770.25
Total Other Assets	3,770.25
<b>TOTAL ASSETS</b>	<b>655,453.90</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
2010 - Employer & Emp. Payroll Tax	950.06
Total Other Current Liabilities	950.06
Total Current Liabilities	950.06
Total Liabilities	950.06
<b>Equity</b>	
3010 - Unrestricted Net Assets-Ret.Ern	598,182.18
Net Income	58,311.88
Total Equity	654,503.84
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>655,453.90</b>

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Accrual Basis

**Cassie Volunteer Fire Department  
Profit & Loss Detail  
September 2020**

Date	Name	Memo	Class	Amount
<b>Income</b>				
<b>4000 - Income</b>				
<b>4010 - Individual Donations</b>				
09/03/2020	Individual Don...	For children seeing fire trucks at birthday party	FD	100.00
09/11/2020	Individual Don...	Assisted stranded boater	FD	100.00
09/11/2020	Individual Don...	Glenn Patterson-fire truck at birthday party	FD	100.00
09/11/2020	Individual Don...	Thomas Hartson-thank you for all you do.	FD	250.00
Total 4010 - Individual Donations				550.00
<b>4030 - County Funds</b>				
09/29/2020	Burnet County ...	Local Services for period of July, August, Sept 2020	FDMA	3,949.25
Total 4030 - County Funds				3,949.25
<b>4070 - ESD Reimbursement</b>				
09/11/2020	ESD Reimburs...	Cecil Adkinson Motors-refund for parts that did not need to be replaced	ESD	1,294.00
Total 4070 - ESD Reimbursement				1,294.00
<b>4095 - ESD Pyrms-Capital Expenditures</b>				
09/03/2020	BCESD#2	Funds for purchase of in ground flagpole and monitor for T1-#4440	ESDC	2,927.95
09/29/2020	BCESD#2	Capitol Funds for K12 9AW and Drop Tank	ESDC	3,305.00
Total 4095 - ESD Pyrms-Capital Expenditures				6,232.95
Total 4000 - Income				12,026.20
<b>Total Income</b>				12,026.20
<b>Expense</b>				
<b>5000 - ADMINISTRATIVE</b>				
<b>5030 - Printer Supplies</b>				
09/14/2020	Chesse Card S...	BLT-4inkjets-1-set of 4 of print ink for brother printer in kitchen	ESD	91.98
09/14/2020	Chesse Card S...	BLT-4inkjets-1-batt kit and 1-waste box for the brother printer in kitchen	ESD	180.98
09/14/2020	Chesse Card S...	BLT-4inkjets-1-drum set for the brother printer in kitchen	ESD	139.98
Total 5030 - Printer Supplies				392.93
<b>5040 - Subscriptn/Dues/Membershp/RecMgmt</b>				
09/14/2020	Chesse Card S...	Emergency Reporting for August 2020	ESD	184.91
09/14/2020	Chesse Card S...	Final Due-web hosting for September 2020	ESD	30.00
09/14/2020	Chesse Card S...	YMCA-September membership-Shields-senior	ESD	30.00
09/14/2020	Chesse Card S...	YMCA-September membership-Sanchez-senior couple	ESD	49.00
09/14/2020	Chesse Card S...	YMCA-September membership-Kelley-family	ESD	58.00
09/14/2020	Chesse Card S...	YMCA-September membership-Curtis-family	ESD	58.00
09/14/2020	Chesse Card S...	YMCA-September membership-Werford-family	ESD	58.00
09/14/2020	Chesse Card S...	Emergency Reporting for September 2020	ESD	184.91
Total 5040 - Subscriptn/Dues/Membershp/RecMgmt				852.82
<b>5045 - Travel Allowance</b>				
09/14/2020	Chesse Card S...	Mighty Fine-Curtis and Schoenfeld took B1 to Chrysler Dealer in Aust...	ESD	12.98
Total 5045 - Travel Allowance				12.98
<b>5055 - Printing Services</b>				
09/14/2020	Chesse Card S...	Vista Print-1000 postcards to be sent to voters in ESD2 fire district reg...	ESD	115.53
09/14/2020	Chesse Card S...	Vista Print-6x credit for postcards to be sent to voters in ESD2 fire dis...	ESD	-8.79
Total 5055 - Printing Services				106.74
Total 5000 - ADMINISTRATIVE				1,187.45
<b>5200 - PAID POSITION</b>				
<b>5205 - Base Salary</b>				
09/19/2020	Derrick R Curtis	Salary	FDE	1,884.82
09/23/2020	Derrick R Curtis	Salary - Payroll for period beginning 9-14-20 and ending 9-25-20	FDE	1,884.82
Total 5205 - Base Salary				3,769.24
<b>5215 - CVFD SS &amp; Medicare Tax Match</b>				

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Accrual Basis

**Cassie Volunteer Fire Department  
Profit & Loss Detail  
September 2020**

Date	Name	Memo	Class	Amount
09/10/2020	Derrick R Curtis	payroll for period beginning 8-31-20 and ending 9-11-20	FDE	144.18
09/23/2020	Derrick R Curtis	Payroll for period beginning 9-14-20 and ending 9-25-20	FDE	144.18
Total 5215 - CVFD SS & Medicare Tax Match				288.36
Total 5200 - PAID POSITION				4,057.60
<b>5300 - BUILDING AND GROUNDS</b>				
<b>5310 - Janitorial Supplies</b>				
09/25/2020	Laure Schneider	Dollar General - 2-toilet bowl brushes to replace worn out ones	ESD	5.50
Total 5310 - Janitorial Supplies				5.50
<b>5320 - Repairs and Maintenance</b>				
09/23/2020	Circle S Pest ...	SR# 65647-Quarterly pest control treatment	ESD	75.00
Total 5320 - Repairs and Maintenance				75.00
<b>5330 - Electrical Service</b>				
09/14/2020	PEC	Acct#3000098825-monthly stmt for period 7-20-20-8-20-20	ESD	206.18
Total 5330 - Electrical Service				206.18
<b>5335 - Telephone Service</b>				
09/14/2020	Chase Card S...	VZWRLSS-phone and internet service for period Jul 11 2020 -- Aug 1...	ESD	349.04
Total 5335 - Telephone Service				349.04
Total 5300 - BUILDING AND GROUNDS				635.72
<b>7000 - OPERATIONS</b>				
<b>7012 - Fuelman-Vehicles &amp; Equipment</b>				
09/14/2020	Fuelman	8-10-20-4480-regular fill up and calls	ESD	32.40
09/14/2020	Fuelman	8-17-20-4480-regular fill up and calls	ESD	35.62
09/14/2020	Fuelman	8-25-20-4480-regular fill up and calls	ESD	36.26
09/14/2020	Fuelman	8-13-20-4450-pump-MA-HSB fire Rpt#20-00118	FDMA	3.78
09/14/2020	Fuelman	8-18-20-4450-pump-MA-Liano City fire Rpt#20-00121	FDMA	7.24
09/14/2020	Fuelman	8-31-20-4450-pump-MA-Burnet VFD fire Rpt#20-00128	FDMA	7.25
09/14/2020	Fuelman	8-2-20-4451-pump-MA-Bertram VFD fire Rpt#20-00112	FDMA	6.84
09/14/2020	Fuelman	8-9-20-4420-regular fill up	ESD	21.84
09/14/2020	Fuelman	8-13-20-4421-MA-HSB fire Rpt#20-00118	FDMA	40.60
09/14/2020	Fuelman	8-2-20-4440-MA-Bertram fire Rpt#20-00112	FDMA	42.41
09/14/2020	Fuelman	8-18-20-4440-MA Burnet VFD fire Rpt #20-00119	FDMA	36.66
09/14/2020	Fuelman	8-18-20-4440-MA Liano fire Rpt# 20-00121	FDMA	23.43
09/14/2020	Fuelman	8-12-20-4450-pick up truck from Chrysler Dealer in Austin to fix exhaust...	ESD	62.68
09/14/2020	Fuelman	8-13-20-4450-MA-HSB fire Rpt #20-00118	FDMA	29.45
09/14/2020	Fuelman	8-18-20-4450-MA-Liano City fire Rpt#20-00121	FDMA	23.49
09/14/2020	Fuelman	8-31-20-4450-MA-Burnet VFD fire Rpt#20-00128	FDMA	30.45
09/14/2020	Fuelman	8-2-20-4451-MA-Bertram VFD fire Rpt#20-00112	FDMA	21.01
Total 7012 - Fuelman-Vehicles & Equipment				480.97
<b>7030 - First Responder Supplies</b>				
09/14/2020	Bound Tree M...	Inv#83781985-2-mercan, 4-epi, 1-kingpinway, 8-glucose, 1box nitro past...	ESD	944.44
09/14/2020	Chase Card S...	HEB-8-glucose gel packs and 1-30 pack of glucose test strips	ESD	20.99
09/17/2020	Bound Tree M...	Inv# 83785247--for 2-2oz bulb syringes used for suctioning infants-wer...	ESD	3.12
Total 7030 - First Responder Supplies				968.55
<b>7050 - Personal Protect Equip-PPE</b>				
09/08/2020	Municipal Em...	Inv# IN1491941-3 detachable name plates for bunker jacket, Curtis, M...	ESD	187.26
Total 7050 - Personal Protect Equip-PPE				187.26
<b>7057 - Operations - Radio Service Fee</b>				
09/28/2020	Burnet County ...	Due to Western Towers for period July, Aug, Sept 2020	FDMA	1,104.00
Total 7057 - Operations - Radio Service Fee				1,104.00
<b>7060 - Rehabilitation Supplies</b>				
09/14/2020	Chase Card S...	Whiteburger-food for Curtis & Margen for Blackback Subdivision Fire...	FDMA	19.17
09/25/2020	Laure Schneider	HEB - 2-multi packs of beef jerky	ESD	11.96

