

BURNET COUNTY EMERGENCY SERVICES DISTRICT #2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609-0249

Minutes (Official) – February 24, 2022

1. (AI)¹ Call meeting to order

(AD)²At 10:00 a.m., February 24, 2022, the Regular Meeting of the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Richard Bremer at the Cassie Community Center, 3920 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Cassie VFD website (<u>www.cassievfd.com</u>), in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum

	TE OF
(AD) Board member in a	ttendance were:
Richard Bremer	14/19 DA 14
Robbie Cheatham	EN Sim
Donna Kiley	
John Call	
Sharon Barclay	1 Standard
	PNET COUL

Commissioner Bremer confirmed a quorum was present

3. (AI) Pledge of Allegiance

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors

4. (AI) Invocation

(AD) The Invocation was offered by Commissioner Bremer

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

5. (AI) Welcome guests

- (AD) Commissioner Bremer welcomed to the meeting: CVFD Chief Derrick Curtis
- 6. (AI) Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.

(AD) Commissioner Bremer called for comments from the Board or guests.

No comments were offered.

7. (AI) Update on Oath of office for Commissioners Bremer and Barclay for a 2-year term ending on December 31, 2023

(AD) Commissioner Bremer reported that he and Commissioner Barclay had taken their Oath of Office on January 27, 2022; conducted by JP Whitehead.

8. (AI) Accept minutes from January 2022 meeting

(AD) Commissioner Bremer called for corrections to the January 27, 2022 Meeting Minutes; with no additional changes the Minutes were accepted as presented.

9. (AI) ESD #2 Treasurer Report

(AD) Commissioner Kiley presented the Treasurer's Report for January 2022.

ESD Account – the balance in the ESD Account is \$348,497.41 which includes \$156,941.80 in CD and \$191,555.61 in Checking. Total expenses for January were \$50,649.64 which included CVFD Quarterly Payment, Accounting Fees, and Conference Fees. (Enclosure 2)

Sales Tax Account -the balance in the Sales Tax Account is \$41,660.02. There were no expenses logged in the Sales Tax Account for December. (Enclosure 3)

Commissioner Bremer called for any questions or discussion; Commissioner Barclay inquired on the incoming Ad Valorem taxes received to date. The October to January received only totals approximately 70% of total budget; Commissioner Kiley reported a deposit in excess of \$27,000 at the beginning of February which is not included on this

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report. The balance will be closely followed. With no further discussion, the Treasurer's Report was accepted as presented.

10. (AI) Discussion and/or action regarding the disbursement of funds

(AD) Commissioner Kiley reported upcoming expenses: potential Capital Expense payment for SCBA's.

- 11. * Note Items 11 and 12 were reversed due to Chief Curtis responding to an emergency call.
 - (AI) Report from the Cassie Volunteer Fire Department.
 - A. Report of VFD Chief Curtis
 - 1. Number of calls.
 - 2. Training, etc.
 - 3. Other department activity or concerns.
 - B. Review FY 2021/2022 Cassie VFD Goals and Objectives. (Curtis)
 - C. Present Cassie VFD's Five Year Plan to board. (Curtis)
 - D. Cassie VFD Financial Report (L. Schneider)
 - E. Discussion and/or approval of Capital Expenditures for Cassie VFD, if applicable. (Curtis)
 - A. (AD) Chief Curtis reported on CVFD activity for the month of January. CVFD responded to 20 calls 13 EMS/7 Fire. Mutual Aid 2 given, 0 received. Average response time for In-District calls for January is 5.27, Out-of-District is 16.45. Average personnel per call for January was 4.8 (Enclosure 4)

Chief Curtis reported that there were two potential new members; one on Probation and one to be considered.

Chief Curtis reported that the Tender was out of service last week due to a computer issue on the transmission; the issue has been repaired and the Tender is in service.

- B. (AD) Chief Curtis reviewed the FY2021-22 Goals and Objectives. There are several on-going Objectives as well as completed. Goals and Objectives include safety, equipment, personnel, and training. (Enclosure 5)
- C. (AD) Chief Curtis presented the Five-Year Plan to the Board that includes projected replacement of equipment; this includes moving some equipment up due to long wait times for orders to be fulfilled. Chief Curtis reported that one of the Brush Trucks has been depreciated out; a grant has been applied for with the Texas Forest Service, CVFD is far down on the list. Chief Curtis explained that this plan is fluid dependent on the items being serviceable. There was discussion to add ESD Commissioners to the committee that evaluates these projections for collaboration. The committee

meets quarterly and is comprised of two CVFD Member-at-Large, and the Chief as a consulting member. ESD Commissioners Call and Kiley volunteered to serve in this role. (Enclosure 6)

D. (AD) Chief Curtis made the CVFD Treasurers Report for January 2022 in the absence of Mrs. Schneider. There was a balance of \$47,091.21 in checking. Expenses for were \$13,121.27, which included a large portion for Quarterly Insurance payments. (Enclosure 7)

Chief Curtis also discussed balances in the separate CVFD Account there was \$3600 in donations in January. (Enclosure 8)

- E. (AD) No Capital Expenditures were presented.
- 12. (AI) Reports and input on ESD Policies being worked on:
 - A. Records Management Barclay discuss and/or approve.
 - **B.** Disposition of Property Curtis affirm Cassie VFD policy
 - C. Operational Reserves Kiley/Call
 - D. Financial Oversite Kiley/Call
 - E. Exception to having a Quorum Cheatham
 - A. (AD) Commissioner Barclay presented the Records Management Policy 01-2008 with amended details for discussion and review. Corrections were made to the draft that was presented in January. With no further discussion, Commissioner Cheatham moved to adopt the changes to Burnet County Emergency Services District No. 2 Records Management Policy 1-2008, the vote to approve was unanimous. (Enclosure 9)
 - B. (AD) Commissioner Bremer discussed the previously presented CVFD Policy for Disposition of Property; this was presented at the December 2021 meeting. Commissioner Bremer also discussed that the CVFD Policy is in compliance with Health and Safety Code Chapter 775.251. Commissioner Bremer made the motion to affirm CVFD Policy 400-01 for Disposal of Property which is in compliance with Texas Health and Safety Code Chapter 775.251; the vote was approved unanimously. (Enclosure 10)
 - C. (AD) Commissioners Kiley presented a draft of a policy for Operational Reserves; there was discussion concerning the format and wording of the policy. Commissioner Kiley will rework the policy to be presented at the March meeting.

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- D. (AD) Commissioner Kiley stated there was nothing to report at this meeting on the Financial Oversite Policy. Commissioner Bremer gave verbal examples and direction regarding this policy. Commissioner Barclay also stated that she found an example from a Travis County ESD and has emailed it to Commissioner Kiley.
- E. (AD) Commissioner Cheatham said she was researching the information for developing the policy for Exception to a Quorum. Commissioner Bremer gave instructions for researching in the Texas H&S Code and Commissioner Barclay gave an example from Texas Government Code 551.001. Commissioner Bremer stated he will put it on the Agenda for the March 2022 Meeting.

13. (AI) Administrative update of the Sales Tax Program for ESD #2. Update on reports (on a trial basis) from the Hdl Companies, etc.

(AD) Commissioner Barclay presented information obtained by HdL on Sales Tax statistics. The information provided shows monthly and yearly data. The data reflects the largest Sales Tax contributors and shows trends by company and by Industry Types. Commissioner Barclay reported that Retail Sales, particularly on-line sales dominated the Sales Tax revenue. She also reported that in reviewing the confidential data that there is opportunity to enhance compliance in other areas. Commissioner Barclay also discussed the increase of Sales Tax as a trend throughout the County. (Enclosure 11)

14. (AI) Discussion and/or action concerning entering into a contract with Hdl Companies enlisting their services with Sales Tax collections, etc.

(AD) Commissioner Bremer presented information regarding entering into a contract with HdL for Sales Tax monitoring and assistance with contacting businesses that are not shown to pay Sales Tax but operate in the District. Details regarding payments to HdL were discussed; the contract price is \$2500 and 35% of any taxes that they have pursued on our behalf for two years. Commissioner Barclay also discussed that she had researched and found no other companies that perform the same service to obtain a competing bid.

Minutes BCESD #2 February 24, 2022 Page **5** of **59** Commissioner Cheatham made the motion to enter into a contract with HdL Companies for one year and that the fee is paid from the Sales Tax Account with Commissioner Barclay being the designated contact person. Commissioner Call seconded; the vote was unanimous. (Enclosure 12)

15. (AI) Discussion and/or action concerning the Letter from Burnet County concerning the tower subscription fee for radios and our response and their response to our letter, etc.

(AD) Commissioner Bremer reported that there had been no further communication with Burnet County related to this issue

16. (AI) Report and comments regarding SAFE-D Conference – February 17-19, 2022 in Round Rock

(AD) Commissioner Bremer led the discussion regarding the SAFE-D Conference. Commissioners reported that there was good information presented. The information was also good for pertinent information review. Commissioner Bremer reminded the Commissioner's to submit for the CEU certificates.

There was discussion regarding the inadequacy of the venue. Commissioner Bremer encouraged feedback to SAFE-D.

17. (AI) Calendar of events for March 2022.

A. Approve Capital Expenditures, if applicable.

B. Discussion and/or action regarding CVFD's Five Year Plan presentation

(AD) Commissioner Bremer presented upcoming events for the March 2022 meeting.

18. (AI) Next meeting, at 10:00 AM on Thursday, March 24, 2022

(AD) Commissioner Bremer announced that the next regular meeting will be on Thursday, March 24, 2022 at 10:00 a.m. at the Cassie Community Center.

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19. (AI) Adjourn

(AD) With no additional business, the Burnet County Emergency Services District No. 2 February 24, 2022 meeting was adjourned at 11:42 a.m.

Sharon K. Barclay

Sharon K. Barclay Secretary Emergency Service District #2 Burnet County February 24, 2022 Richard Bremer President Emergency Service District #2 Burnet County February 24, 2022

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Enclosure 1



NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District #2, to be held at the Cassie Community Center located at 3920 RR 690, Burnet, Texas, 78611 at 10:00 AM on Thursday, February 24, 2022. This agenda is posted in the Burnet County Courthouse and on the cassievfd.com website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

- 1. Call meeting to order. (Bremer)
- 2. Establish a quorum. (Bremer)
- 3. Pledge of Allegiance. (Bremer)
- 4. Invocation. (Bremer)
- 5. Welcome guests. (Bremer)
- 6. Comments from the Board and Public not scheduled on the agenda may speak, however no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a <u>2 minute</u> speaking limit.
- Update on Oath of office for Commissioners Bremer and Barclay for a 2year term ending on December 31, 2023.
- 8. Accept minutes from January 2022 meeting. (Bremer)
- 9. ESD #2 Treasurer Report. (Kiley)
- 10. Discussion and/or action regarding the disbursement of funds. (Kiley)

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BURNET COUNTY EMERGENCY SERVICES DISTRICT #2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609-0249

11. Report from the Cassie Volunteer Fire Department.

- A. Report of VFD Chief Curtis
 - Number of calls.
 - 2. Training, etc.
 - 3. Other department activity or concerns.
- B. Review FY 2021/2022 Cassie VFD Goals and Objectives. (Curtis)
- C. Present Cassie VFD's Five Year Plan to board. (Curtis)
- D. Cassie VFD Financial Report (L. Schneider)
- E. Discussion and/or approval of Capital Expenditures for Cassie VFD, if applicable. (Curtis)
- 12. Reports and input on ESD Policies being worked on:
 - A. Records Management Barclay discuss and/or approve.
 - B. Disposition of Property Curtis affirm Cassie VFD policy
 - C. Operational Reserves Kiley/Call
 - D. Financial Oversite Kiley/Call
 - E. Exception to having a Quorum Cheatham
- Administrative update of the Sales Tax Program for ESD #2. Update on reports (on a trial basis) from the Hdl Companies, etc. (Barclay)
- Discussion and/or action concerning entering into a contract with Hdl. Companies enlisting their services with Sales Tax collections, etc.
- Discussion and/or action concerning the Letter from Burnet County concerning the tower subscription fee for radios and our response and their response to our letter, etc. (Bremer)
- Report and comments regarding SAFE-D Conference February 17-19, 2022 in Round Rock.
- Calendar of events for March 2022. (Bremer)

 A. Approve Capital Expenditures, if applicable.
 B. Discussion and/or action regarding CVFD's Five Year Plan presentation.
- 18. Next meeting, at 10:00 AM on Thursday, March 24, 2022.
- 19. Adjourn.

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Enclosure 2

12:36 PM

02/22/22 Cash Basis

Burnet County Emergency Services District #2 Balance Sheet As of January 1, 2022

	Jan 1, 22
ASSETS	
Current Assets	
Checking/Savings Certificate of Deposit 33086	156,941,80
First State Bank of Burnet	191,555.61
Total Checking/Savings	348,497.41
Total Current Assets	348,497.41
TOTAL ASSETS	348,497.41
LIABILITIES & EQUITY	
Equity Unrestricted Net Assets	297,942.61
Net Income	50,554.80
Total Equity	348,497.41
TOTAL LIABILITIES & EQUITY	348,497.41

Minutes BCESD #2 February 24, 2022 Page **10** of **59** 12:42 PM 02/22/22 Accrual Basis

Burnet County Emergency Services District #2 Profit & Loss Detail January 2022

Date	Name	Memo	Amount
Income			
Government C			
Local Gove 01/06/2022	rnment Contracts	10100001 - 10000001 7 0-8-	E7 E01 23
01/06/2022	Burnet Central Appraisal dist. Burnet Central Appraisal dist.	12/16/2021 to 12/30/2021 Taxes Colle 12/16/2021 to 12/30/2021 Taxes Refu	57,581.23 -1,410.78
01/20/2022	Burnet County Appraisal Dist.	01/01/22-01/15/22 tax collection	46.420.34
		01101122-01110122 18X 001400001	
Total Local (Government Contracts		102,590.79
Total Governme	int Contracts		102,590.79
Interest Earned	1	Latera de la constante	
01/31/2022		Interest	6.00
Total Interest Ea	amed		6.00
Total Income			102,596.79
Expense			
Contract Service			
Accounting	Fees		
01/31/2022	Taber & Burnett, PC.	2021 Audit Report for Cassie VFD	2,000.00
01/31/2022	Taber & Burnett, PC.	2021 Audit for ESD	1,600.00
Total Accourt	ting Fees		3,600.00
	inteer Fire Dept		
01/31/2022	Cassie VFD	second quarterly payment	46,456.25
Total Cassie	Volunteer Fire Dept		46,456.25
Legal Fees			
01/06/2022	Burnet County Appraisal Dist.	Deposit	3.39
Total Legal R	ees		3.39
Total Contract S	ienvices		50,059.64
Travel and Mee	tings		
	Convention, Meeting		
01/31/2022	Sharon Barday	Safe-D Conference	295.00
01/31/2022	Robbie Cheatham	Safe-D Conference 2022	295.00
Total Confer	ence, Convention, Meeting		590.00
Total Travel and	Meetings		590.00
Total Expense			50.649.64
Income			51,947.15

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02/22/22 Cash Basis

Burnet County Emergency Services District #2 Profit & Loss Budget vs. Actual October 2021 through January 2022

	Oct '21 - Jan 22	Budget	\$ Over Budget
Income Cash Reserves Government Contracts	0.00	50,000.00	-50,000.00
Local Government Contracts Government Contracts - Other	197,665.50 0.00	275,208.00 0.00	-77,542.50
Total Government Contracts	197,665.50	275,208.00	-77,542.50
Interest Earned Investments	15.84	90.00	-74.16
Interest-Savings, Short-term CD	136.83	800.00	-663.17
Total Investments	136.83	800.00	-663.17
Refund	0.00	170.00	-170.00
Reimburse Expenses	8,559.67	8,560.00	-0.33
Total Income	206,377.84	334,828.00	-128,450.16
Expense Contract Services Accounting Fees	7.325.00	7.200.00	125.00
Cassie Volunteer Fire Dept	92,912,50	185.825.00	-92.912.50
CVFD-Capital Expenditures	0.00	114,175.00	-114,175.00
Insurance-Liability & D.O.	1,510.00	1,572.00	-62.00
Insurance-Workers Compensation	324.00	358.00	-34.00
Legal Fees	43.39	2,500.00	-2,456.61
Outside Contract Services	0.00	4,256.00	-4,256.00
Total Contract Services	102,114.89	315,886.00	-213,771.11
Operations	150.00	600.00	-450.00
Meeting space fees Newspaper Advertisement	0.00	100.00	-100.00
Postage, Mail Service	0.00	244.00	-244.00
Total Operations	150.00	944.00	-794.00
Other Types of Expenses	100.00		101100
Memberships and Dues	0.00	275.00	-275.00
Other Costs	0.00	1,000.00	-1,000.00
Total Other Types of Expenses	0.00	1,275.00	-1,275.00
Travel and Meetings Conference, Convention, Meeting Travel	1,611.00 0.00	5,000.00 600.00	-3,389.00 -600.00
Total Travel and Meetings	1,611.00	5,600.00	-3,989.00
Total Expense	103,875.89	323,705.00	-219,829.11
Net Income	102,501.95	11,123.00	91,378.95

