



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

Minutes (Official) – October 28, 2021

1. (AI)¹ Call meeting to order

(AD)²At 10:01 a.m., October 28, 2021, the Regular Meeting of the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Richard Bremer at the Cassie Community Center, 3920 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Cassie VFD website (www.cassievfd.com), in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum

(AD) Board member in attendance were:

Richard Bremer

Robbie Cheatham

John Call

Sharon Barclay

Donna Kiley - Absent

Commissioner Bremer confirmed a quorum was present

3. (AI) Pledge of Allegiance

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors

4. (AI) Invocation

(AD) The Invocation was offered by Commissioner Bremer

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

5. (AI) Welcome guests

(AD) Commissioner Bremer welcomed to the meeting:

CVFD Treasurer Laura Schneider

CVFD Chief Curtis

Ben Schneider

Burnet County Commissioner Jim Luther

6. (AI) Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.

(AD) Commissioner Bremer called for comments from the Board or guests.

Commissioner Luther spoke to the Board and guests about the status of the American Rescue Plan (ARP) and Burnet County receiving ARP funds. Commissioner Luther stated that Burnet County is in the process of determining the use of the funds and proper designation; to date, the County although designated, has not received any ARP funding. He stated for more information contact Jana Teague at 512-756-5420 or Karin Smith, the County Auditor.

Commissioner Luther spoke about the success of the recent County Recycling event. There was a very large turnout and he expects that the program will be continued on a more frequent basis. Other updates included the progress of area County Roads and the County investigating portions of the lease agreement and costs for boat ramp and parking at Big Chief RV.

7. (AI) Accept minutes from September 23, 2021 meeting

(AD) Commissioner Bremer called for corrections to the September 23, 2021 Meeting Minutes; with no additional changes the Minutes were accepted as presented.

8. (AI) Report from the Cassie VFD

A. Fire Chief

- 1. Number of calls**
- 2. Training, etc.**
- 3. Other department activity or concerns**

(AD) Chief Curtis reported on CVFD activity for the month of September. CVFD responded to 12 calls – 5 EMS/7 Fire. Mutual Aid - 5 given, 0 received. YTD 116 calls – 66 EMS/50 Fire. YTD Mutual Aid 41 given, 5 received. Average response time for In-District calls for September is 7.03, Out-of-District is 12.08. Average personnel per call - 4 and YTD 4. (Enclosure 2)

Chief Curtis reported that 3 Firefighters went to training at Balcones Canyonlands and received Wildland Certifications. Also, that the Pump Testing had been performed and there were no issues.

B. CVFD Financial Report.

(AD) Mrs. Schneider gave the CVFD Treasurers Report for September 2021. There was a balance of \$10,949.93. Expenses for September were \$26,599.10 which included \$12,563.83 in Operational Expense. Total October 2020 to September 2021 ESD Expenses were \$121,334.04 for a net of \$733.87 and ESD Capital \$44,623.58 for a net loss of (-)\$4,857.58 (Enclosure 3)

C. Present CVFD year-end residual tax fund level.

(AD) Mrs. Schneider reported that there was no CVFD year-end residual funds.

D. Present the annual CVFD property inventory.

(AD) Chief Curtis provided the Board with the annual CVFD property inventory.

9. Review previously approved CVFD capital expenditure

(AD) Chief Curtis presented previously approved details for a Capital Expenditure for SCBA equipment. (Enclosure 4)

10. (AI) ESD No. 2 Treasurers Report

(AD) Commissioner Bremer presented the Treasurer's Report for September 2021. The balance is \$322,534.92 which is comprised of CD - \$156,804.97, Checking – \$141,137.64, and Sales Tax - \$24,592.31. (Enclosure 5)

Commissioner Bremer called for any questions or discussion; with no further discussion the Treasurer's Report was accepted as presented.

11. (AI) Discussion and/or action concerning the disbursement of ESD #2 funds

(AD) Commissioners Bremer discussed that the First Quarter CVFD payment and the BCAD had been paid.

12. (AI) Discussion and/or action on amending FY 21-22 budget for expenses for attending Conventions, Meetings, etc.

(AD) Commissioner Bremer led a discussion related to required ESD Commissioner training and the February 2022 SAFE-D Conference to be held in Round Rock. As most Commissioners are still needing their required CEU's, Commissioner Bremer recommended that we increase the budgeted amount. Commissioner Barclay made the motion to amend the FY'21-22 budget from \$4000 to \$5000 for expenses for Commissioners attending the convention; the motion was carried unanimously.

13. (AI) Discussion and/or action regarding transferring funds from Sales Tax Account to the General Account to cover the costs associated with the Sales Tax Election

(AD) Commissioner Bremer presented the information related to expenses incurred the Sales Tax Election and there was discussion regarding transferring the funds back to the General Account. Commissioner Cheatham made the motion to transfer \$6059.67 from the Sales Tax Account to the General Account to cover the costs associated with the Sales Tax Election. The motion passed unanimously. (Enclosure 6)

14. (AI) Review insurance coverage changes provided by VFIS and Texas Mutual

(AD) Commissioner Bremer reviewed insurance coverage from VFIS and Texas Mutual; includes Worker's Compensation and General Liability.

15. (AI) Review and approve the continuance of ESD #2's current Investment Policy for FY 2022

(AD) Commissioner Bremer presented BCESD #2 Investment Policy Resolution 10-28-2021-1; Commissioner Call made the motion to accept the BCESD #2 Investment Policy, it was seconded by Commissioner Cheatham; there were 4 votes "For" and 0 votes "Against"; Resolution 10-28-2021-02. (Enclosure 7)

16. (AI) Discuss and review and approve (if necessary) the continuance of ESD #2's Goods in Transit Policy for FY 2022

(AD) Commissioner Bremer presented the ESD #2 Goods-In-Transit Policy/Resolution for FY '22; Resolution 10-28-2021-03. It was discussed that currently there are no applicable businesses within the boundaries of ESD #2. Commissioner Cheatham made the motion to approve the continuance of the Goods-In-Transit Policy, Resolution 10-28-2021-03, Commissioner Call seconded. The vote was passed unanimously. (Enclosure 8)

17. (AI) Review and approve other ESD #2's Policies or begin work to establish such policies.

(AD) Commissioner Bremer discussed that there were policies that were suggested that all ESD's have in place following Commissioner Barclay's attendance at the Fall SAFE-D Conference and seminar on Policy. Currently, ESD #2 has the suggested Investment Policy. Commissioner Bremer assigned the following development of policy:

Records Management – Commissioner Barclay

Policy for PIA requests – Commissioner Barclay

Policy for Operational Reserves – Commissioner Kiley and Commissioner Call

Policy for Financial Oversight/Audit – Commissioner Kiley and Commissioner Call

Plan for Continuity of Functions – Exception to Quorums (Local Govt Code 418.1102) – Commissioner Cheatham

Policy for Disposition of Property – Chief Curtis will investigate

Policies that were recommended but are not applicable and will not be pursued at this time are:

Paid Quarantine Leave (Local Govt Code 180) and Hiring

The development of the Policies will be left on the agenda for completion.

18. (AI) Issue 1295 contract numbers to ESD#2's Service Providers during FY 2021

(AD) Commissioner Bremer presented the information regarding ESD #2 Service Providers and the issuance of 1295 Contract Numbers in compliance with the Texas Ethics Commission.

19. (AI) Administrative update of the Sales Tax Program for ESD 2

(AD) Commissioner Barclay presented that the allocation of Sales Tax for the period ending on October 5, 2021 was \$6,284.02. It was discussed to recontact HdL Companies to engage in managing and identifying Sales Tax revenue. It was widely agreed to contact HdL and ask for a representative to provide a presentation on their services. Commissioner Barclay will reengage their representative.

20. (AI) Discussion and/ or action concerning the Letter from Burnet County regarding the tower subscription fee for radios and our letter in response and their response to our letter

(AD) Commissioner Bremer stated that there had been no further communication from Burnet County or Judge Oakley regarding the radio tower subscription fee. Chief Curtis verified that CVFD had not received any correspondence.

21. (AI) Calendar of Events for November.

- A. Status updates of CPA Audits for ESD#2 and CVFD. (Bremer)**
- B. Review previously approved CVFD capital expenditures. (Curtis)**
- C. CVFD present five-year plans to ESD#2 Board**

(AD) Commissioner Bremer stated that he and Commissioner Kiley were in the process of gathering information for the upcoming Audit. Other items on the agenda for November are potential CVFD Capital Expenditures and the CVFD presenting their Five-Year Plan.

22. (AI) Discussion and/or action regarding setting dates and times for November and December 2021 Board meetings

(AD) Commissioner Bremer asked for feedback in moving the November and December meetings to the third Thursday due to Holiday conflicts. It was agreed to move the November meeting to November 18, 2021 and December to December 16, 2021.

23. (AI) Next meeting: November 18, 2021

(AD) Commissioner Bremer announced that the next regular meeting will be on Thursday, November 18, 2021 at 10:00 a.m. at the Cassie Community Center.