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Accrual Basis

**Cassie Volunteer Fire Department  
Profit & Loss Detail  
September 2020**

Date	Name	Memo	Class	Amount
09/25/2020	Laure Schneider	Dollar General - 3-12 packs of DP	FD	10.00
Total 7080 - Rehabilitation Supplies				41.13
<b>7075 - State Veh Safety Inspect&amp;Regist</b>				
09/16/2020	Burnet County ...	Registration for E1-44420 until 8-2021	ESD	7.50
Total 7075 - State Veh Safety Inspect&Regist				7.50
<b>7080 - Vehicle Maintenance/Repair</b>				
09/14/2020	Chase Card S...	Arzon-dome light for E1-44420	ESD	11.74
09/14/2020	Chase Card S...	NAPA-BS-44451-solenoid and circuit breaker	ESD	37.96
09/14/2020	Chase Card S...	NAPA-4-2.5 gallons of DEF for all diesel vehicles	ESD	35.96
09/14/2020	Chase Card S...	Arzon-B1-44450-ft system heated replacement glass-low mirbig lens	ESD	28.52
09/14/2020	Chase Card S...	1A, Auto-B1-44450-Tow mirror, passenger side lower spotter glass-ck...	FDMA	34.59
09/14/2020	Chase Card S...	Rock Auto-B1-44450-Outside mirror glass passenger side damaged in...	FDMA	40.75
Total 7080 - Vehicle Maintenance/Repair				189.57
<b>7085 - Vehicle Maint/Repr(Vendor)</b>				
09/17/2020	Ringbell Twst...	Inv# 1808-B1-44450 labor to remove part exhaust system causing veh...	ESD	1,850.00
Total 7085 - Vehicle Maint/Repr(Vendor)				1,850.00
<b>7090 - Equipmt Reprmt(Fire Fightg)</b>				
09/21/2020	Municipal Eme...	Inv#N1497263-1-straight stream nozzle on B1-4450-to replace demag...	ESD	35.00
Total 7090 - Equipmt Reprmt(Fire Fightg)				35.00
Total 7000 - OPERATIONS				4,823.98
<b>9500 - CAPITAL EXPENDITURES</b>				
<b>9545 - Remodel &amp; Repairs-Flag Pole</b>				
09/14/2020	Chase Card S...	OSI-25 foot satin finish flagpole	ESDC	1,071.00
Total 9545 - Remodel & Repairs-Flag Pole				1,071.00
Total 9500 - CAPITAL EXPENDITURES				1,071.00
Total Expense				11,755.75
Net Income				276.45



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Casale Volunteer Fire Department  
Profit & Loss by Class  
October 2019 through September 2020

	ESD	ESDC	FD	FCE	FDMA	TOTAL
<b>Income</b>						
4000 - Income						
4005 - ESD payments	106,051.05	0.00	0.00	54,224.15	0.00	160,275.00
4010 - Individual Donations	0.00	0.00	3,800.00	0.00	0.00	3,800.00
4015 - Memorial Donations	0.00	0.00	150.00	0.00	0.00	150.00
4020 - Group & Company Donations	0.00	0.00	800.00	0.00	0.00	800.00
4030 - County Funds	0.00	0.00	960.00	0.00	24,027.55	24,987.55
4035 - FD Equipment Sale	100.10	0.00	0.00	0.00	0.00	100.10
4040 - FD Reimbursement	1,104.81	0.00	0.00	0.00	0.00	1,104.81
4065 - Training Reimbursement	3,159.00	0.00	0.00	0.00	0.00	3,159.00
4070 - ESD Reimbursement	2,492.00	0.00	0.00	0.00	0.00	2,492.00
4075 - Grant Reimbursement-nontraining	14,967.50	0.00	0.00	0.00	0.00	14,967.50
4095 - ESD Pymts-Capital Expenditures	0.00	37,422.06	0.00	0.00	0.00	37,422.06
<b>Total 4000 - Income</b>	<b>127,865.06</b>	<b>37,422.06</b>	<b>5,510.00</b>	<b>54,224.15</b>	<b>24,027.55</b>	<b>249,079.62</b>
<b>Total Income</b>	<b>127,865.06</b>	<b>37,422.06</b>	<b>5,510.00</b>	<b>54,224.15</b>	<b>24,027.55</b>	<b>249,079.62</b>
<b>Expense</b>						
5000 - ADMINISTRATIVE						
5005 - Accounting	250.00	0.00	0.00	1,000.00	0.00	1,250.00
5015 - Meetings	0.00	0.00	262.35	0.00	0.00	262.35
5020 - Office Equipment/Maint.	347.95	0.00	299.99	0.00	0.00	647.94
5025 - Office Supplies	1,188.38	0.00	0.00	0.00	0.00	1,188.38
5030 - Printer Supplies	641.78	0.00	0.00	0.00	0.00	641.78
5035 - Shipping/Postage/PO Box Rental	506.10	0.00	0.00	0.00	0.00	506.10
5040 - Subscrip/Dues/Membership/RecMgmt	8,789.74	0.00	0.00	0.00	0.00	8,789.74
5045 - Travel Allowance	12.96	0.00	0.00	0.00	0.00	12.96
5050 - Uniforms (Daps and Shirts)	1,147.58	0.00	0.00	0.00	0.00	1,147.58
5055 - Printing Services	115.14	0.00	0.00	0.00	0.00	115.14
5060 - Banking/Fin/Depos/Chks/Bkgt/Chk	20.00	0.00	0.00	0.00	0.00	20.00
5065 - Finance Chgs/Late Fees/Sales Tx	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 5000 - ADMINISTRATIVE</b>	<b>13,199.61</b>	<b>0.00</b>	<b>562.34</b>	<b>1,000.00</b>	<b>0.00</b>	<b>14,761.95</b>
5200 - PAID POSITION						
5205 - Base Salary	0.00	0.00	0.00	49,000.12	0.00	49,000.12
5215 - CIVD SS & Medicare Tax Match	0.00	0.00	0.00	3,748.68	0.00	3,748.68
<b>Total 5200 - PAID POSITION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52,748.80</b>	<b>0.00</b>	<b>52,748.80</b>
5300 - BUILDING AND GROUNDS						
5310 - Janitorial Supplies	119.39	0.00	0.00	0.00	0.00	119.39
5320 - Repairs and Maintenance	3,993.42	0.00	0.00	0.00	0.00	3,993.42
5325 - Furn/Yard/Equip Rep/Rep/New	183.87	0.00	0.00	0.00	0.00	183.87
5330 - Electrical Service	2,394.42	0.00	0.00	0.00	0.00	2,394.42
5335 - Telephone Service	4,080.27	0.00	0.00	0.00	0.00	4,080.27
<b>Total 5300 - BUILDING AND GROUNDS</b>	<b>10,771.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,771.47</b>
5600 - COMMUNICATIONS						
5605 - Batteries, Clips, Acc.	602.18	0.00	0.00	0.00	0.00	602.18
<b>Total 5600 - COMMUNICATIONS</b>	<b>602.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>602.18</b>
5600 - INSURANCE						
5605 - Building and Property	1,770.50	0.00	0.00	0.00	1,770.50	3,541.00
5610 - Vehicle	3,828.00	0.00	0.00	0.00	3,828.00	7,258.00
5615 - Personnel Coverage	5,118.50	0.00	0.00	0.00	3,853.50	8,972.00
<b>Total 5600 - INSURANCE</b>	<b>10,517.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,252.00</b>	<b>18,769.00</b>
7000 - OPERATIONS						
7010 - Fuel-Vehicle and Equipment	234.93	0.00	0.00	0.00	109.31	404.24
7012 - Fuelman-Vehicles & Equipment	2,674.67	0.00	0.00	0.00	644.59	3,519.46
7020 - Fire Extinguisher Test/Rep	232.80	0.00	0.00	0.00	0.00	232.80
7030 - First Responder Supplies	4,896.99	0.00	0.00	0.00	0.00	4,896.99
7035 - Ladder, Pump & Hose Testing	2,567.20	0.00	0.00	0.00	0.00	2,567.20
7040 - Minor Tools	304.97	0.00	0.00	0.00	0.00	304.97
7050 - Personal Protect Equip-PPE	11,523.70	0.00	0.00	0.00	0.00	11,523.70
7057 - Operations - Radio Service Fee	0.00	0.00	0.00	0.00	8,400.00	8,400.00
7060 - Rehabilitation Supplies	1,096.65	0.00	150.54	0.00	29.71	1,267.90
7065 - Rescue Equipment Maint/Rep	172.67	0.00	0.00	0.00	0.00	172.67
7070 - SCBA Testing/Hydro/FaceMask/Pack	1,066.00	0.00	0.00	0.00	0.00	1,066.00
7072 - SCBA MAINTENANCE & REPAIR	250.00	0.00	0.00	0.00	0.00	250.00
7075 - State Veh Safety Inspect/Regist	44.50	0.00	0.00	0.00	0.00	44.50
7080 - Vehicle Maintenance/Repair	1,506.14	0.00	0.00	0.00	75.37	1,581.51
7085 - Vehicle Maint/Rep(Vendor)	12,189.58	0.00	0.00	0.00	0.00	12,189.58
7090 - Equipmt Repmt(Fire Fghtg)	1,053.02	0.00	0.00	0.00	0.00	1,053.02
7095 - Fire Fighting Equipmt - NEW	693.96	0.00	0.00	0.00	0.00	693.96