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Enclosure 3

Burnet Cty. ESD#2 Sales Tax Balance Sheet

02/22/22 Accrual Basis Balance Sheet As of January 31, 2022

	Jan 31, 22
ASSETS Current Assets	
Checking/Savings FSB of Burnet - Sales Tax	41,660.02
Total Checking/Savings	41,660.02
Total Current Assets	41,660.02
TOTAL ASSETS	41,660.02
LIABILITIES & EQUITY Equity	
Opening Balance Equity	2,500.00
Unrestricted Net Assets	22,092.31
Net Income	17,067.71
Total Equity	41,660.02
TOTAL LIABILITIES & EQUITY	41,660.02

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1:16 PM

Burnet Cty. ESD#2 Sales Tax Profit & Loss January 2022

1:18 PM 02/22/22 Accrual Basis

	Jan 22	
Income Interest Income Sales Tax Revenue	0.99 6,336.40	
Total Income	6,337.39	
Expense	0.00	
Net Income	6,337.39	

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Cassie VFD/ Burnet ESD 2

Burnet, TX

This report was generated on 2/22/2022 9:27:36 AM

Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT COUNT				
INCIDENT TYPE		# INCIDENTS		
EMS		13		
FIRE		1		
TOT			0	
	TOTAL TRANSPO	ORTS (N2 and N3)		
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS	
C-60	0	0	10	
TOTAL	0	0	10	
PRE-INCIDE	ENT VALUE	LOS	SES	
\$0.		\$0.	.00	
	CO CH	IECKS		
тот	AL			
	MUTUAL AID			
	Aid Type		Total	
Aid G	iiven	2		
	OVERLAPP	ING CALLS		
# OVERL	# OVERLAPPING		% OVERLAPPING	
	0		0	
LIGH	TS AND SIREN - AVERAGE RE	ESPONSE TIME (Dispatch to A	πival)	
Station	E	MS	FIRE	
Cassie VFD-Elms Statio	n 0:0	7:18	0:14:09	
	AVERA	GE FOR ALL CALLS	0:08:30	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)				
Station	E	NS	FIRE	
Cassie VFD-Elms Statio	m 0:0:	2:25	0:00:44	
	AVERA	GE FOR ALL CALLS	0:01:57	
AGE	NCY	AVERAGE TIME ON SCENE (MM:SS)		
Cassie VFD/ E	Cassie VFD/ Burnet ESD 2		36:33	

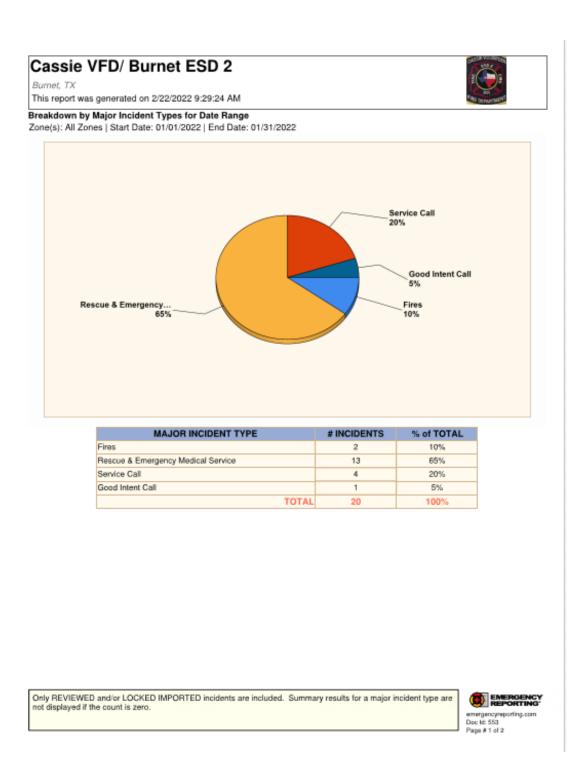
Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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Cassie VFD/ Burnet ESD Burnet, TX This report was generated on 2/22/2022 9:28:4				
Major Incident Types by Month for Date Rang Start Date: 01/01/2022 End Date: 01/31/2022	3 0			
Fire Good Intent	Call	Rescue & Eme	rgency Medical	Service Call
a second s		Service Incider	1	
INCIDENT TYPE	JAN	TOTAL		
ire	2	2		
Good Intent Call	1	1		
Rescue & Emergency Medical Service Incident	13	13		
iervice Call	4	4		
otal	20	20		
Only REVIEWED incidents included				
Dnly REVIEWED incidents included				

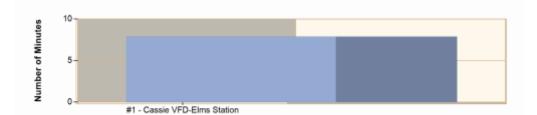
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Detailed Breakdown by Incident Type				
INCIDENT TYPE	# INCIDENTS	% of TOTAL		
143 - Grass fire	2	10%		
321 - EMS call, excluding vehicle accident with injury	12	60%		
nsident Average Response Time per Shift for Date Range	1	5%		
BS01-Dab61:04x901;128229;12md,Date: 01/31/2022	1	5%		
561 - Unauthorized burning	3	15%		
511 - Dispatched & cancelled en route	1	5%		
TOTAL INCIDENTS:	20	100%		

Average Response Time per Station for Date Range Start Date: 01/01/2022 | End Date: 01/31/2022



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	7:52



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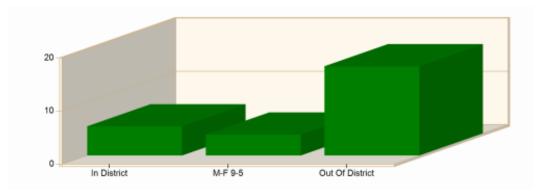
Cassie VFD/ Burnet ESD 2



This report was generated on 2/22/2022 9:29:55 AM



Incident Average Response Time per Shift for Date Range Start Date: 01/01/2022 | End Date: 01/31/2022



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	5:27	13
M-F 9-5	3:55	5
Out Of District	16:45	2
	Total Number of Calls:	20

Incident Average Response Time calculated from Dispatch to first arriving unit apparatus Arrived time. Only	L
Reviewed incidents are included. Incidents that are Cancelled with no apparatus actually arriving are not part of the	L
incident count.	L
	1



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Cassie VFD/ Burnet ESD 2

Burnet, TX



This report was generated on 2/22/2022 9:30:15 AM

Personnel Count per Incident for Date Range Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT				NU	MBER OF PEOPLI	1
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2022-2200001	1/3/2022 14:40:47	611 - Dispatched & cancelled en route	BP208	2	3	5
2022-2200002	1/4/2022 17:16:18	321 - EMS call, excluding vehicle accident with injury	BP208	2	5	7
2022-2200003	1/4/2022 21:24:44	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2022-2200004	1/5/2022 16:09:54	321 - EMS call, excluding vehicle accident with injury	BP208	4	1	5
2022-2200005	1/7/2022 12:32:17	550 - Public service assistance, other	BP208	1	2	3
2022-2200006	1/13/2022 13:36:00	561 - Unauthorized burning	BP208	2	0	2
2022-2200007	1/13/2022 21:59:45	321 - EMS call, excluding vehicle accident with injury	BP208	3	0	3
2022-2200008	1/14/2022 13:58:40	143 - Grass fire	BP208	4	1	5
2022-2200009	1/15/2022 09:39:18	143 - Grass fire	BP208	4	1	5
2022-2200010	1/17/2022 16:35:13	324 - Motor vehicle accident with no injuries.	BP208	5	1	6
2022-2200011	1/22/2022 10:33:14	321 - EMS call, excluding vehicle accident with injury	BP208	2	0	2
2022-2200012	1/23/2022 18:09:52	561 - Unauthorized burning	BP208	2	2	4
2022-2200013	1/25/2022 21:50:23	321 - EMS call, excluding vehicle accident with injury	BP208	3	4	7
2022-2200014	1/26/2022 09:39:31	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2022-2200015	1/27/2022 16:46:47	561 - Unauthorized burning	BP208	3	2	5
2022-2200016	1/27/2022 17:44:30	321 - EMS call, excluding vehicle accident with injury	BP208	6	1	7
2022-2200017	1/27/2022 19:09:52	321 - EMS call, excluding vehicle accident with injury	BP208	6	1	7
2022-2200018	1/27/2022 21:23:00	321 - EMS call, excluding vehicle accident with injury	BP208	6	1	7
2022-2200019	1/28/2022 13:59:43	321 - EMS call, excluding vehicle accident with injury	BP208	4	0	4
2022-2200020	1/29/2022 15:16:33	321 - EMS call, excluding vehicle accident with injury	BP208	2	2	4
OTAL # OF IN	CIDENTS: 20	AVERAGES:		3.5	1.4	4.8

Only REVIEWED incidents included



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ncidents per Zon Start Date: 01/01/2	e for Date Range 022 End Date: 01/31/2022			
INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: 28 - OOD-	Burnet VFD			
2022-2200008	143 - Grass fire	01/14/2022	2009 Carpenter LOOP	B-50,T-40
			Total # Incidents for 28:	
	Hoover Valley VFD			
2022-2200001	611 - Dispatched & cancelled en route	01/03/2022	602 CR 118B	C-60

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Enclosure 5

Department D-1 Re Fu Sec Th Fo D-2 Sec Th Fo D-2 N D-3 M M4 M4 M4 M4 M4 M4 M4 M4 M4 M	rape, prep, and paint outside of Fire Station eview 5-year plan requirements and information each quarter at Fire and Meeting rst Quarter cond Quarter cond Quarter tind Quarter to Refer Quarter to The Quarter to The Dept. FPA Standards Were in compliance for FY ending 9-30-2018 to The Dept. FPA Standards First Quarter to The A Standards First Quarter to The A Standards The Quarter to The Dept. FILE The Completed Stater to The Quarter to The Dept. The	10-01-2021 10-01-2021 01-01-2022 10-01-2022 10-01-2022 10-01-2022	12-31-2021	12-31-
Department D-1 Re Fu Sec Th Fo D-2 Sec Th Fo D-2 N D-3 M M4 M4 M4 M4 M4 M4 M4 M4 M4 M	eview 5-year plan requirements and information each quarter at Fire and Meeting rst Quarter cond Quarter durit Quarter turb Quarter turb Quarter turb Quarter turb Quarter turb Quarter turb Quarter to Quarter aning schedule completed and posted for 2 nd quarter aning schedule completed and posted for 2 nd quarter aning schedule completed and posted for 2 nd quarter aning schedule completed and posted for 4 nd quarter annual NFPA Standards for compliance in all aspects for Fire Dept. FPA Standards Wire in compliance for FY ending 9-30-2018 anticined NFPA Standards Second Quarter	10-01-2021 01-01-2022 10-01-2022 01-01-2022	12-31-2021	
D-1 Re Ho Fu Sec D-2 Sec Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr	surd Meeting st Quarter scond Quarter sind Quarter surth Quarter 4 up Quarterly Training Schedule sining schedule completed and posted for 1 st quarter aning schedule completed and posted for 3 rd quarter aning schedule completed and posted for 4 rd quarter aning schedule completed schedule for 5 rd quarter schedule completed schedule for 5 rd quarter aning schedule completed schedule for 5 rd quarter schedule completed schedule for 5 rd quarter schedule completed schedule for 5 rd quarter	01-01-2022	12-31-2021	12-31-
D-1 Re Ho Fu Sec D-2 Sec Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr Tr	surd Meeting st Quarter scond Quarter sind Quarter surth Quarter 4 up Quarterly Training Schedule sining schedule completed and posted for 1 st quarter aning schedule completed and posted for 3 rd quarter aning schedule completed and posted for 4 rd quarter aning schedule completed schedule for 5 rd quarter schedule completed schedule for 5 rd quarter aning schedule completed schedule for 5 rd quarter schedule completed schedule for 5 rd quarter schedule completed schedule for 5 rd quarter	01-01-2022	12-31-2021	12-31-
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NF Mi Mi Mi	FPA Standards were in compliance for FY ending 9-30-2018 antiained NFPA Standards First Quarter antiained NFPA Standards Second Quarter		12-31-2021	
	aintained NFPA Standards Fourth Quarter	01.01.000		12-31-3
Pro	eplan any new high-risk areas within the Fire District (FA) eplan for Reveille Ranch for events-this will be ongoing based upon ch event	10-01-2021	On-Going	On-Ge
	eep website and social media up to date for public (ongoing)	10-01-2021	On-Going	On-Ge
	aintain and Update Emergency Reporting System	10-01-2021	On-Going	On-Ge
Equipment	78	10.01.2021	L	—
	BA	10-01-2021 10-01-2021		──
	Large Diameter Hose "LDH" (10-15)	10-01-2021		──
	irbo Draft (1) intake valves (4)	10-01-2021		──
	wines for E1	10-01-2021		
Personnel				──
P-1 Mi Fit Se Th	aintain Accident-Free Record – Review Quarterly rst Quarter cond Quarter tird Quarter sarth Quarter sarth Quarter	10-01-2021 01-01-2022 04-01-2022 07-01-2022	12-31-2021	12-31-3
	ertify members in wildland firefighting	10-01-2021	10-27-2021	10-27-3
P-3 Ma	aintain SFFMA Training information is up-to-date	10-01-2021	On-Going	On-Ge
P-4 Inc	crease SFFMA accredited Firefighters by 2	10-01-2021		
	nd one member to EMT School	10-01-2021	01-04-2022	01-04-
P-6 Inc	crease certified EMT by 1	10-01-2021		

CASSIE VOLUNTEER FIRE DEPARTMENT GOALS AND OBJECTIVES 2020-2021

Last Update3/2/2022 C/Documents/cassis doc/ Goals and Objectives All Years/FY20-21 Goals and Objectives

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Minutes BCESD #2 February 24, 2022 Page 22 of 59

CASSIE VOLUNTEER FIRE DEPARTMENT GOALS AND OBJECTIVES 2020-2021

	NUMBER OF GOALS BY GROUP		
JOAL .		NO. OF	NO. OF
SROUP		GOALS	CPLTD GOALS
BLDG-B		1	GUALS
DEPT-D		6	
SQPT-E		5	
RSNL-P		6	2
OTALS		18	2
	+		

Last Update3/2/2022 C/Documents/cassis, doc/ Goals and Objectives AI Years/FY20-21 Goals and Objectives

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A	B	с	D	E	F	G	н	1	J	к	L	м	N	o	Р	Q	R	s
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APITALIZIED ITEMS ED'S-2replace date (purchased 1/4/20)	2021-2022	2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027												
liding Mower-commercial grade																		
eplace SCBA packs & masks	\$90,000.00	D																
lew Building or Add to Existing for additio	onal			CE 00.000.00														
ehicles & storage lew Brush Truck (1)*				\$500,000.00	, 	\$250,000.00												
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" LDH (1)	\$6,500.00																	
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rop Tank																		
ires-6 for T1 - #4440																		
aptop or Computer replace existing	65 000 00																	
ires-6 for E1-4420 ires-6 for E2 4421	\$5,000.00			\$5,000.00	1													
Ipdate HVAC system for existing station				\$3,000.00														
lagpole																		
ire Monitor-Nozzle for T1-#4440																		
hermal Imaging Unit																		
ITV with pump, tank and trailer																		
unker Gear (4 sets) - 2025			\$8,000.00															
kir Bag Lift System - 2025	\$9,300.00																	
crape, Prep, Paint Outside of Fire Station New Tender-2025	\$9,300.00)																
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Minutes BCESD #2 February 24, 2022 Page **24** of **59**