24. (AI) Adjourn

*(AD) With no additional business, the Burnet County Emergency Services District No. 2
October 28, 2021 meeting was adjourned at 11:32 a.m.*

Sharon K. Barclay

Sharon K. Barclay
Secretary
Emergency Service District #2
Burnet County
October 28, 2021

Richard Bremer
President
Emergency Service District #2
Burnet County
October 28, 2021



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, October 28, 2021. This agenda is posted in the Burnet County Courthouse and on the cassievfd.com website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Bremer)
2. Establish a quorum. (Bremer)
3. Pledge of Allegiance. (Bremer)
4. Invocation. (Bremer)
5. Welcome guests. (Bremer)
6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from September 23, 2021 meeting. (Bremer)
8. Report from the Cassie VFD
 - A. Fire Chief (Curtis)
 1. Number of calls
 2. Training, etc.
 3. Other department activity or concerns
 - B. CVFD Financial Report. (L. Schneider)
 - C. Present CVFD year-end residual tax fund level. (L. Schneider)
 - D. Present the annual CVFD property inventory. (Curtis)
9. Review previously approved CVFD capital equipment expenditures. (Kiley)
10. ESD #2 Treasurer Reports. (Kiley)
11. Discussion and/or action regarding the disbursement of funds. (Kiley)
12. Discussion and/or action on amending FY 21-22 budget for expenses for attending Conventions, Meetings, etc. (Bremer/Kiley)



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

13. Discussion and/or action regarding transferring funds from Sales Tax Account to the General Account to cover the costs associated with the Sales Tax Election. (Bremer/Kiley)
14. Review insurance coverage changes provided by VFIS and Texas Mutual. (Bremer)
15. Review and approve the continuance of ESD #2's current Investment Policy for FY 2022. (Bremer)
16. Discuss and review and approve (if necessary) the continuance of ESD #2's Goods in Transit Policy for FY 2022. (Barelay)
17. Review and approve other ESD #2's Policies or begin work to establish such policies. (Bremer)
18. Issue 1295 contract numbers to ESD#2's Service Providers during FY 2021. (Bremer)
19. Administrative update of the Sales Tax Program for ESD 2 (Barelay)
20. Discussion and/ or action concerning the Letter from Burnet County regarding the tower subscription fee for radios and our letter in response and their response to our letter. (Bremer)
21. Calendar of Events for November. (Schneider)
 - A. Status updates of CPA Audits for ESD#2 and CVFD. (Bremer)
 - B. Review previously approved CVFD capital expenditures. (Curtis)
 - C. CVFD present five-year plans to ESD#2 Board. (Curtis)
22. Discussion and/or action regarding setting dates and times for November and December 2021 Board meetings. (Bremer)
23. Next meeting: November 18, 2021
24. Adjourn

Richard Bremer, President

Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 10/21/2021 4:11:47 PM



Incident Statistics

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		5	
FIRE		7	
TOTAL		12	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
C-60	0	0	4
TOTAL	0	0	4
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:12:13	0:24:21	
AVERAGE FOR ALL CALLS		0:15:55	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:02:03	0:07:14	
AVERAGE FOR ALL CALLS		0:03:24	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		56:39	

Only Reviewed Incidents included. EMS for incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc ID: 1645
Page # 1 of 1

Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 10/21/2021 4:12:01 PM



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 09/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		66	
FIRE		50	
TOTAL		116	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
4490	0	0	1
C-60	0	0	18
TOTAL	0	0	19
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		41	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		3.45	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:12:51	0:24:14	
AVERAGE FOR ALL CALLS		0:14:37	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:04:32	0:07:44	
AVERAGE FOR ALL CALLS		0:04:33	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		46:40	

Only Reviewed Incidents included. EMS for incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMESIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



Cassie VFD/ Burnet ESD 2

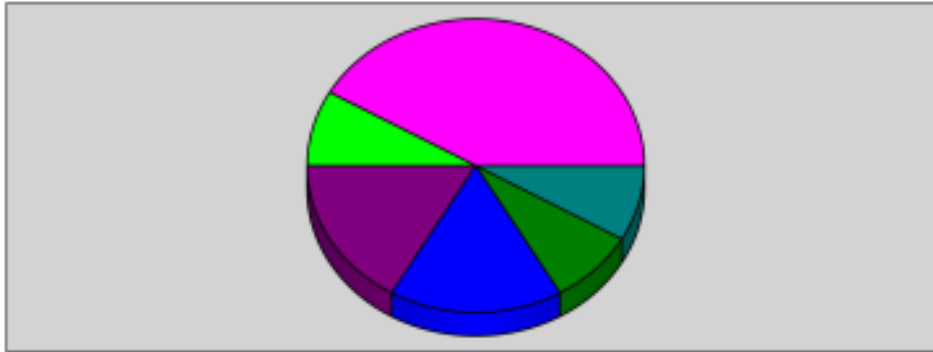
Burnet, TX

This report was generated on 10/21/2021 4:12:15 PM



Major Incident Types by Month for Date Range

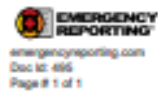
Start Date: 09/01/2021 | End Date: 09/30/2021



False Alarm & False Call	Good Intent Call	Rescue & Emergency Medical Service Incident
Fire	Hazardous Condition (No Fire)	Service Call

INCIDENT TYPE	SEP	TOTAL
False Alarm & False Call	1	1
Fire	2	2
Good Intent Call	2	2
Hazardous Condition (No Fire)	1	1
Rescue & Emergency Medical Service Incident	5	5
Service Call	1	1
Total	12	12

Only REVIEWED incidents included



Cassie VFD/ Burnet ESD 2

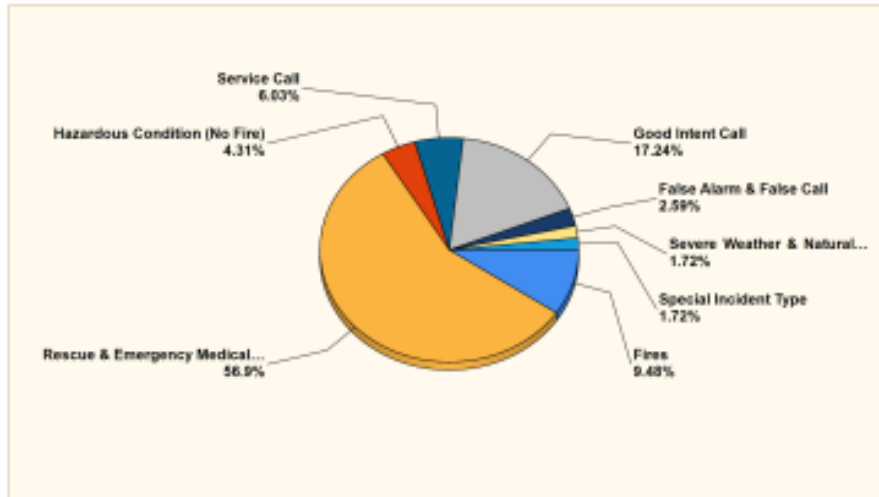
Burnet, TX

This report was generated on 10/21/2021 4:12:35 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	9.48%
Rescue & Emergency Medical Service	66	56.9%
Hazardous Condition (No Fire)	5	4.31%
Service Call	7	6.03%
Good Intent Call	20	17.24%
False Alarm & False Call	3	2.59%
Severe Weather & Natural Disaster	2	1.72%
Special Incident Type	2	1.72%
TOTAL	116	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
112 - Fires in structure other than in a building	2	1.72%
121 - Fire in mobile home used as fixed residence	1	0.86%
141 - Forest, woods or wildland fire	2	1.72%
142 - Brush or brush-and-grass mixture fire	3	2.59%
143 - Grass fire	3	2.59%
311 - Medical assist, assist EMS crew	1	0.86%
320 - Emergency medical service, other	1	0.86%
321 - EMS call, excluding vehicle accident with injury	47	40.52%
322 - Motor vehicle accident with injuries	4	3.45%
324 - Motor vehicle accident with no injuries	5	4.31%
342 - Search for person in water	2	1.72%
365 - Watercraft rescue	4	3.45%
381 - Rescue or EMS standby	2	1.72%
424 - Carbon monoxide incident	1	0.86%
441 - Heat from short circuit (wiring), defective/worn	1	0.86%
444 - Power line down	1	0.86%
480 - Accident, potential accident, other	2	1.72%
511 - Lock-out	1	0.86%
520 - Water problem, other	1	0.86%
522 - Water or steam leak	1	0.86%
553 - Public service	3	2.59%
571 - Cover assignment, standby, moveup	1	0.86%
611 - Dispatched & cancelled en route	14	12.07%
622 - No incident found on arrival at dispatch address	2	1.72%
631 - Authorized controlled burning	4	3.45%
733 - Smoke detector activation due to malfunction	2	1.72%
745 - Alarm system activation, no fire - unintentional	1	0.86%
812 - Flood assessment	1	0.86%
813 - Wind storm, tornado/hurricane assessment	1	0.86%
900 - Special type of incident, other	2	1.72%
TOTAL INCIDENTS:	118	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Cassie VFD/ Burnet ESD 2

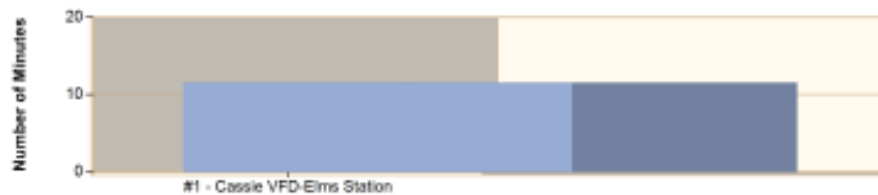
Burnet, TX

This report was generated on 10/21/2021 4:12:47 PM



Average Response Time per Station for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	11:31

Average Response Time per Station for Date Range

Start Date: 01/01/2021 | End Date: 09/30/2021

STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	11:14

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.

 **EMERGENCY
REPORTING**
emergencyreporting.com
Doc ID: 366
Page 8 of 1

Cassie VFD/ Burnet ESD 2

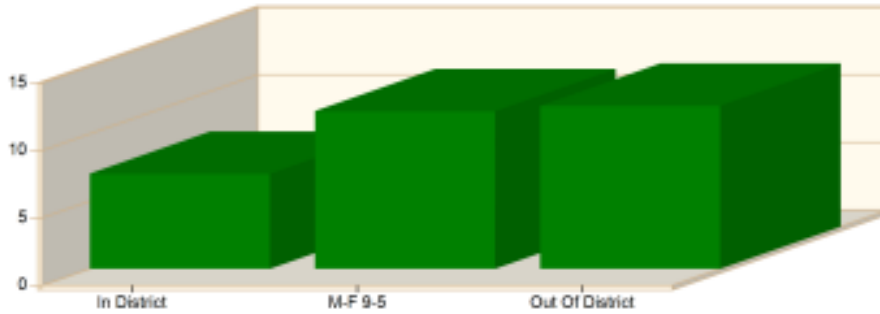
Burnet, TX

This report was generated on 10/21/2021 4:13:11 PM



Incident Average Response Time per Shift for Date Range

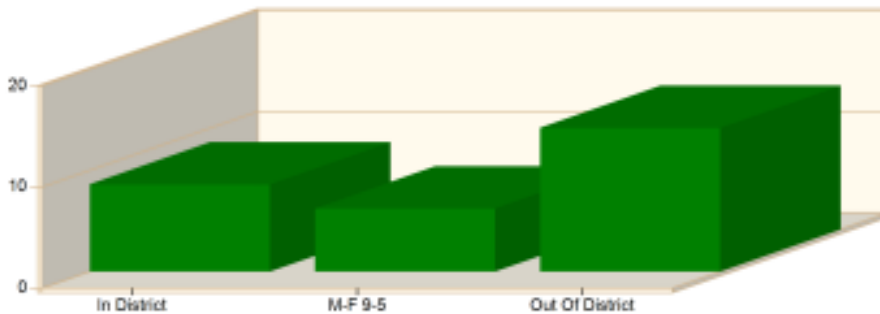
Start Date: 09/01/2021 | End Date: 09/30/2021



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	7.03	6
M-F 9-5	11.67	1
Out Of District	12.08	5
Total Number of Calls:		12

Incident Average Response Time per Shift for Date Range

Start Date: 01/01/2021 | End Date: 09/30/2021



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	8.60	47
M-F 9-5	6.22	24
Out Of District	14.15	39
Total Number of Calls:		110

Incident Average Response Time calculated from Dispatch to first arriving unit apparatus Arrived time. Only Reviewed incidents are included. Incidents that are Cancelled with no apparatus actually arriving are not part of the incident count.



Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 10/21/2021 4:13:31 PM



Personnel Count per Incident for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2021-2100105	9/1/2021 09:53:48	321 - EMS call, excluding vehicle accident with injury	BP208	2	2	4
2021-2100106	9/2/2021 21:02:35	321 - EMS call, excluding vehicle accident with injury	BP208	6	0	6
2021-2100107	9/7/2021 07:02:40	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2021-2100108	9/9/2021 11:23:50	631 - Authorized controlled burning	BP208	2	2	4
2021-2100109	9/10/2021 16:32:44	302 - Motor vehicle accident with injuries	BP208	5	1	6
2021-2100110	9/13/2021 07:48:00	511 - Lock-out	BP208	1	0	1
2021-2100111	9/17/2021 16:23:00	141 - Forest, woods or wildland fire	BP208	5	1	6
2021-2100112	9/18/2021 13:47:57	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2021-2100113	9/18/2021 16:30:00	733 - Smoke detector activation due to malfunction	BP208	1	0	1
2021-2100114	9/18/2021 17:49:56	611 - Dispatched & cancelled en route	BP208	2	2	4
2021-2100115	9/19/2021 17:16:25	460 - Accident, potential accident, other	BP208	4	1	5
2021-2100116	9/23/2021 15:25:18	143 - Grass fire	BP208	4	0	4

TOTAL # OF INCIDENTS: 12

AVERAGES:

3.3

0.8

4.0

Personnel Count per Incident for Date Range

Start Date: 01/01/2021 | End Date: 09/30/2021

TOTAL # OF INCIDENTS: 116

AVERAGES:

3.0

1.0

4.0

Only REVIEWED incidents included



Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 10/21/2021 4:14:03 PM



Incidents per Zone for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: 27 - OOD-ELBVFD				
2021-2100105	321 - EMS call, excluding vehicle accident with injury	09/01/2021	106 SOLAR DR	C-80
2021-2100118	143 - Grass fire	09/23/2021	12301 FM 2341	B-51,E-21
Total # Incidents for 27:				2
ZONE: 28 - OOD- Burnet VFD				
2021-2100114	811 - Dispatched & cancelled en route	09/18/2021	338 HURST PLACE BLVD	B-50
Total # Incidents for 28:				1
ZONE: 30 - OOD- Hoover Valley VFD				
2021-2100109	322 - Motor vehicle accident with injuries	09/10/2021	3100 FM 2342	B-51,C-80,E-20
Total # Incidents for 30:				1
ZONE: 37 - OODOC- Llano County Buchanan Dam VFD				
2021-2100111	141 - Forest, woods or wildland fire	09/17/2021	1035 escalar	B-50,B-51,T-40
Total # Incidents for 37:				1
TOTAL # INCIDENTS:				5

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



emergencyreporting.com

Doc ID: 380

Page # 1 of 1

Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 10/21/2021 4:14:13 PM



Incidents per Zone for Date Range

Start Date: 01/01/2021 | End Date: 09/30/2021

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: 27 - OOD-ELBVFD				
2021-2100048	611 - Dispatched & cancelled en route	03/20/2021	16946 fm 2341	4450
2021-2100060	141 - Forest, woods or wildland fire	04/25/2021	4501 WOLF CREEK RANCH RD	C-60,T-40,UTV31
2021-2100102	311 - Medical assist, assist EMS crew	08/26/2021	611 SOLAR DR	B-51,C-60
2021-2100103	321 - EMS call, excluding vehicle accident with injury	08/26/2021	804 cr 140	C-60
2021-2100105	321 - EMS call, excluding vehicle accident with injury	09/01/2021	106 SOLAR DR	C-60
2021-2100118	143 - Grass fire	09/23/2021	12301 FM 2341	B-51,E-21
2021-2100063	385 - Watercraft rescue	05/08/2021	309 LAKEWOOD DR	4490,B-50,C-60,RB-30

Total # Incidents for 27: 7

ZONE: 28 - OOD- Burnet VFD				
2021-2100074	324 - Motor vehicle accident with no injuries.	08/12/2021	6600 W Sh 29	C-60
2021-2100097	324 - Motor vehicle accident with no injuries.	08/11/2021	6200 W Sh 29	C-60
2021-2100114	611 - Dispatched & cancelled en route	09/18/2021	336 HURST PLACE BLVD	B-50

Total # Incidents for 28: 3

ZONE: 29 - OOD- Cl Burnet FD				
2021-2100001	112 - Fires in structure other than in a building	01/04/2021	670 Park Rd 4	4440

Total # Incidents for 29: 1

ZONE: 30 - OOD- Hoover Valley VFD				
2021-2100007	441 - Heat from short circuit (wiring), defective/worn	01/16/2021	108 LOST trail	4421,4460
2021-2100015	321 - EMS call, excluding vehicle accident with injury	02/02/2021	6716 Park Rd 4	4450,4460
2021-2100016	611 - Dispatched & cancelled en route	02/02/2021	103 DOVE MEADOW DR	4450
2021-2100017	611 - Dispatched & cancelled en route	02/08/2021	107 RIVER BEND DR	4460
2021-2100026	611 - Dispatched & cancelled en route	02/21/2021	623 SENECA DR	4421,4440
2021-2100031	121 - Fire in mobile home used as fixed residence	03/03/2021	1100 NAVAJO DR	4421,4440,4460
2021-2100032	321 - EMS call, excluding vehicle accident with injury	03/05/2021	109 SENECA DR	4460
2021-2100033	381 - Rescue or EMS standby	03/05/2021	1200 NAVAJO DR	4451
2021-2100035	321 - EMS call, excluding vehicle accident with injury	03/05/2021	914 cr 118B	4450,4460
2021-2100038	611 - Dispatched & cancelled en route	03/11/2021	224 cr	4451,4490

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2021-2100043	321 - EMS call, excluding vehicle accident with injury	03/15/2021	447 SHOALS PKY	4480
2021-2100044	745 - Alarm system activation, no fire - unintentional	03/15/2021	100 MARINA BLF	4421
2021-2100045	321 - EMS call, excluding vehicle accident with injury	03/15/2021	111 HILL CREST DR	4480
2021-2100054	321 - EMS call, excluding vehicle accident with injury	04/15/2021	1200 NAVAJO DR	4480
2021-2100058	142 - Brush or brush-and-grass mixture fire	04/29/2021	5403 Park Rd 4	C-60,T-40,UTV31
2021-2100059	143 - Grass fire	04/24/2021	100 COLLIER LN	T-40
2021-2100078	142 - Brush or brush-and-grass mixture fire	06/17/2021	521 ENCHANTED WAY	B-50,T-40
2021-2100093	611 - Dispatched & cancelled en route	07/27/2021	3835 FM 2342	C-60,TRLR1,UTV31
2021-2100109	322 - Motor vehicle accident with injuries	09/10/2021	3100 FM 2342	B-51,C-60,E-20

Total # Incidents for 30: 19

ZONE: 31 - OOD- Oakalla VFD

2021-2100054	112 - Fires in structure other than in a building	01/10/2021	223 cr 218	4440,4480
--------------	---	------------	------------	-----------

Total # Incidents for 31: 1

ZONE: 34 - OOD- Granite Shoals VFD

2021-2100055	611 - Dispatched & cancelled en route	04/17/2021	800 SCENIC LOOP	C-60,RB-30
--------------	---------------------------------------	------------	-----------------	------------

Total # Incidents for 34: 1

ZONE: 37 - OODOC- Llano County Buchanan Dam VFD

2021-2100014	611 - Dispatched & cancelled en route	01/30/2021	1157 OLD SPANISH TRL	4450
2021-2100075	571 - Cover assignment, standby, moveup	06/15/2021	577 ESCALAR	B-50
2021-2100076	142 - Brush or brush-and-grass mixture fire	06/15/2021	977 escalar	B-50,T-40
2021-2100079	322 - Motor vehicle accident with injuries	06/17/2021	17500 e sh 29	B-50,E-20
2021-2100098	320 - Emergency medical services, other	08/12/2021	E SH 29	B-50,C-60
2021-2100111	141 - Forest, woods or wildland fire	09/17/2021	1035 escalar	B-50,B-51,T-40

Total # Incidents for 37: 6

ZONE: 42 - OOD- Bertram VFD

2021-2100011	143 - Grass fire	01/17/2021	530 cr 326	4440,4450
2021-2100038	611 - Dispatched & cancelled en route	03/08/2021	8520 N FM 1174	4440

Total # Incidents for 42: 2

ZONE: 45 - Burnet CISD

2021-2100027	522 - Water or steam leak	02/21/2021	1000 greenmile	4451,4480
--------------	---------------------------	------------	----------------	-----------

Total # Incidents for 45: 1

TOTAL # INCIDENTS: 41

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



3:46 PM
10/10/21
Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
As of September 30, 2021

Enclosure 3

	<u>Sep 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 - CASIE VFD-ESD2	10,949.93
Total Checking/Savings	<u>10,949.93</u>
Total Current Assets	10,949.93
Fixed Assets	
1410 - Land	13,820.69
1420 - Furniture & Fixtures	10,438.09
1430 - Vehicles & Equipment	1,060,057.47
1440 - EMS Equipment	5,037.56
1450 - Communication Equipment	103,956.55
1460 - Buildings	113,750.42
1510 - Accumulated Depreciation	<u>-853,730.09</u>
Total Fixed Assets	453,330.69
Other Assets	
1990 - Transfers (In/Out)	<u>70,000.00</u>
Total Other Assets	70,000.00
TOTAL ASSETS	<u>534,280.62</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 - Employer & Emp. Payroll Tax	-0.44
Total Other Current Liabilities	<u>-0.44</u>
Total Current Liabilities	-0.44
Total Liabilities	-0.44
Equity	
3010 - Unrestricted Net Assets-Rel.Ern	531,468.82
Net Income	<u>2,812.24</u>
Total Equity	534,281.06
TOTAL LIABILITIES & EQUITY	<u>534,280.62</u>