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Cassie Volunteer Fire Department  
Profit & Loss by Class  
October 2018 through September 2020

	ESD	ESDC	FD	FDE	FDMA	TOTAL
7100 - Rescue Equipment - NEW	1,326.87	0.00	0.00	0.00	0.00	1,326.87
Total 7000 - OPERATIONS	41,853.43	0.00	138.54	0.00	9,518.96	51,510.93
0900 - TRAINING						
9020 - Training -VENDOR	6,173.47	0.00	0.00	0.00	0.00	6,173.47
9025 - Per Diem Travel/Lodging	1,736.38	0.00	0.00	0.00	0.00	1,736.38
Total 0900 - TRAINING	7,909.85	0.00	0.00	0.00	0.00	7,909.85
9000 - PUBLIC RELATIONS						
9025 - Recognition/Thank You	0.00	0.00	500.00	0.00	0.00	500.00
Total 9000 - PUBLIC RELATIONS	0.00	0.00	500.00	0.00	0.00	500.00
9500 - CAPITAL EXPENDITURES						
9512 - Pagers-25 New	0.00	8,800.00	0.00	0.00	0.00	8,800.00
9521 - Trees-6 New Trees for T1-#4440	0.00	3,832.85	0.00	0.00	0.00	3,832.85
9525 - Lawn/Ground Equipment	0.00	8,007.51	0.00	0.00	0.00	8,007.51
9526 - Ice Maker	0.00	3,085.47	0.00	0.00	0.00	3,085.47
9530 - Medical Equipment	0.00	3,258.00	0.00	0.00	0.00	3,258.00
9545 - Remodel & Repairs-Flag Pole	0.00	1,071.00	0.00	0.00	0.00	1,071.00
9570 - Rescue Equip-Thermal Imaging Un	0.00	1,582.00	0.00	0.00	0.00	1,582.00
9580 - Computer Equipment-Laptop	0.00	2,351.80	0.00	0.00	0.00	2,351.80
Total 9500 - CAPITAL EXPENDITURES	0.00	31,948.70	0.00	0.00	0.00	31,948.70
Total Expense	85,093.54	31,948.70	1,200.88	53,748.80	18,770.96	190,710.88
Net Income	42,797.32	5,473.30	4,309.12	478.38	8,286.87	61,344.99



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Cassie Volunteer Fire Department  
Profit & Loss Budget vs. Actual  
October 2018 through September 2020

	Oct '18 - Sep 20	Budget	\$ Over Budget
<b>Income</b>			
4000 - Income			
4005 - ESD payments	180,278.00	180,279.50	-3.50
4010 - Individual Donations	3,800.00	0.00	3,800.00
4015 - Memorial Donations	150.00	0.00	150.00
4020 - Group & Company Donations	800.00	0.00	800.00
4030 - County Funds	24,987.55	7,541.00	17,446.55
4035 - FD Equipment Sale	100.10	0.00	100.10
4040 - FD Reimbursement	1,104.81	0.00	1,104.81
4065 - Training Reimbursement	3,159.00	0.00	3,159.00
4070 - ESD Reimbursement	2,492.80	0.00	2,492.80
4075 - Grant Reimbursement-nontraining	14,987.50	0.00	14,987.50
4095 - ESD Pymts-Capital Expenditures	37,422.08	42,500.00	-5,077.94
<b>Total 4000 - Income</b>	<b>249,079.82</b>	<b>210,320.50</b>	<b>38,759.12</b>
<b>Total Income</b>	<b>249,079.82</b>	<b>210,320.50</b>	<b>38,759.12</b>
<b>Expense</b>			
5000 - ADMINISTRATIVE			
5005 - Accounting	1,250.00	1,300.00	-50.00
5010 - Legal Services	0.00	100.00	-100.00
5015 - Meetings	282.35	225.00	37.35
5020 - Office Equipment/Maint.	847.94	258.00	389.94
5025 - Office Supplies	1,188.38	750.00	438.38
5030 - Printer Supplies	841.78	300.00	541.78
5035 - Shipping/Postage/PO Box Rental	508.10	150.00	358.10
5040 - Subscrip/Dues/Membership/RecMgmt	8,789.74	10,718.00	-1,948.28
5045 - Travel Allowance	12.98	100.00	-87.04
5050 - Uniforms (Caps and Shirts)	1,147.58	4,000.00	-2,852.42
5055 - Printing Services	115.14	100.00	15.14
5060 - Banking/Supp/DepBos/Chkal/BkgdCls	20.00	100.00	-80.00
5070 - Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
<b>Total 5000 - ADMINISTRATIVE</b>	<b>14,781.95</b>	<b>18,449.00</b>	<b>-3,687.05</b>
5200 - PAID POSITION			
5205 - Base Salary	49,000.12	49,000.00	0.12
5215 - CVFD SS & Medicare Tax Match	3,748.88	3,748.50	0.18
<b>Total 5200 - PAID POSITION</b>	<b>52,748.80</b>	<b>52,748.50</b>	<b>0.30</b>
5300 - BUILDING AND GROUNDS			
5305 - Botanical Supplies	0.00	50.00	-50.00
5310 - Janitorial Supplies	119.39	200.00	-80.61
5320 - Repairs and Maintenance	3,963.42	3,500.00	493.42
5325 - Furn&YardEquip Repl/RepNew	183.97	520.00	-356.03
5330 - Electrical Service	2,394.42	3,750.00	-1,355.58
5335 - Telephone Service	4,080.27	2,527.00	1,533.27
<b>Total 5300 - BUILDING AND GROUNDS</b>	<b>10,731.47</b>	<b>10,547.00</b>	<b>184.47</b>
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	882.18	250.00	832.18
5615 - Non-Warranty Repair	0.00	150.00	-150.00
5620 - Digital Radio and Pagers	0.00	500.00	-500.00
<b>Total 5600 - COMMUNICATIONS</b>	<b>882.18</b>	<b>900.00</b>	<b>-17.82</b>
6600 - INSURANCE			
6605 - Building and Property	3,541.00	3,813.00	-272.00
6610 - Vehicle	7,258.00	8,788.00	-1,530.00
6615 - Personnel Coverage	8,972.00	8,901.00	71.00
<b>Total 6600 - INSURANCE</b>	<b>19,789.00</b>	<b>21,300.00</b>	<b>-1,531.00</b>
7000 - OPERATIONS			
7010 - Fuel-Vehicle and Equipment	404.24	500.00	-95.78
7012 - Fuelman-Vehicles & Equipment	3,519.48	4,530.00	-1,010.54