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Estimated Equipment Replacem	ent Date Informa	tion - Cassie	VFD												
	EQUIPMENT NEW		ESTIMATED												
			DATE TO BE												
ITEM	PURCHASED	PURCHASED	REPLACED												
BRUSH 1 - #4450	NEW	2017													
BRUSH 3 - #4451	NEW	2006													
ENGINE 1 - #4420	NEW	9/6/2012													
ENGINE 2 - #4441	NEW	4/28/2015													
TANKER 1 - #4440	NEW	11/2/2010													
COMMAND - #4460	NEW	2/11/2019													
SCBA - packs (8)	NEW	3/1/2011													
SCBA - Bottles only (24)	NEW	7/15/2015								-					
BUNKER GEAR (9 sets)	NEW	7/1/2018								4					
BUNKER GEAR - (4 sets)	NEW	4/15/2015													
WILDLAND PPE	NEW	4/1/2019													
RADIOS	NEW	5/1/2018													
COMPUTER - Kitchen	NEW	1/2/2017													
AED PLUS	NEW	8/1/2009													
AED PLUS	NEW	8/1/2009													
AED PLUS	NEW	1/4/2020													
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SWIFTWATER OUTFITS/GEAR-4 sets	NEW	7/13/2016	2026											
1 SWIFTWATER OUTFITS/GEAR-4 sets	NEW	6/18/2019	2029											
2 EXTRACTOR WASHER FOR GEAR	NEW	7/15/2019	2029											-
3 STANDING DRYER FOR GEAR	NEW	4/3/2019	2029											-
44 ROPE RESCUE EQUIPMENT	NEW	4/10/2019	2029											-
45 DRONE	NEW	9/11/2017	2027											
46 DRONE THERMAL CAMERA	NEW	9/17/2019	2029											
47 HOSE LINE & FIRE EXTINGUISHER TRNR	NEW	4/16/2018	2028											
48 TRAILER	NEW	5/1/2021	2036											
49 UTV AND SKID UNIT	NEW	12/1/2020	2035											
50 GROUND MONITOR-4440	NEW	9/1/2020	2035											
51 GROUND MONITORS-4420 & 4421	NEW	3/15/2021	2036											
52 1.5TON HEAT PUMP/AC SPLIT-CHIEF'S OFC	NEW	3/31/2021	2031											
53 2.5TON HEAT PUMP/AC SPLIT-KITCHEN	NEW	3/31/2021	2031											
54 K12 SAW-#535i-BPC PKG BATTERY POWER	NEW	9/29/2020	2030											
55														
*Building is past date but has had maint	enance and repa	airs done within the												
57 last five years to extend life of building f	or many years(o	riginal date 2014)												
58														
59 Last Date Revised 2-15-2022														
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Equipment Replacement Date	Es Five Year P	lan FY's 2022 - 2027	Sheet3	(+)										►
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Enclosure 7

17 PM /13/22 ash Basis	Cassie Volunteer Fire Depa Balance Sheet As of January 31, 2022	rtment
		Jan 31, 22
	ASSETS Current Assets Checking/Savings 1010 - CASSIE VFD-ESD2	47,091.27
	Total Checking/Savings	47,091.27
	Total Current Assets	47,091.27
	Fixed Assets 1410 - Land 1420 - Furniture & Fixtures 1430 - Vehicles & Equipment 1440 - EMS Equipment 1450 - Communication Equipment 1460 - Buildings 1510 - Accumulated Depreciation	13,820,59 18,123.07 1,135,402,39 5,037,56 103,956,55 111,750,42 -971,645,11
	Total Fixed Assets	416,445.57
	Other Assets 1090 - Transfers (In/Out)	70,000.00
	Total Other Assets	70,000.00
	TOTAL ASSETS	533,536.84
	LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 2010 · Employer & Emp. Payroll Tax	1,047.17
	Total Other Current Liabilities	1,047.17
	Total Current Liabilities	1,047.17
	Total Liabilities	1,047.17
	Equity 3010 - Unrestricted Net Assets-Ret.Em Net Income	497,396.13 35,093.54
	Total Equity	532,489.67
	TOTAL LIABILITIES & EQUITY	533,536.84

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02/13/22 Cash Basis

Cassie Volunteer Fire Department Profit & Loss Budget vs. Actual October 2021 through January 2022

	Oct '21 - Jan 22	Budget	\$ Over Budget
Income			
4000 · Income 4005 · ESD payments	92,912.50	185,824.75	-92,912.25
Total 4000 · Income	92,912.50	185,824.75	-92,912.25
Total Income	92,912.50	185,824.75	-92,912.25
Expense			
5000 · ADMINISTRATIVE			
5005 - Accounting	385.00	1,500.00	-1,115.00
5010 · Legal Services	0.00	100.00	-100.00
5015 · Meetings	205.10	300.00	-94.90
5020 · Office Equipment/Maint.	1,018.96	258.00	760.96
5025 - Office Supplies	97.81	1,000.00	-902.19
5030 · Printer Supplies	0.00	300.00	-300.00
5035 · Shipping/Postage/PO Box Rental 5040 · Subscrptn/Dues/Membrshp/RecMgmt	58.00 2.374.18	150.00	-92.00 -2.625.82
5040 · Subscrptiv/Dues/Memorshp/Reckingmt 5042 · Record Mgmt Systems-ER,PC,CAD	2,219.00	4,000.00	-2,625,62
5042 · Travel Allowance	2,219.00	100.00	-100.00
5050 - Uniforms (Caps and Shirts)	0.00	4,000.00	-4.000.00
5055 - Printing Services	0.00	100.00	-100.00
5060 · Banking/SftyDepBox/Chks/BkgdCks	20.00	100.00	-80.00
5070 · Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
5076 · RECRUITMENT & RETENTION	2,979.63	10,200.00	-7,220.37
Total 5000 · ADMINISTRATIVE	9,357.68	27,458.00	-18,100.32
5200 · PAID POSITION			
5205 · Base Salary	18,519.21	53,500.00	-34,980.79
5215 - CVFD SS & Medicare Tax Match	1,416.69	4,092.75	-2,676.06
Total 5200 · PAID POSITION	19,935.90	57,592.75	-37,656.85
5300 · BUILDING AND GROUNDS			
5305 · Botanical Supplies	0.00	50.00	-50,00
5310 - Janitorial Supplies 5320 - Repairs and Maintenance	106.66 279.72	200.00	-93.34 -2,720.28
5320 · Repairs and Maintenance 5325 · Furn&YardEquip Repl/Rep/New	799.99	1,000.00	-200.01
5330 · Electrical Service	737.23	3,750.00	-3,012.77
5335 - Telephone Service	980.43	4,600.00	-3,619.57
Total 5300 · BUILDING AND GROUNDS	2,904.03	12,600.00	-9,695.97
5600 · COMMUNICATIONS			
5605 · Batteries, Clips, Acc.	34.20	500.00	-465.80
5615 - Non-Warranty Repair	0.00	300.00	-300.00
5620 · Digital Radio and Pagers	0.00	500.00	-500.00
Total 5600 · COMMUNICATIONS	34.20	1,300.00	-1,265.80
6600 · INSURANCE 6605 · Building and Property	1.890.00	4.500.00	-2.610.00
6610 - Building and Property 6610 - Vehicle	4,230.00	9,600.00	-2,610.00
6615 - Personnel Coverage	9,701.00	12,240.00	-2,539.00
Total 6600 · INSURANCE	15,821.00	26.340.00	-10.519.00
	10,021,00	20,040.00	-10,018.00
7000 · OPERATIONS 7007 · CAD-Computer Aided Dispatch	0.00	4,700.00	-4,700.00
7007 - CAD-Computer Aded Dispatch 7010 - Fuel-Vehicle and Equipment	0.00	250.00	-4,700.00
7012 · Fuelman-Vehicles & Equipment	1,977.39	4,530.00	-2,552.61
7015 - Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 - Fire Extinguisher Test/Repr	284.15	300.00	-15.85
7025 - Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 · First Responder Supplies	1,080.96	3,300.00	-2,219.04
7035 - Ladder, Pump & Hose Testing	0.00	3,000.00	-3,000.00
7040 · Minor Tools	0.00	150.00	-150.00
7045 · Veh/Epmt Lights-Decals-Safety	675.16	100.00	575.16
7050 · Personal Protect Equip-PPE	178.69	4,000.00	-3,821.31
7055 · PPE Testing/Cleaning/Repair	0.00	500.00	-500.00

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02/13/22 Cash Basis

Cassie Volunteer Fire Department Profit & Loss Budget vs. Actual October 2021 through January 2022