2:57 PM
10/18/21
Cash Basis

Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct '20 - Sep ...	Budget	\$ Over Budget
Income			
4000 - Income			
4005 - ESD payments	175,066.00	175,066.00	0.00
4010 - Individual Donations	7,355.00	0.00	7,355.00
4020 - Group & Company Donations	8,492.03	0.00	8,492.03
4025 - Grants	10,000.00	0.00	10,000.00
4030 - County Funds	4,730.35	5,000.00	-269.65
4065 - Training Reimbursement	250.00	0.00	250.00
4070 - ESD Reimbursement	1,015.77	0.00	1,015.77
4075 - Grant Reimbursement-nontraining	2,450.00	0.00	2,450.00
4085 - ESD Pyrrts-Capital Expenditures	39,795.00	37,635.00	2,131.00
Total 4000 - Income	249,125.15	217,701.00	31,424.15
Total Income	249,125.15	217,701.00	31,424.15
Expense			
5000 - ADMINISTRATIVE			
5005 - Accounting	1,420.00	1,300.00	120.00
5010 - Legal Services	0.00	100.00	-100.00
5015 - Meetings	170.38	101.50	68.88
5020 - Office Equipment/Maint.	0.00	258.00	-258.00
5025 - Office Supplies	892.91	1,000.00	-107.09
5030 - Printer Supplies	97.65	300.00	-202.35
5035 - Shipping/Postage/PO Box Rental	619.10	150.00	469.10
5040 - Subscrip/Dues/Membership/RecMgmt	9,049.20	10,000.00	-950.80
5045 - Travel Allowance	0.00	100.00	-100.00
5050 - Uniforms (Caps and Shirts)	3,182.66	4,000.00	-817.34
5055 - Printing Services	105.20	100.00	5.20
5060 - Banking/ShyDep/Box/Chks/SkpdChks	35.00	100.00	-65.00
5070 - Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
5076 - RECRUITMENT & RETENTION	5,612.76	3,500.00	2,112.76
Total 5000 - ADMINISTRATIVE	21,184.92	21,359.50	-174.58
5200 - PAID POSITION			
5205 - Base Salary	49,000.12	49,000.00	0.12
5215 - CVFD SS & Medicare Tax Match	3,748.68	3,748.50	0.18
Total 5200 - PAID POSITION	52,748.80	52,748.50	0.30
5300 - BUILDING AND GROUNDS			
5305 - Botanical Supplies	0.00	50.00	-50.00
5310 - Janitorial Supplies	240.42	200.00	40.42
5320 - Repairs and Maintenance	6,236.79	3,000.00	3,236.79
5325 - Furn&YardEquip Rep/Rep/New	5,890.61	520.00	5,370.61
5330 - Electrical Service	2,380.36	3,750.00	-1,369.64
5335 - Telephone Service	4,660.38	3,600.00	1,060.38
Total 5300 - BUILDING AND GROUNDS	19,408.56	11,120.00	8,288.56
5600 - COMMUNICATIONS			
5605 - Batteries, Clips, Acc.	62.45	500.00	-437.55
5615 - Non-Warranty Repair	0.00	300.00	-300.00
5620 - Digital Radio and Pagers	0.00	500.00	-500.00
Total 5600 - COMMUNICATIONS	62.45	1,300.00	-1,237.55
6000 - INSURANCE			
6005 - Building and Property	4,194.00	3,819.00	375.00
6010 - Vehicle	7,174.02	8,000.00	-825.98
6015 - Personnel Coverage	9,573.00	10,200.00	-627.00
Total 6000 - INSURANCE	20,941.02	22,019.00	-1,077.98
7000 - OPERATIONS			
7007 - CAD-Computer Aided Dispatch	21,163.35	24,034.00	-2,870.65
7010 - Fuel-Vehicle and Equipment	191.64	500.00	-308.36
7012 - Fuelman-Vehicles & Equipment	3,932.72	4,530.00	-597.28
7015 - Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 - Fire Extinguisher Test/Repr	183.90	300.00	-116.10

3:57 PM
10/16/21
Cash Basis

Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
October 2020 through September 2021

	Oct '20 - Sep...	Budget	\$ Over Budget
7030 - First Responder Supplies	2,267.24	3,300.00	-1,032.76
7035 - Ladder, Pump & Hose Testing	2,434.70	3,000.00	-565.30
7040 - Minor Tools	1,130.35	150.00	980.35
7045 - Veh/Empt Lights-Decals-Safety	4,679.89	100.00	4,579.89
7050 - Personal Protect Equip-PPE	8,975.51	4,000.00	4,975.51
7055 - PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7060 - Rehabilitation Supplies	623.66	500.00	123.66
7065 - Rescue Equipment Maint/Repr	0.00	250.00	-250.00
7070 - SCBA Testing/Hydro/FaceMak/Pack	1,044.09	2,000.00	-955.91
7072 - SCBA MAINTENANCE & REPAIR	233.16	500.00	-266.84
7075 - State Veh Safety Inspec&Regist	44.50	151.00	-106.50
7080 - Vehicle Maintenance/Repair	2,241.42	1,500.00	741.42
7085 - Vehicle Maint/Repr(Vendor)	7,980.56	7,000.00	980.56
7090 - Equipment Reprint(Fire Fightg)	1,117.02	1,750.00	-632.98
7095 - Fire Fighting Equipment - NEW	12,790.41	2,500.00	10,290.41
7100 - Rescue Equipment - NEW	6,442.12	1,000.00	5,442.12
7105 - Rescue Equipment - REPLMNT	0.00	200.00	-200.00
Total 7000 - OPERATIONS	77,466.24	50,265.00	19,201.24
8000 - TRAINING			
8005 - AED, CPR, First Aid	0.00	454.00	-454.00
8020 - Training -VENDOR	1,141.39	3,500.00	-2,358.61
8025 - Per Diem Travel/Lodging	964.56	3,000.00	-2,035.44
8035 - Educational Supplies	426.56	0.00	426.56
Total 8000 - TRAINING	2,532.51	6,954.00	-4,421.49
9000 - PUBLIC RELATIONS			
9005 - Educational Supplies	0.00	100.00	-100.00
9010 - Public Educatv/Relatns/Apprtn	0.00	500.00	-500.00
9015 - Shipping and Postage	0.00	100.00	-100.00
9020 - Printing	0.00	100.00	-100.00
9025 - Recognition/Thank You	911.78	500.00	411.78
Total 9000 - PUBLIC RELATIONS	911.78	1,300.00	-388.22
9500 - CAPITAL EXPENDITURES			
9515 - Fire Equipment-Folding Water Tk	1,805.00	0.00	1,805.00
9518 - Fire Monitor Nozzle for TSM440	1,680.95	0.00	1,680.95
9532 - HVAC SYSTEM-STATION 1	7,684.98	7,635.00	49.98
9533 - UTV-W/PUMP, TANK, & TRAILER	38,514.05	32,131.00	6,383.05
9566 - K-12 Saw-for cutting metal	1,371.65	0.00	1,371.65
Total 9500 - CAPITAL EXPENDITURES	51,056.63	39,766.00	11,290.63
Total Expense	246,312.91	214,832.00	31,480.91
Net Income	2,812.24	2,869.00	-56.76

3:58 PM
10/16/21
Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
October 2020 through September 2021