5:57 PM  
10/19/20  
Cash Basis

**Cassie Volunteer Fire Department  
Profit & Loss Budget vs. Actual  
October 2019 through September 2020**

	Oct '19 - Sep 20	Budget	\$ Over Budget
7015 - Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 - Fire Extinguisher Test/Repr	232.80	250.00	-17.20
7025 - Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 - First Responder Supplies	4,898.99	4,000.00	898.99
7035 - Ladder, Pump & Hose Testing	2,567.20	3,000.00	-432.80
7040 - Minor Tools	304.97	150.00	154.97
7045 - Veh/Epmt Lights-Decals-Safety	0.00	100.00	-100.00
7050 - Personal Protect Equip-PPE	11,523.70	4,000.00	7,523.70
7055 - PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7057 - Operations - Radio Service Fee	8,400.00	0.00	8,400.00
7060 - Rehabilitation Supplies	1,267.90	500.00	767.90
7065 - Rescue Equipment Maint/Repr	172.87	100.00	72.87
7070 - SCBA Testing/HydroFaceMask/Back	1,088.00	1,200.00	-114.00
7072 - SCBA MAINTENANCE & REPAIR	250.80	500.00	-249.40
7075 - State Veh Safety Inspect/Regist	44.50	151.00	-106.50
7080 - Vehicle Maintenance/Repair	1,581.51	550.00	1,031.51
7085 - Vehicle Maint/Repr(Vendor)	12,189.56	5,000.00	7,189.56
7090 - Equipmt Repair(Fire Fightng)	1,053.02	1,750.00	-696.98
7095 - Fire Fighting Equipmt - NEW	803.98	2,500.00	-1,696.04
7100 - Rescue Equipment - NEW	1,328.87	1,000.00	328.87
7105 - Rescue Equipment - REPLMNT	0.00	200.00	-200.00
<b>Total 7000 - OPERATIONS</b>	<b>51,515.95</b>	<b>35,981.00</b>	<b>15,534.95</b>
<b>8000 - TRAINING</b>			
8005 - AED, CPR, First Aid	0.00	454.00	-454.00
8020 - Training -VENDOR	6,173.47	12,500.00	-6,326.53
8025 - Per Diem Travel/Lodging	1,738.38	5,000.00	-3,261.62
8030 - Wildland	0.00	500.00	-500.00
8035 - Educational Supplies	0.00	800.00	-800.00
<b>Total 8000 - TRAINING</b>	<b>7,909.85</b>	<b>19,054.00</b>	<b>-11,144.15</b>
<b>9000 - PUBLIC RELATIONS</b>			
9005 - Educational Supplies	0.00	100.00	-100.00
9010 - Public Educatv/Relatns/Apprtn	0.00	500.00	-500.00
9015 - Shipping and Postage	0.00	100.00	-100.00
9020 - Printing	0.00	100.00	-100.00
9025 - Recognition/Thank You	500.00	500.00	0.00
<b>Total 9000 - PUBLIC RELATIONS</b>	<b>500.00</b>	<b>1,300.00</b>	<b>-800.00</b>
<b>9500 - CAPITAL EXPENDITURES</b>			
9512 - Pagers-20 New	8,930.00	9,500.00	-570.00
9515 - Fire Equipment-Folding Water Tk	0.00	2,500.00	-2,500.00
9518 - Fire Monitor Nozzle for T184440	0.00	2,000.00	-2,000.00
9521 - Tires-6 New Tires for T1-46440	3,832.85	5,000.00	-1,167.15
9525 - Lawn/Ground Equipment	8,007.51	8,000.00	7.51
9526 - Ice Maker	3,085.47	5,000.00	-1,914.53
9530 - Medical Equipment	3,288.00	5,000.00	-1,712.00
9545 - Remodel & Repairs-Flag Pole	1,071.00	1,500.00	-429.00
9570 - Rescue Equip-Thermal Imaging Un	1,582.00	1,500.00	82.00
9580 - Computer Equipment-Laptop	2,351.93	2,500.00	-148.07
<b>Total 9500 - CAPITAL EXPENDITURES</b>	<b>31,948.76</b>	<b>42,500.00</b>	<b>-10,551.24</b>
<b>Total Expense</b>	<b>190,787.98</b>	<b>202,779.50</b>	<b>-12,011.54</b>
<b>Net Income</b>	<b>58,311.66</b>	<b>7,541.00</b>	<b>50,770.66</b>



# Request for Approval and Funding of Capital Expenditures

Cassie Volunteer Fire Department and EMS INC.

Burnet County, TX

Service Provider for Burnet County ESD #2

Staffed by Professional Volunteers Since 1977

"Guardians of Our Communities"



Cassie VFD is seeking approval and funding for the following Capital Expenditures.

**Option A**

Items	Description	QTY	Amount
UTV	Gravely Atlas JVS 3400SD	1	\$20,635.00
Skid Unit	QTAC 85EMS-C	1	\$5,875.00
Trailer	8.5' x 20' enclosed trailer	1	\$11,121.00
Donation	Trails POA donation		(-\$5,500.00)

Total amount requested for funding is \$37,631.00 - \$5,500.00 = \$32,131.00

ESD to pay \$32,131.00 and Trails POA donation of \$5,500.00 for the purchase of the 3 items

**Option B**

Items	Description	QTY	Amount
UTV	Gravely Atlas JVS 3400SD	1	\$20,635.00
Skid Unit	QTAC 85EMS-C	1	\$5,875.00
Trailer	8.5' x 20' enclosed trailer	1	\$11,121.00
Donation	Trails POA donation		(-\$5,500.00)
VFD	money from Cassie VFD		(-\$2,131.00)

Total amount requested for funding is \$37,631.00 - \$5,500.00 - \$2,131.00 = \$30,000.00

ESD to pay \$30,000.00. Cassie VFD to pay for \$2,131.00, and a donation from Trails POA \$5,500.00 for the purchase of the 3 items



**P.O. Must be Written to Awarded Vendor:**  
ARIENS COMPANY  
485 WEST RYAN STREET  
BURLINGTON, WI 53118  
<http://www.ariensco.com>

DATE: October 6, 2020  
CONTRACT: BuyBoard Contract  
CONTRACT NO.: 611-20  
CONTRACT PERIOD: June 01, 2020 - May 31, 2021  
TIN: 39-0138100

TO: **Derrick Curtis, FF/EMT-B**  
Cassie VFD/Burnet ESD 2  
Fire Chief 4401  
Fire Administrator  
Phone: 830-613-7524

REQUESTED DEALER: **Agroland Equipment & Supplies**



CONTACT	CONTACT PHONE	P.O. SUBMITTAL
Tyler Walimaa	920-756-4665	<a href="mailto:twalimaa@ariensco.com">Email: twalimaa@ariensco.com</a> / Fax: 920-756-4665

MODEL	DESCRIPTION	QTY	CONTRACT PRICE	LINE TOTAL
996204	ATLAS JSV-3400SD	1	\$ 14,255.12	\$ 14,255.12
796097	POLY SPORT ROOF, BASE	1	\$ 290.36	\$ 290.36
796189	POLY HARD COATED WINDSHIELD	1	\$ 457.56	\$ 457.56
796226	PRO HD WINCH 4500LB	1	\$ 747.96	\$ 747.96
796010	FRONT RECEIVER HITCH	1	\$ 87.96	\$ 87.96
796228	360 WORK LIGHT (requires PN 796233 Roof Pulse Adapter)	1	\$ 211.16	\$ 211.16
796240	30" LIGHT BAR	1	\$ 439.96	\$ 439.96
796241	10" LIGHT BAR FLOOD	1	\$ 184.76	\$ 184.76

796242	2" LED LIGHT FLOOD	1	\$ 74.76	\$ 74.76
796243	LIGHT BAR HARNESS	1	\$ 74.76	\$ 74.76
796233	ROOF PULSE ADAPTER	1	\$ 114.36	\$ 114.36
796215	FIRE EXTINGUISHER MOUNT	1	\$ 74.76	\$ 74.76
796213	POLY REAR PANEL	1	\$ 325.56	\$ 325.56
796210	CANVAS FRONT DOORS	1	\$ 835.96	\$ 835.96
*	ACCESSORY INSTALLATION FEE	12	\$ 125.00	\$ 1,500.00
*	DEALER DELIVERY FEE	1	\$ 225.00	\$ 225.00
				SUBTOTAL \$ 19,900.00
				FREIGHT \$ 735.00
				TOTAL \$ 20,635.00



THANK YOU FOR CONSIDERING A GRAVELY ATLAS JSV!

# ATLAS JSV

LEARN MORE AT [GRAVELLY.COM](https://www.gravelly.com)

## Eats Uphill Battles for Breakfast.

Reengineered and roaring with power, the all new Atlas JSV is born to work.



**INTERIOR DESIGN** upgraded styling, a digital display and larger foot wells provide a premium work experience.

**TOWING CAPACITY** haul up to 2,500 lbs. to transport even more equipment through the jobsite.

**POWERTRAIN STRENGTH** a two-cylinder, 1000cc, OHC engine, stronger clutch and smoother drivetrain tackle demanding jobsite conditions.

**TIRES** four common size, high-wear tires maximize the potential of just one spare.

**CHASSIS AND SUSPENSION** a one-piece chassis and independent rear suspension offers rigidity in the toughest work environments.



See your professional Gravelly® dealer for complete warranty details.