7060 Rescue Equipment Maint/Repr 12.50 500.00 -487.50 7065 Rescue Equipment Maint/Repr 0.00 250.00 -220.00 7072 SCBA MAINTENANCE & REPAIR 0.00 500.00 -1339.02 7072 SCBA MAINTENANCE & REPAIR 0.00 150.00 -500.00 7085 State Veh Steful Inspect/Regist 0.00 1,500.00 -1,121.53 7085 Vehicle MaintRepr(Vender) 2,020.35 7,000.00 -1,750.00 7095 Fire Fighting Equipment - NEW 0.00 1,750.00 -1,750.00 7085 Fire Fighting Equipment - NEW 0.00 1,000.00 -1,000.00 7105 Rescue Equipment - NEW 0.00 1,000.00 -1,000.00 7105 Rescue Equipment - NEW 0.00 1,000.00 -1,000.00 7105 Rescue Equipment - NEW 0.00 -36.04 800.0 -37.103.25 8000 Training -VENDOR 1,966.90 800.00 -4642.00 -36.04 8025 Fue Dism TraveliLodging 358.00		Oct '21 - Jan 22	Budget	\$ Over Budget
7070 SCBA Testing/HydrolFaceMisk/Pack 60.08 2,000.00 -1,939.92 7072 SCBA MAINTENANCE & REPAIR 0.00 150.00 -600.00 7075 State Vehicle Maintenance/Repair 287.47 1,500.00 -4,979.65 7089 Vehicle Maintenance/Repair 287.47 1,500.00 -4,979.65 7090 Equipment Replent/Fire Fighting 0.00 1,750.00 -4,979.65 7090 Equipment NEW 0.00 2,500.00 -4,979.65 7090 Equipment NEW 0.00 1,000.00 -1,000.00 7105 Rescue Equipment - NEW 0.00 1,000.00 -1,000.00 7105 Rescue Equipment - REPLINIT 0.00 200.00 -2,000.00 7105 Rescue Equipment - REPLINIT 0.00 200.00 -37,103.25 8000 TRAINING 8020 Training -VENDOR 1,996.90 8,000.00 -6,003.10 8022 Training -VENDOR 1,996.90 5,000.00 -6,003.10 900.00 -912.83 8025 Par Diam T	7060 · Rehabilitation Supplies	12.50	500.00	-487.50
7072 State 0.00 500.00 -600.00 7075 State Veh Safety Imspec&Regist 0.00 150.00 -150.00 7086 Vehicle Maintenance/Repair 287.47 1.500.00 -1.212.53 7085 Vehicle Maintenance/Repair 287.47 1.500.00 -1.212.53 7085 Vehicle Maintenance/Repair 287.47 1.500.00 -1.212.53 7085 File Fighting Equipent - NEW 0.00 1.750.00 -1.750.00 7095 File Fighting Equipent - NEW 0.00 1.000.00 -1.000.00 7106 Rescue Equipenet - NEW 0.00 200.00 -200.00 7105 Rescue Equipenet - NEW 0.00 200.00 -200.00 7105 Rescue Equipenet - NEW 0.00 200.00 -200.00 7105 Rescue Equipenet - NEW 0.00 -300.00 -500.00 8005 -Falining-Certification& Stating 87.17 1.000.00 -912.83 8025 Per Diem Travel/Lodging 358.60 5000.00 -4.642.00 <tr< th=""><th>7065 · Rescue Equipment Maint/Repr</th><th>0.00</th><th>250.00</th><th>-250.00</th></tr<>	7065 · Rescue Equipment Maint/Repr	0.00	250.00	-250.00
7075 State Veh Safety Inspec&Regist 0.00 150.00 -150.00 7080 Vehicle Maintenance/Repair 287.47 1,500.00 -1,212.53 7085 Vehicle Maintenance/Repair 2,020.35 7,000.00 -4,979.65 7099 Equipmt Replett/Fire Fightg) 0.00 1,750.00 -1,750.00 7095 Fire Fighting Equipment - NEW 0.00 2,500.00 -2,500.00 7005 Rescue Equipment - NEW 0.00 2,000.00 -1,000.00 7105 Rescue Equipment - NEW 0.00 2,000.00 -2,500.00 7005 Rescue Equipment - NEW 0.00 2,000.00 -2,000.00 7006 OPERATIONS 6,576.75 43,680.00 -37,103.25 8000 Training -VENDOR 1,996.90 8,000.00 -910.00 8025 FR Digit Training -VENDOR 1,996.90 8,000.00 -912.83 8025 Per Digit Training -VENDOR 1,996.90 9,000.00 -4,642.00 8025 Fer Digit Training -VENDOR 1,2364.60 -900.00 <td< th=""><th>7070 · SCBA Testing/Hydro/FaceMsk/Pack</th><th>60.08</th><th>2,000.00</th><th>-1,939.92</th></td<>	7070 · SCBA Testing/Hydro/FaceMsk/Pack	60.08	2,000.00	-1,939.92
7080 · Vehicle Maintenance/Repair 287.47 1,500.00 -1,212.53 7085 · Vehicle MaintRepr(Vendor) 2,020.35 7,000.00 -4,979.65 7095 · Equipment Replint(Fire Fights) 0.00 1,750.00 -4,979.65 7095 · Fire Fighting Equipmet - NEW 0.00 1,700.00 -2,500.00 7100 · OPERATIONS 6,576.75 43,680.00 -37,103.25 8000 · TRAINING 6,576.75 43,680.00 -37,103.25 8000 · TRAINING 80,00.00 -6,003.10 -912.83 8025 · Fer Diem Travel/Lodging 87.17 1,000.00 -462.00 8025 · Fer Diem Travel/Lodging 358.00 5,000.00 -4,642.00 8035 · Educational Supplies 647.37 600.00 -47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,364.60 9000 · PUBLIC RELATIONS 9000 · S00.00 -500.00 -462.00 9000 · PUBLIC RELATIONS 0.00 100.00 -100.00 9000 · PUBLIC RELATIONS 0.00 100.00 -100.00 9000 · PUBLIC RELATIONS 0.00 100.00 </th <th>7072 · SCBA MAINTENANCE & REPAIR</th> <th>0.00</th> <th>500.00</th> <th>-500.00</th>	7072 · SCBA MAINTENANCE & REPAIR	0.00	500.00	-500.00
7080 · Vehicle Maintenance/Repair 287.47 1,500.00 -1,212.53 7085 · Vehicle MaintRepr(Vendor) 2,020.35 7,000.00 -4,979.65 7095 · Equipment Replint(Fire Fights) 0.00 1,750.00 -4,979.65 7095 · Fire Fighting Equipmet - NEW 0.00 1,700.00 -2,500.00 7100 · OPERATIONS 6,576.75 43,680.00 -37,103.25 8000 · TRAINING 6,576.75 43,680.00 -37,103.25 8000 · TRAINING 80,00.00 -6,003.10 -912.83 8025 · Fer Diem Travel/Lodging 87.17 1,000.00 -462.00 8025 · Fer Diem Travel/Lodging 358.00 5,000.00 -4,642.00 8035 · Educational Supplies 647.37 600.00 -47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,364.60 9000 · PUBLIC RELATIONS 9000 · S00.00 -500.00 -462.00 9000 · PUBLIC RELATIONS 0.00 100.00 -100.00 9000 · PUBLIC RELATIONS 0.00 100.00 -100.00 9000 · PUBLIC RELATIONS 0.00 100.00 </th <th>7075 · State Veh Safety Inspec&Regist</th> <th>0.00</th> <th>150.00</th> <th>-150.00</th>	7075 · State Veh Safety Inspec&Regist	0.00	150.00	-150.00
7090 · Equipmt Replint() Fire Fightg) 0.00 1,750.00 -1,750.00 7095 · Fire Fighting Equipment - NEW 0.00 1,000.00 -2,500.00 -2,500.00 7100 · Rescue Equipment - NEW 0.00 1,000.00 -1,000.00 -2,500.00 7105 · Rescue Equipment - NEW 0.00 1,000.00 -2,000.00 -2,000.00 705 · Rescue Equipment - NEW 0.00 1,000.00 -3,7103.25 -3,7103.25 8000 · TRAINING 6,576.75 43,680.00 -37,103.25 -3,7103.25 8005 · AED, CPR, First Aid 99.96 454.00 -364.04 8022 · Training-Certification&Testing 37,17 1,000.00 -912.83 8025 · Per Diem Travell-Lodging 368.00 5,000.00 -464.20 8035 · Educational Supplies 647.37 600.00 -12,364.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9010 · Public EductinRelatin/Apprtin 0.00 500.00 -500.00 -13,300.00 9005 · Bducetinonal Supplies 0.00 1,000.00 -100.00		287.47	1,500.00	-1,212.53
T095 - Fire Fighting Equipment - NEW 0.00 2,500.00 -2,500.00 7100 - Rescue Equipment - NEW 0.00 1,000.00 -1,000.00 7105 - Rescue Equipment - REPLMNT 0.00 2200.00 -2200.00 7105 - Rescue Equipment - REPLMNT 0.00 2200.00 -2200.00 7005 - OPERATIONS 6,578.75 43,680.00 -37,103.25 8000 - TRAINING 99.96 454.00 -354.04 8020 - Training -VENDOR 1,996.90 8,000.00 -6,003.10 8022 - Training -VENDOR 1,996.90 8,000.00 -4,642.00 8025 - Per Diem Travel/Lodging 368.00 5,000.00 -4,642.00 8030 - Wildland 0.00 500.00 -4,642.00 8030 - Public ReLATIONS 647.37 600.00 -100.00 9005 - Educational Supplies 0.00 100.00 -100.00 9005 - Educational Supplies 0.00 100.00 -100.00 9010 - Public ReLATIONS 0.00 100.00 -100.00 9025 - Recognition/Thank You 0.00 5,000.00 -5,000.00	7085 · Vehicle Maint/Repr(Vendor)	2,020.35	7,000.00	-4,979.65
T100 Rescue Equipment - NEW 0.00 1,000.00 -1,000.00 T105 Rescue Equipment - REPLANT 0.00 200.00 -200.00 Total 7000 - OPERATIONS 6,578.75 43,680.00 -37,103.25 8000 - TRAINING 90.96 454.00 -37,103.25 8000 - TRAINING 90.96 454.00 -354.04 8022 - Training-Certification&Testing 87.17 1,000.00 -912.83 8025 - Per Diam TravelLodging 358.00 5,000.00 -4,642.00 8035 - Educational Supplies 647.37 600.00 -12,364.60 9000 - PUBLIC RELATIONS 9005 - Educational Supplies 0.00 15,054.00 -12,364.60 9000 - PUBLIC RELATIONS 0.00 100.00 -100.00 901.00 -100.00 9005 - Educational Supplies 0.00 100.00 -100.00 -100.00 9005 - RecognitionThank You 0.00 500.00 -500.00 -500.00 9015 - Shipping and Postage 0.00 1,300.00 -1,300.00 -1,300.00 9020 - CAPITAL EXPENDITURES	7090 · Equipmt Replimt(Fire Fightg)	0.00	1,750.00	-1,750.00
7105 · Rescue Equipment - REPLMNT 0.00 200.00 -200.00 Total 7000 · OPERATIONS 6,576.75 43,680.00 -37,103.25 8000 · TRAINING 8005 · AED, CPR, First Aid 99.96 454.00 -364.04 8022 · Training-VENDOR 1,996.90 8,000.00 -6,003.10 8022 · Training-Certification&Testing 87.17 1,000.00 -912.83 8025 · Per Dism TravelLodging 358.00 5,000.00 -4,642.00 8003 · Wildland 0.00 500.00 47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,364.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9001 · Public EductinRelatin/Apprin 0.00 100.00 -100.00 90.00 9002 · Printing 0.00 1,300.00 -100.00 -100.00 9002 · Public Eductional Supplies 0.00 1,000.00 -100.00 9010 · Public Relations 0.00 1,300.00 -100.00 9020 · CAPITAL EXPENDITURES 99522 · Tireting 0.00 5,000.00	7095 · Fire Fighting Equipmt - NEW	0.00	2,500.00	-2,500.00
Total 7000 · OPERATIONS 6,576.75 43,680.00 -37,103.25 8000 · TRAINING 99.96 454.00 -37,103.25 8005 · ALED, CPR, First Aid 99.96 454.00 -354.04 8025 · Training-Certification&Testing 87.17 1,000.00 -800.00 8025 · Per Diem Travel/Lodging 358.00 5,000.00 -4,642.00 8035 · Educational Supplies 647.37 600.00 47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,364.60 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · PUBLIC RELATIONS 0.00 1,300.00 -1300.00 9020 · PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9020 · PUBLIC RELATIONS 0.00 5,000.00 -5,000.00 <	7100 · Rescue Equipment - NEW	0.00	1,000.00	-1,000.00
8000 · TRAINING 99.96 454.00 -354.04 8005 · AED, CPR, First Aid 99.96 454.00 -354.04 8020 · Training -VENDOR 1,996.90 8,000.00 -6,003.10 8022 · Training-Certification&Testing 87.17 1,000.00 -912.83 8025 · Per Diam TravailLodging 358.00 5,000.00 -4,642.00 8036 · Wildland 0.00 500.00 -760.00 8035 · Educational Supplies 647.37 600.00 47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,364.60 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · Educational Supplies 0.00 100.00 -100.00 9015 · Shipping and Postage 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 1,300.00 -1,300.00 9050 · CAPITAL EXPENDITURES 9 9 -5,000.00 -5,000.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000	7105 · Rescue Equipment - REPLMNT	0.00	200.00	-200.00
8005 · AED, CPR, First Aid 99.96 454.00 -354.04 8020 · Training -VENDOR 1,996.90 8,000.00 -6,003.10 8022 · Training -VENDOR 87.17 1,000.00 -912.83 8025 · Per Diem Travel/Lodging 358.00 5,000.00 -4,642.00 8035 · Educational Supplies 647.37 600.00 -47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,384.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · Educational Supplies 0.00 100.00 -100.00 9010 · 0.00 -100.00 9005 · Educational Supplies 0.00 100.00 -100.00 9025 · 600.00 -100.00 9015 · Shipping and Postage 0.00 1,300.00 -1,300.00 -1,300.00 9025 · Recognition/Thank You 0.00 5,000.00 -5,000.00 -6,500.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -6,500.00 -6,500.00 9525 · Turbo Draft 0.00 5,000.00 -5,000.00 -6,000.00 -6	Total 7000 · OPERATIONS	6,576.75	43,680.00	-37,103.25
8020 · Training-VENDOR 1,996.90 8,000.00 -6,003.10 8022 · Training-Certification&Testing 87.17 1,000.00 -912.83 8025 · Per Diam Traval/Lodging 358.00 5,000.00 -4,642.00 8036 · Wildland 0.00 5000.00 -4,642.00 8035 · Educational Supplies 647.37 600.00 -47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,384.60 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · Educational Supplies 0.00 100.00 -500.00 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · PUBLIC RELATIONS 0.00 100.00 -500.00 9015 · Shipping and Postage 0.00 100.00 -500.00 9025 · Perognition/Thank You 0.00 1,300.00 -1,300.00 9025 · Perognition/Thank You 0.00 5,000.00 -5,000.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 <th></th> <th></th> <th></th> <th></th>				
8022 · Training-Certification&Testing 87.17 1,000.00 -912.83 8025 · Per Diam Travail/Lodging 358.00 5,000.00 -4,642.00 8035 · Educational Supplies 647.37 600.00 -500.00 8035 · Educational Supplies 647.37 600.00 -12,364.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 500.00 -12,364.60 9005 · Educational Supplies 0.00 100.00 -100.00 -100.00 9015 · Educational Supplies 0.00 100.00 -100.00 -100.00 9015 · Shipping and Postage 0.00 100.00 -100.00 -100.00 9025 · Recognition/Thank You 0.00 100.00 -100.00 -100.00 9025 · Recognition/Thank You 0.00 1,300.00 -1,300.00 -1,300.00 9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 -5,000.00 9525 · Tires Draft 0.00 5,000.00 -5,000.00 -5,000.00 -5,000.00 -5,000.00 -5,000.00 -5,000.00 -5,000.0		99.96	454.00	-354.04
8025 · Per Diem Travel/Lodging 358.00 5,000.00 -4,642.00 8036 · Wildland 0.00 500.00 -500.00 8035 · Educational Supplies 647.37 600.00 47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,384.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9005 · Educational Supplies 0.00 100.00 -100.00 9010 ·			8,000.00	-6,003.10
8030 · Wildland 0.00 500.00 -500.00 8035 · Educational Supplies 647.37 690.00 47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,384.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9015 · Educational Supplies 0.00 100.00 -100.00 9010 · 9015 · Shipping and Postage 0.00 100.00 -100.00 9015 · Educational Supplies 0.00 100.00 -500.00 9013 · Shipping and Postage 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 100.00 -100.00 -100.00 9025 · Recognition/Thank You 0.00 1,300.00 -1,300.00 Total 9000 · PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9525 · Turbo Draft 0.00 5,000.00				
8035 - Educational Supplies 647.37 600.00 47.37 Total 8000 · TRAINING 3,189.40 15,554.00 -12,364.60 9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9015 · Shipping and Postage 0.00 100.00 -100.00 9010 · Public Educational Supplies 0.00 100.00 -100.00 9025 · Educational Supplies 0.00 100.00 -100.00 9010 · Public EducatinRelatin/Apprtn 0.00 100.00 -100.00 9020 · Primiting 0.00 100.00 -100.00 9020 · Primiting 0.00 100.00 -100.00 9020 · Primiting 0.00 1.00.00 -100.00 9020 · Primiting 0.00 1.300.00 -1,300.00 -				-4,642.00
Total 8000 · TRAINING 3,189.40 15,554.00 -12,384.60 9000 · PUBLIC RELATIONS 9006 · Educational Supplies 0.00 100.00 -100.00 9015 · Shipping and Postage 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 500.00 -500.00 9025 · Recognition/Thank You 0.00 1,300.00 -100.00 9030 · PUBLIC RELATIONS 0.00 1,300.00 -100.00 9025 · Recognition/Thank You 0.00 500.00 -500.00 9500 · CAPITAL EXPENDITURES 0.00 1,300.00 -1,300.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9523 · Turbo Draft 0.00 5,000.00 -5,000.00 9525 · St LG Diameter Hose (10) 0.00 5,000.00 -5,000.00 9525 · St Cab Draft 0.00 5,000.00 -5,000.00 9525 · St Cab Shape Prop.Paint Fire Station 0.00 125,000.00 -125,000.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 9590 · CAPITAL EXPENDITURES			500.00	
9000 · PUBLIC RELATIONS 9005 · Educational Supplies 0.00 100.00 -100.00 9016 · Public EductniRelatin/Apprin 0.00 500.00 -500.00 9015 · Shipping and Postage 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 500.00 -500.00 Total 9000 · PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9525 · Turbe Draft 0.00 5,000.00 -5,000.00 -5,000.00 9525 · Turbe Draft 0.00 5,000.00 -5,000.00 9529 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9550 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 9500 · SCBA's-PACKS & MASKS 0.00 125,000.00 -155,800.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 <	8035 - Educational Supplies	647.37	600.00	47.37
9005 · Educational Supplies 0.00 100.00 -100.00 9016 · Public Eductn/Relatn/Aprtn 0.00 500.00 -500.00 9015 · Shipping and Postage 0.00 100.00 -100.00 9026 · Printing 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 500.00 -500.00 9026 · Printing 0.00 1,300.00 -1,300.00 9026 · CAPITAL EXPENDITURES 0.00 1,300.00 -1,300.00 9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -6,500.00 9525 · Turbo Draft 0.00 5,000.00 -5,000.00 -5,000.00 9528 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9529 · 5" CADiameter Hose (10) 0.00 5,000.00 -5,000.00 9529 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 9590 · SCBA's-PACKS & MASKS 0.00 155,800.00 -155,800.00 Total 9500 · CAPITAL EXPENDITURES	Total 8000 · TRAINING	3,189.40	15,554.00	-12,364.60
9010 Public Eductn/Relativ/Apprtn 0.00 500.00 -500.00 9015 Shipping and Postage 0.00 100.00 -100.00 9025 Recognition/Thank You 0.00 500.00 -500.00 9025 Recognition/Thank You 0.00 500.00 -500.00 9025 Recognition/Thank You 0.00 1,300.00 -1,300.00 9500 CAPITAL EXPENDITURES 0.00 5,000.00 -5,000.00 9522 Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9525 Turbo Draft 0.00 5,000.00 -5,000.00 9525 Tires bor Pat 0.00 5,000.00 -5,000.00 9525 Strateb Draft 0.00 5,000.00 -5,000.00 9529 Strates Valve (4) 0.00 5,000.00 -5,000.00 9590 SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 9590 SCBA's-PACKS & MASKS 0.00 155,800.00 -155,800.00 Total 9500 CAPITAL EXPENDI				
9015 · Shipping and Postage 0.00 100.00 -100.00 9020 · Printing 0.00 100.00 -100.00 9025 · Recognition/Thank You 0.00 500.00 -500.00 Total 9000 · PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9527 · 5" LG Diameter Hose (10) 0.00 5,000.00 -5,000.00 -6,500.00 9528 · Turbo Draft 0.00 5,000.00 -5,000.00 -5,000.00 9529 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9559 · SCBAs-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00				
9020 Printing 0.00 100.00 -100.00 9025 Recognition/Thank You 0.00 500.00 -500.00 Total 9000 PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9500 CAPITAL EXPENDITURES 9522 Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9525 Turbo Draft 0.00 6,500.00 -5,000.00 -5,000.00 9525 Turbo Draft 0.00 5,000.00 -5,000.00 -5,000.00 9525 Scrape, Prep, Paint Fire Station 0.00 9,300.00 -9,300.00 9590 SCRA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total 9500 CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00				
9025 · Recognition/Thank You 0.00 500.00 -500.00 Total 9000 · PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9527 · 5° LG Diameter Hose (10) 0.00 6,500.00 -6,500.00 -6,000.00 9528 · Turbo Draft 0.00 5,000.00 -6,500.00 -6,000.00 9529 · 5° Intake Valve (4) 0.00 5,000.00 -5,000.00 9559 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00		0100	1.0.0.0.0.0	1.00.001.00.00
Total 9000 · PUBLIC RELATIONS 0.00 1,300.00 -1,300.00 9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -6,500.00 9525 · S* LG Diameter Hose (10) 0.00 5,000.00 -6,500.00 9525 · S* Intake Valve (4) 0.00 5,000.00 -5,000.00 9551 · Scrape Prep, Paint Fire Station 0.00 125,000.00 -9,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 156,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
9500 · CAPITAL EXPENDITURES 9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9527 · 5° LG Diameter Hose (10) 0.00 8,500.00 -6,500.00 9528 · Turbo Draft 0.00 5,000.00 -5,000.00 9529 · 5° Intake Valve (4) 0.00 5,000.00 -5,000.00 9551 · Scrape,Prop,Paint Fire Station 0.00 9,300.00 -8,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 156,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79	9025 · Recognition/Thank You	0.00	500.00	-500.00
9522 · Tires for E1-4420 (6) 0.00 5,000.00 -5,000.00 9527 · 5" LG Diameter Hose (10) 0.00 6,500.00 -6,500.00 9528 · Turbo Draft 0.00 5,000.00 -5,000.00 9529 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9551 · Scrape, Prop, Paint Fire Station 0.00 9,300.00 -9,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79	Total 9000 · PUBLIC RELATIONS	0.00	1,300.00	-1,300.00
9527 · 5" LG Diameter Hose (10) 0.00 6,500.00 -6,500.00 9528 · Turbo Draft 0.00 5,000.00 -5,000.00 9529 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9551 · Scrape, Prop, Paint Fire Station 0.00 9,300.00 -8,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
9528 · Turbo Draft 0.00 5,000.00 -5,000.00 9529 · 5° Intake Valve (4) 0.00 5,000.00 -5,000.00 9551 · Scrape,Prep,Paint Fire Station 0.00 9,300.00 -9,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 156,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
9529 · 5" Intake Valve (4) 0.00 5,000.00 -5,000.00 9551 · Scrape,Prep,Paint Fire Station 0.00 9,300.00 -8,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
9551 · Scrape,Prep,Paint Fire Station 0.00 9,300.00 -9,300.00 9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
9590 · SCBA's-PACKS & MASKS 0.00 125,000.00 -125,000.00 Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
Total 9500 · CAPITAL EXPENDITURES 0.00 155,800.00 -155,800.00 Total Expense 57,818.96 341,624.75 -283,805.79				
Total Expense 57,818.96 341,624.75 -283,805.79	9590 · SCBA's-PACKS & MASKS	0.00	125,000.00	-125,000.00
	Total 9500 · CAPITAL EXPENDITURES	0.00	155,800.00	-155,800.00
Net Income 35,093.54 -155,800.00 190,893.54	Total Expense	57,818.96	341,624.75	-283,805.79
	Net Income	35,093.54	-155,800.00	190,893.54

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Minutes BCESD #2 February 24, 2022 Page **29** of **59**