	ESD	ESDC	FD	FDE	FDG	FDMA	TOTAL
Income							
4890 - Income							
4895 - ESD payments	121,052.14	0.00	0.00	54,013.86	0.00	0.00	175,066.00
4910 - Individual Donations	0.00	0.00	7,355.00	0.00	0.00	0.00	7,355.00
4920 - Group & Company Donations	0.00	0.00	8,492.03	0.00	0.00	0.00	8,492.03
4925 - Grants	0.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00
4930 - County Funds	0.00	0.00	4,730.35	0.00	0.00	0.00	4,730.35
4965 - Training Reimbursement	0.00	0.00	0.00	0.00	250.00	0.00	250.00
4970 - ESD Reimbursement	1,015.77	0.00	0.00	0.00	0.00	0.00	1,015.77
4975 - Grant Reimbursement-nontraining	0.00	0.00	0.00	0.00	2,450.00	0.00	2,450.00
4995 - ESD Pynts-Capital Expenditures	0.00	39,766.00	0.00	0.00	0.00	0.00	39,766.00
Total 4890 - Income	122,067.91	39,766.00	20,577.38	54,013.86	12,700.00	0.00	249,125.15
Total Income	122,067.91	39,766.00	20,577.38	54,013.86	12,700.00	0.00	249,125.15
Expense							
5090 - ADMINISTRATIVE							
5095 - Accounting	420.00	0.00	0.00	1,000.00	0.00	0.00	1,420.00
5015 - Meetings	0.00	0.00	170.38	0.00	0.00	0.00	170.38
5025 - Office Supplies	892.91	0.00	0.00	0.00	0.00	0.00	892.91
5030 - Printer Supplies	97.65	0.00	0.00	0.00	0.00	0.00	97.65
5035 - Shipping/Postage/PO Box Rental	399.10	0.00	220.00	0.00	0.00	0.00	619.10
5040 - Subscrip/Dues/Membship/Rec/Mgmt	9,049.20	0.00	0.00	0.00	0.00	0.00	9,049.20
5050 - Uniforms (Caps and Shirts)	3,182.66	0.00	0.00	0.00	0.00	0.00	3,182.66
5055 - Printing Services	105.26	0.00	0.00	0.00	0.00	0.00	105.26
5060 - Banking/Shop/Dep/Box/Chks/Bkng/Cks	35.00	0.00	0.00	0.00	0.00	0.00	35.00
5076 - RECRUITMENT & RETENTION	5,612.76	0.00	0.00	0.00	0.00	0.00	5,612.76
Total 5090 - ADMINISTRATIVE	19,794.54	0.00	390.38	1,000.00	0.00	0.00	21,184.92
5200 - PAID POSITION							
5205 - Base Salary	0.00	0.00	0.00	49,000.12	0.00	0.00	49,000.12
5215 - CVFD SS & Medicare Tax Match	0.00	0.00	0.00	3,748.68	0.00	0.00	3,748.68
Total 5200 - PAID POSITION	0.00	0.00	0.00	52,748.80	0.00	0.00	52,748.80
5300 - BUILDING AND GROUNDS							
5310 - Janitorial Supplies	240.42	0.00	0.00	0.00	0.00	0.00	240.42
5320 - Repairs and Maintenance	6,236.79	0.00	0.00	0.00	0.00	0.00	6,236.79
5325 - Furn&YardEquip/Rep/Rep/New	2,359.03	0.00	3,531.58	0.00	0.00	0.00	5,890.61
5330 - Electrical Service	2,380.36	0.00	0.00	0.00	0.00	0.00	2,380.36
5335 - Telephone Service	4,660.38	0.00	0.00	0.00	0.00	0.00	4,660.38
Total 5300 - BUILDING AND GROUNDS	15,876.98	0.00	3,531.58	0.00	0.00	0.00	19,408.56
5600 - COMMUNICATIONS							
5605 - Batteries, Clips, Acc.	62.45	0.00	0.00	0.00	0.00	0.00	62.45
Total 5600 - COMMUNICATIONS	62.45	0.00	0.00	0.00	0.00	0.00	62.45
6600 - INSURANCE							
6605 - Building and Property	4,194.00	0.00	0.00	0.00	0.00	0.00	4,194.00
6610 - Vehicle	7,174.02	0.00	0.00	0.00	0.00	0.00	7,174.02
6615 - Personnel Coverage	9,573.00	0.00	0.00	0.00	0.00	0.00	9,573.00
Total 6600 - INSURANCE	20,941.02	0.00	0.00	0.00	0.00	0.00	20,941.02
7000 - OPERATIONS							
7007 - CAD-Computer Aided Dispatch	21,163.35	0.00	0.00	0.00	0.00	0.00	21,163.35
7010 - Fuel-Vehicle and Equipment	191.64	0.00	0.00	0.00	0.00	0.00	191.64
7012 - Fuelman-Vehicles & Equipment	3,581.82	0.00	0.00	0.00	0.00	350.90	3,932.72
7020 - Fire Extinguisher Test/Rep	183.90	0.00	0.00	0.00	0.00	0.00	183.90
7030 - First Responder Supplies	2,267.24	0.00	0.00	0.00	0.00	0.00	2,267.24
7035 - Ladder, Pump & Hose Testing	2,434.70	0.00	0.00	0.00	0.00	0.00	2,434.70
7040 - Minor Tools	1,130.35	0.00	0.00	0.00	0.00	0.00	1,130.35
7045 - Veh/Eqmt Lights-Decals-Safety	4,679.89	0.00	0.00	0.00	0.00	0.00	4,679.89
7050 - Personal Protect Equip-PPE	8,975.51	0.00	0.00	0.00	0.00	0.00	8,975.51
7060 - Rehabilitation Supplies	528.68	0.00	94.98	0.00	0.00	0.00	623.66
7070 - SCBA Testing/Hydro/FaceMsk/Pack	1,044.09	0.00	0.00	0.00	0.00	0.00	1,044.09
7072 - SCBA MAINTENANCE & REPAIR	233.16	0.00	0.00	0.00	0.00	0.00	233.16

3:50 PM
10/16/21
Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
October 2020 through September 2021

	<u>ESD</u>	<u>ESDC</u>	<u>FD</u>	<u>FDE</u>	<u>FDG</u>	<u>FDMA</u>	<u>TOTAL</u>
7075 State Veh Safety Inspe&Regist	44.50	0.00	0.00	0.00	0.00	0.00	44.50
7080 Vehicle Maintenance/Repair	2,241.42	0.00	0.00	0.00	0.00	0.00	2,241.42
7085 Vehicle Maint/Repr(Vendor)	7,980.56	0.00	0.00	0.00	0.00	0.00	7,980.56
7090 Equipmt Reprmt/Fire Fightng)	1,117.02	0.00	0.00	0.00	0.00	0.00	1,117.02
7095 Fire Fighting Equipmt - NEW	3,134.33	0.00	0.00	0.00	9,646.08	0.00	12,780.41
7190 Rescue Equipment - NEW	374.81	0.00	6,067.51	0.00	0.00	0.00	6,442.32
Total 7000 - OPERATIONS	61,306.77	0.00	6,162.49	0.00	9,646.08	350.90	77,466.24
8000 - TRAINING							
8020 Training -VENDOR	1,141.39	0.00	0.00	0.00	0.00	0.00	1,141.39
8025 Per Diem Travel/Lodging	964.56	0.00	0.00	0.00	0.00	0.00	964.56
8035 Educational Supplies	426.56	0.00	0.00	0.00	0.00	0.00	426.56
Total 8000 - TRAINING	2,532.51	0.00	0.00	0.00	0.00	0.00	2,532.51
9000 - PUBLIC RELATIONS							
9025 Recognition/Thank You	819.77	0.00	92.01	0.00	0.00	0.00	911.78
Total 9000 - PUBLIC RELATIONS	819.77	0.00	92.01	0.00	0.00	0.00	911.78
9500 - CAPITAL EXPENDITURES							
9515 Fire Equipment-Folding Water Tk	0.00	1,805.00	0.00	0.00	0.00	0.00	1,805.00
9516 Fire Monitor Nozzle for T1#4440	0.00	1,680.95	0.00	0.00	0.00	0.00	1,680.95
9532 HVAC SYSTEM-STATION 1	0.00	7,634.98	50.00	0.00	0.00	0.00	7,684.98
9533 UTV-W/PUMP, TANK, & TRAILER	0.00	32,131.00	6,076.00	0.00	307.05	0.00	38,514.05
9566 K-12 Saw-for cutting metal	0.00	1,371.65	0.00	0.00	0.00	0.00	1,371.65
Total 9500 - CAPITAL EXPENDITURES	0.00	44,623.58	6,126.00	0.00	307.05	0.00	51,056.63
Total Expense	121,334.04	44,623.58	16,302.46	53,746.80	9,953.13	350.90	246,312.91
Net Income	733.87	-4,857.58	4,274.92	265.06	2,746.87	-350.90	2,812.24

3:44 PM
10/16/21
Accrual Basis

Cassie Volunteer Fire Department
Profit & Loss Detail
September 2021

Date	Name	Memo	Class	Amount
Income				
Expense				
5000 - ADMINISTRATIVE				
5025 - Office Supplies				
09/15/2021	Chase Card Servi...	Amzn-1-compact USB direct hardware adapter kit for iPhone	ESD	10.25
09/30/2021	Chase Card Servi...	Amzn-50 sheets of gold foil certificate paper for class completions fo...	ESD	12.98
09/30/2021	Chase Card Servi...	Amzn-1-128 gb usb 3.2 flash drive to back up system and quickbooks	ESD	42.99
09/30/2021	Chase Card Servi...	Apple-cloud storage for system reports	ESD	0.99
Total 5025 - Office Supplies				67.21
5030 - Printer Supplies				
09/15/2021	Chase Card Servi...	Amzn-1-bk ink and 1-tri-color ink cartridge for the mobile printer in 4...	ESD	42.78
Total 5030 - Printer Supplies				42.78
5040 - Subscrip/Dues/Membshp/RecMgmt				
09/15/2021	Chase Card Servi...	SFFMA-certification for Fire Instructor II for D. Curtis for SFFMA	ESD	25.00
09/15/2021	Chase Card Servi...	Apple-50GB for icloud storage for reports	ESD	0.99
09/15/2021	Chase Card Servi...	Emergency reporting for the period 9-1-2021 -- 9-31-2021	ESD	184.91
09/15/2021	Chase Card Servi...	TCFP - certification for D. Curtis for TCFP Fire Officer I	ESD	87.17
09/15/2021	Chase Card Servi...	TCFP - fee to test and certification for TCFP	ESD	15.59
09/15/2021	Chase Card Servi...	TCFP - certification for D. Curtis for TCFP Instructor II & Fire Instruct...	ESD	87.17
09/15/2021	Chase Card Servi...	YMCA-September 2021 membership D. Shields - senior single	ESD	30.00
09/15/2021	Chase Card Servi...	First Dues - web hosting for September 2021	ESD	30.00
09/15/2021	Chase Card Servi...	YMCA-September 2021 membership G. Sanchez - couple regular	ESD	49.00
09/15/2021	Chase Card Servi...	YMCA-September 2021 membership C. Kelley - family	ESD	58.00
09/15/2021	Chase Card Servi...	YMCA-September 2021 membership D. Curtis - family	ESD	58.00
09/30/2021	Chase Card Servi...	emergency reporting - reporting system access for the period 9-1-20...	ESD	184.91
09/30/2021	Chase Card Servi...	YMCA-membership for D.Lee-senior couple for 9-17-21 -- 10-17-21	ESD	40.00
Total 5040 - Subscrip/Dues/Membshp/RecMgmt				850.74
5050 - Uniforms (Caps and Shirts)				
09/30/2021	Chase Card Servi...	Galle-3-uniform pants, 4-uniform shirts, 1-black belt for uniform for D...	ESD	795.40
09/30/2021	Chase Card Servi...	Signs2go - embroidering of 5 uniform duty shirts for D. Curtis with na...	ESD	53.00
09/30/2021	Chase Card Servi...	First Tactical - 2-pair of cotton station uniform pants for D. Curtis	ESD	229.96
09/30/2021	Chase Card Servi...	Dove Design - uniform and response shirts for fire personnel for the ...	ESD	748.00
Total 5050 - Uniforms (Caps and Shirts)				1,826.36
5076 - RECRUITMENT & RETENTION				
09/08/2021	G.T. Distributors, L...	Inv's 2428186, 0857123, 0857293, 0859448-Class A uniform, shoes...	ESD	812.86
09/08/2021	G.T. Distributors, L...	Inv's 2422942, 0857120, 0858395, 0860066, 0860157--class A unifor...	ESD	882.07
Total 5076 - RECRUITMENT & RETENTION				1,694.93
Total 5000 - ADMINISTRATIVE				4,480.02
5200 - PAID POSITION				
5205 - Base Salary				
09/08/2021	Derrick R Curtis	Salary-Payroll for period beginning 8-30-2021 and ending 9-10-2021	FDE	1,884.62
09/19/2021	Derrick R Curtis	Salary-payroll for period beginning 9-12-21 and ending 9-24-21 wrot...	FDE	1,884.62
Total 5205 - Base Salary				3,769.24
5215 - CVFD 55 & Medicare Tax Match				
09/08/2021	Derrick R Curtis	Payroll for period beginning 8-30-2021 and ending 9-10-2021	FDE	144.18
09/19/2021	Derrick R Curtis	payroll for period beginning 9-12-21 and ending 9-24-21 wrote check...	FDE	144.18
Total 5215 - CVFD 55 & Medicare Tax Match				288.36
Total 5200 - PAID POSITION				4,057.60
5300 - BUILDING AND GROUNDS				
5320 - Repairs and Maintenance				
09/28/2021	Circle 5 Pest Cont...	SR971575--quarterly pest control treatment	ESD	75.00
09/30/2021	Chase Card Servi...	Amzn-2 craftsman lifelaster push button garage door openers to re...	ESD	30.90
09/30/2021	Chase Card Servi...	Amzn-1-pack of 20 1.5v button coin cell batteries for regular and re...	ESD	5.00
09/30/2021	Chase Card Servi...	Amzn-2-replacement safety beams for the garage doors and one ga...	ESD	85.86
09/30/2021	Chase Card Servi...	Satellite station - security monitoring for the months of Oct, Nov, De...	ESD	110.97