ATLAS JSV 3200



ATLAS JSV 6400

	3200	3400	3400S	6400
MODEL NUMBER	994204	994205	994206	994207
ENGINE	POLARIS® 2-CYLINDER, DOHC, GAS			
HORSEPOWER	40 HP			
DISPLACEMENT (CC)	999 CC			
FUEL SYSTEM	EFI			
FUEL CAPACITY	15.5 GAL.			
GROUND SPEED (MPH/ KM/H)	35 MPH			
TOWING CAPACITY	2,000 LBS.			
TOTAL RATED PAYLOAD	1,900 LBS.	1,900 LBS.	1,900 LBS.	2,075 LBS.
TRANSMISSION	CONTINUOUSLY VARIABLE (CVT)			
TIRES & WHEELS				
FRONT & REAR SUSPENSION	INDEPENDENT 4-WHEEL			
FRONT & REAR TIRES	26 X 10 HEAVY DUTY			
FRONT & REAR WHEELS	12 X 4 STEEL			
FEATURES				
STEERING	BACK & FORWARD	BACK & FORWARD	ELECTRIC POWERED STEERING	ELECTRIC POWERED STEERING
SEAT LIFT	SHOCK ASSIST	STANDARD, ELECTRIC	STANDARD, ELECTRIC	STANDARD, ELECTRIC
SEAT MATERIAL	POLY	POLY	STEEL	POLY
SWITCH	STANDARD, HEAVY DUTY			
ROPS	ACCORDING TO ANSI/SAE B71.9, OSHA 1926.53			
VEHICLE DIMENSIONS				
WEIGHT	1,475 LBS.	1,475 LBS.	1,475 LBS.	1,775 LBS.
LENGTH	122 IN.	122 IN.	122 IN.	185.5 IN.
WIDTH	43 IN.			
HEIGHT	73 IN.			
GROUND CLEARANCE	10.5 IN.			
WARRANTY				
LIMIT	1 YEAR UNLIMITED COMMERCIAL			
INSTRUMENTATION				
SPEEDOMETER, TACHOMETER, FUEL GAUGE, HOUR METER, ODOMETER & TIRE METER, GEAR INDICATOR, GLOW PLUG INDICATOR LIGHT & ENGINE OIL PRESSURE* (DIESEL MODELS ONLY), SEAT BELT REMINDER LIGHT, BATTERY VOLTAGE CHARGE SYSTEM, ENGINE COOLANT TEMP. 2 60-AMM 12V POWER OUTLETS				

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AN ARJENS CO BRAND

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**MTECH, Inc.**  
 1072 MARAUDER STREET  
 SUITE 210  
 CHICO, CA 95973  
 Phone: 530-894-5091  
 Fax: 530-894-5092

**Quotation**

Quote: CASSIE FIRE DEPARTMENT  
 To:

Quote Number:	6586	Contact:	DERRICK CURTIS
Quote Date:	01/16/20	Expires:	12/31/20
Customer:	CASSIEFD	Inquiry:	C/C
Salesman:	Chris McAvoy	Phone:	(830) 613-7524
Ship Via:	Flat rate \$300	FAX:	
FOB:	CHICO, CA		

1. This is an estimate only. Modification to line items may affect final pricing.
2. Price does not include sales tax (if applicable), crating or freight charges.
3. Commercial address with a forklift or loading dock is required to qualify for QTAC flat rate shipping.

Item	Part Number	Description	Revision	Quantity	Price
1	2300.006-02	QTAC 85EMS-C Medium Pressure Pump Build, Electric Hose Reel, Includes: - Welded, 85-gallon PolyTough Internally baffled tank - Honda GXH50, 2.2HP manual start engine - Koshin SEH-40H centrifugal pump (Max 73 GPM, 61 PSI) - Hannay electric hose reel - 1-1/2" drain - 4" fill tower - 1" gated auxiliary discharge - Auxiliary draft suction (draft hose kit sold separately) - Water level sight tube - Grab rails and folding, "convertible" rescue litter platform - Red with white graphics		1	\$4,850.0000 /EA
2	2250.014-01	Black Rubber Reel Hose, 3/4" X 50', GHT		1	\$0.0000 /EA
3	2250.009	Brass Bullseye Nozzle w/ 1/4" turn shut off, 3/4" GHT		1	\$0.0000 /EA
4	2250.007-05			1	\$725.0000 /EA

<u>Part Number</u>	<u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
	Around-the-Pump Foam, 2.5-Gallon, includes: - PolyTough 2.5-gallon foam cell - Scotty 4072 foam proportioner - Scotty 15 GPM air aspirating nozzle - All plumbing and hardware, factory installed and tested			
5	FR300 QTAC flat rate shipping fee to a commercial address within the contiguous western U.S. Additional services such as lift gate, school or farm delivery will require additional fees.		1	\$300.0000 /EA
			<b>Total:</b>	<b>\$5,875.00</b>

---

by CHRIS MCAVOY  
MTECH, Inc.



## Model 85EMS-C UTV Fire Skid Specifications



A Division of MTECH, Inc.  
1072 Marauder, Suite 210  
Chico, CA 95973  
1.888.797.5100  
[www.qtacfire.com](http://www.qtacfire.com)  
[www.mtechincorporated.com](http://www.mtechincorporated.com)



Page | 1





Not Actual trailer

11:27 AM  
10/29/20  
Cash Basis

**Burnet County Emergency Services District #2**  
**Balance Sheet**  
As of September 30, 2020

	<u>Sep 30, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Certificate of Deposit 33086	156,140.83
First State Bank of Burnet	106,233.58
Total Checking/Savings	<u>262,374.19</u>
Total Current Assets	<u>262,374.19</u>
<b>TOTAL ASSETS</b>	<b><u>262,374.19</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	236,905.67
Net Income	<u>25,468.52</u>
Total Equity	<u>262,374.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>262,374.19</u></b>

Respectfully submitted, Richard Bremer, Treasurer

Page 1

1					TOTAL			
2				Sep 20	Budget	Oct '19 - Sep 20	Budget	\$ Over Budget
3	<b>Income</b>							
4	<b>Government Contracts</b>							
5	Local Government Contracts	504.79	400.00	235,865.44	231,320.00			4,545.44
6	<b>Total Government Contracts</b>	504.79	400.00	235,865.44	231,320.00			4,545.44
7	Interest Earned	4.71	3.32	95.35	65.03			30.32
8	<b>Investments</b>							
9	Interest-Savings, Short-term CD	176.90	386.00	1,919.99	1,544.00			375.99
10	<b>Total Investments</b>	176.90	386.00	1,919.99	1,544.00			375.99
11	Refund	0.00	0.00	170.33	165.00			5.33
12	Reimburse Exp	0.00		-175.00				
13	<b>Total Income</b>	686.40	789.32	237,876.11	233,094.03			4,782.08

14	<b>Expense</b>							
15	<b>Contract Services</b>							
16	Accounting Fees	0.00	0.00	6,200.00	6,700.00			-500.00
17	Cassie Volunteer Fire Dept	0.00	0.00	160,276.00	160,280.00			-4.00
18	CVFD-Capital Expenditures	3,305.00	0.00	37,422.06	42,500.00			-5,077.94
19	Insurance-Liability & D.O.	0.00	0.00	1,508.00	1,572.00			-64.00
20	Insurance-Workers Compensation	0.00	0.00	323.00	358.00			-35.00
21	Legal Fees	843.99	33.73	1,467.32	2,558.72			-1,091.40
22	Outside Contract Services	977.80	0.00	2,933.40	3,731.00			-797.60
23	<b>Total Contract Services</b>	5,126.79	33.73	210,129.78	217,699.72			-7,569.94
24	<b>Operations</b>							
25	Meeting space fees	0.00	0.00	600.00	600.00			0.00
26	Newspaper Advertisement	0.00	0.00	48.00	100.00			-52.00
27	Postage, Mail Service	0.00	0.00	94.00	96.00			-2.00
28	<b>Total Operations</b>	0.00	0.00	742.00	796.00			-54.00
29	<b>Other Types of Expenses</b>							
30	Memberships and Dues	0.00	0.00	275.00	275.00			0.00
31	Other Costs	0.00	0.00	120.00	1,000.00			-880.00
32	<b>Total Other Types of Expenses</b>	0.00	0.00	395.00	1,275.00			-880.00
33	Reconciliation Discrepancies	0.00		6.16				
34	<b>Travel and Meetings</b>							
35	Conference, Convention, Meeting	0.00	0.00	1,134.65	1,500.00			-365.35
36	Travel	0.00	0.00	0.00	600.00			-600.00
37	<b>Total Travel and Meetings</b>	0.00	0.00	1,134.65	2,100.00			-965.35
38	<b>Total Expense</b>	5,126.79	33.73	212,407.59	221,870.72			-9,463.13
39	<b>Net Income</b>	-4,440.39	755.59	25,468.52	11,223.31			14,245.21

12:07 PM  
08/13/19  
Cash Basis

**Burnet County Emergency Services District #2**  
**Profit & Loss Budget Overview**  
October 2020 through September 2021

	Oct '20 - Sep 21
<b>Income</b>	
Cash Reserves	0.00
<b>Government Contracts</b>	
Local Government Contracts	240,308.00
<b>Total Government Contracts</b>	240,308.00
Interest Earned	90.00
<b>Investments</b>	
Interest-Savings, Short-term CD	800.00
<b>Total Investments</b>	800.00
Refund	489.00
Reimburse Expenses	0.00
<b>Total Income</b>	241,687.00
<b>Expense</b>	
<b>Contract Services</b>	
Accounting Fees	8,700.00
Castle Volunteer Fire Dept	169,832.00
CVFD-Capital Expenditures	45,000.00
Insurance-Liability & D.O.	1,572.00
Insurance-Workers Compensation	368.00
Legal Fees	2,560.00
Outside Contract Services	3,887.00
<b>Total Contract Services</b>	229,919.00
<b>Operations</b>	
Meeting space fees	600.00
Newspaper Advertisement	100.00
Postage, Mail Service	96.00
<b>Total Operations</b>	796.00
<b>Other Types of Expenses</b>	
Memberships and Dues	275.00
Sales Tax Election Costs	2,000.00
Other Costs	1,000.00
<b>Total Other Types of Expenses</b>	3,275.00
<b>Travel and Meetings</b>	
Conference, Convention, Meeting	1,500.00
Travel	600.00
<b>Total Travel and Meetings</b>	2,100.00
<b>Total Expense</b>	236,090.00
<b>Net Income</b>	8,597.00



**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**INVESTMENT POLICY  
RESOLUTION NO. 10-22-2020-1**

**1) SCOPE**

The investment policy of the Burnet County Emergency Services District No 2 ("District") applies to all cash and other investments of the District unless funds are accounted for in the District's Comprehensive Annual Financial Report.