	LOSS by Cla hrough January			
	ESD	FD	FDE	TOTAL
Income				
4000 - Income				
4005 · ESD payments	61,131.10	0.00	31,781.40	92,912.50
Total 4000 · Income	61,131.10	0.00	31,781.40	92,912.50
Total Income	61,131.10	0.00	31,781.40	92,912.50
Expense				
5000 - ADMINISTRATIVE	0.00	100.00	285.00	385.00
5005 · Accounting 5015 · Meetings	205.10	0.00	285.00	205.10
5020 · Office Equipment/Maint.	1,018.96	0.00	0.00	1,018.96
5025 · Office Supplies	97.81	0.00	0.00	97.81
5035 · Shipping/Postage/PO Box Rental	58.00	0.00	0.00	58.00
5040 · Subscrptn/Dues/Membrshp/RecMgmt	2,374.18	0.00	0.00	2,374.18
5042 · Record Mgmt Systems-ER, PC, CAD	2,219.00	0.00	0.00	2,219.00
5060 · Banking/SftyDepBox/Chks/BkgdCks	20.00	0.00	0.00	20.00
5076 · RECRUITMENT & RETENTION	2,979.63	0.00	0.00	2,979.63
Total 5000 · ADMINISTRATIVE	8,972.68	100.00	285.00	9,357.68
5200 - PAID POSITION				
5205 · Base Salary	0.00	0.00	18,519.21	18,519.21
5215 · CVFD SS & Medicare Tax Match	0.00	0.00	1,416.69	1,416.69
Total 5200 · PAID POSITION	0.00	0.00	19,935.90	19,935.90
5300 · BUILDING AND GROUNDS				
5310 · Janitorial Supplies	106.66	0.00	0.00	106.66
5320 · Repairs and Maintenance	279.72	0.00	0.00	279.72
5325 · Furn&YardEquip Repl/Rep/New	799.99	0.00	0.00	799.99
5330 · Electrical Service	737.23	0.00	0.00	737.23
5335 · Telephone Service	980.43	0.00	0.00	960.43
Total 5300 · BUILDING AND GROUNDS	2,904.03	0.00	0.00	2,904.03
5600 - COMMUNICATIONS 5605 - Batteries, Clips, Acc.	34.20	0.00	0.00	34.20
Total 5600 · COMMUNICATIONS	34.20	0.00	0.00	34.20
6600 · INSURANCE 6605 · Building and Property	1,890.00	0.00	0.00	1,890.00
6610 · Vehicle	4,230.00	0.00	0.00	4,230.00
6615 · Personnel Coverage	9,701.00	0.00	0.00	9,701.00
Total 6600 · INSURANCE	15.821.00	0.00	0.00	15.821.00
7000 · OPERATIONS				
7000 · OPERATIONS 7012 · Fuelman-Vehicles & Equipment	1,977.39	0.00	0.00	1,977.39
7012 · Fuelman-venicles & Equipment 7020 · Fire Extinguisher Test/Repr	284.15	0.00	0.00	284.15
7030 · First Responder Supplies	1,080.96	0.00	0.00	1,080.96
7045 · Veh/Epmt Lights-Decals-Safety	675.16	0.00	0.00	675.16
7050 · Personal Protect Equip-PPE	178.69	0.00	0.00	178.69
7060 · Rehabilitation Supplies	12.50	0.00	0.00	12.50
7070 · SCBA Testing/Hydro/FaceMsk/Pack	60.08	0.00	0.00	60.08
7080 · Vehicle Maintenance/Repair	287.47	0.00	0.00	287.47
7085 · Vehicle Maint/Repr(Vendor)	2,020.35	0.00	0.00	2,020.35
Total 7000 · OPERATIONS	6,576.75	0.00	0.00	6,576.75
8000 · TRAINING				
8005 · AED, CPR, First Aid	99.96	0.00	0.00	99.96
8020 · Training -VENDOR	1,995.90	0.00	0.00	1,996.90
8022 · Training-Certification&Testing	87.17	0.00	0.00	87.17
8025 · Per Diem Travel/Lodging	358.00	0.00	0.00	358.00
8035 · Educational Supplies	647.37	0.00	0.00	647.37
Total 8000 · TRAINING	3,189.40	0.00	0.00	3,189.40

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6:25 PM 02/13/22 Cash Basis

Cassie Volunteer Fire Department Profit & Loss by Class October 2021 through January 2022

6:25 PM 02/13/22 Cash Basis	Profit & Loss by Class										
ESD FD FDE TOTAL											
Total Expense	37,498.06	100.00	20,220.90	57,818.96							
Net Income	23,633.04	-100.00	11,560.50	35,093.54							

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Minutes BCESD #2 February 24, 2022 Page **31** of **59** 6:21 PM 02/13/22 Accrual Basis

Cassie Volunteer Fire Department Profit & Loss Detail January 2022

Date Name		Memo	Class	Amount
Income				
4000 · Income 4005 · ESD pay	ments			
01/18/2022 01/18/2022	BCESD#2 BCESD#2	2nd quarterly distribution for fire protection se 2nd quarterly distribution for salary	ESD FDE	30,565.55 15,890.70
Total 4005 · ESI	D payments			46,456.25
Total 4000 · Income	•			46,456.25
Total Income				46,456.25
Expense 5000 · ADMINISTR 5015 · Meetinge				
01/17/2022 01/17/2022	Chase Card Se Chase Card Se	Miller's-items for December fire board meetin HEB-items for December fire board meeting f	ESD ESD	124.28 80.82
Total 5015 · Me	etings			205.10
5025 · Office St	upplies			
01/17/2022	Chase Card Se	Apple-cloud storage for reporting systems-no	ESD	0.99
01/17/2022 01/17/2022	Chase Card Se Chase Card Se	Amzn-1 pack of 100 thermal laminating puch Office Depot-1 pack of 15 of 1099 NEC tax fo	ESD ESD	14.99 22.49
Total 5025 · Off	ice Supplies			38.47
	tri/Dues/Membrshp			
01/04/2022	State Firemen's	2022 membership dues for period 1-1-2022 t	ESD	950.00
01/04/2022 01/17/2022	State Firemen's Chase Card Se	2022 membership for NVFC for fire personne DNH-godaddy-web hosting for period 12-14-2	ESD ESD	210.00 19.17
01/17/2022	Chase Card Se	Highland -YMCA-posted only one cent when	ESD	0.01
01/24/2022	Critri Tx Firema	2022 annual dues	ESD	20.00
Total 5040 - Sub	scrptn/Dues/Membr	shp/RecMgmt		1,199.18
Total 5000 · ADMIN	IISTRATIVE			1,442.75
5200 · PAID POSIT 5205 · Base Sal				
01/11/2022	Derrick R Curtis	Salary	FDE	2.057.69
01/25/2022	Denrick R Curtis	Salary	FDE	2,057.69
Total 5205 - Bas	se Salary			4,115.38
	5 & Medicare Tax M			
01/11/2022 01/25/2022	Derrick R Curtis Derrick R Curtis	Payroll for period beginning 1-3-2022 and en payroll for period beginning 1-17-2022 and en	FDE FDE	157.41 157.41
Total 5215 - CV	FD SS & Medicare T			314.82
Total 5200 · PAID F	OSITION			4,430.20
5300 · BUILDING A				
5320 · Repairs : 01/17/2022	and Maintenance Chase Card Se	Ring-Tax credit for ring multicam yearly plan	ESD	-8.25
01/17/2022	Chase Card Se	Ring-Tax credit for ring multicam yearly plan	ESD	-6.25
01/17/2022	Chase Card Se	Satellite-security monitoring for the months of	ESD	110.97
Total 5320 · Rep	pairs and Maintenand	ce		96.47
	rdEquip Repl/Rep/		E80	700.00
01/17/2022 Total 5325 - Eur	Chase Card Se n&YardEquip Repl/R	B&H Photo-Epson printer for kitchen to repla	ESD	799.99
		voju i wore		199,99
5330 · Electrica 01/15/2022	PEC	Account #3000098825-for period 11-18-2021	ESD	132.16
Total 5330 - Ele	ctrical Service			132.16
5335 · Telephor				
01/17/2022	Chase Card Se	Vzwrtss-monthly statement for phone and int	ESD	326.81

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Minutes BCESD #2 February 24, 2022 Page **32** of **59** 6:21 PM 02/13/22 Accrual Basis