Cassie Volunteer Fire Department
Profit & Loss Detail
September 2021

Date	Name	Memo	Class	Amount
Total 5320 - Repairs and Maintenance				316.73
5325 - Furn&YardEquip Repl/Rep/New				
09/15/2021	Chase Card Servi...	therdstore-new ice maker to replace the broken one	FD	3,531.58
Total 5325 - Furn&YardEquip Repl/Rep/New				3,531.58
5330 - Electrical Service				
09/15/2021	PEC	Acct#90000098825-bank draft for period 7-21-2021 --8-21-2021	ESD	237.14
Total 5330 - Electrical Service				237.14
5335 - Telephone Service				
09/15/2021	Chase Card Servi...	Vzwrtel-monthly stmt for period 7-11-2021 -- 8-10-2021	ESD	327.05
09/30/2021	Chase Card Servi...	Vzwrtel-for phone and internet service for period 8-11-2021 - 9-10-2...	ESD	327.05
Total 5335 - Telephone Service				654.10
Total 5300 - BUILDING AND GROUNDS				4,739.55
7000 - OPERATIONS				
7007 - CAD-Computer Aided Dispatch				
09/28/2021	Tyler Technologe...	ipad mobile device management software-annual (hardware and sof...	ESD	288.00
09/28/2021	Tyler Technologe...	Public Safety Hardware other	ESD	1,140.00
09/28/2021	Tyler Technologe...	Public Safety Hardware other	ESD	200.00
Total 7007 - CAD-Computer Aided Dispatch				1,628.00
7012 - Fuelman-Vehicles & Equipment				
09/08/2021	Fuelman	8-6-2021-4460-regular fill up and CAD meetings	ESD	57.92
09/08/2021	Fuelman	8-12-2021-4460-2-EMS and 1-Auto and regular fill up	ESD	52.00
09/08/2021	Fuelman	8-19-2021-4460-meetings and regular fill up	ESD	47.64
09/08/2021	Fuelman	8-26-2021-4460-4-EMS and 1-Auto	ESD	51.17
09/08/2021	Fuelman	8-24-2021-4450-1-EMS and regular fill up	ESD	39.89
09/08/2021	Fuelman	8-10-2021-4451-regular fill up	ESD	46.41
09/08/2021	Fuelman	8-9-2021-4420-regular fill up	ESD	36.05
Total 7012 - Fuelman-Vehicles & Equipment				331.68
7030 - First Responder Supplies				
09/27/2021	Sound Tree Medic...	Inv#84215730-100-4 gallon bio-hazard bags	ESD	19.00
09/27/2021	Sound Tree Medic...	Inv#84211675-4-nasal narcain 4mg spray, 4-boxes of 150 powder-fr...	ESD	1,094.53
09/30/2021	Chase Card Servi...	North West Health (AED Universe) - 3-roll aed adult pad sets and 3-...	ESD	476.25
Total 7030 - First Responder Supplies				1,589.78
7040 - Minor Tools				
09/15/2021	Chase Card Servi...	Arzn-2-lne pressure gauges	ESD	65.82
09/30/2021	Chase Card Servi...	Arzn-1-mini bike pump w/gauge for stokes basket wheel, 1-heavy d...	ESD	58.92
Total 7040 - Minor Tools				124.74
7045 - Veh/Eprnt Lights-Decals-Safety				
09/30/2021	Chase Card Servi...	traffic safety store - 30-28" traffic cones with reflective collars replac...	ESD	582.34
09/30/2021	Chase Card Servi...	traffic safety store - 2-cases of 5 of collapsible traffic cones with ligh...	ESD	653.48
Total 7045 - Veh/Eprnt Lights-Decals-Safety				1,235.82
7050 - Personal Protect Equip-PPE				
09/08/2021	Municipal EmERGE...	IN1614061-batch and lettering for wildland/extraction coat for D. Lee	ESD	75.50
09/14/2021	Municipal EmERGE...	Inv#-IN1617790-for wildland/extraction patch for D. Lee-original one...	ESD	75.50
09/15/2021	Chase Card Servi...	Arzn-4 streamlight head lamps w/traps for helmets	ESD	151.40
09/15/2021	Chase Card Servi...	Rescue Source-1 wetsuit xool, 2 gloves, 1-wetshoes, 2-wetsocks, 1-r...	ESD	542.68
09/15/2021	Chase Card Servi...	Eagle-Accountability tags for Lee and Herwig	ESD	25.45
09/15/2021	Chase Card Servi...	Conway - 3 shields for bunker helmets, Lee, Herwig, Schoenfeld	ESD	159.97
09/15/2021	Chase Card Servi...	Watersafety-3 pair of water shorts Lee, Herwig, Schoenfeld	ESD	114.40
09/27/2021	Richardson Appar...	Inv#1943-2-pair of Hixx Airpower XR1 boots for Schneider and Kimb...	ESD	568.50
09/30/2021	Chase Card Servi...	8wedge-accountability tags for Herwig, Lee, Nave - 4 each	ESD	64.85
09/30/2021	Chase Card Servi...	live action safety - 2-wildland fire shelters for training for Lee and Hi...	ESD	379.58
Total 7050 - Personal Protect Equip-PPE				2,157.83
7060 - Rehabilitation Supplies				

3:44 PM
10/16/21
Accrual Basis

**Cassie Volunteer Fire Department
Profit & Loss Detail
September 2021**

Date	Name	Memo	Class	Amount
09/15/2021	Chase Card Servi...	Amzn-1 collapsible water container w/spigot for the UTV-4430	ESD	10.97
09/30/2021	Chase Card Servi...	Longhorn Grocery-10-8lb bags of ice for the coolers on the trucks	ESD	12.50
09/30/2021	Chase Card Servi...	Longhorn Grocery-10-8lb bags of ice for the coolers on the trucks	ESD	12.50
Total 7060 - Rehabilitation Supplies				35.97
7085 - Vehicle Maint/Repr(Vendor)				
09/27/2021	Richardson Appar...	Inv#1040-labor and material to repair E2-#4421 CAFS hose that br...	ESD	369.94
09/30/2021	Chase Card Servi...	Quick Brakes - 4460-oil change, 2-new tires, new brakes and flush s...	ESD	1,117.66
09/30/2021	Chase Card Servi...	Quick Brakes - 3-tires for #4450-one tire damaged in CR 301 fire an...	ESD	1,444.47
Total 7085 - Vehicle Maint/Repr(Vendor)				2,932.07
7090 - Equipmt Reprnt(Fire Fightg)				
09/30/2021	Chase Card Servi...	Amzn-2-1"100' of yellow forestry fire hose to replace hoses damage...	ESD	427.80
09/30/2021	Chase Card Servi...	North Ridge Fire - 1-1"x100' of red line hose and 4-3/4"x50' of mop-u...	ESD	573.43
Total 7090 - Equipmt Reprnt(Fire Fightg)				1,001.23
7095 - Fire Fighting Equipmt - NEW				
09/15/2021	Chase Card Servi...	Amzn-3-solid brass heavy duty adjustable fire nozzles and one wat...	ESD	39.96
09/27/2021	Richardson Appar...	Inv#1038-3-adjustable nozzles, 3-adapters 1", 8-mini quick fit clam...	ESD	363.75
09/27/2021	Richardson Appar...	Inv#1042-5-quick action nozzle holder, 1-4"atorz lok frompac tool, 1...	ESD	1,223.00
Total 7095 - Fire Fighting Equipmt - NEW				1,526.71
Total 7000 - OPERATIONS				12,563.83
8000 - TRAINING				
8020 - Training -VENDOR				
09/30/2021	Chase Card Servi...	CE solutions-NREMT EMT recertification program for Doug Shields	ESD	268.71
Total 8020 - Training -VENDOR				268.71
8025 - Per Diem Travel/Lodging				
09/30/2021	Chase Card Servi...	Pluckers- 9-28-21 - lunch for D. Curtis attending IC Hazmat class in ...	ESD	33.27
09/30/2021	Chase Card Servi...	Taco Cabana - 9-28-21 - breakfast for D. Curtis attending IC Hazma...	ESD	5.49
09/30/2021	Chase Card Servi...	FWB (Freebirds) - 9-29-21 - lunch for D. Curtis attending IC Hazmat ...	ESD	13.26
09/30/2021	Chase Card Servi...	Gude's - 9-29-21 - breakfast for D. Curtis attending IC Hazmat class...	ESD	10.81
Total 8025 - Per Diem Travel/Lodging				62.83
8035 - Educational Supplies				
09/15/2021	Chase Card Servi...	American Heart - updated manuals and DVD for instructor to train o...	ESD	243.37
09/15/2021	Chase Card Servi...	American Heart - 1 set - Heartsaver First Aid CPR, AED DVD	ESD	183.19
Total 8035 - Educational Supplies				426.56
Total 8000 - TRAINING				758.10
Total Expense				26,599.10
Net Income				-26,599.10



Request for Approval and Funding of Capital Expenditures

Cassie Volunteer Fire Department and EMS INC.
Burnet County, TX
Service Provider for Burnet County ESD #2

Staffed by Professional Volunteers Since 1977
"Guardians of Our Communities"