**STATUTORY GUIDELINES**

- A) The Texas Public Funds Investment Act of 1987, as amended, codified as Chapter 2256 of the Texas Government Code, defines the legal investment options of certain local governments, including the District, and requires each such entity to have a written investment policy.

The Texas Public Funds Collateral Act, as amended, codified at Chapter 2257 of the Texas Government Code, authorizes the creation of public funds investment pools and established criteria for allowable investments and collateral.

- B) Section 2256.005 of the Texas Governmental Code requires the District to adopt a separate written investment strategy for each of the funds under the District's control. Each investment strategy will be provided to the Investment Committee and must describe the investment objectives for particular fund using the following priorities in order of importance:
  - (1) The suitability of the investment to the financial requirements of the District;
  - (2) Preservation and safety of principal;
  - (3) Liquidity;
  - (4) Marketability of the investment if there is a need to liquidate before maturity;
  - (5) Diversification of the investment portfolio; and
  - (6) Yield.

**2) PRUDENCE**

Investment transactions of the District shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering preservation of capital and liquidity as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "reasonable prudent person" standard whereby officials exercising due diligence and acting in full compliance with the investment policy and written procedures shall be personally indemnified for an individual

security's credit risk or market price changes. In determining whether the investment officials have exercised prudence with respect to an investment decision. The determination shall be made taking into consideration (1) the investment of all funds, or funds under the District's control, over which the Investment Committee had responsibility rather than the consideration of a single investment; and (2) whether the investment decision was consistent with the written investment policy for the District.

**A) SAFETY**

Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

**B) LIQUIDITY**

The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.

**C) YIELD**

The District's investment portfolio shall be designed with the objective of attaining the maximum possible rate of return throughout budgetary and economic cycles, taking into account the necessary investment risk associated with the protection of capital required by law, and while providing a desired maturity schedule and level of liquidity to meet the cash flow needs of the District.

**4) DELEGATION OF AUTHORITY**

**A) RESPONSIBILITY AND DESIGNATION**

An Investment Coordinator, appointed by the District, is responsible for carrying out the decisions of the governing body of the District ("Investment Committee") and performing various ministerial duties assigned by the Investment Committee from time to time. Written procedures consistent with the investment policy including explicit delegation of authority to persons responsible for investment transactions are established and monitored by the District. The Investment Coordinator shall be the Treasurer of the District, and he or she may appoint at least one other member of the Board of Emergency Services Commissioners of the District to assist him or her in his or her duties hereunder.

**B) INVESTMENT COMMITTEE**

The Investment Committee shall be the Investment Officer for the District responsible for the investment of the District's funds and shall consist of Board of Emergency Services

Commissioners of the District, the Treasurer of which shall be Chair of the Budget, Finance and Administration Committee who shall act as chair of the Investment Committee. Members of the Investment Committee can be removed at any time by majority vote of the District with or without cause. The Investment Committee may deposit, withdraw, invest, transfer and manage the District's funds consistent with the provisions of this Investment Policy.

The Investment Committee shall maintain written records of Committee meetings. The Committee will develop, review and revise the investment strategy of the District. The Committee will establish parameters for the investment process to be used as guidelines to carry out investment transactions for the District. The Committee is responsible for reviewing and approving broker/dealer relationships.

### **C) TRAINING**

The members of the Investment Committee may attend at least one training session relating to the person's responsibilities as a member of the Investment Committee in accordance with the provisions of Section 2256.008 of the Texas Government Code; however, pursuant to Section 775.043, Texas Health & Safety Code, the District and its officers and employees are exempt from the investment training required by 2256.008 and may invest funds in investments set forth under 2256.009, 2256.010, or 2256.016 without the investment officer or coordinator for the District attending and completing the training requirements of Section 2256.007, Government Code.

### **5) STANDARD OF ETHICS AND CONFLICTS OF INTEREST**

Investment Committee members and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees of the District and Investment Committee members shall disclose to the District any material financial interest in financial institutions that conduct business with the District, and they shall further disclose any large personal financial or investment positions greater than fifteen thousand dollars (\$15,000.00) that could be related to the performance of the District's investment portfolio. Investment Committee members shall subordinate their personal investment transactions to those of the District, particularly with regard to the timing of purchases and sales. Investment Committee members who have a personal business relationship with an entity seeking to sell an investment to the District shall file a statement with the District disclosing that personal business interest. Investment Committee members related within the second degree by affinity or consanguinity as determined by Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to the District shall file a statement with the District and the Texas Ethics Commission disclosing the relationship.

### **6) AUTHORIZED SECURITIES DEALERS AND FINANCIAL INSTITUTIONS**

The Investment Committee will maintain a list of financial institutions authorized to provide investment service to and on behalf of the District. No deposit of District monies shall be made except in a qualified public depository as established by State Law.

A list of at least seven (7) security broker/dealers approved by the Investment Committee, which are authorized to conduct transactions with the District, may be maintained and reviewed by the Investment Committee who will make revisions to the list as necessary. Securities dealers may include primary dealers, designated dealers of the Federal Reserve Bank of New York, or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1.

**A) BROKER/DEALER QUESTIONNAIRE**

To provide for a process that will screen out institutions that lack economic viability or whose past practices suggest that the safety of public capital would be impaired if transactions were directed to or through such firms, all financial institutions and broker/dealers who desire to become qualified bidders for investment transactions not otherwise allowed under applicable law must complete the District's broker/dealer questionnaire (Appendix C) and provide annual audited financial statements and certifications.

**B) BIDDING REQUIREMENTS**

The Investment Committee may solicit bids from at least three (3) qualified broker/dealers prior to the purchase or sale of any investment instrument. The most competitive investment opportunity will be chosen provided the opportunity adequately meets the objectives, strategy, and parameters established by the Investment Committee. Bid documentation will remain on file with the District as required by law.

**C) WRITTEN STATEMENT FILED WITH THE DISTRICT**

A written copy of this Investment Policy shall be presented to any person seeking to sell to the District an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall sign a written statement which states as follows:

- (1) He/she has received and thoroughly reviewed the Investment Policy of the District;
- (2) He/she acknowledges that his/her organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between his/her organization on behalf of the District #10.

The Investment Committee shall not buy any securities from a person who has not delivered to the District the foregoing statement, unless otherwise allowed by law.

**7) AUTHORIZED AND SUITABLE INVESTMENTS**

According to the Public Fund Investment Act, as amended, the Public Funds Collateral Act, as amended, and the Chapter 775, Texas Health and Safety Code, the legal investment options of the District include:

- A) Obligations of the United States or it's agencies and instrumentalities;
- B) Direct obligations of the State of Texas or it's agencies and instrumentalities;
- C) Collateral mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
- D) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the State of Texas or the United States or their respective agencies and instrumentalities;
- E) Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent;
- F) Certificates of Deposit issued by state and national banks and credit unions domiciled in this state which are either insured by the Federal Deposit Insurance Corporation or secured by legal collateral as defined in the Public Funds Collateral Act;
- G) Repurchase agreements which are fully collateralized, and which meet the requirements of Section 2256.011 of the Texas Government Code;
- H) Prime Domestic Bankers' Acceptances, subject to limitations of Section 2256.012 of the Texas Government Code;
- I) Commercial paper, subject to limitations of Section 2256.013 of the Texas Government Code;
- J) Money-market mutual funds, subject to limitations of Section 2256.014 of the Texas Government Code;
- K) Public funds investment pools, subject to the limitations of 2256.016 and Section 2256.019 of the Texas Government Code;
- L) Guaranteed Investment Contracts, subject to the limitations of Section 2256.015 of the Texas Government Code.

Although allowed under State Law, Prime Domestic Banker's Acceptances, Commercial Paper, Collateralized Mortgage Obligations, money-market mutual funds and Guaranteed Investment contract are not considered suitable investments of the District it will refrain from making such investments or allowing such investments to be pledged to the District's deposits or to serve as underlying collateral. No security with a stated final maturity exceeding two years will be purchased.

### **8) COLLATERALIZATION**

Collateralization is required on repurchase agreements, certificates of deposit, and demand deposit accounts in excess of FDIC coverage. Collateral must be that of securities authorized by State statutes for outright purchase by the District at a minimum market value equal to the

purchase price, except that collateral will always be held in a safekeeping or trust account on the District's behalf by an independent third party with whom the District has a current custodial agreement. A safekeeping receipt showing evidence of collateral ownership must be supplied to and retained by the District. Collateral may be requested, substituted, or released with oral authorization followed by written confirmation of the Investment Committee.