Cassie Volunteer Fire Department Profit & Loss Detail January 2022

Total 6610 - Vehicle 2,099.00 6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 3,144.00 000 - OPERATIONS 3,144.00 7012 - Fuelman 12-13-2021-4460-funeral in Alpine for fire chief ESD 32.17 10104/2022 Fuelman 12-13-2021-4460-funeral in Alpine for fire chief ESD 57.68 10104/2022 Fuelman 12-13-2021-4460-regular and calls ESD 57.68 10104/2022 Fuelman 12-22-2021-4420-regular and calls ESD 53.51 10104/2022 Fuelman 12-28-2021-4420-regular and calls ESD 51.78 10104/2022 Fuelman 12-28-2021-4421-regular and calls ESD 51.78 10104/2022 Fuelman 12-28-2021-4421-regular and calls ESD 54.67 10104/2022 Fuelman 12-12-2021-4421-regular and calls ESD 54.61 10104/2022 Fuelman 12-12-2021-4421-regu	Date	Name	Memo	Class	Amount	
600 - INSURANCE 600 - INSURANCE 600 - INSURANCE 7024 500 - WiS of Texas 10/42/022 Invel89921-2nd quarterly instalment for com ESD 945.00 610 - Vehicle 10/42/022 VIS of Texas 10/42/022 Invel89921-2nd quarterly instalment for auto I ESD 2,099.00 611 - Vehicle 10/42/022 VIS of Texas 10/42/022 Invel89921-2nd quarterly instalment for auto I ESD 2,099.00 613 - Personnel Coverage 10/04/2022 State Firements 2022 - LODD additional insurance from VFIS ESD 100.00 601 - Personnel Coverage 10/04/2022 Fuertman 127-7221-4460-regular, calls and meetings 127-15-00000000000000000000000000000000000	Total 5335 · T	elephone Service			326.81	
6605 Building and Property 945.00 1044 2022 VFIS of Texas Invel89921-2nd quarterly installment for com ESD 945.00 6510 Vehicle 2,099.00 2,099.00 1044 2022 VFIS of Texas Invel89921-2nd quarterly installment for auto I ESD 2,099.00 1044 2022 State Finance Coverage 100.00 100.00 100.00 1044 2022 State Finance Coverage 100.00 100.00 100.00 1044 2022 Fuerman 127-2021-4460-regular, calls and meetings ESD 49.19 10042022 Fuerman 127-2021-4460-regular, calls and meetings ESD 49.19 10042022 Fuerman 127-2021-4460-regular, calls, and meetings ESD 57.08 10042022 Fuerman 127-2021-4460-regular and calls ESD 57.02 10042022 Fuerman 127-2021-4460-regular and calls ESD 57.42 10042022 Fuerman 127-2021-4460-regular and calls ESD 57.42 10042022 Fuerman 127-2021-4460-regular and calls	otal 5300 · BUIL	DING AND GROUND	s		1,355.43	
10140202 VFIS of Texiss Invit69921-2nd quarterly installment for com ESD 945.00 704 6605 - Buiking and Property 945.00 945.00 8619 - Vehicle 2,099.00 2,099.00 704 6610 - Vehicle 2,099.00 8615 - Personnel Coverage 100.00 704 6615 - Personnel Coverage 100.00 7024 6615 - Personnel Coverage 3,144.00 800 - OPERATIONS 2022 - LODD additional insurance from VFIS ESD 49,19 7012 - Feedman Vehicles & Equipment 12,2021.4460 Angular, calls and meetings ESD 49,19 701402022 Fuelman 12,32221.4460 Angular, calls and meetings ESD 57,42 701402022 Fuelman 12,3221.4460 Angular and adjoine for the chief ESD 57,42 701402022 Fuelman 12,32221.4460 Angular and adjoine for the chief ESD 57,78 701402022 Fuelman 12,3221.4460 Angular and adjoine for the chief ESD 57,78 701402022 Fuelman 12,32221.4460 Angular and calls ESD 51,78 701402022 Fuelman 12,32221.4460 Angular and calls ESD 51,78	5600 · INSURAN	CE				
Total 6605 - Bukking and Property 945.00 6610 - Vehicle 2,099.00 Total 6610 - Vehicle 2,099.00 G616 - Personnel Coverage 100.00 Total 6610 - Vehicle 2,099.00 Cotal 6610 - Vehicle 2,099.00 Total 6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 100.00 Octo - CPEATONS 100.00 P042022 Fuefman 1213/2021-4460-regular, calls and meetings ESD 29.19 P042022 Fuefman 1213/2021-4460-regular, calls, and meetings ESD 25.17 P042022 Fuefman 1213/2021-4460-regular, calls, and meetings ESD 25.17 P042022 Fuefman 122-2021-4460-regular calls, and meetings ESD 25.17 P042022 Fuefman 122-2021-4460-regular calls, and meetings ESD 25.66 P042022 Fuefman 122-2021-4460-regular calls, and meetings ESD 25.66 P042022 Fuefman 122-2021-4460-regular calls, and meetings ESD 56.66 P042022 Fuefman 122-2021-4460-regular and calls ESD 56.66 P042022 Fuefman			Inviti90021-2nd outstadu installment for com	ESD	945.00	
6610 - Vehicle EvelP8021-2nd quarterly installment for auto i ESD 2,099.00 Total 6610 - Vehicle 2,099.00 2,099.00 2,099.00 6615 - Proconel Coverage 100.00 3,144.00 000.00 Total 6615 - Personnel Coverage 100.00 3,144.00 000.00 000 - OPERATIONS 3,144.00 000.01 FSD 49,19 10/04/2022 Fuelman Vehicles & Equipment 12-7.2021-4460-anaral in Alpine for fire other ESD 57.72 10/04/2022 Fuelman 12-13-2021-4460-regular, calls, and meetings ESD 57.72 50.57.74 10/04/2022 Fuelman 12-13-2021-4460-regular and calls ESD 57.72 50.57.76 10/04/2022 Fuelman 12-22-2021-4460-regular and calls ESD 53.51 57.76 10/04/2022 Fuelman 12-22-2021-4420-regular and calls ESD 54.61 55.21 10/04/2022 Fuelman 12-22-2021-4420-regular and calls ESD 54.61 55.21 10/04/2022 Fuelman 12-22-2021-4420-regular and calls ESD 54.61 55.22 10/04/2022 Fuelman 12-22-2021-4420-regular and calls ESD 56.61 55.20 56.61			investigation quartery installment for cont	230		
9/104/2022 VFIS of Texas InviR69021-2nd quarterity installment for auto i ESD 2,099.00 Total 6610 - Vehicle 2,099.00 6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 3,144.00 000 - OPERATIONS 5012 - Fuelman 12 - 2021-4460 Juncal in Alpine for fire chief ESD 49.19 9/104/2022 - Fuelman 12 - 3/2021-4460 August, calls, and meetings ESD 57.06 9/104/2022 - Fuelman 12 - 3/2021-4460 August, calls, and meetings ESD 45.77 9/104/2022 - Fuelman 12 - 2/2021-4460 August and calls ESD 46.79 9/104/2022 - Fuelman 12 - 2/2021-4460 August and calls ESD 46.79 9/104/2022 - Fuelman 12 - 2/2021-4460 August and calls ESD 46.79 9/104/2022 - Fuelman 12 - 2/2021-4460 August and calls ESD 53.66					945.00	
Total 6610 - Vehicle 2,099.00 6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 100.00 0040 - 0FEATIONS 3,144.00 004 - 0FEATIONS State Florement 10/04/2022 - Fusiman 12-7-2021-4460 nenguiar, calls and meetings ESD 49.19 10/04/2022 - Fusiman 12-7-2021-4460 nenguiar, calls, and meetings ESD 57.42 10/04/2022 - Fusiman 12-7-2021-4460 nenguiar, calls, and meetings ESD 57.42 10/04/2022 - Fusiman 12-7-2021-4460 neguiar and calls ESD 57.42 10/04/2022 - Fusiman 12-28-2021-4460 neguiar and calls ESD 57.68 10/04/2022 - Fusiman 12-28-2021-4460 neguiar and calls ESD 57.68 10/04/2022 - Fusiman 12-28-2021-4460 neguiar and calls ESD 57.68 10/04/2022 - Fusiman 12-28-2021-4420 neguiar and calls ESD 58.60 10/04/2022 - Fusiman 12-28-2021-4420 neguiar and calls ESD 58.60 10/04/2022 - Fusiman 12-28-2021-4420 neguiar and calls ESD 58.60 10/04/2022 - Fusiman 12-28-202	6610 · Vehicl 01/04/2022		Inv#89921-2nd guarterly installment for auto i	ESD	2,099:00	
6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 100.00 Geal 6600 - INSURANCE 3,144.00 000 - OPERATIONS 50 7014/2022 Fuelman 12-13-2021-4460-regular, calls and meetings ESD 7014/2022 Fuelman 12-13-2021-4460-regular, calls and meetings ESD 49,19 7014/2022 Fuelman 12-13-2021-4460-regular, calls, and meetings ESD 53,51 7014/2022 Fuelman 12-28-2021-4460-regular and calls ESD 53,51 7014/2022 Fuelman 12-28-2021-4460-regular and calls ESD 53,51 7014/2022 Fuelman 12-28-2021-4460-regular and calls ESD 51,78 7014/2022 Fuelman 12-28-2021-4421-regular and calls ESD 50,60 7020 · Fire Extingular TestRegor 284,15 50 53,6	Total 6610 - V	/ehicle			2,099.00	
DVD42022 State Frement's 2022 - LODD additional insurance from VFIS ESD 100.00 Total 6615 - Personnel Coverage 100.00 Total 6615 - Personnel Coverage 3,144.00 000 - OPERATIONS 3,144.00 0014 - Geodeman Vehicles & Equipment ESD 49,19 0014/2022 Fusiman 12.7-2021-4460-regular, calls and meetings ESD 32.17 0014/2022 Fusiman 12.1-3.2021-4460-regular, calls, and meetings ESD 57.42 0014/2022 Fusiman 12.1-3.2021-4460-regular, calls, and meetings ESD 57.76 0014/2022 Fusiman 12.2-2.2021-4420-regular and calls ESD 46.70 0014/2022 Fusiman 12.2-2.2021-4420-regular and calls ESD 50.64 0014/2022 Fusiman 12.2-2.2021-4420-regular and calls ESD 24.46 0014/2022 Fusiman 12.2-2.2021-4420-regular and calls ESD 24.66 0014/2022 Fusiman 12.2-2.2021-4420-regular and calls ESD 24.61 0014/2022 Fusiman 12.2-2.2021-4420-regular and call						
Odd 6600 · INSURANCE 3,144.00 D01 OPERATIONS	01/04/2022		2022 - LODD additional insurance from VFIS	ESD	100.00	
OD-OPERATIONS No. 1004/2022 Fuelman Vehicles & Equipment 12.72.2021-4460-ineral in Alpine for fine chief ESD 32.17 1004/2022 Fuelman 12.13.2021-4460-ineral in Alpine for fine chief ESD 57.42 1004/2022 Fuelman 12.13.2021-4460-ineral in Alpine for fine chief ESD 57.42 1004/2022 Fuelman 12.28.2021-4460-regular and calls ESD 53.51 1004/2022 Fuelman 12.28.2021-4460-regular and calls ESD 54.60 1004/2022 Fuelman 12.28.2021-4460-regular and calls ESD 26.46 1004/2022 Fuelman 12.28.2021-4460-regular and calls ESD 26.46 1004/2022 Fuelman 12.28.2021-4460-Maula Ald-Bertram/OakalL ESD 28.45 1004/2022 Fuelman 12.28.2021-4460-Maula Ald-Bertram/OakalL ESD 28.45 1004/2022 Fuelman 12.28.2021-4460-Maula Ald-Bertram/OakalL ESD 284.15 1004/2022 Fuelman - Invite 040075-annual fire extinguisher testing a ESD 539.69 1027-2022 San Saka F	Total 6615 - P	Versonnel Coverage			100.00	
Total Fuelman-Vehicles & Equipment ESD 49.19 0104/2022 Fuelman 12.13-2021-4460-funcal in Alpine for fire chief ESD 32.17 0104/2022 Fuelman 12.13-2021-4460-funcal in Alpine for fire chief ESD 32.17 0104/2022 Fuelman 12.13-2021-4460-regular and calls ESD 57.68 0104/2022 Fuelman 12.22-2021-4420-regular and calls ESD 46.70 0104/2022 Fuelman 12.22-2021-4421-regular and calls ESD 51.78 0104/2022 Fuelman 12.22-2021-4421-regular and calls ESD 54.61 0104/2022 Fuelman 12.72-2021-4421-regular and calls ESD 54.61 0104/2022 San Saba Fire Invel 040075-annual fire extingularther testing a ESD 539.69 0122-Fire E	Total 6600 · INSU	JRANCE			3,144.00	
Total Fuelman-Vehicles & Equipment ESD 49.19 0104/2022 Fuelman 12.13-2021-4460-funcal in Alpine for fire chief ESD 32.17 0104/2022 Fuelman 12.13-2021-4460-funcal in Alpine for fire chief ESD 32.17 0104/2022 Fuelman 12.13-2021-4460-regular and calls ESD 57.68 0104/2022 Fuelman 12.22-2021-4420-regular and calls ESD 46.70 0104/2022 Fuelman 12.22-2021-4421-regular and calls ESD 51.78 0104/2022 Fuelman 12.22-2021-4421-regular and calls ESD 54.61 0104/2022 Fuelman 12.72-2021-4421-regular and calls ESD 54.61 0104/2022 San Saba Fire Invel 040075-annual fire extingularther testing a ESD 539.69 0122-Fire E	000 · OPERATI	ONS				
0104/2022 Fusiman 12-13-2021-4460 funeral in Alpine for fire child ESD 32.17 0104/2022 Fusiman 12-13-2021-4460 funeral in Alpine for fire child ESD 57.42 0104/2022 Fusiman 12-14-2021-4460-regular and calls ESD 53.51 0104/2022 Fusiman 12-22-2021-4420-regular and calls ESD 51.78 0104/2022 Fusiman 12-22-2021-4420-regular and calls ESD 56.66 0104/2022 Fusiman 12-22-2021-4421-regular and calls ESD 56.06 0104/2022 Fusiman 12-12-2021-4421-regular and calls ESD 56.06 0104/2022 Fusiman 12-12-2021-4421-regular and calls ESD 34.61 0104/2022 Fusiman 12-12-2021-4421-regular and calls ESD 34.61 0104/2022 Fusiman 12-12-2021-4440-Mutual Aid-Bertram/OakalL. ESD 34.61 0104/2022 San Saba Fire Inv#0400075-annual fire extinguisher testing a ESD 284.15 020 - Fire Extinguisher Test/Repr 284.15 5039.69 5039.69	7012 · Fuelm	an-Vehicles & Equips		ESD	40 10	
0104/2022 Fuelman 12-13-2021-4460 function in Alpine for fire chief ESD 57.42 0104/2022 Fuelman 12-14-2021-4460-regular and calls ESD 55.51 0104/2022 Fuelman 12-22-2021-4460-regular and calls ESD 55.51 0104/2022 Fuelman 12-28-2021-4460-regular and calls ESD 56.51 0104/2022 Fuelman 12-28-2021-4440-Mutual Ald-Bertram/OakalL ESD 58.65 0104/2022 Fuelman 12-7.2021-4440-Mutual Ald-Bertram/OakalL ESD 36.61 0104/2022 Fuelman 12-12-2021-4440-Mutual Ald-Bertram/OakalL ESD 284.15 0104/2022 Fuelman 12-12-2021-4440-Mutual Ald-Bertram/OakalL ESD 284.15 0104/2022 Fuelman 12-12-2021-4440-Mutual Ald-Bertram/OakalL ESD 284.15 0104/2022 San Saba Fire Invi# 040078-annual fire extinguisher testing a ESD 284.15 0102 San Saba Fire Invi# 040078-annual fire extinguisher testing a ESD 538.69 0102 San Saba Fire Invi# 040078-asheratesting at at at at at a						
010402022 Fuelman 12-14-2021-4400-regular, calis, and meetings ESD 57.08 010402022 Fuelman 12-28-2021-4400-regular and calls ESD 53.51 010402022 Fuelman 12-28-2021-4400-regular and calls ESD 54.70 010402022 Fuelman 12-28-2021-4420-regular and calls ESD 56.05 010402022 Fuelman 12-28-2021-4421-regular and calls ESD 59.05 010402022 Fuelman 12-28-2021-4421-regular and calls ESD 59.05 010402022 Fuelman 12-28-2021-4421-regular and calls ESD 34.61 01040202 Fuelman 12-28-2021-4421-regular and calls ESD 34.61 020 • First Responder Supplies 040076-annual fire extinguisher testing a ESD 284.15 020 • First Responder Supplies 030.69 539.69 539.69 539.69						
010402022 Fuelman 12-22-2021-4460-regular and calls ESD 53.51 010402022 Fuelman 12-28-2021-4420-regular and calls ESD 56.70 010402022 Fuelman 12-28-2021-4421-regular and calls ESD 26.46 010402022 Fuelman 12-7-2021-4421-regular and calls ESD 26.46 010402022 Fuelman 12-7-2021-4421-regular and calls ESD 26.46 010402022 Fuelman 12-12-2021-4421-regular and calls ESD 26.46 010402022 Fuelman 12-12-2021-4424-regular and calls ESD 26.46 010402022 Fuelman 12-12-2021-4424-regular and calls ESD 26.46 010402022 Fuelman 12-12-2021-4424-Mutual Aid-Bertram/Oakal ESD 284.15 7020 Fire Extinguisher Test/Repr 284.15 284.15 284.15 7030 · First Responder Supplies 539.69 539.69 539.69 539.69 7042 · VehiEpmt Lights-Decals-Safety 675.16 539.69 305.02 539.69 305.02 539.69 305.02 305.02 305.02 305.02 305.02 305.02	01/04/2022					
1004/2022 Fuelman 12-28-2021-4400-regular and calls ESD 46.70 1004/2022 Fuelman 12-75-2021-4421-regular and calls ESD 28.46 1004/2022 Fuelman 12-75-2021-4421-regular and calls ESD 28.46 1004/2022 Fuelman 12-28-2021-4421-regular and calls ESD 28.46 1004/2022 Fuelman 12-28-2021-4421-regular and calls ESD 34.61 Total 7012 - Fuelman 12-28-2021-4421-regular and calls ESD 34.61 Total 7012 - Fuelman-Vehicles & Equipment 467.97 7020 - Fire Extinguisher Test/Repr 284.15 7030 - First Responder Supplies 539.69 7043 - First Responder Supplies 539.69 7045 - Veh/Epmt Lights-Decals-Safety 539.69 7047 - Veh/Epmt Lights-Decals-Safety 675.16 7050 - Personal Protect Equip-PPE 305.02 70417/2022 Chase Card Se	01/04/2022					
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01/17/2022 Chase Card Se Amzn-spring loaded latch pin with stainless t ESD 58.59 01/17/2022 Chase Card Se Amzn-for road king truck pats brass push to ESD 149.95 01/17/2022 Chase Card Se Amzn-ide headlights (2) for Brush 4451 to re ESD 48.99 01/17/2022 Chase Card Se Amzn-ide headlights (2) for Brush 4451 to re ESD 48.99 01/17/2022 Chase Card Se Amzn-wring harness sockets for rew headlight. ESD 5.69 01/17/2022 Chase Card Se NAPA-coupling for air brakes for Engine 4421 ESD 9.37 Total 7090 · Vehicle Maintenance/Repair 122.64 122.64 122.64		e Maintenance/Repai		ESD	-140.05	
M1/17/2022 Chase Card Se Amzn- for road king truck pats brass push to ESD 149.95 M1/17/2022 Chase Card Se Amzn-kol headlights (2) for Brush 4451 to re ESD 48.99 M1/17/2022 Chase Card Se Amzn-king hamass sockats for new headlig ESD 5.69 M1/17/2022 Chase Card Se NAPA-coupling for air brakes for Engine 4421 ESD 9.37 Total 7080 - Vehicle Maintenance/Repair 122.64						
D/117/2022 Chase Card Se Aman-led headlights (2) for Brush 4451 to re ESD 48.99 D/17/2022 Chase Card Se Aman-wring harmess sockets for new headlig ESD 5.69 D/117/2022 Chase Card Se NAPA-coupling for air brakes for Engine 4421 ESD 9.37 Total 7090 · Vehicle Maintenance/Repair 122.64						
D1/17/2022 Chase Card Se Amzn-wiring hamess sockets for new headlig ESD 5.69 D1/17/2022 Chase Card Se NAPA-coupling for air brakes for Engine 4421 ESD 9.37 Total 7080 - Vehicle Maintenance/Repair 122.64						
D1/17/2022 Chase Card Se NAPA-coupling for air brakes for Engine 4421 ESD 9.37 Total 7080 - Vehicle Maintenance/Repair 122.64						
Total 7080 - Vehicle Maintenance/Repair 122.64						
	01017/2022	Chase Card Se	NMPA-coupling for air brakes for Engine 4421	ESD		
Par	Total 7090 - V	/ehicle Maintenance/R	epair		122.64	
						Par

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6:21 PM 02/13/22 Accrual Basis		Volunteer Fire Department rofit & Loss Detail January 2022		
	Date Name	Memo	Class	Amount
	7085 · Vehicle Maint/Repr(Vendor) 01/17/2022 Chase Card Se		ESD	345.78
	Total 7085 · Vehicle Maint/Repr(Ven	dor)		345.78
	Total 7000 · OPERATIONS			2,625.51
	8000 · TRAINING 8035 · Educational Supplies 01/17/2022 Chase Card Se	Amzn-two sets of vehicles, signs, roads, and	ESD	123.38
	Total 8035 - Educational Supplies			123.38
	Total 8000 · TRAINING			123.38
	Total Expense			13,121.27
	Net Income			33,334.98

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Enclosure 8

Cassie Volunteer Fire Dept. & EMS Balance Sheet

02/13/22 Accrual Basis

Balance	Sheet
As of February	y 13, 2022

	Feb 13, 22
ASSETS Current Assets Checking/Savings 1010 - FSB of Burnet - 68007	78,490.50
Total Checking/Savings	78,480.50
Total Current Assets	78,480.50
Other Assets 1090 · Transfers (In/Out)	-70,000.00
Total Other Assets	-70,000.00
TOTAL ASSETS	8,480.50
LIABILITIES & EQUITY Equity 3010 - Unrestricted Net Assets Net Income	-95.06 8,576.16
Total Equity	8,480.50
TOTAL LIABILITIES & EQUITY	8,480.50

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6:59 PM

7:03 PM

02/13/22 Accrual Basis

Cassie Volunteer Fire Dept. & EMS Profit & Loss Detail January 2022

Accrual Basis			January 2022		
	Date	Name	Memo	Class	Amount
	A000 - INCOME	lual Donations			
	01/10/2022 01/10/2022 01/10/2022 01/10/2022	Individual Dona Individual Dona Individual Dona Individual Dona Individual Dona	Susan Gillespie Trust Luis Sirvent and Marisa Bascope Randy and Tammy Chambers Glenn and Janet Patterson	FD FD FD FD	100.00 1,000.00 1,500.00 1,000.00 3,600.00
	Total 4000 · INCA Total Income	DME			3,600.00
	Expense				
	Net Income				3,600.00

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Enclosure 9



BURNET COUNTY EMERGENCY SERVICES DISTRICT #2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609-0249

> ORDER 01-2008 (Amended 02-24-2022) OF

BURNET COUNTY EMERGENCY SERVICE DISTRICT NO. 2 RECORDS MANAGEMENT POLICY

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Ş

STATE OF TEXAS

COUNTY OF BURNET

WHEREAS, the Texas Local Government Records Act (Title 6, Subtitle C, Local Government Code), provides that each local government must establish an active and continuing records management program; and the Burnet County Emergency Services District No. 2 desires to adopt a plan to prescribe policies and procedures consistent with the Local Government Records Act and in the interests of cost-effective and efficient recordkeeping; now therefore:

NOW THEREFORE:

SECTION 1. DEFINITION OF RECORDS OF THE BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information-recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the Burnet County Emergency Services District No. 2 or any of its officers or employees pursuant to law or in the transaction of public business, are declared to be the records of Burnet County Emergency Services District No. 2 and of in accordance with the provisions of this ordinance or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Sec. 1 of this plan are declared to be the property of the Burnet County Emergency Services District No. 2. No official or employee of the Burnet County Emergency Services District No. 2Error! Reference source not found. has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

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BURNET COUNTY EMERGENCY SERVICES DISTRICT #2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609-0249

SECTION 3. POLICY. It is declared to be the policy of the Burnet County Emergency Services District #2 to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of this office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice. This policy shall apply to all employees, agents, independent contractors, and volunteers of the Burnet County Emergency District #2.

SECTION 4. RECORDS MANAGEMENT OFFICER. The Secretary will serve as Records Management Officer for the Burnet County Emergency District No. 2 as provided by law and will develop policies and procedures to ensure that the maintenance, preservation, security, destruction, electronic storage, and other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act.

SECTION 5. RECORDS CONTROL SCHEDULES. Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the Records Management Officer for use in Burnet County Emergency District No. 2 as provided by law. The Records Management Officer shall prepare amendments to the schedules as needed to reflect new records created or received by this office, or revisions to retention periods established in a records retention schedule issued by the Commission. Any destruction of records of the Burnet County Emergency District No. 2 will be in accordance with these schedules and the Local Government Records Act.

ORDERED THIS 24th DAY OF FEBRUARY, 2022

BURNET COUNTY EMERGENCY SERVICES DISTRICT #2

By:

Richard Bremer President

Sharon Barclay Secretary

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Enclosure 10

400-01 CVF	D EQUIPMENT DISPOSAL POLICY
CASSIE VOLUNTEER	CASSIE VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING PROCEDURES/GUIDELINES
TITLE: Equipment Disposal Policy	SECTION/TOPIC: Logistics
NUMBER: 400-01	ISSUE DATE: 12/15/2021
	REVISED DATE:
PREPARED BY: Derrick Curtis, Fire Chief CVFD	APPROVED BY: Derrick Curtis, Fire Chief Cassie VFD

1.0 PURPOSE

This standard operating procedure/guideline addresses CVFD's policy is disposal of equipment.