**Cassie VFD is seeking approval and funding for the following
Capital Expenditures.**

Items	Description	QTY	Amount
SCBA pak	Scott Air-Paks	10	\$60,649.60
Bottles	4500 PSI cylinders/45 min	10	\$10,566.00
Bottles	4500 PSI cylinders/45 min	10	\$0.00
Mask	AV3000HT mask	10	\$2,804.70
Voice Amps	Epic 3 radio voice amps	10	\$6,003.90
RIT-PAK	RIT-PAK III 4500 PSI	1	\$2,834.65
Bottle	4500 PSI cylinder/ 60 min	1	\$1,176.80
Tracker	PAK tracker	1	\$1,305.79
Charger	PAK tracker truck charger	1	\$479.44
Carrying Cases	Hard Carrying Cases	2	\$549.62
Software	SEMS II USB gateway	1	\$1,557.10
Monitor	Scott Connect software	1	\$0.00
Monitor	X3 PRO	1	\$0.00
Requested funding for SCBA air pak is			\$87,927.60



MES - Texas
800 Century Plaza Dr
Suite C-160
Houston, TX 77073

Quote

Date 06/23/2021
Quote # QT1483926
Expires 06/31/2021
Sales Rep Herron, Jason R
PO #
Shipping Method FedEx Ground

Bill To
CASSIE VFD
P.O. BOX 184
Buchanan Dam TX 75609
United States

Ship To
Derrick curtis
CASSIE VFD
3900 FM 690
Burnet TX 75611

Item	All Item #	Units	Description	QTY	Unit Sales Pr.	Amount
X081402505A04			Air-Pak X3 Pro SCBA (2018 Edition) with CGA Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, E-Z Flo Regulator with Quick Connect Hose (Rectus Straps), Universal EBS5 Accessory Hose, No Airline Connection, No Spare Harness Kit, SEMS II Pro, No Case, Packaged 2 SCBA Per Box (Black)	10	6,054.96	60,549.60
804723-01			CYLEVLV ASSY,CARB,45MIN,4500	10	1,056.00	10,560.00
804723-01			CYLEVLV ASSY,CARB,45MIN,4500	10	0.00	0.00
201215-28			SCOTT NEW AV3000HT 4 POINT - KEVLAR - RT BRKT - SIZE MED	10	280.47	2,804.70
201276-11			EPIC 3 Radio Direct Interface Voice Amplifier, Open Bracket Configuration (For Motorola APX radios)	10	800.39	8,003.90
200954-12			RT-PAK III ASSY, 4500 PSI	1	2,824.65	2,824.65
804723-01			(HM) CYLEVLV CARBON 60	1	1,176.80	1,176.80
200266-04			HHR ASSEMBLY/PAK-TRACKER	1	1,305.79	1,305.79
200433-01			Hand-Held Receiver Truck Charging Systems, 12V DC	1	479.44	479.44
804487-01			CARRYING-CASE, HARD	2	274.81	549.62
201088-03			SEMS II, USB GATEWAY	1	1,557.10	1,557.10
8005197			Scott Connect Monitor Software - Includes 10 downloads	1	0.00	0.00
8006951			Monitor for X3 PRO	1	0.00	0.00

Subtotal 87,927.60
Shipping Cost (FedEx Ground) 0.00
Total \$87,927.60

Chief Derrick Curtis 830-613-7524

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



2:18 PM
10/12/21
Cash Basis

Burnet County Emergency Services District #2
Balance Sheet
As of September 30, 2021

	<u>Sep 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposit 33086	156,804.97
First State Bank of Burnet	141,137.64
Sales Tax Account	24,592.31
Total Checking/Savings	<u>322,534.92</u>
Total Current Assets	<u>322,534.92</u>
TOTAL ASSETS	<u>322,534.92</u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	286,254.42
Net Income	36,280.50
Total Equity	<u>322,534.92</u>
TOTAL LIABILITIES & EQUITY	<u>322,534.92</u>

Respectfully Submitted, Donna Kiley - Treasurer

Page 1

September 2021 Profit and Loss - Excel															
File Home Insert Page Layout Formulas Data Review View Help PDF Architect 7 Creator Tell me what you want to do Share															
DB1															
A	B	C	D	G	CO	CW	DA	DD	DE	DF	DG	DH	DI	DJ	DK
				TOTAL											
				Budget	Sep 21	Oct '20	Sep 21	\$ Over Budget							
1															
2															
3			Income												
4			Government Contracts												
5			Local Government Contracts	240,308.00	612.34	248,290.36	7,982.36								
6			Sales Tax Revenue		0.00	16,855.89									
7			Government Contracts - Other	0.00	5,253.81	5,253.81	5,253.81								
8			Total Government Contracts	240,308.00	5,866.15	270,400.06	30,092.06								
9			Interest Earned	90.00	4.05	239.35	149.35								
10			Investments												
11			Interest-Savings, Short-term CD	0.00	0.00	348.63	348.63								
12			Total Investments	0.00	0.00	348.63	348.63								
13			Refund	489.00	0.00	167.65	-321.35								
14			Reimburse Expenses	0.00	0.00	0.00	0.00								
15			Total Income	240,887.00	5,870.20	271,155.69	30,268.69								
16			Expense												
17			Bank Charges		0.00	18.51									
18			Contract Services												
19			Accounting Fees	6,700.00	0.00	6,870.64	170.64								
20			Cassie Volunteer Fire Dept	169,832.00	0.00	169,832.00	0.00								
21			CVFD.Capital Expenditures	45,000.00	0.00	45,000.00	0.00								
22			Insurance-Liability & D.O.	1,572.00	0.00	1,523.00	-49.00								
23			Insurance-Workers Compensation	358.00	0.00	310.00	-48.00								
24			Legal Fees	2,560.00	20.00	2,518.92	-41.08								
25			Outside Contract Services	3,897.00	0.00	3,892.59	-4.41								
26			Total Contract Services	229,919.00	20.00	229,947.15	28.15								
27			Operations												
28			Meeting space fees	600.00	0.00	600.00	0.00								
29			Newspaper Advertisement	100.00	96.00	96.00	-4.00								
30			Postage, Mail Service	96.00	0.00	144.00	48.00								
31			Total Operations	796.00	96.00	840.00	44.00								
32			Other Types of Expenses												
33			Memberships and Dues	275.00	0.00	275.00	0.00								
34			Other Costs	1,000.00	0.00	0.00	-1,000.00								
35			Sales Tax Election Expenses	2,000.00	0.00	2,831.77	831.77								
36			Total Other Types of Expenses	3,275.00	0.00	3,106.77	-168.23								
37			Reconciliation Discrepancies		0.00	0.42									
38			Travel and Meetings												
39			Conference, Convention, Meeting	1,500.00	0.00	761.86	-738.14								
40			Travel	600.00	200.48	200.48	-399.52								
41			Total Travel and Meetings	2,100.00	200.48	962.34	-1,137.66								
42			Total Expense	236,090.00	316.48	234,875.19	-1,214.81								
43			Net Income	4,797.00	5,553.72	36,280.50	31,483.50								
44															
45															

Enclosure 6

BURNET COUNTY ESD 2
SALES TAX ELECTION COSTS

Legal fees	\$760.00	
Legal fees	\$280.00	
Legal fees	\$680.00	
Legal fees	\$1,407.90	
Legal fees	\$100.00	(\$3227.90)
CVFD – Mailings, postage, etc.	\$1,015.77	
Highland Lakes Newspapers	\$816.00	
Election Cost	\$1,000.00	
TOTAL	\$6,059.67	

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

**INVESTMENT POLICY
RESOLUTION NO. 10-28-2021-1**

1) SCOPE

The investment policy of the Burnet County Emergency Services District No 2 ("District") applies to all cash and other investments of the District unless funds are accounted for in the District's Comprehensive Annual Financial Report.

STATUTORY GUIDELINES

- A) The Texas Public Funds Investment Act of 1987, as amended, codified as Chapter 2256 of the Texas Government Code, defines the legal investment options of certain local governments, including the District, and requires each such entity to have a written investment policy.

The Texas Public Funds Collateral Act, as amended, codified at Chapter 2257 of the Texas Government Code, authorizes the creation of public funds investment pools and established criteria for allowable investments and collateral.

- B) Section 2256.005 of the Texas Governmental Code requires the District to adopt a separate written investment strategy for each of the funds under the District's control. Each investment strategy will be provided to the Investment Committee and must describe the investment objectives for particular fund using the following priorities in order of importance:

- (1) The suitability of the investment to the financial requirements of the District;
- (2) Preservation and safety of principal;
- (3) Liquidity;
- (4) Marketability of the investment if there is a need to liquidate before maturity;
- (5) Diversification of the investment portfolio; and
- (6) Yield.

2) PRUDENCE

Investment transactions of the District shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering preservation of capital and liquidity as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "reasonable prudent person" standard whereby officials exercising due diligence and acting in full compliance with the investment policy and written procedures shall be personally indemnified for an individual

security's credit risk or market price changes. In determining whether the investment officials have exercised prudence with respect to an investment decision. The determination shall be made taking into consideration (1) the investment of all funds, or funds under the District's control, over which the Investment Committee had responsibility rather than the consideration of a single investment; and (2) whether the investment decision was consistent with the written investment policy for the District.

A) SAFETY

Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

B) LIQUIDITY

The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.

C) YIELD

The District's investment portfolio shall be designed with the objective of attaining the maximum possible rate of return throughout budgetary and economic cycles, taking into account the necessary investment risk associated with the protection of capital required by law, and while providing a desired maturity schedule and level of liquidity to meet the cash flow needs of the District.

4) DELEGATION OF AUTHORITY

A) RESPONSIBILITY AND DESIGNATION

An Investment Coordinator, appointed by the District, is responsible for carrying out the decisions of the governing body of the District ("Investment Committee") and performing various ministerial duties assigned by the Investment Committee from time to time. Written procedures consistent with the investment policy including explicit delegation of authority to persons responsible for investment transactions are established and monitored by the District. The Investment Coordinator shall be the Treasurer of the District, and he or she may appoint at least one other member of the Board of Emergency Services Commissioners of the District to assist him or her in his or her duties hereunder.

B) INVESTMENT COMMITTEE

The Investment Committee shall be the Investment Officer for the District responsible for the investment of the District's funds and shall consist of Board of Emergency Services

Commissioners of the District, the Treasurer of which shall be Chair of the Budget, Finance and Administration Committee who shall act as chair of the Investment Committee. Members of the Investment Committee can be removed at any time by majority vote of the District with or without cause. The Investment Committee may deposit, withdraw, invest, transfer and manage the District's funds consistent with the provisions of this Investment Policy.

The Investment Committee shall maintain written records of Committee meetings. The Committee will develop, review and revise the investment strategy of the District. The Committee will establish parameters for the investment process to be used as guidelines to carry out investment transactions for the District. The Committee is responsible for reviewing and approving broker/dealer relationships.