**9) SAFEKEEPING AND CUSTODY**

All securities, including collateral for repurchase agreements, shall be purchased on a deliver-versus-payment (DVP) basis through a third-party safekeeping/custody account. The District will authorize the simultaneous release of its funds by the custodial agent to the broker/dealer after securities matching those described for purchase by the District have been delivered by the broker/dealer to the District's safekeeping account through the custodial agent. The custodial agent shall forward the original safekeeping receipt/confirmation to the District.

**10) DIVERSIFICATION**

Diversification of investments as to investment type, issuer, institution and maturity serve to reduce overall portfolio risk while attaining market average rates of return. The District recognizes that in a diversified portfolio, occasional unrealized market losses are inevitable and must be considered within context of the overall portfolio's return and current market conditions.

**11) INTERNAL CONTROL**

The Investment Committee shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures. The external auditor shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

**12) PERFORMANCE STANDARDS**

The District's primary investment strategy is passive. To protect the portfolio from imprudent trading, normally a security should not be sold until such time as the current market value of the security is at least equal to the purchase price of the security plus accrued interest. However, should holding the security to maturity adversely affect the financial position of the District, the Investment Committee may authorize sale of the security.

In general, the performance of the investment portfolio is based on the goal to purchase securities with rates of return equal to or greater than US Treasury obligations with like maturities.

**13) REPORTING**

The Investment Coordinator shall provide to the District a performance report/analysis on at least a quarterly basis summarizing the performance of investments held by the District's funds. In addition, a detailed listing of all investments held by the District stating the type of instrument, principal amount, interest rate, broker/dealer purchased from, purchase date and maturity date of

each shall be provided at least 72 hours before the publicly posted meeting date. The report must provide the following:

- (A) Describe in detail the investment position of the District on the date of the report;
- (B) Be prepared jointly by Investment Coordinator;
- (C) Be signed by the Investment Coordinator;
- (D) Contain a summary statement of each pooled fund group that states the:
  - (1) Beginning market value for the reporting period;
  - (2) Additions and changes to the market value during the period; and
  - (3) Ending market value for the period.
- (E) State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
- (F) State the maturity date of each separately invested asset that has a maturity date;
- (G) State the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
- (H) State the compliance of the investment portfolio of the District as it related to:
  - (1) The investment strategy expressed in the District's investment policy; and,
  - (2) Relevant provisions of Chapter 2256 of the Texas Government Code.

14) INVESTMENT POLICY ADOPTION AND REVIEW

The District's investment policy shall be adopted by resolution of the District. This policy shall be revised annually during the month of October and may be amended by the District as recommended by the Investment Committee or as state law may require. The Investment Committee will review the investment policy annually, or as needed due to changes in state law, and shall make recommendations to the District for revisions as necessary.

ISSUED THIS the 22 day of October 2020.

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

By:   
Benjamin Schneider  
President

By:   
Richard Bremer  
Treasurer

ATTEST:

  
Sharon Barding  
Secretary



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 249  
BUCHANAN DAM, TEXAS 76609-0249

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**GOODS-IN-TRANSIT  
RESOLUTION NO. 10-22-2020-02**

WHEREAS, pursuant to the Texas Constitution and TEXAS PROPERTY TAX CODE, §11.253, local taxing units are granted the option to "tax goods-in-transit" which would otherwise be exempt pursuant to §11.253; and

WHEREAS, this governing body has held a public hearing pursuant to TEXAS CONSTITUTION Article VIII, §1-n(d) on the issue of whether "goods-in-transit," as defined by the referenced §11.253, should be taxed or exempted; and

WHEREAS, the Burnet County Emergency Service District Number 2 determines that it is in the public interest to provide for the ad valorem taxation of "goods-in-transit," as defined by the referenced §11.253;

NOW, THEREFORE, BE IT RESOLVED BY THE BURNET COUNTY EMERGENCY SERVICES DISTRICT NUMBER 2 THAT:

All "goods-in-transit" as defined by TEXAS PROPERTY CODE §11.253, shall be subject to ad valorem taxation by Burnet County Emergency Services District Number 2 annual ad valorem tax assessment, if not otherwise exempt or subject to abatement by law other than §11.253 and TEXAS CONSTITUTION, Article VIII, §1-n

The foregoing resolution was moved, seconded, and adopted by a majority vote at a meeting of the Burnet County Emergency Service District #2 on October 22, 2020.

\_\_\_\_\_  
Ben Schneider, President      Date

\_\_\_\_\_  
Sharon Barclay, Secretary      Date



Enclosure 9

BURNET COUNTY ESD #2  
1295 CONTRACT NO.'S – 2020/2021

Contract ID #	Date Assigned	Business Name	Service Provided	Acknowledged
2020/2021-001	10/09/2020	Cassie VFD	Fire Protection	
2020/2021-002	10/15/2020	Taber & Burnett	Audit of ESD No. 2	
2020/2021-003	10/15/2020	Taber & Burnett	Audit of Cassie VFD	
2020/2021-004	10/15/2020	Texas Mutual Ins. Winstar Ins. Group	Workers Comp. Insurance	
2020/2021-005	10/15/2020	VFIS of Texas Ins Winstar Ins. Group	Liability Insurance.	
2020/2021-006	10/16/2020	State Association of Fire and Emergency Districts	ESD #2 State Association	

01-01-20

**Ben Schneider**

From: "Ken Campbell" <KCcampbell@bcps.com>  
 Date: Wednesday, September 30, 2020 5:51 PM  
 To: "Ben Schneider" <bschneider88@gmail.com>  
 Cc: "heman@casioff.com"  
 Attach: POSTING RECORD BCESD2 100219.doc; NOTICE OF SPECIAL ELECTION BCESD2 KPC 093020.doc;  
 ORDER (SEKORT & SPANTH) BCESD2 KPC 093020.doc  
 Subject: NOVEMBER 3, 2020 SUT ELECTION  
 President Schneider:

Attached, please find the Notice and the Order of Election for the November 3, 2020 SUT Election. The Order should be executed by you (with a copy returned to me ASAP) and saved in the Orders Book. The Notice must be executed by you (with a copy returned to me ASAP) and saved in the Orders Book AND published and/or posted as described below. We will have to publish this in a "newspaper published in the territory covered by the election" as Burnet County is using Vote Centers instead of precincts for this election, and we need to time this correctly if it is less than a daily. Let me know what paper you want to use, which I assume will be the Burnet paper, and call me if questions. Also, please let me know if you need any help getting it published or posted properly.

Here is the law on the notice of election:

ELECTION CODE  
 TITLE 3. INTRODUCTORY PROVISIONS  
 CHAPTER 4. NOTICE OF ELECTION

- Sec. 4.001. NOTICE REQUIRED. Notice of each general and special election shall be given as provided by this chapter.
- Sec. 4.002. AUTHORITY RESPONSIBLE FOR GIVING NOTICE. Except as otherwise provided by law, the following authority shall give notice of an election:
- (1) the county judge of each county wholly or partly in the territory covered by the election, for an election ordered by the governor;
  - (2) the presiding officer of the governing body of a political subdivision, for an election ordered by the presiding officer or the governing body; and
  - (3) the authority ordering the election, for an election ordered by any other authority.
- Sec. 4.003. METHOD OF GIVING NOTICE. (a) Except as provided by Subsection (c), notice of an election must be given by any one or more of the following methods:
- (1) by publishing the notice at least once, not earlier than the 30th day or later than the 10th day before election day:
    - (A) in a newspaper published in the territory that is covered by the election and is in the jurisdiction of the authority responsible for giving the notice; or
    - (B) in a newspaper of general circulation in the territory if none is published in the jurisdiction of the authority responsible for giving the notice;
  - (2) by posting, not later than the 21st day before election day, a copy of the notice at a public place in each election precinct that is in the jurisdiction of the authority responsible for giving the notice; or
  - (3) by mailing, not later than the 10th day before election day, a copy of the notice to each registered voter of the territory that is covered by the election and is in the jurisdiction of the authority responsible for giving the notice.
- (b) In addition to any other notice given for an election under Subsection (a), not later than the 21st day before

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election day, the authority responsible for giving notice of the election shall post a copy of the notice, which must include the location of each polling place, on the bulletin board used for posting notices of the meetings of the governing body of the political subdivision that the authority serves. For each precinct that is combined to form a consolidated precinct under Section 42.008, not later than the 10th day before election day, the authority shall also post, at the polling place used in the preceding general election, notice of the precinct's consolidation and the location of the polling place in the consolidated precinct. A notice posted under this subsection must remain posted continuously through election day.

(c) In addition to any other notice given, notice of an election ordered by a commissioners court or by an authority of a city or school district must be given by the method prescribed by Subsection (a)(1).

(d) If other law prescribes the method of giving notice of an election, that law supersedes this section, except that Subsection (c) applies regardless of the notice requirements prescribed by other law with respect to an election covered by that subsection.

(e) The authority responsible for giving notice of the election shall deliver to the secretary of state a copy of the notice of a consolidated precinct required by Subsection (b) not later than the date of the election.