2.0 SCOPE

This SOP/SOG pertains to all personnel with Cassie VFD and Burnet County ESD #2.

3.0 PROCEDURES/GUIDELINES & INFORMATION

CVFD follows NFPA standards and guideline in reference to apparatus, equipment which includes personal protective equipment (J.g., gloves, SCBA, helmets, boots, station wear, bunker gear, wildland gear, ETC.) station furniture, and hardware.

Once the equipment has been purchased and placed into service by being given an asset tag number and placed into inventory system.

An items, that may be able to be sold or donated will be done through proper channels, any capital expenditure items at the end of service life and has been replaced, the fire department will notify the Burnet County ESD #2. [i,e, selling of a truck or large equipment, CVFD will notify BCESD#2 of the intentions and get approval to sell the item, CVFD then will take offers for the equipment and

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CASSIE VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING PROCEDURE/GUIDELINE Logistics 400-01. Equipment Disposal Policy DATE APPROVED- 12/15/2021 PAGE 2 of 2

the CVFD will then notify BCESD#2 of the winning offer. Once money has been received from CVFD, CVFD will then write a check to BCESD#2) CVFD will at times donate items if they cannot be sold. Any item that can not be sold or donated will be destroyed and properly disposed of.

Once an item has been, sold, clamaged, stolen, lost, aged out CVFD will dispose of the asset tag in the inventory system. A reason will be noted in the system for the annual inventory to the BCESD#2 and Auclitors.

2

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Enclosure 11

HdL Companies

Burnet Co ESD 2 INDUSTRY SEGMENT RANK & CHANGE

Feb-22

Fiscal Year: Jan-Dec

INDUSTRY SEGMENT	% Total Current YTD	Prior Calendar YTD	Change		
INDUSTRY SEGMENT	Collections	Sales Tax Collections	Sales Tax Collections	\$	%
Retail Trade	69.3%		9,537		
Telecom	6.1%	-	832	-	
Admin, Support, Waste Mgmt	5.6%		766		
Utilities	4.4%	-	599	-	
Manufacturing	3.4%	-	470	-	
Top 5	88.7%	-	12,204	-	
Recreation, Arts, Entmt	3.1%	-	430	-	
Construction	2.8%		392		
Ag, Forestry, Fishing, Hunting	2.0%	-	276	-	
Real Estate, Rental, Leasing	1.3%		184		
Information excl. Telecom	0.8%	-	112	-	
Wholesale Trade	0.8%		112		
Prof, Scientific, Tech Svcs	0.3%	-	39	-	
Other Services	0.0%		4		
Financial, Insurance	0.0%	-	2	-	
Unidentified	0.0%			-	
Transportation, Warehousing	0.0%	-		-	
Public Admin	0.0%				
Mining, Oil/Gas Extr	0.0%	-		-	
Lodging, Food Svcs	0.0%				
Health Care, Social Assistance	0.0%	-		-	
Education Services	0.0%				
Company, Enterprise Mgmt	0.0%	-		-	
All Other	11.3%		1,551		
TOTAL COLLECTIONS	100.0%	-	13,755		

		% Change from same month Prior Year						
INDUSTRY SEGMENT	Sep	Oct	Nov	Dec	Jan	Feb		
Retail Trade	0%	0%	0%	0%	0%	0%		
Telecom	0%	0%	0%	0%	0%	0%		
Admin, Support, Waste Mgmt	0%	0%	0%	0%	0%	0%		
Utilities	0%	0%6	0%	0%	0%	0%		
Manufacturing	0%	0%	0%	0%	0%	0%		
All Others								
TOTAL COLLECTIONS								

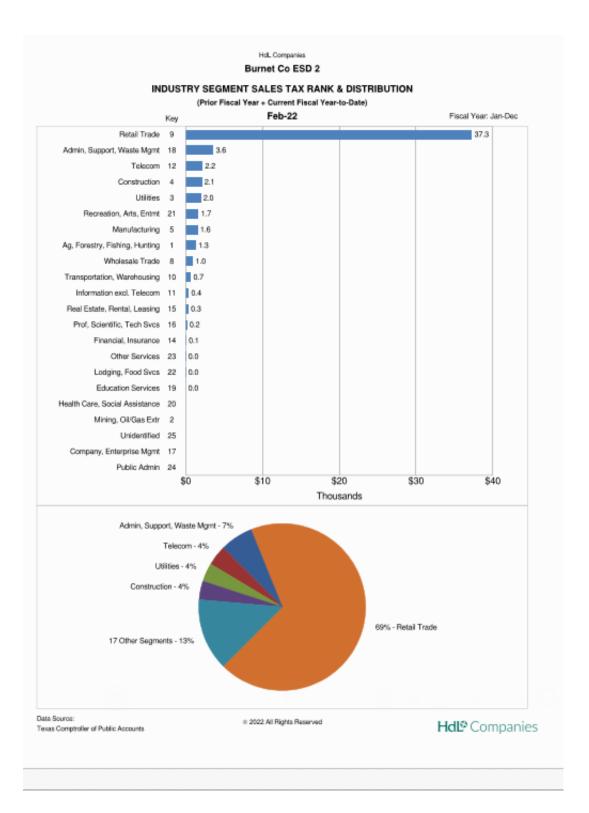
* Ranked by Current + Prior YTD Collections

Data Source: Texas Comptroller of Public Accounts Analysis: HdL Companies

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Hdl[®] Companies

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Burnet Co ESD 2 TOP 30 COMPANIES RANK and CHANGE SUMMARY Feb-22

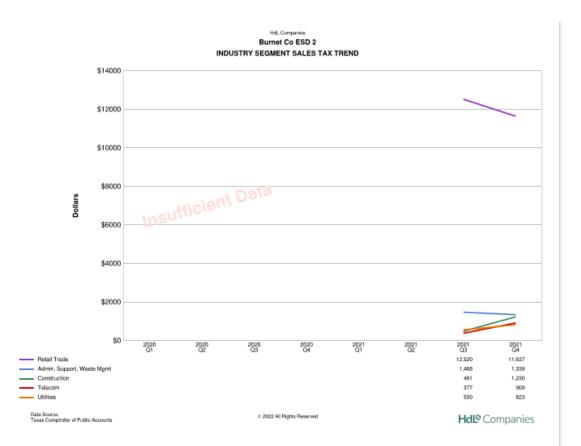
Fiscal Year: Jan-Dec Prior Current Current Fiscal YTD Fiscal YTD Fiscal YTD Rank* Company Change NAICS Sales Tax Sales Tax Change % Total Key Collections Collections ŝ % Collections AMAZON.COM SERVICES INC (MARKETPLACE) 1 9 SMS BUCHANAN BUSINESS INC 2 9 3 AMAZON.COM SERVICES LLC 9 JIM EACHUS 4 9 MARK W MARDIS 5 18 PEDERNALES ELECTRIC COOPERATIVE INC. 6 3 REVEILLE PEAK RANCH SOLUTIONS LLC 7 21 REVEILLE PEAK RANCH L.L.C. 8 1 9 EBAY INC. 9 10 APPLE INC. 5 TOP 10 LARGE** COMPANIES 9,768 9,768 0.0% 63.0% 11 MOW PARTNERS LLC 4 12 WASTE MANAGEMENT OF TEXAS INC. 18 13 NEW CINGULAR WIRELESS PCS LLC 12 DISH NETWORK L.L.C. 14 12 15 TEXAS TRUCKING COMPANY INCORPORATED 10 16 WAL-MART.COM USA LLC 9 17 AQUA SPHERE INC. 8 18 SIRIUS XM RADIO INC. 12 19 BESTBUY.COM LLC 9 20 J BAR ENTERPRISES LLC 15 ETSY INC. 21 9 F&F CONSTRUCTION COMPANY INC. 22 4 TEXAS STOCK SHOW PROS LLC 23 9 BARNES & NOBLE BOOKSELLERS INC. 24 9 25 OVC INC 9 TARGET CORPORATION 26 9 27 TEXAS DISPOSAL SYSTEMS INC. 18 28 LOMAS LAND MAINTENANCE LLC 18 29 WAL-MART.COM USA LLC (MARKETPLACE) 9 SAFE STEP WALK IN TUB LLC 30 4 TOP 30 LARGE COMPANIES 77.5% 11,999 11,999 0.0% TOP 100 LARGE COMPANIES 12,947 12,947 0.0% 83.6% 507 OTHER LARGE COMPANIES 808 808 0.0% 5.2% SMALL COMPANIES & OTHER 1,647 10.6% 1,647 0.0% SINGLE LOCAL TAX RATE COLLECTIONS (SLT) 91 91 0.0% 0.6% TOTAL COLLECTIONS 15,492 0.0% 100.0% 15,492 STATE COMPTROLLER FEES 2.4% 372 372 0.0% NET PAYMENTS 15,120 15,120 0.0% 97.6%

* Ranked by Total of Last Fiscal Year + Current Fiscal YTD ** Businesses whose detailed sales tax data is available

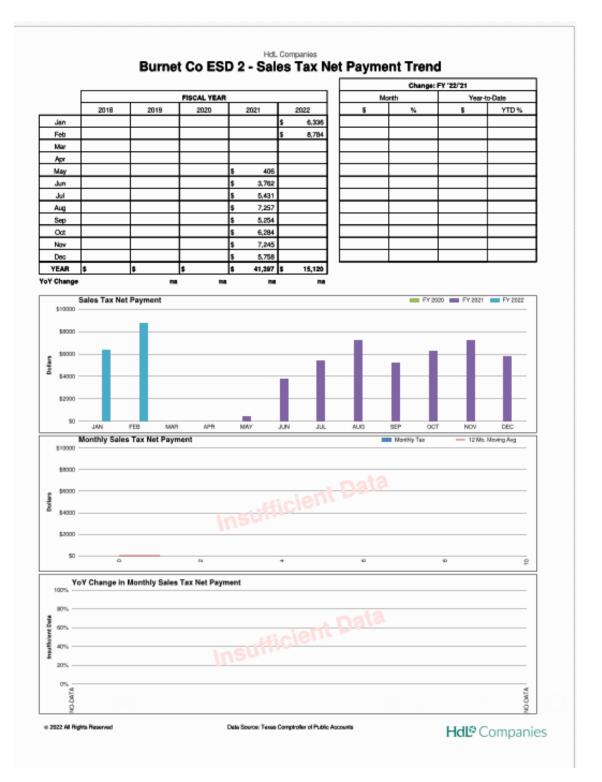
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Hdl. Companies

Burnet Co ESD 2 SALES TAX PAYMENT DETAIL

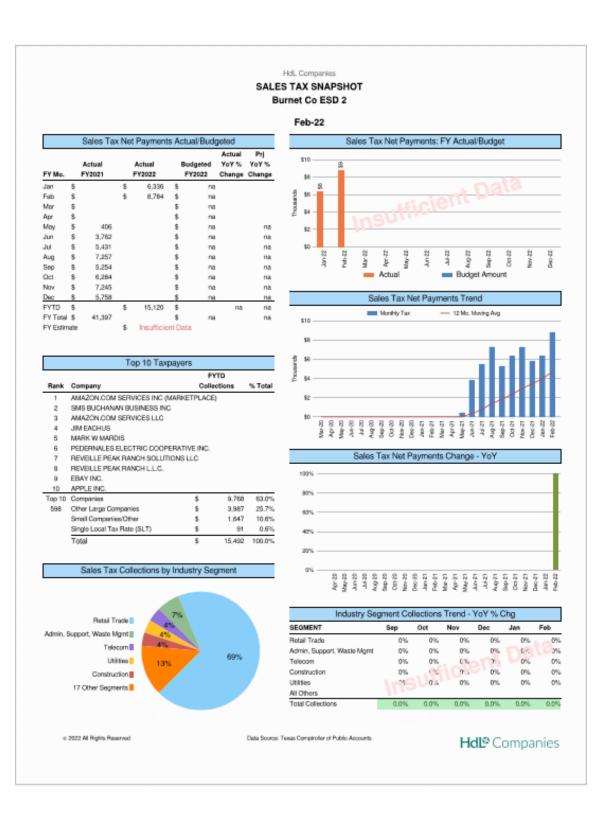
		Feb-22				Fiscal Year: Jan-Dec		
COLLECTIONS	Feb-21	Feb-22	Chg. \$ Chg. %	Prior FYTD	Current FYTD	Chg. \$ Chg. %		
Current Period	0	8,768	8,768 0.0%	0	14,600	14,500 0.0%		
Prior Period	0	152	152 0.0%	0	156	156 0.0%		
Future Period	O	0	0.0%	0	559	559 0.0%		
Audit	0	0	0 0.0%	0	0	0 0.0%		
Unidentified	0	2	2	0	7	7 0.0%		
Single Local Tax Rate	0	91	91 0.0%	0	170	170 0.0%		
TOTAL	0	9,014	9,014 0.0%	0	15,492	15,492 0.0%		
Service Fee	(0)	(180)	(180) 18027900.0%	0	(310)	(310) 0.0%		
Current Retained	(0)	(177)	(177) 17666900.0%	0	(304)	(304) 0.0%		
Prior Retained	0	127	127 0.0%	0	242	242 0.0%		
NET PAYMENT	0	8,784	8,784 0.0%	0	15,120	15,120 0.0%		

Data Source: Texas Comptroller of Public Accounts

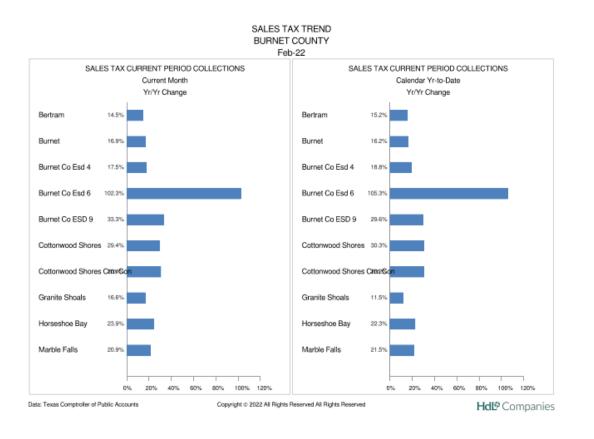
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Hdl[®] Companies

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CONSULTING SERVICES AGREEMENT

THIS AGREEMENT is made by and between HdL COMPANIES, whose mailing address is 8700 Manchaca Rd., Suite 106, Austin, TX 78748, hereinafter referred to as "HDL" and the BURNET COUNTY ESD NO. 2, whose mailing address is P.O. BOX 249, BUCHANAN DAM, TEXAS 78609, hereinafter referred to as "CLIENT."

WHEREAS, CLIENT desires to engage HDL, as an independent contractor, to provide CLIENT consulting services for the administration of its sales and use tax and;

WHEREAS, HDL desires to consult with CLIENT to assist CLIENT with its sales and use tax administration;

NOW, THEREFORE, it is agreed as follows:

Term. The respective duties and obligations of the Agreement parties shall be for a
period of twelve (12) months, commencing on March 1, 2022 (Commencement Date). The
Agreement automatically renews in Twelve (12) month increments unless terminated in
accordance with Section 10. Any renewals of this agreement are subject to appropriation by the
CLIENT.

 Consulting Services. HDL will provide, for all sales tax rate areas of CLIENT, consulting services as defined in Exhibit I.

A. Incorrectly Received Tax Research Services Authorization. HDL's Consulting Services have the potential to identify businesses which have reported, are reporting, or could report significant sales or use tax in error to CLIENT. Identification and correction of incorrectly reported tax could lead to CLIENT returning incorrectly received tax. CLIENT (authorizes ______) (does not authorize _____) HDL to conduct incorrectly received tax research. With authorization to conduct incorrectly received tax research HDL will initiate corrective actions without prior consultation with CLIENT and will keep CLIENT informed of any potential repayments.

B. Additional Services. CLIENT may request HDL provide additional consulting services at any time during the term of the Agreement. If CLIENT and HDL mutually agree on the scope of the additional consulting, then HDL will provide those services on a Time and Materials basis, or otherwise, as the parties agree. Hourly rates will vary depending on the scope and structure of the work and the personnel required. Any additional consulting services shall be agreed in writing by the parties prior to any services being performed. HDL will invoice monthly any fees and expenses for additional consultation services.

 Report & Consultation Fee. A report and consultation fee of two thousand five hundred dollars (\$2,500.00) is due and payable for the twelve (12) month period of the Agreement on the Commencement Date of the Agreement.