C) TRAINING

The members of the Investment Committee may attend at least one training session relating to the person's responsibilities as a member of the Investment Committee in accordance with the provisions of Section 2256.008 of the Texas Government Code; however, pursuant to Section 775.043, Texas Health & Safety Code, the District and its officers and employees are exempt from the investment training required by 2256.008 and may invest funds in investments set forth under 2256.009, 2256.010, or 2256.016 without the investment officer or coordinator for the District attending and completing the training requirements of Section 2256.007, Government Code.

5) STANDARD OF ETHICS AND CONFLICTS OF INTEREST

Investment Committee members and employees of the District involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees of the District and Investment Committee members shall disclose to the District any material financial interest in financial institutions that conduct business with the District, and they shall further disclose any large personal financial or investment positions greater than fifteen thousand dollars (\$15,000.00) that could be related to the performance of the District' investment portfolio. Investment Committee members shall subordinate their personal investment transactions to those of the District, particularly with regard to the timing of purchases and sales. Investment Committee members who have a personal business relationship with an entity seeking to sell an investment to the District shall file a statement with the District disclosing that personal business interest. Investment Committee members related within the second degree by affinity or consanguinity as determined by Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to the District shall file a statement with the District and the Texas Ethics Commission disclosing the relationship.

6) AUTHORIZED SECURITIES DEALERS AND FINANCIAL INSTITUTIONS

The Investment Committee will maintain a list of financial institutions authorized to provide investment service to and on behalf of the District. No deposit of District monies shall be made except in a qualified public depository as established by State Law.

A list of at least seven (7) security broker/dealers approved by the Investment Committee, which are authorized to conduct transactions with the District, may be maintained and reviewed by the Investment Committee who will make revisions to the list as necessary. Securities dealers may include primary dealers, designated dealers of the Federal Reserve Bank of New York, or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1.

A) BROKER/DEALER QUESTIONNAIRE

To provide for a process that will screen out institutions that lack economic viability or whose past practices suggest that the safety of public capital would be impaired if transactions were directed to or through such firms, all financial institutions and broker/dealers who desire to become qualified bidders for investment transactions not otherwise allowed under applicable law must complete the District's broker/dealer questionnaire (Appendix C) and provide annual audited financial statements and certifications.

B) BIDDING REQUIREMENTS

The Investment Committee may solicit bids from at least three (3) qualified broker/dealers prior to the purchase or sale of any investment instrument. The most competitive investment opportunity will be chosen provided the opportunity adequately meets the objectives, strategy, and parameters established by the Investment Committee. Bid documentation will remain on file with the District as required by law.

C) WRITTEN STATEMENT FILED WITH THE DISTRICT

A written copy of this Investment Policy shall be presented to any person seeking to sell to the District an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall sign a written statement which states as follows:

- (1) He/she has received and thoroughly reviewed the Investment Policy of the District;
- (2) He/she acknowledges that his/her organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between his/her organization on behalf of the District #10.

The Investment Committee shall not buy any securities from a person who has not delivered to the District the foregoing statement, unless otherwise allowed by law.

7) AUTHORIZED AND SUITABLE INVESTMENTS

According to the Public Fund Investment Act, as amended, the Public Funds Collateral Act, as amended, and the Chapter 775, Texas Health and Safety Code, the legal investment options of the District include:

- A) Obligations of the United States or it's agencies and instrumentalities;
- B) Direct obligations of the State of Texas or it's agencies and instrumentalities;
- C) Collateral mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
- D) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the State of Texas or the United States or their respective agencies and instrumentalities;
- E) Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent;
- F) Certificates of Deposit issued by state and national banks and credit unions domiciled in this state which are either insured by the Federal Deposit Insurance Corporation or secured by legal collateral as defined in the Public Funds Collateral Act;
- G) Repurchase agreements which are fully collateralized, and which meet the requirements of Section 2256.011 of the Texas Government Code;
- H) Prime Domestic Bankers' Acceptances, subject to limitations of Section 2256.012 of the Texas Government Code;
- I) Commercial paper, subject to limitations of Section 2256.013 of the Texas Government Code;
- J) Money-market mutual funds, subject to limitations of Section 2256.014 of the Texas Government Code;
- K) Public funds investment pools, subject to the limitations of 2256.016 and Section 2256.019 of the Texas Government Code;
- L) Guaranteed Investment Contracts, subject to the limitations of Section 2256.015 of the Texas Government Code.

Although allowed under State Law, Prime Domestic Banker's Acceptances, Commercial Paper, Collateralized Mortgage Obligations, money-market mutual funds and Guaranteed Investment contract are not considered suitable investments of the District it will refrain from making such investments or allowing such investments to be pledged to the District's deposits or to serve as underlying collateral. No security with a stated final maturity exceeding two years will be purchased.

8) COLLATERALIZATION

Collateralization is required on repurchase agreements, certificates of deposit, and demand deposit accounts in excess of FDIC coverage. Collateral must be that of securities authorized by State statutes for outright purchase by the District at a minimum market value equal to the

purchase price, except that collateral will always be held in a safekeeping or trust account on the District's behalf by an independent third party with whom the District has a current custodial agreement. A safekeeping receipt showing evidence of collateral ownership must be supplied to and retained by the District. Collateral may be requested, substituted, or released with oral authorization followed by written confirmation of the Investment Committee.

9) SAFEKEEPING AND CUSTODY

All securities, including collateral for repurchase agreements, shall be purchased on a deliver-versus-payment (DVP) basis through a third-party safekeeping/custody account. The District will authorize the simultaneous release of its funds by the custodial agent to the broker/dealer after securities matching those described for purchase by the District have been delivered by the broker/dealer to the District's safekeeping account through the custodial agent. The custodial agent shall forward the original safekeeping receipt/confirmation to the District.

10) DIVERSIFICATION

Diversification of investments as to investment type, issuer, institution and maturity serve to reduce overall portfolio risk while attaining market average rates of return. The District recognizes that in a diversified portfolio, occasional unrealized market losses are inevitable and must be considered within context of the overall portfolio's return and current market conditions.

11) INTERNAL CONTROL

The Investment Committee shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures. The external auditor shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

12) PERFORMANCE STANDARDS

The District's primary investment strategy is passive. To protect the portfolio from imprudent trading, normally a security should not be sold until such time as the current market value of the security is at least equal to the purchase price of the security plus accrued interest. However, should holding the security to maturity adversely affect the financial position of the District, the Investment Committee may authorize sale of the security.

In general, the performance of the investment portfolio is based on the goal to purchase securities with rates of return equal to or greater than US Treasury obligations with like maturities.

13) REPORTING

The Investment Coordinator shall provide to the District a performance report/analysis on at least a quarterly basis summarizing the performance of investments held by the District's funds. In addition, a detailed listing of all investments held by the District stating the type of instrument, principal amount, interest rate, broker/dealer purchased from, purchase date and maturity date of

each shall be provided at least 72 hours before the publicly posted meeting date. The report must provide the following:

- (A) Describe in detail the investment position of the District on the date of the report;
- (B) Be prepared jointly by Investment Coordinator;
- (C) Be signed by the Investment Coordinator;
- (D) Contain a summary statement of each pooled fund group that states the:
 - (1) Beginning market value for the reporting period;
 - (2) Additions and changes to the market value during the period; and
 - (3) Ending market value for the period.
- (E) State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
- (F) State the maturity date of each separately invested asset that has a maturity date;
- (G) State the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
- (H) State the compliance of the investment portfolio of the District as it related to:
 - (1) The investment strategy expressed in the District's investment policy; and,
 - (2) Relevant provisions of Chapter 2256 of the Texas Government Code.

14) INVESTMENT POLICY ADOPTION AND REVIEW

The District's investment policy shall be adopted by resolution of the District. This policy shall be revised annually during the month of October and may be amended by the District as recommended by the Investment Committee or as state law may require. The Investment Committee will review the investment policy annually, or as needed due to changes in state law, and shall make recommendations to the District for revisions as necessary.

ISSUED THIS the 28th day of October 2021.

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2

By: _____
Richard Bremer
President

By: _____
Donna Kiley
Treasurer

ATTEST:

Sharon Barclay
Secretary

RESOLUTION NO. 10-28-2021-02

BCESD#2 INVESTMENT POLICY

As stated in the Burnet County Emergency Services District Number 2 investment policy, the Investment Coordinator (Treasurer) will review the policy annually, or as needed due to changes in state law, and shall make recommendations to the District board for revisions as necessary.

Agenda item number 15 of the minutes of the regularly scheduled meeting of the BCESD#2 dated October 28, 2021 reflects the review of the investment policy by the board. The resolution, number 10-28-2021-1 is reaffirmed upon motion by Commissioner Jana Bell, second by Commissioner Robbie Chatham with 4 votes affirmative and 0 votes opposed.

By:  10/28/21
Richard Bremer, President Date

ATTEST

 10-28-2021
Sharon Barclay, Secretary Date



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

**RESOLUTION NO. 10-28-2021-03
GOODS-IN-TRANSIT**

WHEREAS, pursuant to the Texas Constitution and TEX. PROP. TAX CODE, § 11.253, local taxing units are granted the option to "tax goods-in-transit" which would otherwise be exempt pursuant to § 11.253; and

WHEREAS, this governing body has held a public hearing pursuant to TEX. CONST. Art. VIII, § 1-n (d) on the issue of whether "goods-in-transit," as defined by the referenced § 11.253, should be taxed or exempted; and

WHEREAS, the Burnet County Emergency Services District Number 2 determines that it is in the public interest to provide for the ad valorem taxation of "goods-in-transit," as defined by the referenced § 11.253;

NOW, THEREFORE, BE IT RESOLVED BY THE BURNET COUNTY EMERGENCY SERVICES DISTRICT NUMBER 2 THAT:


All "goods-in-transit" as defined by TEX. PROP. TAX CODE § 11.253, shall be subject to ad valorem taxation by Burnet County Emergency Services District Number 2 annual ad valorem tax assessment, if not otherwise exempt or subject to abatement by law other than § 11.253 and TEX CONST. Art. VIII, § 1-n.



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

The foregoing resolution was moved and seconded and adopted by a majority vote at a meeting of the Burnet County Emergency Services District Number 2 on October 28, 2021.


Richard Bremer, President 10/28/21
Date


Sharon Barclay, Secretary 10-28-2021
Date