(f) A debt obligation election order required under Section 3.009 shall be posted:

(1) on election day and during early voting by personal appearance, in a prominent location at each polling place;

(2) not later than the 7th day before the election, in three public places in the boundaries of the political subdivision holding the election; and

(3) during the 21 days before the election, on the political subdivision's Internet website, prominently and together with the notice of the election and the contents of the proposition, if the political subdivision maintains an Internet website.

Sec. 4.004. CONTENTS OF NOTICE. (a) The notice of a general or special election must state:

- (1) the nature and date of the election;
- (2) except as provided by Subsection (c), the location of each polling place;
- (3) the hours that the polls will be open; and
- (4) any other information required by other law.

(b) The notice of a special election must also state each office to be filled or the proposition stating each measure to be voted on. This subsection does not apply to an election on a proposed constitutional amendment.

(c) If notice of an election is given by posting the notice in the various election precincts, the notice posted in a precinct is not required to state the location of the polling places in other precincts.

(d) If precincts are consolidated under Section 42.008, the notice must state which precincts have been combined to form each consolidated precinct in addition to the locations of the polling places in the consolidated precincts.

Sec. 4.005. RECORD OF NOTICE. (a) If notice of an election is given by publication, the authority responsible for giving the notice shall retain a copy of the published notice that contains the name of the newspaper and the date of publication. (You should get the Publisher's affidavit and the tear sheet from the paper).

(b) For each notice posted under Section 4.003(a)(2) or (b), the person posting the notice shall make a record at the time of posting stating the date and place of posting. The person shall sign the record and deliver it to the authority responsible for giving the election notice after the last posting is made.

(c) If notice of an election is given under Section 4.003(a)(3), the authority responsible for giving the notice shall

- (1) retain a copy of the notice and enter on the copy the date or dates the mailing occurred; and
- (2) prepare a list of the names and addresses of the persons to whom the notice was mailed.

(d) The authority responsible for giving the election notice shall preserve the records required by this section for the period for preserving the precinct election records.

(e) If other law prescribes the method of preserving the notice of an election, that law supersedes this section.

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Sec. 4.006. FAILURE TO GIVE NOTICE OF GENERAL ELECTION. Failure to give notice of a general election does not affect the validity of the election.

Sec. 4.007. NOTICE TO ELECTION JUDGE. Not later than the 15th day before election day or the seventh day after the date the election is ordered, whichever is later, the authority responsible for giving notice of the election shall deliver to the presiding judge of each election precinct in which the election is to be held in the authority's jurisdiction a written notice of:

- (1) the nature and date of the election;
- (2) the location of the polling place for the precinct served by the judge;
- (3) the hours that the polls will be open;
- (4) the judge's duty to hold the election in the precinct specified by the notice; and
- (5) the maximum number of clerks that the judge may appoint for the election.

Sec. 4.008. NOTICE TO COUNTY CLERK. (a) Except as provided by Subsection (b), the governing body of a political subdivision, other than a county, that orders an election shall deliver notice of the election to the county clerk and voter registrar of each county in which the political subdivision is located not later than the 60th day before election day.

(b) The governing body of a school district that orders an election under Section 26.08, Tax Code, to ratify an ad valorem tax rate adopted by the governing body under Section 26.05(g) of that code shall deliver notice of the election to the county clerk of each county in which the school district is located not later than the 30th day before election day.

In short, at the very least, you need to publish Notice of Election with a copy posted at wherever you post your notice of meetings (I would recommend posting at other locations such as the stations and C-Stores, particularly the TV and ED voting locations and make note of when and where in the Posting Record). You also need to note in the Notice of Posting Record where, when, and who posted (and I recommend taking a picture of it with a date and time stamp and attaching it to the Posting Record). I would also post the notice at the TV locations as well as other public locations in the District, such as the fire stations, community areas, etc. You must keep the posting record, and I would go by occasionally and make sure they are still up, and if not, put a new one up and note it in the Posting Record. I would take a picture of it with the date and time stamp as well and attach to the posting record.

Please note the law applicable to your canvass, which you must do per the Texas Election Code, and I will send you information on this later, but just so you can plan, here is the law.

Sec. 67.003. TIME FOR LOCAL CANVASS. (a) Except as provided by Subsection (b), each local canvassing authority shall convene to conduct the local canvass at the time set by the canvassing authority's presiding officer not earlier than the eighth day or later than the 11th day after election day.

(b) For an election held on the uniform election date in May, the local canvass must occur not later than the 11th day after election day and not earlier than the later of:

- (1) the third day after election day;
- (2) the date on which the early voting ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election; or
- (3) the date on which all timely received ballots cast from addresses outside of the United States are counted, if a ballot to be voted by mail in the election was provided to a person outside of the United States.

Now to what we need to do in the next few days. First, we must notice the election by publication per the legal requirements, then complete the elections.

After the election, you will need to canvass the election and enter the proper orders related to the outcome of

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the election. If you do not have a regularly scheduled meeting that falls into this time frame, you will need to call a special meeting for the canvass. Please note while a regular or special meeting of your Board requires a quorum of three, the canvass only requires two of you to be present (I prefer at least three in any event and you will need 3 to address any other issues). Of course, you must still provide notice under the Open Meetings Act at least 72 hours before this meeting, whether regular, special, or just the canvass. If you are going to have any other items on your agenda besides the canvass, you will need a quorum of at least three commissioners.

Let me know if questions on this.

I will be sending you shortly more information on the canvass.

Let me know, and thanks.

Sincerely,

BURNS ANDERSON JURY & BRENNER, L.L.P.

Ken Campbell  
P. O. Box 26300  
Austin, Texas 78755-6300  
512/338-5122  
512/338-5363 (facsimile)

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Sincerely,

BURNS ANDERSON JURY & BRENNER, L.L.P.

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10/12/2020

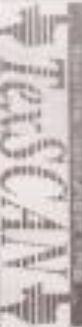


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# Public Notices

Shared by: Public

Harriet, Texas



TASCAM  
Model 122

45502

5163036

Direct sales business. No other...  
Direct: 800-898-8989  
Fax: 800-898-8989  
Web: www.tascam.com

855982

Direct sales business. No other...  
Direct: 800-898-8989  
Fax: 800-898-8989  
Web: www.tascam.com

467006

Direct sales business. No other...  
Direct: 800-898-8989  
Fax: 800-898-8989  
Web: www.tascam.com

85704

Direct sales business. No other...  
Direct: 800-898-8989  
Fax: 800-898-8989  
Web: www.tascam.com

5163036

Direct sales business. No other...  
Direct: 800-898-8989  
Fax: 800-898-8989  
Web: www.tascam.com

467006

Direct sales business. No other...  
Direct: 800-898-8989  
Fax: 800-898-8989  
Web: www.tascam.com

## Notice of Public Hearing

The City of Burnett's Planning & Zoning Commission and City Council shall conduct separate hearings to review public testimony and comments on the merits of a request for a Conditional Use Permit to allow the land use of "Marine strip attract (fisher storage)" as permitted in Spc. 118.47, "Heavy commercial--District C-2" of the City's Code of Ordinances, for property located at 525 Buchanan Drive (legal description: S1/2 S33 HWY 170M CREBK APTN, LOT 9B BLK 4).

The Planning and Zoning Commission's public hearing shall be held at 6:00 pm on Monday, October 26, 2020. City Council's public hearing shall be held at 6:00 pm on Tuesday, October 27, 2020. Both public hearings shall be held in the City of Burnett's City Council Chambers located at 2402 South Water Street, Burnett, Wisconsin 54811.

On the agenda with City Council's public hearing shall be the reading of an Ordinance to allow the land use of "Marine strip attract (fisher storage)".

To advance the public health and safety of the community, the Commission (CZO/D-15), the Department of Public Health Emergency (Health/Mayor Burnett's Order 24, 2020), and affirmed by order of City Council, imposes social distancing measures to reduce transmission of the COVID-19 virus. Members of the public are encouraged to attend these meetings by teleconference, and a Zoom Meeting with full time conference call capability has been established to provide members of the public the means to participate in the meetings and create their testimony and comments. All to the meeting shall be posted on the City's website and on the posted agenda at least 72 hours prior to the Planning and Zoning Commission and City Council's meeting.

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The City of Burnett's Planning & Zoning Commission and City Council shall conduct separate hearings to review public testimony and comments on the merits of a request for a Conditional Use Permit to allow the land use of "Marine strip attract (fisher storage)" as permitted in Spc. 118.47, "Heavy commercial--District C-2" of the City's Code of Ordinances, for property located at 525 Buchanan Drive (legal description: S1/2 S33 HWY 170M CREBK APTN, LOT 9B BLK 4).

The Planning and Zoning Commission's public hearing shall be held at 6:00 pm on Monday, October 26, 2020. City Council's public hearing shall be held at 6:00 pm on Tuesday, October 27, 2020. Both public hearings shall be held in the City of Burnett's City Council Chambers located at 2402 South Water Street, Burnett, Wisconsin 54811.

On the agenda with City Council's public hearing shall be the reading of an Ordinance to allow the land use of "Marine strip attract (fisher storage)".