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4. Commission Fee. HDL is due a commission fee only if HDL work or recommendations made during the term of this Agreement, or any extensions thereof, resulted in Recovered, Future, or Increased Taxes actually being received by CLIENT. Any commissions earned during the Agreement or extensions thereof survive termination of the Agreement and CLIENT's commission fee obligations remain until paid.

- A. Definitions.
 - (1) Recovered Taxes. Recovered Taxes are taxes incorrectly paid to another jurisdiction which are, as a result of HDL recommendations or work, subsequently re-allocated to CLIENT; or are taxes that were not collected and paid to CLIENT for historical periods but are subsequently paid as a result of HDL recommendations or work.
 - (2) Future Taxes. Future Taxes are taxes received by CLIENT as a result of HDL finding and fixing errors which result in taxes received forward from the error correction.
 - (a) An error correction can result in both Recovered Taxes and Future Taxes.
 - (3) Increased Taxes. Increased Taxes are taxes received by CLIENT as a result of HDL finding and fixing errors which result in an increase in taxes received above historic levels from the point of error correction.

B. Commission Fees. Commission fees are calculated based on the sales and use tax specific businesses or individuals reported to the Texas Comptroller of Public Accounts (TCPA) and were allocated to CLIENT and are documented by data and reports received from the TCPA.

- Recovered Taxes Commission. HDL is due a commission of thirtyfive percent (35%) of Recovered Taxes.
- (2) Future Taxes Commission. HDL is due a commission of thirty-five percent (35%) of Future Taxes received by the CLIENT for a period of twenty-four (24) months, which period begins upon CLIENT's first receipt of the correct Future Taxes.
- (3) Increased Taxes Commission. HDL is due a commission of thirty-five percent (35%) of Increased Taxes received by the CLIENT for a period of twenty-four (24) months, which period begins upon CLIENT's first receipt of the correct Increased Taxes.

C. Commission Fees Determinations. Commissions fees due are determined and invoiced on quarterly basis, based on the commencement date.

D. Commission Refund. If HDL received commissions based on Taxes that are subsequently found to have been incorrectly paid to CLIENT and which Taxes are subsequently

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Minutes BCESD #2 February 24, 2022 Page **50** of **59** re-allocated from CLIENT or CLIENT is required to return those taxes to the TCPA, HDL will return or credit to CLIENT any commissions related to those taxes. HDL and CLIENT agree to negotiate a mutually agreeable commission repayment schedule on a case-by-case basis.

E. Commission Period Shortened. If certain Future Taxes or Increased Taxes cease as a result of annexation of CLIENT's territory, CLIENT's obligations to pay commissions to HDL which are based upon Future Taxes or Increased Taxes from the annexed territory cease on the effective date of the annexation.

F. Cooperation after Termination. CLIENT agrees to cooperate and to provide HDL necessary authorizations or provide HDL access to reports or information necessary to allow HDL to calculate its commission fees for the Recovered Taxes, Future Taxes and/or Increased Taxes until such time as CLIENT's obligations for those are complete.

5. Expenses. Expenses incurred by HDL in providing services in Exhibit I are the responsibility of HDL. If approved in advance in writing by CLIENT, HDL shall be reimbursed for any expenses, including travel, incurred by HDL beyond the scope of services included in Exhibit I. HDL shall invoice those approved expenses quarterly and they are due on receipt of invoice.

6. Client Obligations.

A. Authorizations.

- (1) Information. CLIENT authorizes HDL to request, receive and discuss tax information, whether or not confidential, related to CLIENT from the Texas Comptroller of Public Accounts (TCPA) officials, from County or other appraisal district officials and any other individuals or parties who are or may be obligated to collect sales and use tax on behalf of CLIENT. CLIENT authorizes HDL to initiate, request and to represent CLIENT in any discussions or reviews with parties obligated to collect sales and use tax on behalf of CLIENT but in no circumstance may these actions be construed to be, or HDL represent that HDL is an employee of CLIENT. CLIENT agrees and understands that the Texas Comptroller of Public Accounts has the exclusive authority and responsibility to administer and collect sales and use taxes on behalf of CLIENT and agrees that in retaining HDL, CLIENT is not delegating any of its responsibilities or authority to administer and enforce its sales and use taxes.
- (2) Transmission of Confidential Information. CLIENT will designate a person or location (CONTACT POINT) to whom or which HDL is authorized to transmit CLIENT specific reports and information, some of which may be confidential. CLIENT acknowledges that on receipt of any confidential information from HDL, CLIENT assumes responsibility for assuring compliance with Section 9A. CLIENT will designate who is authorized to establish and/or change the CONTACT

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Minutes BCESD #2 February 24, 2022 Page **51** of **59** POINT and will communicate it or any change in CONTACT POINT in writing to HDL.

B. Map. CLIENT will provide HDL a detailed map of CLIENT's jurisdiction boundaries and its sales tax boundaries, if different from its jurisdiction boundaries. If CLIENT cannot provide a detailed map and if CLIENT requests HDL will arrange for one to be made and the costs for the map will be billed to CLIENT.

C. Coordination. CLIENT will designate a person to serve as the coordination point for CLIENT with HDL for sales/use tax issues related to CLIENT and who will be available to discuss with and provide HDL information, in a timely manner, to resolve questions related to CLIENT's jurisdiction boundaries. CLIENT agrees HDL will be the principal communications point related to sales tax between CLIENT and the TCPA and businesses and agrees to refer all contacts from the TCPA or businesses related to sales tax to HDL.

D. Boundary Changes. CLIENT will promptly notify HDL of any annexations or de-annexations of its territory or of any other jurisdiction boundary changes during the term of this Agreement.

7. Copyrights and License. HDL retains all the rights, title and interest in to the processes, procedures, software, ideas, and know-how, whether patentable, copyrightable or proprietary that HDL may develop or utilize in performing services for CLIENT. HDL grants CLIENT a non-exclusive license to reproduce for CLIENT's sole internal use and benefit any copyrighted materials provided by HDL to CLIENT under the Agreement as long as the copyright mark and any confidentiality notices, if applicable, are not removed in the copying process.

8. Data Source and Accuracy. In performing services under this Agreement HDL will rely on data and information from the Texas Comptroller of Public Accounts (TCPA) and potentially other public and private sources. In relying on such data and information HDL will exercise reasonable due diligence as to its accuracy; however HDL makes no warranties or representations as to its accuracy.

9. Parties Document Retention and Confidentiality Obligations. HDL, its principals, employees, agents, contractors and associates agree to maintain confidential, for a period of 5 years or any other period as required by statute, any information marked or designated as confidential by CLIENT or received for CLIENT'S benefit, and agree to destroy, at the written request of the CLIENT, all such documents and any other documents obtained by HDL on CLIENT's behalf, whether or not confidential, within 30 days of termination of this Agreement or in accordance with CLIENT'S records retention policy, whichever period of time is longer. CLIENT, its officers, employees, associates, agents or contractors agree, except as required by the Texas Open Records Act or other legal process, to maintain confidential any HDL contacts disclosed to CLIENT, any proprietary analytical methods, procedures or any software disclosed to and/or used on behalf of CLIENT.

A. CLIENT and HDL acknowledge certain data received from the TCPA and utilized by HDL in providing services under this Agreement is made confidential by Texas Tax

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Minutes BCESD #2 February 24, 2022 Page **52** of **59** Code, ¶ 321.3022, 322.2022, 323.2022, as applicable, and may be used only for the purpose of economic forecasting and internal audit. Unauthorized distribution or disclosure of confidential information by an individual or employee of a company or an officer or employee of a government agency is punishable by six (6) months in jail and a \$1,000 fine (Texas Government Code ¶ 552.352). CLIENT agrees any confidential information provided CLIENT by HDL will be maintained confidential and will not be utilized in any manner inconsistent with the law. HDL agrees it will not use confidential information in any manner other than for providing services to CLIENT for CLIENT's internal audit and economic forecasting.

10. Termination. This Agreement may be terminated during its initial term by CLIENT for cause if HDL is or has not fulfilled its obligations in Exhibit I, has been notified in writing HDL is in material breach of the Agreement and HDL has not corrected the breach within 30 days of notice. This Agreement may be terminated after the initial twelve (12) month term by either party by giving ninety (90) days' written notice to the other party at the address above or at an address chosen subsequent to the execution of this Agreement and communicated in writing. If CLIENT terminates this Agreement before a term's expiration, HDL will not refund any report and consultation fee paid to HDL. If HDL terminates this Agreement prior to a term's expiration, HDL will return to CLIENT, pro-rata, the portion of the report and consultation fee paid to HDL based upon the proportionate number of days remaining in the Agreement period for which the prior payment was due, but any payments due HDL as defined in Section 4 continue until fulfilled.

11. Dispute Resolution. If a dispute arises out of this Agreement, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. The fees for the mediation will be borne equally by the parties.

12. General Provisions.

A. Fee Payments. Fee payments are governed by Texas Government Code, Title 10, Subtitle F, Chapter 2251 - Payment for Goods and Services.

B. Non-Waiver. It is expressly understood and agreed that, in the execution of this Agreement, neither party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of its rights pursuant to the Texas Tort Claims Act or other applicable statute, law, rule, or regulation.

C. Assignment; No Third-Party Beneficiaries. This Agreement shall bind and benefit the Parties hereto. This Agreement shall be for the sole and exclusive benefit of the Parties hereto and their legal successors and assigns and shall not be construed to confer any rights upon any third party.

D. Choice of Law and Venue. This Agreement shall be governed by and interpreted in accordance with laws of the State of Texas, without giving effect to any conflictof-laws provisions. Venue shall be in the County of Texas in which CLIENT is located.

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Minutes BCESD #2 February 24, 2022 Page **53** of **59** E. Insurance. HDL will maintain general business liability insurance of not less than \$1,000,000 from an A+ or better carrier and will provide CLIENT a Certificate of Insurance on request.

F. Notices. All notices and other communications required or permitted hereunder or necessary or convenient in connection herewith shall be in writing and shall be deemed to have been given when hand delivered, sent by facsimile or electronic mail with evidence of receipt, sent by reputable overnight courier with signature of recipient required or mailed by registered or certified mail, as follows (provided that notice of change of address shall be deemed given only when received):

If to HDL to:

HdL Companies 8700 Manchaca Rd., Suite 106 Austin, Texas 78748 Attention: Richard Fletcher

If to CLIENT to:

Burnet County ESD No. 2 P.O. Box 249 Buchanan Dam, Texas 78609 Attention:

or to such other names or addresses as HDL or CLIENT, as the case may be, shall designate by notice to each other person entitled to receive notices in the manner specified in this Section.

G. Counterparts. This Agreement shall become binding when any one or more counterparts hereof, individually or taken together, shall bear the signatures of CLIENT and HDL. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original as against any Party whose signature appears thereon, but all of which together shall constitute but one and the same instrument.

13. Boycotting Israel. As required by Chapter 2270, Texas Government Code, HDL hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

14. No Business with Foreign Terrorist Organizations. As required by Subchapter F, Chapter 2252, Texas Government Code, HDL hereby verifies that it is not a company engaged in business with Iran, Sudan, or a foreign terrorist organization (as defined in Section 2252.151 (2), Texas Government Code) and that it is not on a list prepared and maintained by the Comptroller of Public Accounts of the State of Texas under Section 806.051, 807.051, or 2252.153, Texas Government Code.

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Minutes BCESD #2 February 24, 2022 Page **54** of **59** IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the dates set forth below.

BURNET COUNTY ESD NO. 2

HDL COMPANIES

2

By: Richard Bremer Authorized Agent Date: 2/24/22

Rehard Hoteh

By: Richard Fletcher V.P. of Operations and Client Services Date: February 23, 2022

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Exhibit I

Sales/Use Tax Compliance Consulting Services

In providing CLIENT comprehensive sales/use tax review, compliance and recovery services HDL will:

- Serve as the primary contact point for CLIENT with the TCPA and businesses collecting sales/use tax for benefit of CLIENT,
- Provide coordination and information as appropriate with and to the TCPA and businesses in order for CLIENT to receive its correct sales/use tax payments,
- Research and review businesses reporting sales tax to CLIENT to assure they should be and are collecting and paying sales tax appropriately to CLIENT,
- Research new businesses established in CLIENT's locale and fix any not registered appropriately to collect sales tax for the District,
- Develop the requisite information and work with certain out-of-jurisdiction services and sales providers to assure the appropriate tax is collected and reported for CLIENT,
- Review monthly details of CLIENT's sales tax receipts and research any anomalies which could result in missing tax,

 Provide CLIENT monthly a series of reports, individually or aggregated in a package, as listed below. HDL may from time-to-time include additional reports and, with the concurrence of CLIENT, eliminate reports which may no longer be useful.

- a. STS: a snapshot summary of several CLIENT sales tax metrics,
- b. MSTG: current and historical sales tax receipts and their change and trends,
- c. TOP100: Top 100 sales taxpayers in rank order with change from prior year,
- TOP 30: Top 30 sales taxpayers in rank order with aggregated total and change from prior year,
- e. MVAR: current month's sales tax collections variance contributor analysis,
- f. FYTDVAR: fiscal year-to-date sales tax collections variance contributor analysis,
- g. STPD: net sales tax payment detail and change from prior year,
- h. ISRD: sales tax from industry segments rank and distribution,
- i. ISRC: sales tax from industry segments ranked and change from prior year,
- j. IST: sales tax from top industry segments trends,
- k. STTG: a graphical report of CLIENT's month and year-to-date sales tax collections change compared with selected jurisdictions in CLIENT's County.
- Provide CLIENT periodically a sales tax analysis update report including issues HDL is researching which have potential for additional sales tax revenue for CLIENT,
- Provide special reports and analyses of issues not included in the above reports but are within the scope of the Agreement,
- 10. Provide CLIENT's governing officials and management consultations as appropriate.

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Minutes BCESD #2 February 24, 2022 Page **56** of **59** BURNET COUNTY ESD NO. 2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609

March 1, 2022

The Honorable Glenn Hegar Texas Comptroller of Public Accounts Post Office Box 13528, Capitol Station Austin, Texas 78711-3528

Re: AUTHORIZATION TO RECEIVE INFORMATION BURNET COUNTY ESD NO. 2

Dear Mr. Hegar:

Please be advised that BURNET COUNTY ESD NO. 2 (BTCESD2) has retained HdL COMPANIES (HdL) to provide BTCESD2 administrative assistance related to its sales and use tax. BTCESD2 hereby authorizes HDL, its principals, employees and associates, to discuss, request, and receive any data, reports, and information, including any that may be confidential, which BTCESD2 would normally be entitled to receive, and which are pertinent to BTCESD2 sales and use taxes. This authorization applies to the State of Texas Comptroller's Office and to any entities which collect taxes on behalf of BTCESD2. This authorization is effective on the date of this notification and continues three hundred sixty-five (365) days from the date of this notification unless cancelled, in writing, by BTCESD2.

Sincerely Signature

Richard Printed Name

President

Title

Cc: HdL Companies

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BURNET COUNTY ESD NO. 2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609

March 1, 2022

Re: AUTHORIZATION TO RECEIVE INFORMATION BURNET COUNTY ESD NO. 2

To whom it may concern:

Please be advised that BURNET COUNTY ESD NO. 2 (BTCESD2) has retained HdL COMPANIES (HDL) to provide BTCESD2 administrative assistance related to its tax revenue. BTCESD2 hereby authorizes HDL, its principals, employees and associates to discuss, request, and receive any data, reports, and information, including any that may be confidential, which BTCESD2 would normally be entitled to receive, and which are pertinent to BTCESD2 property or sales taxes. This authorization is effective on the date of this notification and continues until cancelled, in writing, by BTCESD2.

Sincerely Signature

Kichard Printed Name President

Title

Cc: HdL Companies

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Minutes BCESD #2 February 24, 2022 Page **58** of **59** BURNET COUNTY ESD NO. 2 P.O. BOX 249 BUCHANAN DAM, TEXAS 78609

March 1, 2022

HdL COMPANIES 8700 MANCHACA RD., STE 106 AUSTIN, TX 78748

Re: CONTACT POINT FOR TRANSMITTAL OF INFORMATION

BURNET COUNTY ESD NO. 2 (BTCESD2) authorizes HdL COMPANIES (HDL) to transmit information, some of which may be confidential, to the following:

CONTACT POINT NAME OR DESCRIPTION: Sharen K. Barclay CONTACT POINT TITLE OR AFFILIATION: Commissioner CONTACT E-MAIL ADDRESS: Sharelay@cassiened.com

BTCESD2 authorizes HDL to change CONTACT POINT only when directed in writing

from: Richard NAME: remer TITLE: E-MAIL ADDRESS: rbremer & Cassieved. com

Sincerely Signature

Printed Nam

Title

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